



Interoffice Memorandum

December 22, 2022

AGENDA ITEM

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

THRU: Dr. Tracy Salem, Deputy Director
Community and Family Services Department

A handwritten signature in black ink, appearing to read "SLH" followed by a flourish, with "for" written below it.

FROM: Sonya L. Hill, Manager
Head Start Division
Contact: Sandra Moore, (407) 836-8913
Sonya L. Hill, (407) 836-7409

SUBJECT: **Consent Agenda Item – January 24, 2023**
Filing of Head Start Policy Council Program Information and Updates
for the Official County Record

The Head Start Division requests filing of the program information and updates for the official county record:

Head Start Policy Council Program Information and Updates
Head Start Policy Council Meeting Minutes

December 2022
November 17, 2022

ACTION REQUESTED: Receipt and filing of Head Start Policy Council Program Information and Updates December 2022 and Head Start Policy Council Meeting Minutes November 17, 2022 for the official county record.

SLH/sm

Attachment



Dr. Tracy Salem, Deputy Director
Community & Family Services

Orange County Government

HEAD START

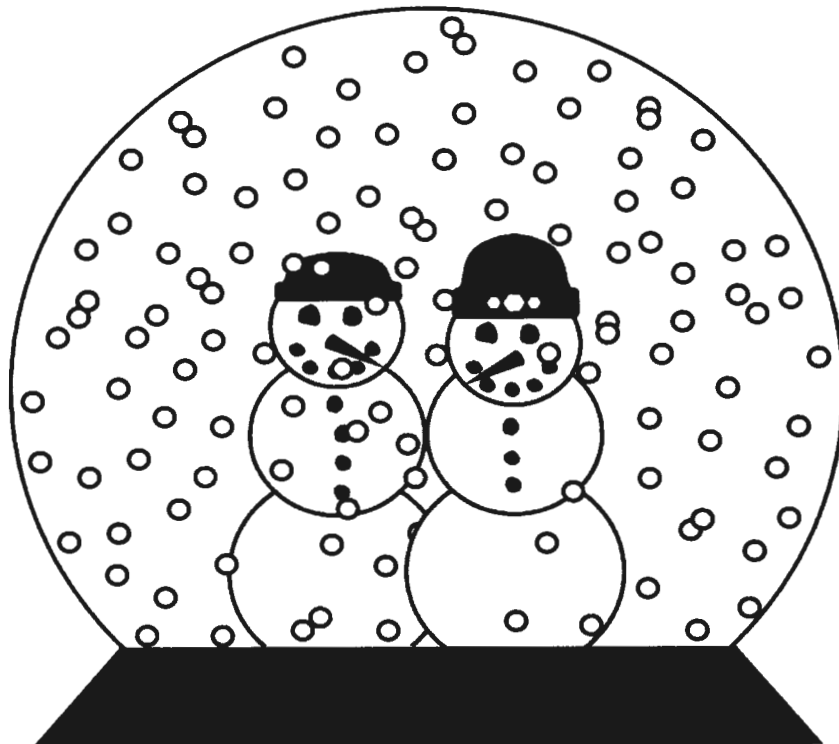
POLICY COUNCIL

PROGRAM

INFORMATION & UPDATES



Sonya L. Hill, Manager
Head Start Division



DECEMBER 2022



**Orange County
Community & Family Services Department
Head Start Division**



POLICY COUNCIL MONTHLY MEETING

Who: POLICY COUNCIL MEMBERS

Date: THURSDAY – DECEMBER 15, 2022

Time: 6:30 PM

**Location: HOLDEN HEIGHTS COMMUNITY
CENTER
1201 20TH STREET
ORLANDO, FL 32805**

**CHILDCARE PROVIDED
SNACK SERVED FOR CHILDREN**

Sandra Moore:
407-836-8913(DESK) or Email Sandra.Moore2@ocfl.net

Yvette Meade:
407-836-8921(DESK) or Email Yvette.Meade@ocfl.net

PLEASE STAY SAFE!!!!



AGENDA



Orange County Government ● Head Start Policy Council ● Holden Heights Community Center ● 1201 20th St., Orlando, FL 32805
December 16, 2022 ● 6:30 p.m.

- 1. *Call to Order – Chairperson***
- 2. *Roll Call – Secretary***
- 3. *Adoption of Agenda***
- 4. *Secretary's Report***
- 5. *Director's Report***
- 6. *Budget Report***
- 7. *New Business***
 - a. *Education Training***

Unit Updates: Questions Only

Homeless, Education, Medical & Dental, Mental Health & Disability, ERSEA, Facilities

- 8. *Adjourn***



ORANGE COUNTY GOVERNMENT
HEAD START
POLICY COUNCIL
MEETING MINUTES



Holden Heights Community Center
1201 20th Street
Orlando, FL 32805
November 17, 2022

Call to Order by: Sonya Hill, Director at 6:48 p.m.
Roll Call by: Sandra Moore

Attended By:

Edith Vazquez Lopez	Aloma	Representative
Anny Nunez	Aloma	Alternate
Darnellion Brown	Callahan	Representative
Rosa Emilia Tejeda	Dover Shores	Representative
Demie DeJesus	Dover Shores	Alternate
Chistine Marrero	Engelwood	Representative
Sharron Jacob	Hal P. Marston	Alternate
Greilyn DeLosSantos	Hungerford	Alternate
Telmelah Brooks	John Bridges	Representative
Cindra Guillaume	Lila Mitchell	Representative
Leonard Jabouin	Lila Mitchell	Alternate
Daniel Hernandez	SOYMCA	Alternate
Natalie Juarez	Southwood	Representative
Judy Lopez	Three Points	Representative
Wendy Torres	Three Points	Alternate
Jennifer Martinez	Ventura	Representative
Chevelle Teague	WS/ELC	Representative
Juliatt Douglas	West Oaks	Representative

Quorum Established

Staff:

Sonya Hill	Main Office
Sandra Moore	Main Office
Yvette Meade	Main Office
Pedro Berrios	Warehouse
Zhor Elmekali	Pine Hills
Polly Boulter	Hal Marston
Yolanda Soto	Millenia Elementary

This meeting served as a training on how to run a meeting and the voting of the Executive Committee members.

Ms. Hill held a mock meeting holding the roll call, making motions, how unit reports and manager's reports would be presented, etc.

Ms. Hill reviewed the roles and responsibilities of the Executive Committee.

Nominations were made and each nominee spoke for several minutes to express their desire and qualifications for the specific roll.

Voting took place and the Committee was set;

Chevelle Teague – Chairperson
Darnellion Brown – Vice Chairperson
Jennifer Martinez – Treasurer
Edith Vazquez Lopez – Parliamentarian
Natalie Juarez – Secretary

Meeting Adjourned at 7:18 p.m.

Next Policy Council Meeting
December 15, 2022

Head Start Budget Summary November 2022

Head Start Budget Summary

Below is a statement of financial activity (or an expense sheet.) This summarizes all the financial spending over a period of time. In the example below, we are looking at spending on a monthly basis. This report gives the council an understanding of Orange County Head Start's financial health. The accompanying reports are the details in which the summary is created.

Administration	7521	1,538,707	49,868	91,951	154,525	94,268	194,978	85,794	91,511	92,746	139,986	92,186	94,046	155,265	8,805	1,337,123	192,779	87
Education	7522	11,399,422	439,408	810,229	1,314,536	807,300	859,963	747,144	961,414	799,879	1,130,630	549,293	832,578	1,332,287	84,731	10,584,659	730,032	94
USDA Administration	7523	8,281	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8,281	0
USDA Services	7524	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Training	7525	156,870	0	656	0	0	0	0	0	0	0	0	0	0	0	656	156,214	0
Disabilities	7526	429,011	14,850	27,930	47,912	26,841	33,085	30,925	34,435	30,290	43,408	42,432	25,453	34,162	18,434	391,723	18,854	96
Health and Dental	7527	461,484	13,051	22,272	31,903	16,183	15,961	16,432	17,044	21,419	31,822	23,656	24,518	33,598	0	267,859	193,625	58
PFCE	7528	22,741	0	0	0	0	0	0	0	0	0	0	0	0	0	0	22,741	0
Facilities	7534	749,646	0	37,111	0	0	0	0	0	0	0	0	0	0	(1,182)	37,111	713,717	5
Total		14,766,162	517,177	990,149	1,548,876	944,592	1,103,987	880,294	1,104,403	944,334	1,345,845	707,566	976,595	1,555,312	110,788	12,619,131	2,036,243	85
Expense Per Quarter					3,056,202			2,928,873			3,394,583			3,239,473				
Cost Per Child					1,990			1,907			2,210			2,109				

Head Start YTD Summary November 2022

Head Start Budget Summary

Below is a different statement of financial activity. This summarizes all the financial spending over a period of time. In the example below we are looking at fiscal year to date spending. This spending has been separated into salary and non-salary expense. This report is also gives the council an understanding of Orange County Head Start's financial health.

