



Interoffice Memorandum

December 22, 2022

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

CONTACT: Claudia Yabrudy, Manager, Health Services Department
407-836-6583

SUBJECT: Approval of Amendment 9, Contract Y18-180A, Ryan White Part A Medical Case Management and Referral for Healthcare and Support Services

ACTION REQUESTED:

Approval of Amendment 9, Contract Y18-180A, Ryan White Part A Medical Case Management and Referral for Healthcare and Support Services, with Center for Multicultural Wellness and Prevention, Inc., in the amount of \$100,000, for a revised estimated contract amount of \$576,845.

PROCUREMENT:

This amendment will add funding to provide a continuation of services and to cover expenses until the end of February 28, 2023.

FUNDING:

Funding is available in account number 7018-060-7302-8610.

APPROVALS:

The Health Services Department concurs with this recommendation.

Remarks:

On January 31, 2018, the Board authorized award of contract Y18-180A to Center for Multicultural Wellness and Prevention, Inc. in the total amount of \$426,845 for a one-year term with further approval for the Procurement Division to renew the contract for four additional one-year terms.

Previous Contract Amendment are as follows:

- Amendment No. 1: Amended Article XII, Recordkeeping, Monitoring and Auditing and Article XIV, Indemnification, Safety and Insurance; and authorized a 30-day advance payment in the amount of \$30,000. The contract total remained unchanged.
- Amendment No. 2: Renewed the contract for the period of March 1, 2019 through February 29, 2020.

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- Amendment No. 3: Renewed the contract for the period of March 1, 2020 through February 28, 2021.
- Amendment No. 4: Revised the scope in response to changes caused by the COVID-19 pandemic. The reimbursement process was changed from unit based to cost reimbursement. The contract total remained unchanged.
- Amendment No. 5: Renewed the contract for the period of March 1, 2021 through February 28, 2022.
- Amendment No. 6: Renewed the contract for the period of March 1, 2022 through February 28, 2023.
- Amendment No. 7: Added funding in the amount of \$50,000 for a revised estimated contract amount of \$476,845. This increase was processed within the Procurement Division's approval authority.
- Amendment No. 8: Revised Attachment A from a cost reimbursement contract to a fixed-price contract. The contract total remained unchanged.