



Interoffice Memorandum

December 13, 2022

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: 

Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Troy Layton, P.E., Manager II, Field Services Division
407-254-9794

SUBJECT: Award of Invitation for Bids Y23-101-RC, Term Contract for Orange
County Utilities Site Restoration

ACTION REQUESTED:

Approval to award Invitation for Bids Y23-101-RC, Term Contract for Orange County Utilities Site Restoration, to the low responsive and responsible bidder, Stage Door, II Inc., in the estimated contract award amount of \$4,770,935 for the base year. Further request authorization for the Procurement Division to exercise contract option years one and two.

PROCUREMENT:

The work includes, but is not limited to, installation, restoration, repair, or additions to pavement, driveways, sidewalks, curbs, gutters, and sodding following emergency repairs and routine maintenance performed by the Utilities Department or to any independent site as indicated by the Project Manager or designated representative. Sites shall include, but are not limited to, rights-of-way, easements, County property, County facilities, pump stations and private property as required. Work at sites, including County pump stations, shall require hand digging of material, hand placement of material, restricted access limiting the use of heavy equipment, and working around existing structures. Work sites vary in scope and size.

APPROVALS:

The Field Services Division and the Business Development Division concur with this recommendation.

REMARKS:

Two bids were received in response to the Invitation for Bids (IFB) and were evaluated for responsiveness, responsibility, and price reasonableness. American Persian Engineering Construction LLC dba APEC LLC was deemed non-responsive for failing to bid on all line items as required in the IFB. A timely protest was received, resulting in a protest review being held by the Procurement Manager on November 29, 2022. The protest was denied,

Award of Invitation for Bids Y23-101-RC, Term Contract for Orange County Utilities Site Restoration

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and no timely appeal was received. Stage Door II, Inc. has been determined to be responsible as references provided were satisfactory for this type of work. Therefore, award is recommended to Stage Door II, Inc.

The bid tabulation is as follows:

<u>Bidder:</u>	<u>Base Year</u>	<u>Option Year 1</u>	<u>Option Year 2</u>	<u>Total Bid Price</u>
Stage Door II, Inc.	\$4,770,935	\$4,770,835	\$4,770,835	\$14,312,605
American Persian Engineering Construction LLC (DBA APEC LLC)	Non-Responsive			



BUSINESS DEVELOPMENT DIVISION

October 19, 2022

TO: Rochelle Chambers, Contracting Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **Y23-101-RC, Orange County Utilities Site Restoration**

The Business Development Division evaluated the one bid submitted for this project. The Business Development Division completed a M/WBE Availability Analysis. The scope of services for this project had M/WBE availability. As a result, the M/WBE goal is 24%. At the time of bid opening, at least 17 firms were certified to provide the scope of services at the subcontract level.

The apparent low bid, submitted by Stage Door II, Inc. reported .35% in M/WBE participation and did not meet the Orange County M/WBE participation goal of 24%. They indicated in their bid that they have historically performed all the scopes of services listed in the bid form on pages D3 to D16. Per the Ordinance, Sec. 17-321, the prime contractor is not required to subcontract out work that it has historically and consistently performed with its own workforce. Please note the following certified M/WBE participation:

HM	La Costa Sod LLC	\$50,000
Total MWBE Participation		\$50,000 (.35%)

Our evaluation of this bid was based on the participation listed on the subcontractor/supplier page. Attached is a spreadsheet reconciling the bidders' compliance with the Invitation for Bid's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

Aheena Ferguson

Interoffice Memorandum

Also, I confirm my recommendation is free of conflicts of interest.
c: contract file

BID COMPARISON										
IFB-Y23-101-RC, Orange County Utilities Site Restoration										
Rank	Bidder	Bid Amount	M/WBE \$'s In Bid	% M/WBE (Goal 24%)	GFE	\$ Over Low Bid	% Difference From Low Bid (3%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid	EEO M / W
Low Bid	Stage Door II, Inc.	\$14,312,605	\$50,000	0.35%	Yes					31%/31%