	FY 2022 Current Budget	Encumbered Amount	FY 2022 Total YTD	Balance	% Percent Budget Used YTD
7521- Admin Salary	5,215	-3,782	0	8,997	-73
7522 - Education Salary	1,999	0	0	1,999	0
7523 - USDA Admin Salary	1,673	0	0	1,673	0
7524 - USDA Services Salary	500	0	0	500	0
7526 - Disability Salary	15,102	-16,787	0	31,889	-111
7527 - Health Salary	50	0	0	50	0
7528 - PFCE Salary	14,656	0	0	14,656	0
7534 - Facilities Salary	1,954	0	0	1,954	0
Total Salary	41,149	-20,569	0	61,718	-50
7521 - Admin	188,444	8,805	165,417	14,223	92
7522 - Education	0	0	0	0	0
7523 - USDA Admin	588	0	0	588	0
7524 - USDA Services	1,283,586	0	37,564	1,246,022	3
7525 - Training	156,870	0	656	156,214	0
7526 - Disability	73,693	18,434	51,287	3,972	95
7527 - Health	17,690	0	16,083	1,607	91
7528 - PFC	9,216	0	0	9,216	0
7534 - Facilities	475,532	-1,182	3,827	472,886	1
Total Non-Salary	2,205,619	26,057	274,834	1,904,728	14
Grand Total	2,246,768	5,488	274,834	1,966,446	12

COMMUNITY AND FAMILY SERVICES THROUGH NOVEMBER 30, 2022: FUND: 0001 DEPT: 062 UNIT: 7529 : H.S. GENERAL FUND: 100% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	HZE	REGULAR SALARIES and WAGES	273,540	0	40,423	0	0	0	0	0	0	0	0	0	0	0	40,423	233,117	15
2110	HZE	FICA TAXES	4,200	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,200	0
2120	HZE	RETIREMENT CONTRIBUTION	20,925	0	2,972	0	0	0	0	0	0	0	0	0	0	0	2,972	17,954	14
2130	HZE	LIFE and HEALTH INSURANCE	32,140	0	4,814	0	0	0	0	0	0	0	0	0	0	0	4,814	27,326	15
2131	HZE	HSA/FSA CONTRIBUTION	99,000	0	8,552	0	0	0	0	0	0	0	0	0	0	0	8,552	90,448	9
2150	HZE	UNEMPLOYMENT COMPENSATION	500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	500	0
		TOTAL SALARIES	430,305	0	58,761	0	0	0	0	0	0	0	0	0	0	0	58,761	373,544	13
3167	HZE	PAYMENTS TO OTHER GOVERNMENTAL AGENCIES	300	0	0	0	0	0	0	0	0	0	0	0	0	0	0	300	0
3197	HZE	CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	22,800	0	0	0	0	0	0	0	0	0	0	0	0	0	0	22,800	0
3810	HZE	MAINTENANCE OF BUILDINGS, IMPROVEMENTS, AND GROUNDS	500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	500	0
4110	HZE	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	3,700	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,700	0
4115	HZE	MISCELLANEOUS OPERATING SUPPLIES	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
4123	HZE	EQUIPMENT LESS THAN \$1000	1,499	0	0	0	0	0	0	0	0	0	0	0	0	(499)	0	1,998	(33)
4135	HZE	FOOD and DIETARY	3,321	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,321	0
4482	HZE	SELF INS-PROP CASUALTY	23,877	0	0	0	0	0	0	0	0	0	0	0	0	0	0	23,877	0
6420	HZE	ROLLING STOCK	500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	500	0
6438	HZE	COMPUTER EQUIPMENT > \$500	56,547	0	0	0	0	0	0	0	0	0	0	0	0	(499)	0	57,046	(1)
			486,852	0	58,761	0	0	0	0	0	0	0	0	0	0	(499)	56,761	430,590	12
			482,100	17,694	18,596	64,732	32,464	34,303	35,665	43,704	32,645	48,970	33,218	31,093	54,786	35,927	446,058	115	100

COMMUNITY AND FAMILY SERVICES THROUGH NOVEMBER 30, 2022: FUND: 7002 DEPT: 062 UNIT: 7521 : H.S. ADMIN: 92% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	4FA	REGULAR SALARIES and WAGES	96,754	0	0	0	0	0	0	0	0	0	0	0	0	0	0	96,754	0
1130	4FA	OTHER SALARIES and WAGES	10,802	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,802	0
1140	4FA	OVERTIME	1,142	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,142	0
1150	4FA	SPECIAL PAY	300	0	0	0	0	0	0	0	0	0	0	0	0	0	0	300	0
2110	4FA	FICA TAXES	6,829	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,829	0
2120	4FA	RETIREMENT CONTRIBUTION	6,891	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,891	0
2130	4FA	LIFE and HEALTH INSURANCE	60,427	0	0	0	0	0	0	0	0	0	0	0	0	0	0	60,427	0
2131	4FA	HSA/FSA CONTRIBUTION	115	0	0	0	0	0	0	0	0	0	0	0	0	0	0	115	0
2200	4FA	PAYMENTS TO OPEB TRUST	183,060	0	0	0	0	0	0	0	0	0	0	0	0	0	0	183,060	0
			5,215	0	0	0	0	0	0	0	0	0	0	0	0	(3,782)	0	8,997	(73)
3125	4FB	INDIRECT COSTS	375	0	0	0	0	0	0	0	0	0	0	0	0	0	0	375	0
3179	4FC	CONTRACT SVC EMPLOY AGENT	815	0	0	0	0	0	0	0	0	0	0	0	0	0	0	815	0
3410	4FC	LOCAL TRAVEL	144	0	0	0	0	0	0	0	0	0	0	0	0	0	0	144	0
3510	4FC	POSTAGE and MESSENGER SVCS	2,432	0	(753)	0	0	0	0	0	0	0	0	0	0	(1,068)	(753)	4,253	(75)
3530	4FC	TOLL CHARGES	670	0	0	0	0	0	0	0	0	0	0	0	0	0	0	670	0
3610	4FC	RENTAL OF EQUIPMENT	4,708	0	0	0	0	0	0	0	0	0	0	0	0	(296)	0	5,004	(6)
3720	4FC	COMMUNICATIONS	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
3820	4FC	MAINTENANCE OF EQUIPMENT	457	0	0	0	0	0	0	0	0	0	0	0	0	0	0	457	0
3910	4FC	GRAPHIC REPROD SVCS	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
4010	4FC	DUES and MEMBERSHIPS	385	0	0	0	0	0	0	0	0	0	0	0	0	0	0	385	0
4020	4FC	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	847	0	0	0	0	0	0	0	0	0	0	0	0	0	0	847	0
4110	4FC	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	162	0	0	0	0	0	0	0	0	0	0	0	0	0	0	162	0
4115	4FC	MISCELLANEOUS OPERATING SUPPLIES	705	0	0	0	0	0	0	0	0	0	0	0	0	0	0	705	0
		COMPUTER EQUIPMENT LESS THAN \$500	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
4121	4FC	EQUIPMENT LESS THAN \$1000	1,300	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,300	0
4412	4FC	PROMOTIONAL EXPENSES	370	0	0	0	0	0	0	0	0	0	0	0	0	0	0	370	0
4418	4FC	EDUCATIONAL ASSISTANCE PROGRAM	18,735	0	(753)	0	0	0	0	0	0	0	0	0	0	(5,146)	(753)	24,634	(31)
4422	4FC	SCHOLARSHIPS, AWARDS, BENEF	201,795	0	(753)	0	0	0	0	0	0	0	0	0	0	(5,146)	(753)	207,694	(3)
4482	4FG	SELF INS-PROP CASUALTY	14,585	0	0	14,585	0	0	0	0	0	0	0	0	0	0	14,585	0	100
			188,444	683	299	17,926	2,348	108,289	2,325	2,078	5,497	9,484	4,961	870	10,647	8,805	165,417	14,223	82
			1,538,707	48,866	91,951	154,525	94,266	184,978	85,784	91,511	92,746	138,986	92,186	94,046	155,285	8,805	1,337,123	182,779	87

