




August 17, 2022

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

 FROM: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Lindy A. Wolfe, P.E., LEED AP, Manager II, Utilities Engineering Division
407-254-9918

SUBJECT: Selection of Consultant, Request for Proposals Y22-816-TA Engineering Services for the Pine Hills Neighborhood Improvement District Septic to Sewer Retrofit Project

RECOMMENDATION:

Selection of one firm and an alternate to provide Engineering Services for the Pine Hills Neighborhood Improvement District Septic to Sewer Retrofit Project, Request for Proposals Y22-816-TA, from the following firms listed alphabetically:

- Burgess & Niple, Inc
- Tetra Tech, Inc.

Request the Board to authorize negotiation and execution of the final contract by the Procurement Division to negotiate and award a contract provided that it does not exceed the budget of \$1,670,000. Further request authorization for the Procurement Division to formally terminate negotiations with the top ranked firm, if we are unable to come to a favorable negotiated agreement and commence negotiations with the alternate.

This item was evaluated by the Procurement Committee on August 10, 2022. Commissioner Nicole Wilson was assigned to the Procurement Committee.

PROCUREMENT:

The contract will provide engineering, geotechnical, ecological investigation services, permitting, final design, grant funding program assistance, public relations, bidding assistance, and construction administrative services for the construction of a sewer collection system and pump station along Pine Hills Road between Silver Star Road and State Road 50. This project is located in District 6.

FUNDING:

Funding is available in account number 4420-038-1505-0013-6340.

APPROVALS:

The Utilities Engineering and Business Development Divisions concur with this recommendation.

DISCUSSION:

Two proposals were received in response to this Request for Proposals (RFP) and were evaluated in accordance with the criteria set forth in this RFP. The scores of the Procurement Committee are attached.



BUSINESS DEVELOPMENT DIVISION

August 8, 2022

TO: Tracy Attenasio, Contracts Supervisor
Procurement Division

FROM: Sheena Ferguson, Manager
Business Development Division

SUBJECT: Business Development Division Bid Evaluation
Y22-816-TA /Engineering Services for the Pine Hills Neighborhood
Improvement District Septic to Sewer Retrofit Project

Orange County is receiving federal funding through the Florida Department of Environmental Protection for the services solicited in the Request for Proposal. Accordingly, Orange County's M/WBE ordinance and program do not apply to this solicitation.

Orange County shall participate in the federal requirements 2 CFR 200.321 (or 45 C. F. R. 75.330 for Health and Human Services funds) to ensure small and minority-owned firms, women-owned business enterprises, and labor surplus area firms have been afforded subcontracting opportunities.

The Business Development Division evaluated two proposals to denote whether an executed and notarized "Affidavit of Compliance Requirements" form submitted with the proposal complied with the federal requirements. Burgess & Niple, Inc. and Tetra Tech, Inc. provided the executed and notarized federal compliance forms.

<u>Prime Consultant</u>	<u>Projected Percent %</u>
Burgess & Niple, Inc.	31%*
Tetra Tech, Inc.	31%

*Denoted percentage at Negotiations

cc: File Y22-816