



Interoffice Memorandum

August 31, 2022

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM:

Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Terry Devitt, Deputy Director, Convention Center Division
407-685-9867

SUBJECT: Consultant Selection, Request for Proposals, Y22-818-ZR, Design Services
for the Orange County Convention Center West Building Roof Fans
Replacement

RECOMMENDATION:

Selection of SGM Engineering, Inc. to provide Design Services for the Orange County Convention Center West Building Roof Fans Replacement, Request for Proposals Y22-818-ZR.

Further request the Board to authorize the Procurement Division to negotiate and execute a contract provided that it does not exceed the budget of \$780,862.

The proposal was evaluated by the Procurement Committee on August 31, 2022. Commissioner Nicole Wilson was assigned to the Procurement Committee.

PROCUREMENT:

This contract will provide final design and construction plans for the Orange County Convention Center West Building roof fans replacement. This project is located in District 6.

FUNDING:

Funding is available in account number 4430-035-0966-6210.

APPROVALS:

The Orange County Convention Center, Capital Planning and Building Systems Division and Business Development Division concur with this recommendation.

DISCUSSION:

One proposal was received in response to this Request for Proposals (RFP). The Procurement Committee evaluated the proposals in accordance with the criteria set forth in this RFP. The Procurement Committee's consensus scores are attached.

To ensure an open and competitive proposal process, the RFP was posted on the County's e-procurement platform. A query from staff to potential sources who declined to participate in the solicitation process resulted in the following findings:

A/R/C Associates, Inc.: Firm could support the interface with the roof system, but thought the scope was targeted for mechanical engineers, outside of their specialty.

Atkins Global: Firm was not able to respond to the solicitation at the time of advertisement due to current workload.

Hanson Professional Services, Inc.: Firm was not able to respond to the solicitation at the time of advertisement due to current workload

Y22-818-ZR, DESIGN SERVICES FOR THE ORANGE COUNTY CONVENTION CENTER WEST BUILDING ROOF FANS REPLACEMENT

CRITERIA	Project Manager	Project Engineer	Project Team	Scope	VOW	Location	M/WBE	Dislocated Workers (B)	SDV (B)	Total Weighted Points
Weighted Value	15	10	15	30	5	10	15	5	15	120
Similar Projects Requested	3	3					(B) Indicates Bonus Points (Maximums Bonus Points Above)			
SGM Engineering Inc	75.00	50.00	30.00	120.00	10.00	50.00	37.50	0.00	2.00	374.50
<i>Lead- Francisco Arcos</i>	3.00	3.00	2.00	4.00	2.00	5.00	50%	0.00	2.00	
<i>Crystal Mudd</i>	3.00	3.00	2.00	4.00	2.00	5.00	50%	0.00	2.00	
<i>Rich Steiger</i>	3.00	3.00	2.00	4.00	2.00	5.00	50%	0.00	2.00	
<i>Consensus or Average</i>	3.00	3.00	2.00	4.00	2.00	5.00	50%	0.00	2.00	

POINT STRUCTURE:

1= Poor 4= Above Avg.
2= Below Avg. 5= Excellent
3= Average



INTEROFFICE MEMORANDUM

August 31, 2022

TO: Zuleimy Ralat Perez, Contracting Agent, Procurement Division

FROM: Angela Brown, Senior Contract Administrator, Business Development Division

SUBJECT: Business Development Division M/WBE Proposal Evaluation

PROJECT: Y22-818-ZR / Design Services for the Orange County Convention Center West Building Roof Fans Replacement

APPROVED: _____

Aheena Ferguson

The M/WBE participation goal for this RFP is 27% and the M/WBE Employment Workforce goal is 24%. Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation score on a one (1) to five (5) scale:

1. SGM ENGINEERING, INC.
Minority Prime – AM(Is)

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
MLM-Martin Architects, Inc.	HM	10%	Architecture
GreenPath Energy Solutions, Inc.	AFAM	10%	Assistance in Construction Administration
BASE Consultant, Inc.	AF(Is)	7%	Structural Engineering

Total M/WBE Participation Proposed: 27%

M/WBE Sub consultant participation Weighted Score: 37.5

Total M/WBE Workforce: 50%

Total WBE Workforce: 2%

Minority Workforce and Women Workforce Weighted Score: 0

Total M/WBE Participation Weighted Score: 37.5

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
Blue Cord Design & Construction, LLC dba Blue Cord Professional Services	2	Cost Estimating

Registered SDV(s) Proposed: 1
SDV Bonus Points: 2

Dislocated Worker(s) Proposed: 0
Dislocated Worker(s) Bonus Points: 0

Total Bonus Points: 2
(Includes SDV & Dislocated Workers)