COMMUNITY AND FAMILY SERVICES THROUGH NOVEMBER 30, 2022: FUND: 7002 DEPT: 062 UNIT: 7522 : H.S. SERVICES: 94% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	4FE	REGULAR SALARIES and WAGES	335,668	0	0	0	0	0	0	0	0	0	0	0	0	0	0	335,668	0
1130	4FE	OTHER SALARIES and WAGES	11,173	0	0	0	0	0	0	0	0	0	0	0	0	0	0	11,173	0
1140	4FE	OVERTIME	2,963	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,963	0
2110	4FE	FICA TAXES	33,402	0	0	0	0	0	0	0	0	0	0	0	0	0	0	33,402	0
2120	4FE	RETIREMENT CONTRIBUTION	69	0	0	0	0	0	0	0	0	0	0	0	0	0	0	69	0
2130	4FE	LIFE and HEALTH INSURANCE	202,765	0	0	0	0	0	0	0	0	0	0	0	0	0	0	202,765	0
2131	4FE	HSA/FSA CONTRIBUTION	15,686	0	0	0	0	0	0	0	0	0	0	0	0	0	0	15,686	0
2200	4FE	PAYMENTS TO OPEB TRUST	601,926	0	0	0	0	0	0	0	0	0	0	0	0	0	0	601,926	0
		TOTAL SALARIES	1,999	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,999	0
3192	4FF	SOFTWARE LICENSING SUPPORT FEE	63	0	0	0	0	0	0	0	0	0	0	0	0	0	0	63	0
3197	4FF	CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	100	0
3350	4FF	OTHER INSURANCE and BONDS	264	0	0	0	0	0	0	0	0	0	0	0	0	0	0	264	0
3410	4FF	LOCAL TRAVEL	177	0	0	0	0	0	0	0	0	0	0	0	0	0	0	177	0
3530	4FF	TOLL CHARGES	30,553	0	(8,656)	0	0	0	0	0	0	0	0	0	0	(18,773)	(8,656)	57,982	(90)
3610	4FF	RENTAL OF EQUIPMENT	6,746	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,746	0
3720	4FF	COMMUNICATIONS	14,325	0	0	0	0	0	0	0	0	0	0	0	0	(2,371)	0	16,696	(17)
3820	4FF	MAINTENANCE OF EQUIPMENT	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	100	0
3910	4FF	GRAPHIC REPROD SVCS	248	0	0	0	0	0	0	0	0	0	0	0	0	0	0	248	0
4020	4FF	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	1,075	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,075	0
4040	4FF	LICENSE AND CERTIFICATION FEES	3,669	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,669	0
4110	4FF	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	6,150	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,150	0
4115	4FF	MISCELLANEOUS OPERATING SUPPLIES	722	0	0	0	0	0	0	0	0	0	0	0	0	0	0	722	0
4116	4FF	EVENT/MEAL REIMBURSEMENTS	142	0	0	0	0	0	0	0	0	0	0	0	0	0	0	142	0
4121	4FF	COMPUTER EQUIPMENT LESS THAN \$500	550	0	0	0	0	0	0	0	0	0	0	0	0	0	0	550	0
4123	4FF	EQUIPMENT LESS THAN \$1000	97,869	0	0	0	0	0	0	0	0	0	0	0	0	(30,312)	0	128,181	(31)
4135	4FF	FOOD and DIETARY	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	100	0
4195	4FF	MISC SUPPLIES OR EXPENSES	364	0	0	0	0	0	0	0	0	0	0	0	0	0	0	364	0
4412	4FF	PROMOTIONAL EXPENSES	4,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,000	0
4418	4FF	EDUCATIONAL ASSISTANCE PROGRAM	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	100	0
4450	4FF	PARENT ACTIVITY FUND	360	0	0	0	0	0	0	0	0	0	0	0	0	0	0	360	0
4452	4FN	FIELD TRIPS-HEAD START	279	0	0	0	0	0	0	0	0	0	0	0	0	0	0	279	0
4482	4FG	SELF INS-PROP CASUALTY	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
6410	4FJ	EQUIPMENT	170,005	0	(8,656)	0	0	0	0	0	0	0	0	0	0	(51,456)	(8,656)	230,117	(35)
8120	4FF	AID TO OTHER GOVT AGENCIES	771,931	0	(8,656)	0	0	0	0	0	0	0	0	0	0	(51,456)	(8,656)	832,043	(8)
			11,399,422	438,408	616,229	1,314,336	807,300	889,963	747,144	951,414	798,878	1,130,630	548,293	632,576	1,332,267	84,731	18,564,889	738,032	94

COMMUNITY AND FAMILY SERVICES THROUGH NOVEMBER 30, 2022: FUND: 7402 DEPT: 062 UNIT: 7523 : USDA ADMIN: % OF FY ELAPSED

[illegible]

COMMUNITY AND FAMILY SERVICES THROUGH NOVEMBER 30 2022: FUND: 7402 DEPT: 062 UNIT: 7524 : USDA SERVICES: 3% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	4FT	REGULAR SALARIES and WAGES	134,566	0	25,149	0	0	0	0	0	0	0	0	0	0	0	25,149	109,417	19
1130	4FT	OTHER SALARIES and WAGES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1140	4FT	OVERTIME	500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	500	0
2110	4FT	FICA TAXES	11,800	0	0	0	0	0	0	0	0	0	0	0	0	0	0	11,800	0
2120	4FT	RETIREMENT CONTRIBUTION	10,296	0	1,823	0	0	0	0	0	0	0	0	0	0	0	1,823	8,473	18
2130	4FT	LIFE and HEALTH INSURANCE	15,810	0	3,276	0	0	0	0	0	0	0	0	0	0	0	3,276	12,534	21
2131	4FT	HSA/FSA CONTRIBUTION	82,500	0	7,317	0	0	0	0	0	0	0	0	0	0	0	7,317	75,184	9
2200	4FT	PAYMENTS TO OPEB TRUST	4,183	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,183	0
		TOTAL SALARIES	259,655	0	37,564	0	0	0	0	0	0	0	0	0	0	0	37,564	222,091	14
3170	4FU	JANITORIAL SVC and SUPPLY	500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	500	0
4110	4FU	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	500	0
4115	4FU	MISCELLANEOUS OPERATING SUPPLIES	500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	500	0
4123	4FU	EQUIPMENT LESS THAN \$1000	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
4130	4FU	HOUSEHOLD AND KITCHEN SUPPLIES	450	0	0	0	0	0	0	0	0	0	0	0	0	0	0	450	0
4135	4FU	FOODandDIETARY	1,017,821	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,017,821	0
4482	4FS	SELF INS-PROP CASUALTY	4,110	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,110	0
		TOTAL OPERATIONS	1,023,931	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,023,931	0
		TOTAL UNIT 7524	1,283,566	0	37,564	0	0	0	0	0	0	0	0	0	0	0	37,564	1,246,022	3

COMMUNITY AND FAMILY SERVICES THROUGH NOVEMBER 30 , 2022: FUND: 7002 DEPT: 062 UNIT: 7525 : H.S. TRAINING: 0% OF FY ELAPSED																			
OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
3185	4FH	CONTRACT SVC-TRAINING	50,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50,000	0
3197	4FH	CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	2,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,000	0
3410	4FH	LOCAL TRAVEL	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	100	0
3420	4FH	OUT OF COUNTY TRAVEL	38,000	0	656	0	0	0	0	0	0	0	0	0	0	0	656	37,344	2
3610	4FH	RENTAL OF EQUIPMENT	3,460	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,460	0
3620	4FH	LEASES-BUILDINGS/STRUCTURES	2,995	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,995	0
3910	4FH	GRAPHIC REPROD SVCS	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
4020	4FH	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	9,250	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9,250	0
4030	4FH	TRAINING AND EDUCATIONAL COST	38,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	38,000	0
4040	4FH	LICENSE AND CERTIFICATION FEES	3,951	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,951	0
4110	4FH	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
4115	4FH	MISCELLANEOUS OPERATING SUPPLIES	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
4116	4FH	EVENT/MEAL REIMBURSEMENTS	2,016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,016	0
4418	4FH	EDUCATIONAL ASSISTANCE PROGRAM	6,948	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,948	0
		TOTAL OPERATIONS	156,870	0	656	0	0	0	0	0	0	0	0	0	0	0	656	156,214	0
		TOTAL UNIT 7525	156,870	0	656	0	0	0	0	0	0	0	0	0	0	0	656	156,214	0

