




Interoffice Memorandum

September 6, 2022

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

 Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Donna Wyche, Manager, Mental Health and Homelessness Issues Division
407-836-7608

SUBJECT: Approval of Sub-Recipient Agreement Y23-2206, Provision of Mental Health and Homeless Services

ACTION REQUESTED:

Approval of Sub-Recipient Agreement Y23-2206, Provision of Mental Health and Homeless Services, with Samaritan Resource Center, Inc., in an award amount not to exceed \$160,000.

PROCUREMENT:

This agreement will provide for a wide range of services, including helping homeless individuals and families by providing assessments, case management, referrals, and/or immediate needs such as emergency food, clothing, showers, and laundry through the East Orange County Drop-in Center. The period of performance is October 1, 2022 through September 30, 2023.

FUNDING:

Funding is available in account number 0001-062-2504-8610.

APPROVALS:

The Community and Family Services Department, Mental Health and Homelessness Issues Division concurs with this recommendation.

REMARKS:

In accordance with the Code of Ordinances, Part I, Chapter 17, Article III, Section 17-286 – Application and exclusions, agreements between the Board and non-profit entities are excluded from competitive procurement requirements.

This agreement will provide for ensuring that chronically homeless clients seeking housing will be engaged and entered into the Homeless Management Information System. The provider will coordinate delivery of mental health counseling, employment coaching, and case management services. A full-time mental health/behavioral health counselor will be added to the provider's staff.