



## Interoffice Memorandum

August 16, 2022

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

FROM:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

CONTACT: Richard Steiger, FMA, Manager II, Facilities Management Division  
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SUBJECT: Approval of Amendment No. 3, Contract Y20-1067A, Plumbing Services

### ACTION REQUESTED:

Approval of Amendment No. 3, Contract Y20-1067A, Plumbing Services, with Frank Gay Services, LLC, in the amount of \$108,079.50 for a revised total contract amount of \$798,079.50.

### PROCUREMENT:

This contract provides plumbing and related services to various locations throughout Orange County. This amendment adds funds needed to complete an unexpected project at the Apopka Service Center.

### FUNDING:

Funding is available in account numbers 0001-043-1713-3810, 0001-043-1715-3810, 0001-043-1717-3810, 0001-043-1718-3810, and 0001-043-1719-3810.

### REMARKS:

On October 27, 2020, the Board authorized award of Y20-1067A to Frank Gay Services LLC, in an estimated annual contract amount of \$640,000 for a one-year term with further approval for the Procurement Division to renew the contract for four additional one-year terms.

Previous contract amendments are as follows:

- Amendment No. 1: Renewed the contract for the period of December 1, 2021, through November 30, 2022, at the same terms, conditions, and prices.
- Amendment No. 2: Increased the contract amount by \$50,000 for a revised contract amount of \$690,000. This increase was processed within the Procurement Division's approval authority.