COMMUNITY AND FAMILY SERVICES THROUGH NOVEMBER 30,, 2022: FUND: 7002 DEPT: 062 UNIT: 7526 : H.S. DISABILITY: 95% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	4FI	REGULAR SALARIES and WAGES	7,448	0	18,999	0	0	0	0	0	0	0	0	0	0	0	18,999	(11,551)	255
1140	4FI	OVERTIME	971	0	1,009	0	0	0	0	0	0	0	0	0	0	0	1,009	(38)	104
2110	4FI	FICA TAXES	1,467	0	1,453	0	0	0	0	0	0	0	0	0	0	0	1,453	14	99
2120	4FI	RETIREMENT CONTRIBUTION	851	0	2,383	0	0	0	0	0	0	0	0	0	0	0	2,383	(1,532)	280
2130	4FI	LIFE and HEALTH INSURANCE	6,064	0	2,996	0	0	0	0	0	0	0	0	0	0	0	2,996	3,068	49
2131	4FI	HSA/FSA CONTRIBUTION	83	0	0	0	0	0	0	0	0	0	0	0	0	0	0	83	0
2200	4FI	PAYMENTS TO OPEB TRUST	16,884	0	26,840	0	0	0	0	0	0	0	0	0	0	0	26,840	(9,956)	159
		TOTAL SALARIES	15,102	0	0	0	0	0	0	0	0	0	0	0	0	(16,787)	0	31,889	(111)
3195	4FK	CONTRACT SERVICES MEDICAL	102	0	0	0	0	0	0	0	0	0	0	0	0	0	0	102	0
3410	4FK	LOCAL TRAVEL	87	0	0	0	0	0	0	0	0	0	0	0	0	0	0	87	0
3530	4FK	TOLL CHARGES	1,014	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,014	0
3720	4FK	COMMUNICATIONS	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
4020	4FK	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
4040	4FK	LICENSE AND CERTIFICATION FEES	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
4110	4FK	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	61	0	0	0	0	0	0	0	0	0	0	0	0	0	0	61	0
4115	4FK	MISCELLANEOUS OPERATING SUPPLIES	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
4121	4FK	COMPUTER EQUIPMENT LESS THAN \$500	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
4418	4FK	EDUCATIONAL ASSISTANCE PROGRAM	16,616	0	0	0	0	0	0	0	0	0	0	0	0	(16,787)	0	33,403	(101)
4482	4FG	SELF INS-PROP CASUALTY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		TOTAL OPERATIONS	33,500	0	26,840	0	0	0	0	0	0	0	0	0	0	(16,787)	26,840	23,448	30
		TOTAL UNIT 7526	73,693	0	374	7,206	518	6,661	4,753	5,836	3,253	2,803	14,692	1,256	3,931	18,434	51,287	3,972	95

COMMUNITY AND FAMILY SERVICES THROUGH November 30,, 2022: FUND: 7002 DEPT: 062 UNIT: 7527 : H.S. CHILD HEALTH AND DEVELOPMENT: 58% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	4FV	REGULAR SALARIES and WAGES	121,142	0	0	0	0	0	0	0	0	0	0	0	0	0	0	121,142	0
1140	4FV	OVERTIME	926	0	0	0	0	0	0	0	0	0	0	0	0	0	0	926	0
2110	4FV	FICA TAXES	10,087	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,087	0
2120	4FV	RETIREMENT CONTRIBUTION	12,041	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12,041	0
2130	4FV	LIFE and HEALTH INSURANCE	47,348	0	0	0	0	0	0	0	0	0	0	0	0	0	0	47,348	0
2131	4FV	HSA/FSA CONTRIBUTION	478	0	0	0	0	0	0	0	0	0	0	0	0	0	0	478	0
2200	4FV	PAYMENTS TO OPEB TRUST	192,022	0	0	0	0	0	0	0	0	0	0	0	0	0	0	192,022	0
		TOTAL SALARIES	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
3179	4FW	CONTRACT SVC EMPLOY AGENT	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
3195	4FW	CONTRACT SERVICES MEDICAL	338	0	0	0	0	0	0	0	0	0	0	0	0	0	0	338	0
3410	4FW	LOCAL TRAVEL	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	100	0
3530	4FW	TOLL CHARGES	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0
3720	4FW	COMMUNICATIONS	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	100	0
		BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	290	0	0	0	0	0	0	0	0	0	0	0	0	0	0	290	0
4020	4FW	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	152	0	0	0	0	0	0	0	0	0	0	0	0	0	0	152	0
4110	4FW																		
4115	4FW	MISCELLANEOUS OPERATING SUPPLIES	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
		COMPUTER EQUIPMENT LESS THAN \$500	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
4121	4FW																		
4123	4FW	EQUIPMENT LESS THAN \$1000	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	100	0
4143	4FW	MEDandSURG SUPPLIES	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
4418	4FW	EDUCATIONAL ASSISTANCE PROGRAM	1,331	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,331	0
4482	4FG	SELF INS-PROP CASUALTY	193,353	0	0	0	0	0	0	0	0	0	0	0	0	0	0	193,353	0
		TOTAL OPERATIONS	17,690	0	64	8,041	511	219	783	28	4,267	227	1,377	29	548	0	16,063	1,607	91
		TOTAL UNIT 7527	481,484	13,051	22,272	31,903	16,183	15,961	16,432	17,044	21,119	31,822	23,896	24,518	33,988	0	267,358	193,825	58

COMMUNITY AND FAMILY SERVICES THROUGH NOVEMBER 30 302022: FUND: 7002 DEPT: 062 UNIT: 7528 : H.S. PARENT FAMILY COMMUNITY ENGAGEMENT: 0% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	4FX	REGULAR SALARIES and WAGES	1,086,954	0	159,042	0	0	0	0	0	0	0	0	0	0	0	159,042	927,912	15
1130	4FX	OTHER SALARIES and WAGES	10,000	0	9,482	0	0	0	0	0	0	0	0	0	0	0	9,482	518	95
1140	4FX	OVERTIME	5,000	0	1,461	0	0	0	0	0	0	0	0	0	0	0	1,461	3,539	29
2110	4FX	FICA TAXES	0	0	1,000	0	0	0	0	0	0	0	0	0	0	0	1,000	-1,000	0
2120	4FX	RETIREMENT CONTRIBUTION	35,100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	35,100	0
2130	4FX	LIFE and HEALTH INSURANCE	86,985	0	12,644	0	0	0	0	0	0	0	0	0	0	0	12,644	74,341	15
2131	4FX	HSA/FSA CONTRIBUTION	132,429	0	20,484	0	0	0	0	0	0	0	0	0	0	0	20,484	111,945	15
2200	4FX	PAYMENTS TO OPEB TRUST	412,500	0	33,168	0	0	0	0	0	0	0	0	0	0	0	33,168	379,332	8
		TOTAL SALARIES	14,856	0	0	0	0	0	0	0	0	0	0	0	0	0	0	14,856	0
3410	4FY	LOCAL TRAVEL	1,783,624	0	237,281	0	0	0	0	0	0	0	0	0	0	0	237,281	1,546,343	13
3530	4FY	TOLL CHARGES	5,700	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,700	0
3720	4FY	COMMUNICATIONS	3,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,000	0
4020	4FY	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	100	0
4110	4FY	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	12,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12,000	0
4115	4FY	MISCELLANEOUS OPERATING SUPPLIES	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
4121	4FY	COMPUTER EQUIPMENT LESS THAN \$500	10,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,000	0
4123	4FY	EQUIPMENT LESS THAN \$1000	500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	500	0
4412	4FY	PROMOTIONAL EXPENSES	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
4418	4FY	EDUCATIONAL ASSISTANCE PROGRAM	4,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,000	0
4450	4FY	PARENT ACTIVITY FUND	7,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,000	0
4482	4FG	SELF INS-PROP CASUALTY	9,216	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9,216	0
		TOTAL OPERATIONS																	
		TOTAL UNIT 7528	22,741	0	0	0	0	0	0	0	0	0	0	0	0	0	0	22,741	0

COMMUNITY AND FAMILY SERVICES THROUGH November 30, 2022: FUND: 7002 DEPT: 062 UNIT: 7534 : H.S. FACILITIES: 5% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	4FL	REGULAR SALARIES and WAGES	160,856	0	21,134	0	0	0	0	0	0	0	0	0	0	0	21,134	139,722	13
1130	4FL	OTHER SALARIES and WAGES	5,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,000	0
1140	4FL	OVERTIME	2,500	0	423	0	0	0	0	0	0	0	0	0	0	0	423	2,077	17
2110	4FL	FICA TAXES	4,800	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,800	0
2120	4FL	RETIREMENT CONTRIBUTION	13,246	0	1,498	0	0	0	0	0	0	0	0	0	0	0	1,498	11,748	11
2130	4FL	LIFE and HEALTH INSURANCE	19,758	0	2,567	0	0	0	0	0	0	0	0	0	0	0	2,567	17,191	13
2200	4FL	PAYMENTS TO OPEB TRUST	66,000	0	7,661	0	0	0	0	0	0	0	0	0	0	0	7,661	58,339	12
		TOTAL SALARIES	1,954	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,954	0
		PAYMENTS TO OTHER GOVERNMENTAL AGENCIES	274,114	0	33,283	0	0	0	0	0	0	0	0	0	0	0	33,283	240,831	12
3170	4FM	JANITORIAL SVC and SUPPLY	1,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,000	0
3179	4FM	CONTRACT SVC EMPLOY AGENT	8,000	0	648	0	0	0	0	0	0	0	0	0	0	0	648	7,352	8
3197	4FM	CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	3,000	0	1,182	0	0	0	0	0	0	0	0	0	0	(1,182)	1,182	3,000	0
3350	4FM	OTHER INSURANCE and BONDS	10,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,000	0
3410	4FM	LOCAL TRAVEL	300	0	0	0	0	0	0	0	0	0	0	0	0	0	0	300	0
3520	4FM	MOVING EXPENSE-CO ASSETS	7,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,000	0
3530	4FM	TOLL CHARGES	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
3610	4FM	RENTAL OF EQUIPMENT	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
3620	4FM	LEASES-BUILDINGS/STRUCTURES	275,000	0	63	0	0	0	0	0	0	0	0	0	0	0	63	274,937	0
3710	4FM	UTILITIES	14,500	0	1,597	0	0	0	0	0	0	0	0	0	0	0	1,597	12,903	11
3720	4FM	COMMUNICATIONS	3,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,000	0
3810	4FM	MAINTENANCE OF BUILDINGS, IMPROVEMENTS, AND GROUNDS	35,000	0	339	0	0	0	0	0	0	0	0	0	0	0	339	34,661	1
3820	4FM	MAINTENANCE OF EQUIPMENT	23,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	23,000	0
3825	4FD	INTERNAL FLEET MANAGEMENT CHARGES	28,876	0	0	0	0	0	0	0	0	0	0	0	0	0	0	28,876	0
3910	4FM	GRAPHIC REPROD SVCS	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
4110	4FM	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	1,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,500	0
4115	4FM	MISCELLANEOUS OPERATING SUPPLIES	51,040	0	0	0	0	0	0	0	0	0	0	0	0	0	0	51,040	0
4123	4FM	EQUIPMENT LESS THAN \$1000	9,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9,000	0
4126	4FM	TOOLS and SMALL IMPLEMENTS	5,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,000	0
4175	4FM	CLOTHING AND WEARING APPAREL	116	0	0	0	0	0	0	0	0	0	0	0	0	0	0	116	0
4195	4FM	MISC SUPPLIES OR EXPENSES	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0
		TOTAL OPERATIONS	475,532	0	3,827	0	0	0	0	0	0	0	0	0	0	(1,182)	3,827	472,886	1
		TOTAL UNIT 7534	748,648	0	37,111	0	0	0	0	0	0	0	0	0	0	(1,182)	37,111	715,717	5

