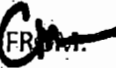




Interoffice Memorandum

August 31, 2022

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: 

Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Michael Drozek, Manager, Stormwater Management Division
407-836-7945

SUBJECT: Selection of Consultant, Request for Proposals, Y22-812-EB, Construction,
Engineering, and Inspection Services (CEI) for the Orlo Vista Flood Mitigation
Construction Project

RECOMMENDATION:

Selection of Civil/Site Engineering, Inc. to provide Construction, Engineering, and Inspection Services (CEI) for the Orlo Vista Flood Mitigation Construction Project, Request for Proposals Y22-812-EB. Further request authorization for the Procurement Division to negotiate and execute a contract with a not-to-exceed budget amount of \$2,000,000.

Proposals were evaluated by the Procurement Committee on August 31, 2022. Commissioner Nicole Wilson was assigned to the Procurement Committee.

PURPOSE:

This contract provides for construction, engineering and inspection services for the Orlo Vista Flood Mitigation construction activities. This includes, but is not limited to, compliance and monitoring services required for the federal and state grants that fund this project.

APPROVALS:

The Stormwater Management Division and Business Development Division concur with this recommendation.

REMARKS:

One proposal was received in response to this Request for Proposals (RFP). To ensure an open and competitive process, the RFP was posted on the County's e-procurement solution. A query from staff to potential proposers that declined to compete on this project resulted in the following:

Selection of Consultant, Request for Proposals, Y22-812-EB, Construction, Engineering, and
Inspection Services (CEI) for the Orlo Vista Flood Mitigation Construction Project
Page 2

Inwood Consulting Engineers: Declined due to high volume of work.

Mehta Engineering: Did not respond to the inquiry.

Universal Engineering: Declined due to high volume of work.

England-Thims & Miller: Did not respond to the inquiry.

Tierra, Inc.: Did not respond to the inquiry.

Burns Construction Management: Expressed interest but did not have pump experience.

CDM Smith: Declined due to high volume of work.

The Procurement Committee evaluated the proposal in accordance with the criteria set forth in this RFP. The Procurement Committee's consensus scores are attached.

Procurement Committee Meeting - August 31, 2022
Y22-812-EB, Orlo Vista Flood Mitigation - CEI Services

CRITERIA	Project Manager	Project Engineer	Project Team	Scope	VOW	Total Weighted Points
Weighted Value	20	15	30	30	5	100
Similar Projects Requested	3	3	(B) Indicates Bonus Points (Maximums Bonus Points Above)			
Civil/Site Engineering, Inc.	100.00	50.00	150.00	150.00	20.00	470.00
<i>Mike Drozeck</i>	3.00	2.00	5.00	5.00	4.00	
<i>Daniel Negron</i>	3.00	2.00	5.00	5.00	4.00	
<i>Shawn Kennedy</i>	3.00	2.00	5.00	5.00	4.00	
Consensus or Average	3.00	2.00	5.00	5.00	4.00	

POINT STRUCTURE:

1= Poor 4= Above Avg.
2= Below Avg. 5= Excellent
3= Average



BUSINESS DEVELOPMENT DIVISION

September 2, 2022

TO: Elia Batista, Contracting Agent
Procurement Division

FROM: Sheena Ferguson, Manager 
Business Development Division

SUBJECT: **Business Development Division Bid Evaluation Revised
Y22-812 EB, Orlo Vista Flood Mitigation – Construction
Engineering and Inspection Services**

Orange County intends to receive federal funding through Federal Emergency Management Agency (FEMA) via the Hazard Mitigation Grant Program (DEM Agreement No 4337-023-R) and from HUD via the Community Development Block Grant Mitigation Program (DEO Agreement No. IR033) for the services solicited in the Request for Proposals (RFP). Accordingly, Orange County's M/WBE ordinance and program do not apply to this solicitation.

The Business Development Division evaluated the one proposal submitted for this project to denote whether an executed and notarized "Affidavit of Compliance Requirements" form submitted with the proposal complied with the federal requirements. Civil/Site Engineering, Inc provided the executed and notarized federal compliance forms. Listed below are respondents to the subject RFP with their DBE goal:

Prime Consultant	Federal M/WBE Firm	Type of Work	Percent* Amount TBD at Negotiations
Civil/Site Engineering, Inc.	Barnes Ferland and Associates, Inc	QA/QC – Pump Station Support	2
	MTN Resources, LLC	Resident Compliance Specialist	2
	Total Federal M/WBE Participation (%)		4

CC: File Y12-812