




December 28, 2022

To: Mayor Jerry L. Demings
-AND-
County Commissioners

 Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

Contact: Lindy A. Wolfe, P.E, Manager II, Utilities Engineering Division
407-254-9918

Subject: Consultant Selection, Request for Proposals Y22-906-ZR, Continuing
Professional Services for Water Resources Program

RECOMMENDATION:

Selection of one firm and an alternate to provide Continuing Professional Services for Water Resources Program, Request for Proposals Y22-906-ZR, from the following firms listed alphabetically.

- Arcadis U.S., Inc.
- Carollo Engineers, Inc.

Request the Board to authorize execution of the final contract by the Procurement Division to establish hourly rates for future requirements for an initial three-year term with two one-year renewals. Further request authorization for the Procurement Division to formally terminate negotiations with the top ranked firm, if we are unable to come to a favorable negotiated agreement, and commence negotiations with the next ranked alternate.

The Procurement Committee evaluated the proposals on December 14, 2022. Commissioner Emily Bonilla was assigned to the Procurement Committee.

PURPOSE:

This contract will provide continuing professional services water resources program for water, wastewater and reclaimed water systems to the Utilities Department. Services under this contract will include study, planning, permitting, ground and surface water modeling, water resources program management, geographic information system and hydraulic modeling, design related to permitting, construction administration, utility master planning, and capital improvement program project management as needed.

DISCUSSION:

Two proposals were received in response to this Request for Proposals (RFP). The Procurement Committee evaluated the proposals in accordance with the criteria set forth in the RFP.

The scores of the Procurement Committee are attached.

Procurement Committee Meeting - December 14, 2022 at 1:00PM
Y22-906-ZR, Continuing Professional Services for Water Resources Program

CRITERIA	Project Manager	Project Professional	Project Team	Scope	VOW	Location	M/WBE	Dislocated Workers (B)	SDV (B)	Total Weighted Points
Weighted Value	15	10	15	30	5	10	15	5	15	120
Similar Projects Requested	4	4	(B) Indicates Bonus Points (Maximums Bonus Points Above)							
Arcadis U.S., Inc	56.25	50.00	60.00	105.00	20.00	20.00	75.00	0.00	4.00	390.25
Carollo Engineers, Inc.	75.00	50.00	63.75	142.50	20.00	50.00	75.00	0.00	0.00	476.25

POINT STRUCTURE:

1= Poor 4= Above Avg.
2= Below Avg. 5= Excellent
3= Average



INTEROFFICE MEMORANDUM

December 13, 2022

TO: Zuleimy Ralat Perez, Contracting Agent
Procurement Division

FROM: Angela Brown, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division M/WBE Proposal Evaluation for RFP
Y22-906-ZR / Continuing Professional Services for Water Resources
Program

APPROVED: *Aheena Ferguson*

Below are the respondents to the subject RFP with their firm's certified Minority/Women Business Enterprise (M/WBE) sub-consultants, Minority Business Enterprise Workforce and Women Business Enterprise Workforce goals:

1. ARCADIS U.S., INC.
Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Barnes, Ferland and Associates, Inc.	AFAM	3%	Hydrogeology, Survey, Civil & Environmental Consulting
Liquid Solutions Group, LLC	HM	30%	Water Resource Engineering, Civil and Environmental Engineering

Total M/WBE Participation Proposed: 33%

M/WBE Sub consultant participation Weighted Score: **37.5**

Total M/WBE Workforce: 23%

Total WBE Workforce: 35%

Minority Workforce and Women Workforce Weighted Score: **37.5**

Total M/WBE Participation Weighted Score: 75

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
*Drummond and Carpenter	2	Stormwater Consulting, Civil & Environmental Engineering Consulting
Alliance Design and Construction, Inc.	2	*Civil Engineering, Construction Inspection and Management

***Proposer identified this firm as Drummond and Carpenter on Form B and Form M-2 on their proposal submittal. The firm is an Orange County registered SDV under the name of Drummond Carpenter, PLLC.**

***SDV is not registered by Orange County to perform the role of Civil Engineering. Additional clarification is needed on this role.**

Registered SDV(s) Proposed: 2
SDV Bonus Points: 4

Dislocated Worker(s) Proposed: 0
Dislocated Worker(s) Bonus Points: 0

Total Bonus Points: 4
(Includes SDV & Dislocated Workers)

2. CAROLLO ENGINEERS, INC.

Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Liquid Solutions Group, LLC	HM	33%	Civil Engineering, Environmental Engineering, and Other Engineering Services
Barnes, Ferland and Associates, Inc.	AFAM	1%	Engineering, Geology, Survey, Groundwater, and Environmental Consulting Services

Total M/WBE Participation Proposed: 34%

M/WBE Sub consultant participation Weighted Score: **37.5**

Total M/WBE Workforce: 25%

Total WBE Workforce: 33%

Minority Workforce and Women Workforce Weighted Score: **37.5**

Total M/WBE Participation Weighted Score: 75

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
None		

Registered SDV(s) Proposed: 0

SDV Bonus Points: 0

Dislocated Worker(s) Proposed: 0

Dislocated Worker(s) Bonus Points: 0

Total Bonus Points: 0

(Includes SDV & Dislocated Workers)