COMMUNITY AND FAMILY SERVICES THROUGH November 30, 2022: FUND: 7046 DEPT: 062 UNIT: 7535 : H.S. DISASTER & RECOVERY

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	PRE-ENCUMBERED AMOUNT	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED
3125	2GA	INDIRECT COSTS	315,362	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	315,362	0
3170	2GB	JANITORIAL SVC and SUPPLY	10,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,500	0
3197	2GB	CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	11,770	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	11,770	0
3420	2GB	OUT OF COUNTY TRAVEL	24,134	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	24,134	0
3810	2GB	MAINTENANCE OF BUILDINGS, IMPROVEMENTS, AND GROUNDS	984,999	0	(5,177)	0	0	0	0	0	0	0	0	0	0	0	0	(5,177)	990,176	(1)
4020	2GB	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	6,189	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,189	0
4030	2GB	TRAINING AND EDUCATIONAL COST	29,980	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	29,980	0
4040	2GB	LICENSE AND CERTIFICATION FEES	2,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,000	0
4110	2GB	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	19,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	19,000	0
4115	2GB	MISCELLANEOUS OPERATING SUPPLIES	36,579	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	36,579	0
4120	2GB	SOFTWARE < \$1000	16,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	16,000	0
4123	2GB	EQUIPMENT LESS THAN \$1000	1,353	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,353	0
4143	2GB	MED and SURG SUPPLIES	6,460	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,460	0
6310	2GC	STRUCT and FAC OTH TH BLDGS	400,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	400,000	0
6410	2GC	EQUIPMENT	36,003	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	36,003	0
6420	2GC	ROLLING STOCK	7,358	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,358	0
TOTAL OPERATIONS			1,907,687	0	(5,177)	0	0	0	0	0	0	0	0	0	0	0	0	(5,177)	1,912,864	(0)
TOTAL UNIT 7535			1,907,687	0	(5,177)	0	0	0	0	0	0	0	0	0	0	0	0	(5,177)	1,912,864	(0)

P-CARD REPORT
CFS- Dept. 062

CH Full Name	Comp Supp Name	Purchase Date	Post Date	Amount	GL: FUND	GL: DEPT	GL: UNIT	SUBUNIT	GL: OBJ	Program Card Name
CLAYTON, AMANDA	ODP BUS SOL LLC	11/9/2022	11/11/2022	\$1,101.38						ORANGE COUNTY BOCC- PCard
CLAYTON, AMANDA	ODP BUS SOL LLC	11/9/2022	11/11/2022	\$19.87						ORANGE COUNTY BOCC- PCard
CLAYTON, AMANDA	ODP BUS SOL LLC	11/9/2022	11/14/2022	\$73.14						ORANGE COUNTY BOCC- PCard
CLAYTON, AMANDA	ODP BUS SOL LLC	11/9/2022	11/14/2022	\$85.17						ORANGE COUNTY BOCC- PCard
CLAYTON, AMANDA	ODP BUS SOL LLC	11/11/2022	11/14/2022	\$35.59						ORANGE COUNTY BOCC- PCard
CLAYTON, AMANDA	ODP BUS SOL LLC	11/15/2022	11/17/2022	\$62.35						ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	NIC -AGENCY FOR HLTHCR	11/3/2022	11/4/2022	\$13.68	7003	062	7534		3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	NIC -AGENCY FOR HLTHCR	11/4/2022	11/7/2022	\$44.66	7003	062	7534		3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	11/7/2022	11/8/2022	\$102.00	7003	062	7534		3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	NIC -AGENCY FOR HLTHCR	11/7/2022	11/8/2022	\$13.68	7003	062	7534		3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	NIC -AGENCY FOR HLTHCR	11/7/2022	11/8/2022	\$13.68	7003	062	7534		3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	11/7/2022	11/8/2022	\$265.52	7003	062	7534		3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	11/7/2022	11/8/2022	\$165.24	7003	062	7534		3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OFD ADMINISTRATION	11/7/2022	11/9/2022	\$100.00	7002	062	7534		3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	USPS PO 1169260806	11/9/2022	11/10/2022	\$54.75	7003	062	7521		3510	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	NIC -DCF-CARES	11/9/2022	11/10/2022	\$43.43	7003	062	7534		3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	11/15/2022	11/16/2022	\$67.00	7002	062	7522			ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	11/15/2022	11/16/2022	\$67.00	7002	062	7522			ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	11/15/2022	11/16/2022	\$67.00	7002	062	7522			ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	11/15/2022	11/16/2022	\$67.00	7002	062	7522			ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	11/15/2022	11/16/2022	\$67.00	7002	062	7522			ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	11/15/2022	11/16/2022	\$67.00	7002	062	7522			ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	11/15/2022	11/16/2022	\$67.00	7002	062	7522			ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	11/15/2022	11/16/2022	\$67.00	7002	062	7522			ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	11/15/2022	11/16/2022	\$67.00	7002	062	7522			ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	11/15/2022	11/16/2022	\$67.00	7002	062	7522			ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	NIC -AGENCY FOR HLTHCR	11/16/2022	11/17/2022	\$44.66	7002	062	7522			ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	USPS PO 1169260806	11/16/2022	11/17/2022	\$28.15	7002	062	7522			ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	NIC -AGENCY FOR HLTHCR	11/16/2022	11/17/2022	\$44.66	7002	062	7522			ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	NIC -AGENCY FOR HLTHCR	11/18/2022	11/21/2022	\$13.68	7002	062	7522			ORANGE COUNTY BOCC- PCard
ELIBERT, MIGUERLINE	PUBLIX #436	11/16/2022	11/17/2022	\$178.53	7002	062				ORANGE COUNTY BOCC- PCard
ELIBERT, MIGUERLINE	YOUNG SPECIALTIES	11/17/2022	11/17/2022	\$9,122.00	7002	062				ORANGE COUNTY BOCC- PCard
ELIBERT, MIGUERLINE	YOUNG SPECIALTIES	11/22/2022	11/22/2022	\$875.00	7002	062				ORANGE COUNTY BOCC- PCard
FLORES, DAISY	SYSCO CORP	11/2/2022	11/3/2022	\$684.49	7002	062	7522		4135	ORANGE COUNTY BOCC- PCard
FLORES, DAISY	IMPERIAL DADE	11/21/2022	11/22/2022	\$6,974.63	5822	062	8011		4115	ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	CDW GOVT #DS82359	10/31/2022	11/1/2022	(\$209.00)	7003	062	7522		4121	ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	CDW GOVT #DT33716	10/31/2022	11/1/2022	\$208.72	7003	062	7522		4121	ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	ODP BUS SOL LLC	10/31/2022	11/3/2022	\$385.46	7002	062				ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	CDW GOVT #DV23756	11/2/2022	11/3/2022	\$129.87	7002	062				ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	CDW GOVT #DW02896	11/3/2022	11/4/2022	\$115.00	7002	062				ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMZN Mktp US	11/4/2022	11/7/2022	\$29.99	7002	062				ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	ODP BUS SOL LLC	11/5/2022	11/7/2022	\$96.48	7002	062				ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMZN Mktp US	11/5/2022	11/7/2022	\$142.55	7002	062				ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMZN Mktp US	11/6/2022	11/7/2022	\$31.08	7002	062				ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMZN Mktp US	11/7/2022	11/8/2022	\$669.73	7002	062				ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMZN Mktp US	11/8/2022	11/9/2022	\$166.22	7002	062				ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMZN Mktp US	11/8/2022	11/9/2022	\$37.47	7002	062				ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	SECOND HARVEST FOOD BANK	11/14/2022	11/15/2022	\$2,659.74	7002	062				ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	ACCU-TECH CORPORATION	11/15/2022	11/16/2022	\$155.95	7002	062				ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	TARGET	11/15/2022	11/16/2022	\$500.00	7002	062				ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMZN Mktp US	11/20/2022	11/21/2022	\$32.97	7002	062				ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OCBCC CONVENTION CENTER	11/28/2022	11/29/2022	\$450.00	7002	062				ORANGE COUNTY BOCC- PCard
RUFF, SANDRA D	EB PFCE BOOT CAMP	11/9/2022	11/10/2022	\$1,350.00	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	EB AUTISM CONFERENCE-	11/14/2022	11/15/2022	\$132.34	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	SECOND HARVEST FOOD BANK	11/14/2022	11/15/2022	\$2,792.00	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	HILTON PONCE GOLF AND CAS	11/17/2022	11/18/2022	\$149.00	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	NATIONAL HEAD START ASSO	11/17/2022	11/18/2022	\$3,745.00	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	SOUTHWES 5262188260221	11/17/2022	11/21/2022	\$622.95	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	SOUTHWES 5262188260223	11/17/2022	11/21/2022	\$622.95	7007	062	7521			ORANGE COUNTY BOCC- TCard

