



## Interoffice Memorandum

December 16, 2022

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

FROM:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

CONTACT: Richard Steiger, FMA, Manager II, Facilities Management Division  
407-836-7473

SUBJECT: Approval of Amendment No. 3, Contract Y20-1067C, Plumbing Services

### ACTION REQUESTED:

Approval of Amendment No. 3, Contract Y20-1067C, Plumbing Services, with Frank Gay Services, LLC, in the amount of \$221,875, for a revised estimated contract amount of \$750,625.

### PROCUREMENT:

This amendment adds funds to facilitate use of this contract during a six-month extension while a procurement process is completed.

### FUNDING:

Funding is available in account numbers 4420-038-1301-3810, 4420-038-1310-3810, 4420-038-1359-3810, 4410-038-1013-3810, 4410-038-1031-3810, and 1009-034-0672-3810.

### REMARKS:

On October 27, 2020, the Board authorized award of Y20-1067C to Frank Gay Services, LLC, in the estimated annual contract amount of \$478,750 for a one-year term with further approval for the Procurement Division to renew the contract for four additional one-year terms.

Previous contract amendments are as follows:

- Amendment No. 1: Renewed the contract for the period of December 1, 2021, through November 30, 2022, at the same terms, conditions, and prices.
- Amendment No. 2: Extended the contract for a six-month term to allow for re-solicitation and increased the contract amount by \$50,000 for a revised estimated contract amount of \$528,750. This increase was processed within the Procurement Division's approval authority.