



Interoffice Memorandum

December 29, 2022

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

 FROM: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Richard Steiner, Enterprise Supervisor, Information Systems and
Services Division
407-836-2810

SUBJECT: Approval of Change Order No. 2, Purchase Order M106366, Renewal
of Mobile Compliance Software Licensing and Support

ACTION REQUESTED:

Approval of Change Order No. 2, Purchase Order M106366, Renewal of Mobile Compliance Software Licensing and Support, with Smarsh, Inc., in the amount of \$208,447.50, for a revised total amount of \$359,649.50.

PROCUREMENT:

This change order will continue the licensing and support services for Orange County Information Systems and Services to have the ability to capture, monitor, and archive mobile messages. The service period for this renewal is February 1, 2023 through January 31, 2024.

FUNDING:

Funding is available in account number 0001-031-0562-3192.

APPROVALS:

The Information Systems and Services Division concurs with this request.

REMARKS:

On January 25, 2022, the Board approved Purchase Order M106366 with Smarsh Inc., in the amount of \$151,200 for licensing and support of the County's text archiving solution for the period of February 1, 2022 through January 31, 2023.

This product has been customized to meet Orange County's technical and security requirements for a cloud-based solution and allows capturing of messages without depending on individual users to opt-in. Smarsh, Inc. is the sole vendor authorized to provide NetGuard mobile compliance software. There is over 10 years of historical data that is not compatible with other products. This is the renewal of a currently implemented application. Price reasonableness has been established as this renewal reflects a 5% increase from the previous renewal, it has been reviewed by the Information Systems and Services Division and it is considered fair and reasonable.

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Previous change order is as follows:

Change Order No. 1: Added lines item for year two and three renewals for future encumbrance once Board approval is obtained. The total contract amount was increased to \$151,202.