P-CARD REPORT
CFS- Dept. 062

CH Full Name	Comp Supp Name	Purchase Date	Post Date	Amount	GL: FUND	GL: DEPT	GL: UNIT	SUBUNIT	GL: OBJ	Program Card Name
RUFF, SANDRA D	SOUTHWES 5262188260222	11/17/2022	11/21/2022	\$622.95	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	SOUTHWES 5262188260224	11/17/2022	11/21/2022	\$622.95	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	SOUTHWES 5262188260225	11/17/2022	11/21/2022	\$622.95	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	HAMPTON INN	11/18/2022	11/21/2022	\$387.00	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	SPIRIT AIRL 4870327624716	11/21/2022	11/23/2022	\$381.58	7007	062	7521			ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	EDUCATE 360	11/28/2022	11/29/2022	\$795.00	7007	062	7521			ORANGE COUNTY BOCC- TCard
SANDERS, NICK A	LOWES #01598	11/3/2022	11/4/2022	\$1,366.00	7003	062	7534		4115	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	LOWES #01598	11/3/2022	11/4/2022	\$7.48	7003	062	7534		3810	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	LOWES #01598	11/3/2022	11/4/2022	\$2,116.81	7003	062	7534		4115	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	FLORIDA PAINTS	11/3/2022	11/7/2022	\$18.80	7002	062	7534		3810	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	LOWES #01598	11/5/2022	11/7/2022	\$419.32	7003	062	7534		3810	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	GETMULCH.COM	11/7/2022	11/8/2022	\$2,188.73	7003	062	7534		4115	ORANGE COUNTY BOCC- PCard

**Orange County Head Start
Policy Council
Meeting: November 15, 2022
Director's Program Information Update**

National Updates

- **Information Memorandum-ACF-IM-HS-22-08- Fiscal Year (FY) 2023 Monitoring Process for Head Start and Early Head Start Recipients**

In FY 2023, OHS will conduct Focus Area 1 (FA1) and Focus Area 2 (FA2) reviews and Classroom Assessment Scoring System (CLASS®) video pilot and CLASS tribal pilot. This Information Memorandum outlines the Office of Head Start (OHS) monitoring process for FY 2023 and introduces the CLASS pilots to be conducted. For the FY 2023 review only, OHS is suspending the use of CLASS scores for **Designation Renewal System (DRS)** determinations. On-site review monitoring will follow U.S. Centers for Disease Control and Prevention health and safety guidelines. OHS is committed to partnering with grant recipients when preparing for on-site reviews to maintain a safe environment for children, families, and staff within the program. **Orange County Head Start is currently due for a Focus Area 2 (FA2) review and anticipates a review later this year.** OCHS continues to make program monitoring a priority. (Attached IM-HS-22-08)

- The Office of Head Start Workforce Innovation released information regarding The American Rescue Plan (ARP) Child Care Stabilization. ARP Child Care Stabilization program has been an unprecedented lifeline for the childcare sector that helped parents return to work and spurred economic recovery. In Florida 7,585 Child Care Programs have already received American Rescue Plan Stabilization Support, impacting up to 703,200 children. ARP's historic investment provided Florida with \$1.5 billion for their Child Care Stabilization program. The program has been critical to helping childcare centers and family childcare providers remain open or reopen, keeping childcare workers on the payroll, and ensuring families have reliable options for high quality care while they work.
- Due to an increase of the number of incidents in Head Start programs across the country, OHS held a mandatory webinar on exploring patterns of child health and safety incidents. The webinar focused on how to prevent incidents. It also provided the expectations for reporting health and safety incidents, identifies the federal staff to whom programs must report and provided the time frame for reporting.

- ACF-IM-HS-22-07 Reporting Child Health and Safety Incidents
- Data Brief on Child Safety in Head Start Programs
- iLookout for Child Abuse Training
- Active Supervision
- Positive Behavior Support
- Prioritizing Staff Wellness

Orange County Head Start continues to utilize the ChildPlus software to document any health and safety issues. The program will host a training in the next coming months to

inform program staff on how to report incidents and determine what must be provided to the OHS.

- **Information Memorandum ACF-IM-HS-22-07 09/27/2022 Reporting Child Health and Safety Incidents**

The Head Start Program Performance Standards (HSPPS) at 45 CFR §1302.102(d)(1)(ii) require programs to “submit reports, as appropriate, to the responsible U.S. Department of Health and Human Services (HHS) official immediately or as soon as practicable, related to any significant incidents affecting the health and safety of program participants.” This includes any incident regarding staff or volunteer compliance with laws addressing child abuse and neglect. This Information Memorandum (IM) clarifies reporting requirements of 45 CFR §1302.102(d)(1)(ii), including the responsible HHS official to whom programs must report and the reporting timeframe. It also outlines the consequences for failure to report during the given timeframe, explains the obligation to report child incidents in blended classrooms, and offers examples of incident types that must be reported. This IM applies to all Office of OHS programs, including Head Start, Early Head Start, Migrant and Seasonal Head Start, and American Indian and Alaska Native Head Start programs. (Attached ACF-IM-22-07)

Regional

- Region IV Head Start Association announced the annual Region IV Head Start conference. The conference will be held February 20-24, 2022, in Atlanta, Georgia. OCHS will travel with two members of the policy council (parents), two employees and Head Start Director.
- OCHS was notified by the Region IV Head Start Association that Shamella Harmon, Mental Health & Disabilities Coordinator was nominated for the State of Florida representative for the Aubrey Puckett Memorial award.

Local

- IS Hankins Education Foundation & Alpha Phi Alpha fraternity hosted a book drive for the children of Southwood Head Start. Each child was provided with a book to start their own library at home. The State Facilitator for Alpha Phi Alpha fraternity, Inc. was present and provided encouraging words.
- Orange County Head Start completed the requirements of the Quality Improvement grant. The LPN & Administrative Specialists received a 3.5% increase as requested in the Quality Improvement grant. The Fiscal Officer position was approved by the County Administrator to move forward with the recruitment process.
- Orange County Head Start Director and Sr. Program Manager of Education met with Orange County Public Schools Technical School Early Childhood Department. OCHS plans to send parents and teachers through the Early Childhood Apprenticeship program with the hopes of recruiting more staff.

- Orange County Head Start recognized two staff members during the Employee Service Award for 20 years of service. Carmen Laboy, and Geronima Noemi Santana both were recognized for 20 years.
- During the month of October several Head Start staff were deployed to work shelters as shelter managers, and shelter workers during Hurricane Ian. Staff were also deployed to work in the 311-call center.
- Southwood Head Start center sustained serious damages during Hurricane Ian. The center was required to be closed. All the students were relocated to other sites to include Millenia, Washington Shores Early Learning Center and South Orlando YMCA.
- In recognition of Head Start Awareness Month in October, Orange County Head Start held community parades, parent engagement events, and the Head Start Director presented to the Orange County Mayor & County Commissioners. The presentation included program goals, accomplishments, challenges, and future goals.
- Orange County celebrated Hispanic Heritage Month in both the administrative office and throughout the 22 locations. The children learned about the different countries around the world, through pictures, stories, and story tellers. Many of the centers allowed the children to dress in clothing that represented their native homes.
- Orange County Head Start's fiscal unit held two virtual training workshops on the Public Service Loan Forgiveness program and addressed FAQ & directions on completing the paperwork. Head Start employees learned about the specifics of the program. OCHS plans to follow up in the survey questions to determine if employees submitted the required documents needed and received some assistance. The objectives were met and the workshop was extremely successful.

