




September 1, 2022

To: Mayor Jerry L. Demings  
-AND-  
County Commissioners

From:  Carrie Mathes, CFCM, NIGP- CPP, CPPO, C.P.M., Manager II,  
Procurement Division

Contact: Terry Devitt, Deputy Director, Orange County Convention Center  
407-685-9867

Subject: Award of Invitation for Bids Y22-7012-RC Orange County Convention  
Center West Building Event Managers Offices Chilled Water Piping

**ACTION REQUESTED:**

Approval to award Invitation for Bids Y22-7012-RC, Orange County Convention Center West Building Event Managers Offices Chilled Water Piping to the low responsive and responsible bidder, Air Mechanical & Service Corp., in the total contract award amount of \$ 300,400.

**PROCUREMENT:**

This project consists of replacing the existing chilled water piping located above the ceilings of the event manager offices in the West Concourse Building. Existing chilled water piping will be abandoned in place, and new chilled water piping will be installed along different routes as shown on the plans. The project is in District 6.

**FUNDING:**

Funding is available in account number 4430-035-0965-6210.

**APPROVALS:**

The Capital Planning and Building Systems Division and Business Development Division concur with this recommendation.

**REMARKS:**

Three bids were received in response to the Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness. Shaw Mechanical Services, LLC was deemed non-responsive for failing to submit the required bid bond with their bid submittal. CIC Construction Group USA, LLC was deemed non-responsive by the Procurement Division based on the evaluation by the Business Development Division, which identified that the bidder did not achieve the M/WBE participation goal and did not achieve good faith effort. The bid submitted by Air Mechanical & Service Corp. is

Award Invitation for Bids Y22-7012-RC, Orange County Convention Center West  
Building Event Managers Offices Chilled Water Piping  
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considered reasonable based on comparison to the engineer's estimate. References provided were satisfactory for this type of work and Air Mechanical & Service Corp. has been determined to be responsible. Therefore, award is recommended to Air Mechanical & Service Corp.

Bid tabulation is as follows:

BIDDER	BID TOTAL
Air Mechanical & Service Corp.	\$ 300,400
Shaw Mechanical Services, LLC	Non - Responsive
CIC Construction Group USA, LLC	Non - Responsive



## BUSINESS DEVELOPMENT DIVISION

August 12, 2022

TO: Rochelle Chambers, Contracting Agent  
Procurement Division

FROM: Princess Clarke, Senior Contract Administrator  
Business Development Division

SUBJECT: Business Development Division M/WBE Bid Evaluation

PROJECT: Y22-7012-RC / Orange County Convention Center West Building Event  
Managers Offices Chilled Water Piping Replacement

The Business Development Division evaluated the two bids received for this project. The Business Development Division completed an M/WBE Availability Analysis. The scope of services for this project had limited Minority/Women Business Enterprise availability. As a result, the M/WBE goal was reduced to 7%. At the time of bid opening, at least 12 M/WBE firms were certified to provide the scope of services at the subcontract level.

The apparent low bid, submitted by Air Mechanical & Service Corp., reported 11.11% in M/WBE participation in their bid. The M/WBE goal was met. No letters of intent were received from the low bidder for certified M/WBE subcontractors. Please note the following certified M/WBE participation:

WBE-HF	First Option Insulation	\$25,467.32
MBE-HM	Lakeside Electrical Services	\$2,500.00
MBE-HM	Central Florida Construction Walls	\$5,400.00
<b>Total MWBE Participation</b>		<b>\$33,367.32 (11.11%)</b>

The apparent second low bid, submitted by CIC Construction Group USA, LLC, reported 0% in M/WBE participation in their bid. They did not meet the 7% M/WBE participation goal and did not achieve good faith effort.

In the event the lowest bidder is not the recommended bidder, then letters of intent must be obtained from the recommended bidder two business days after being contacted.

*Sheena Ferguson*

**Interoffice Memorandum**

Our evaluation of these bids was based on the participation listed on the subcontractor/supplier page. Attached is a spreadsheet reconciling the bidders' compliance with the Invitation for Bid's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

cc: Sheena Ferguson, Manager, Business Development Division

**BID COMPARISON****Y22-7012-RC / Orange County Convention Center West Building Event Managers Offices Chilled Water Piping Replacement**

<b>Rank</b>	<b>Bidder</b>	<b>Bid Amount</b>	<b>M/WBE \$'s in Bid</b>	<b>% M/WBE (Goal 7%)</b>	<b>GFE</b>	<b>EEO % M / W</b>
Low Bid	Air Mechanical & Service Corp.	\$300,400.00	\$33,367.32	11.11%	N/A	33 / 0 %
2nd Low	CIC Construction Group USA, LLC	\$352,350.00	\$0.00	0.00%	No	50 / 0 %