



## Interoffice Memorandum

December 28, 2022

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

FROM:

Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,  
Procurement Division

CONTACT: Iulia Siemen, Manager II, Utilities Water Division  
407-254-9844

SUBJECT: Award of Invitation for Bids Y22-1060-AV, Landscape Management  
of Active and Inactive Southern Water Plant Locations

### ACTION REQUESTED:

Approval to award Invitation for Bids Y22-1060-AV, Landscape Management of Active and Inactive Southern Water Plant Locations, to the low responsive and responsible bidder, Quisqueya Landscaping Services, LLC, in the estimated contract award amount of \$427,020 for a three-year term. Further request authorization for the Procurement Division to renew the contract for two additional one-year terms.

In the event the bidder recommended above fails to achieve timely compliance with pre-award deliverables, as defined in the Invitation for Bids, including, but not limited to, M/WBE participation sub-contract agreements, State Division of Corporations registration, E-verify, insurance and bonds, further request authorization for the Procurement Division to award to the next low responsive and responsible bidder as listed in the bid tabulation herein, to the extent practicable and advantageous to the County.

### PURPOSE:

This contract will provide landscaping services for active and inactive water plants throughout Orange County.

### FUNDING:

Funding is available in account number 4420-038-1324-3810.

### APPROVALS:

The Utilities Water and Business Development Divisions concur with this recommendation.

REMARKS:

Four bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness. Powe Associates Inc. and Seasonal Effects, LLC were deemed non-responsive for failure to submit the required documents. Quisqueya Landscaping Services, LLC has the necessary manpower and equipment to perform this contract. Staff has determined that the bid price is reasonable based on comparison to previous contracted prices. Quisqueya Landscaping Services, LLC meets all specifications and requirements of the solicitation. Therefore, recommendation for award is made to Quisqueya Landscaping Services, LLC.

The bid tabulation is as follows:

	Estimated Annual Bid	Estimated 3-Year Bid
Quisqueya Landscaping Services, LLC	\$142,340	\$427,020
Aero Groundtek LLC	\$264,800	\$794,400
Powe Associates Inc.		Non-Responsive
Seasonal Effects, LLC		Non-Responsive



**BUSINESS DEVELOPMENT DIVISION**

December 15, 2022

TO: Ana Villalona, Contracting Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator  
Business Development Division

SUBJECT: Business Development Division Bid Evaluation (re-submitted)

**PROJECT: IFB #Y22-1060-AV, Landscape Management of Active and Inactive Southern Water Plant Locations**

The Business Development Division evaluated **two bids** submitted for this project. **None of the bidders** are an Orange County Certified Minority/Women Business Enterprise (M/WBE) firms. At the time of bid opening, there were at least six firms certified at the prime level in the scope of service. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

Also, I confirm that my recommendation is free of conflicts of interest.

c: Sheena Ferguson, Manager, Business Development Division