National:

- During the month of October, the Office of Head Start used Workforce Wednesday to focus on resources to support Hispanic, and Latino families. This was in recognition of Hispanic Heritage month.

Child Plus Dashboard Homeless Reporting November 22-23



	Centers	Making Gains	Goal Completed	Homeless
1	Aloma		3	0
2	Bithlo			0
3	Callahan		4	4
4	Dillard			3
5	Dover Shores			5
6	East Orange		5	16
7	Engelwood			2
8	Hal Marston		4	3
9	Hungerford Elm		3	0
10	John Bridges		11	13
11	Lila Mitchell			0
12	McCoy			4
13	Millenia			2
15	Pine Hills		1	7
16	S.O. YMCA		9	1
17	Southwood		4	10
18	Taft			7
19	Three Points			4
20	Ventura		8	0
21	W.S. ELC			1
22	W.S. ELM			0
23	W. Oaks ELM			2
	Total:	0	52	84

Total # of homeless families' 84

Total # of families acquired housing or have left the program: 4

Homeless ADA 84.49%



**ORANGE COUNTY HEAD START
Parent Family and Community Engagement**



Monthly Homeless Report

November 2022

	Millennia	Pine Hills	S.O. YMCA	
Chld plus ID#:	89522	98093	95471	TOTAL
Follow Ups	1	0	0	1
Referrals visible and documented in system	0	0	0	0
TOTAL	1	0	0	1

Progress Gains			
Site	Millennia	Pine Hills	S.O. YMCA
Assessment Completion	1st FNA completed on 9/12/22	1st FNA completed on 12/2/22	1st FNA completed on 9/22/22
Family Services Information	Yes, and PIR has been updated	Yes, PIR has been updated	Has not been updated
Resources family received from FSV	No additional resources have been provided by staff.	none at this time.	No f/u or resources info provided



ORANGE COUNTY HEAD START 2022-2023

ERSEA REPORT

MONTH: November 2022 YEAR: 2022-2023

Sites	Funded Enrollment	Monthly Actual Enrollment	10% IEP Actual Enrollment	Drops YTD	Monthly Waiting List	Monthly New Application 2022-2023	Monthly New Applications 2023-2024
Aloma	37	34	9%	6	1	2	N/A
Bithlo	34	27	4%	3	2	0	N/A
Callahan	49	40	6%	5	8	2	N/A
Dillard	36	33	12%	2	5	0	N/A
Dover Shores	54	54	2%	7	6	0	N/A
East Orange	112	103	2%	4	16	0	N/A
Engelwood	57	56	3%	2	10	0	N/A
Hal P Marston	80	71	0%	11	2	5	N/A
Hungerford	36	32	0%	4	2	0	N/A
John Bridges	129	105	1%	18	1	6	N/A
Lila Mitchell	70	54	4%	12	9	0	N/A
McCoy	37	37	3%	5	1	1	N/A
Millennia	35	27	11%	2	9	0	N/A
Pine Hills	188	137	3%	18	7	0	N/A
SO YMCA	54	37	0%	6	11	1	N/A
Southwood	109	80	4%	7	35	1	N/A
Taft	110	103	1%	14	2	3	N/A
Three Points	57	48	0%	4	0	0	N/A
Ventura	37	30	7%	6	0	5	N/A
WS ELC	89	62	6%	16	0	0	N/A
WS Elementary	57	46	8%	2	0	0	N/A
West Oaks Elm	35	27	0%	1	8	2	N/A
Total	1502	1,243	3% (35)	155	140	28	N/A
Goal	1502	1502	+ 154 (10%)	-191	+ 154 (10%)	48	
Previous Month		1,197	3% 35	124	149	84	0

Monthly Chronic Absenteeism	Current Month	Month ly	Previous Month	Reasons w/ Highest Percentages	
Severe Chronic Absences (20% Over)	36%	10%(154)	29%	Attempt to contact, No contact	12%
Moderate Chronic Absences (10-20% Over)	16%		26%	Sick	37%
Not Chronically Absent (Less than 10%)	48%	70%	45%	Transportation issues	11%

Orange County Head Start 2022-2023

Site	Funded Enrollment	Returning Children	New Applications Needed by Site for Selections and/or Full enrollment	Total Needed for Full Enrollment	Recruitment Efforts
Aloma	37	17	0	0	Indigo Kids Behavior, Dollar Tree, Man Street Children dentistry, E Orlando Pediatrics
Bithlo	34	13	1	6	Laundromat of East Orlando, Christmas Post Office, Lovely Spa Nails
Callahan	49	28	1	2	NCF Commissioner Siplin, Citgo Restaurant
Dillard	36	19	4	3	Ocoee Orange County Clerk, First Choice Peds, Nemours Children Health, Habitat for Humanity, Ocoee Ped, WIC, Community Health Center Winter Garden, Fork & Flora Latin Bistro
Dover Shores	54	15	1	0	The Cornerstone Complex, President Supermarket, Bella Italian, Dover Shores Community Center, My Access
East Orange	112	52	3 0	0	Hungry Howie's, East Orlando Dental, Pro Top Nails, Community Action Partners Meeting, Timber Lakes School, Bonneville School, Castle Creek
Engelwood	57	28	1	0	True Health, Sun Center, give flyers out to OCPS parents, Engelwood recreation center,
Hal Marston	80	40	1	12	Star Meats, KFC/Taco Bell, Dunkin Donuts
Hungerford	36			4	Parents in HS, Mustard Seed, Kidswood Ped, Edgewater Ped, Klemira Ped, Zoe's Kitchen
John Bridges	129	61	2	2	Taylors Apartment, Marden Meadow Apt, Boys & Girls Club
Lila Mitchell	70	37	5	1	Washington Park Library, Orange County Health Dept, Neighborhood Center for Families
McCoy	37	17	4	1	My Access, Coin Laundry, Dollar Tree
Millennia	35	0		1 0	Beauty and beyond Beauty Supplies, The park at Highgate, Us Nails, recruitment event at Pine Hills.
Pine Hills	188	86	2 0	20	Barnett Park, Negril Restaurant, Woodhill Apt, West Oaks Apt, Beacon Hill Apt,
South Orlando YMCA	54	27	8	0	Children Home Society, Orange County Library
Southwood	109	58	6	8	The laundry room, Premium Beauty Outlet, Bravo Supermarket
Taft	110	47	2	4	Pinnacle Points Apt, Meadow Woods Neighborhood, Pinnacle Cove Apt, TAFT ncf
Three Points	57	26	6	0	Barber Park Market, Church Nursery, Restaurant Las Cazuelas
Ventura	37	18	5	3	Indigo Kids Behavior, Dollar Tree, Man Street Children dentistry, E Orlando Pediatrics
WS ELC	89	34	0	2	Kirman Shoppes Plaza, Kirman Oaks/ The palms club, Bella Vita Apt, Bella Capri Apts Caribbean Key apt
Washington Shores Elementary	57	14	4	1	Kiwi Stop, Washington Shores Fish Market, Local Beauty Supply Store
West Oaks	35	0		0	Beauty Exchange Beauty Supply, One Stop Housing, Seana's Caribbean, Wood Hill apt
Total	1502	655	1	70	

Orange County Head Start Medical and Dental Unit Monthly Report

Program Description	Program Year 2022-2023			
	Aug-22	September 2022	October 2022	November 2022
Total Number of HS children served (report source: CP2001)	1075	1087	1154	1195
Number of children meeting requirement of health physicals (report source:CP3035)	1056	1071	1142	1184
Number of HS families referred to the FQHC for medical and/or dental services. (report source: CP4120)	41	5	11	19
Number of HS children meeting medical home requirement (report source: CP3021D)	972	1085	1142	1191
Number of HS children meeting immunization requirement (report source:CP3320)	1071	1081	1139	1189
Number of HS children meeting Dental home requirement (report source: CP3021D)	625	398	420	405
Number of HS children with an dental exam (report source: CP3035)	438	440	499	405
Number of children needing dental treatment (report source:CP 2110)	123	108	111	121
Number of Health Action Plan (report source CP2110)	164	168	174	187
Number of Site Visit for LPN monthly	22	18	16	22

1536 Funded

Child Plus Work Orders Reporting November-22



	Centers	Pending Workorders	Completed Work Orders
0	Administrative Services	1	5
1	Alamo		
2	Bithlo		3
3	Callahan		
4	Dillard		
5	Dover Shores		
6	East Orange	2	4
7	Engelwood	1	
8	Hal P Marston	1	4
9	Hungerford Elm	1	1
10	John Bridges		1
11	Lila Mitchell		2
12	McCoy		
13	Millenia		
15	Pine Hills	1	1
16	S.O. YMCA		
17	Southwood		
18	Taft		
19	Three Points	1	
20	Ventura		
21	W.S. ELC		1
22	W.S. ELM		
23	W. Oaks ELM		
	Total:	8	22

