



Interoffice Memorandum

December 22, 2022

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

CONTACT: Claudia Yabrudy, Manager, Health Services Department
407-836-6583

SUBJECT: Approval of Amendment 8, Contract Y18-180C, Ryan White Part A Medical Case Management and Referral for Healthcare and Support Services

ACTION REQUESTED:

Approval of Amendment 8, Contract Y18-180C, Ryan White Part A Medical Case Management and Referral for Healthcare and Support Services, with Miracle of Love, Inc., in the amount of \$80,000, for a revised estimated contract amount of \$1,033,274.

PROCUREMENT:

This amendment will provide a continuation of services and to cover expenses until February 28, 2023.

FUNDING:

Funding is available in account number 7018-060-7302-8610.

APPROVALS:

The Health Services Department concurs with this recommendation.

Remarks:

On January 31, 2018, the Board authorized award of contract Y18-180C to Miracle of Love, Inc. in the estimated amount of \$953,274 for a one-year term with further approval for the Procurement Division to renew the contract for four additional one-year terms.

Previous contract amendment are as follows:

- Amendment No 1: Amended Articles XII and XIV and authorized a 30-day advance payment in the amount of \$40,000. There was no change to the contract total.
- Amendment No. 2: Renewed the contract for the period of March 1, 2019 through February 29, 2020.
- Amendment No. 3: Renewed the contract for the period of March 1, 2020 through February 28, 2021.

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- Amendment No. 4: Revised the scope in response to changes caused by the COVID-19 pandemic. The reimbursement process was changed from unit based to cost reimbursement. The contract total remained unchanged.
- Amendment No. 5: Renewed the contract for the period of March 1, 2021 through February 28, 2022.
- Amendment No. 6: Renewed the contract for the period of March 1, 2022 through February 28, 2023.
- Amendment No. 7: Revised Attachment A from a cost reimbursement contract to a fixed-price contract. The amendment also added orientation for Case Managers and Referral Specialists that shall be paid at a flat fee for the first 30 days from date of hire and defines the fixed price unit rate for both positions. The contract total remained unchanged.