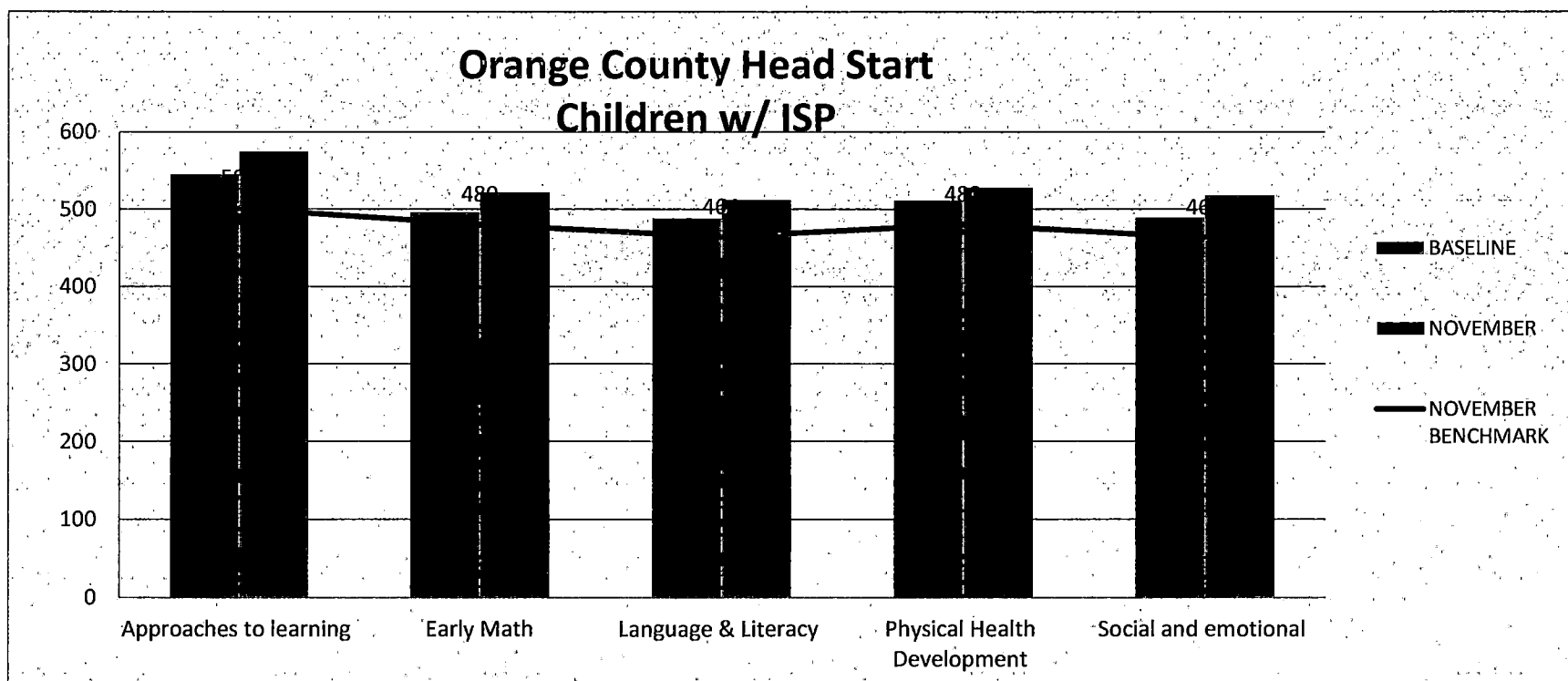
Total # of work orders completed: **22**

Total # of work orders pending: **8**

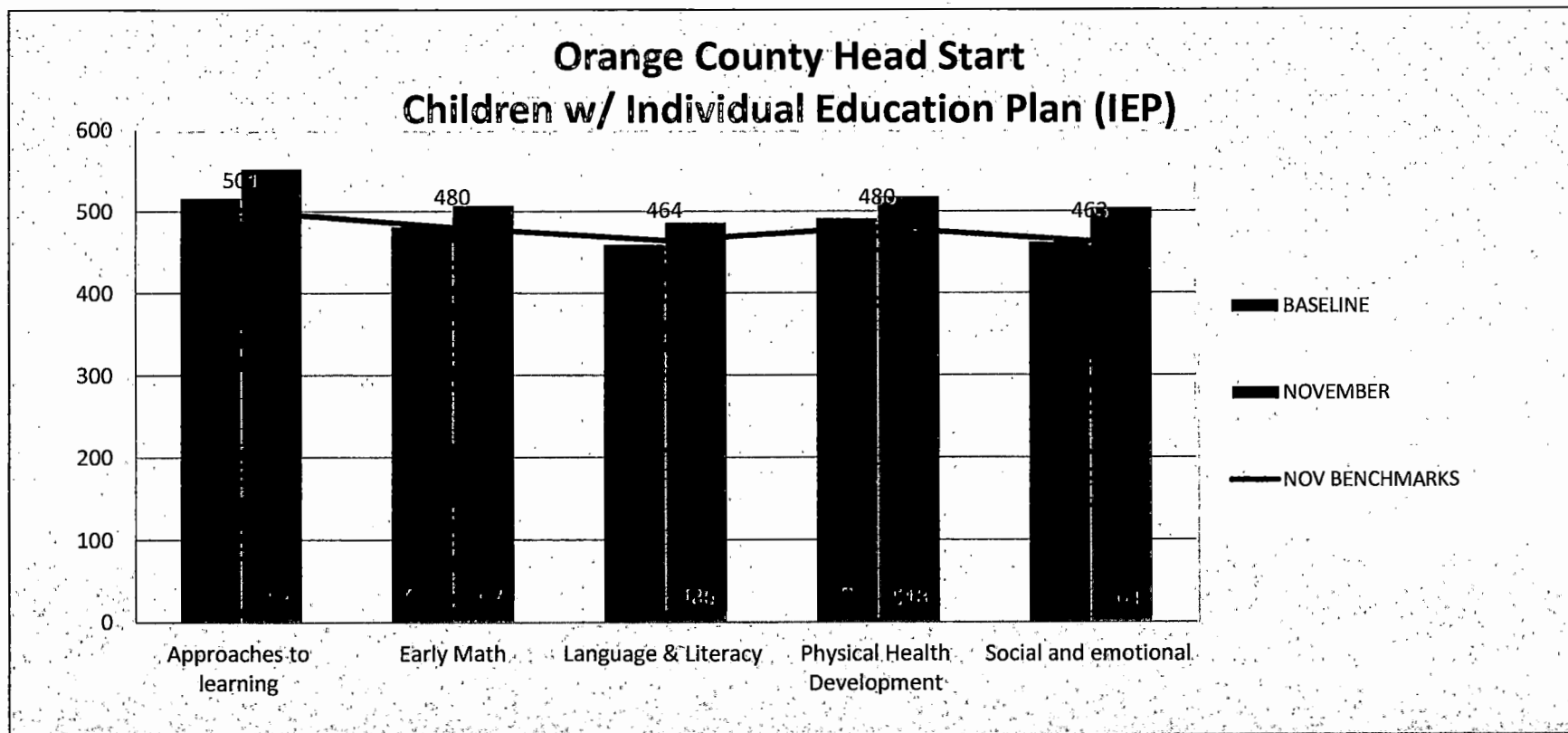
Head Start Project Roster

#	Location	Project	Scope	Assign	Start	Est Compl.	Status Date	Cost	Status
1	Bithio Head Start	Life Cycle Playground Repairs	Replace the Playground deck	Head Start	11/2/2022	In-progress	12/2/2022	1,000.00	Waiting for vendor supplies and scheduling.
2	East Orange	Life Cycle playground mulch	Rubber playground mulch replacement	Head Start	11/4/2022	In-progress	12/5/2022		Waiting for scheduling
3	Hal Marston	Life Cycle playground mulch	Rubber playground mulch replacement	Head Start	11/4/2022	In-progress	12/2/2022		Waiting for scheduling
4	Lila Mitchell	Life Cycle playground mulch	Rubber playground mulch replacement	Head Start	11/4/2022	In-progress	12/5/2022		Waiting for scheduling
5	Pine Hills	Classroom smart boards	Classroom Improvements	Head Start		In-progress	12/5/2022		Pending more smart boards. Training will follow.
6	Engle Wood	Office partitions	FSW Partitions for social distancing	Head Start	11/5/2022	In-progress	12/1/2022		Waiting scheduling / project design
7	South Wood Head Start	Playground expansion for the community	Construction in progress	Capital Projects	Summer start up	7/17/22	In-progress		Demo started by construction vendor. New Community Playground. Under ground drains complete
8	Millennium	Walk up gate	DCF Entrance and exit gate	Head Start	12/1/2022	In-progress	12/5/2022		Waiting approval
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									

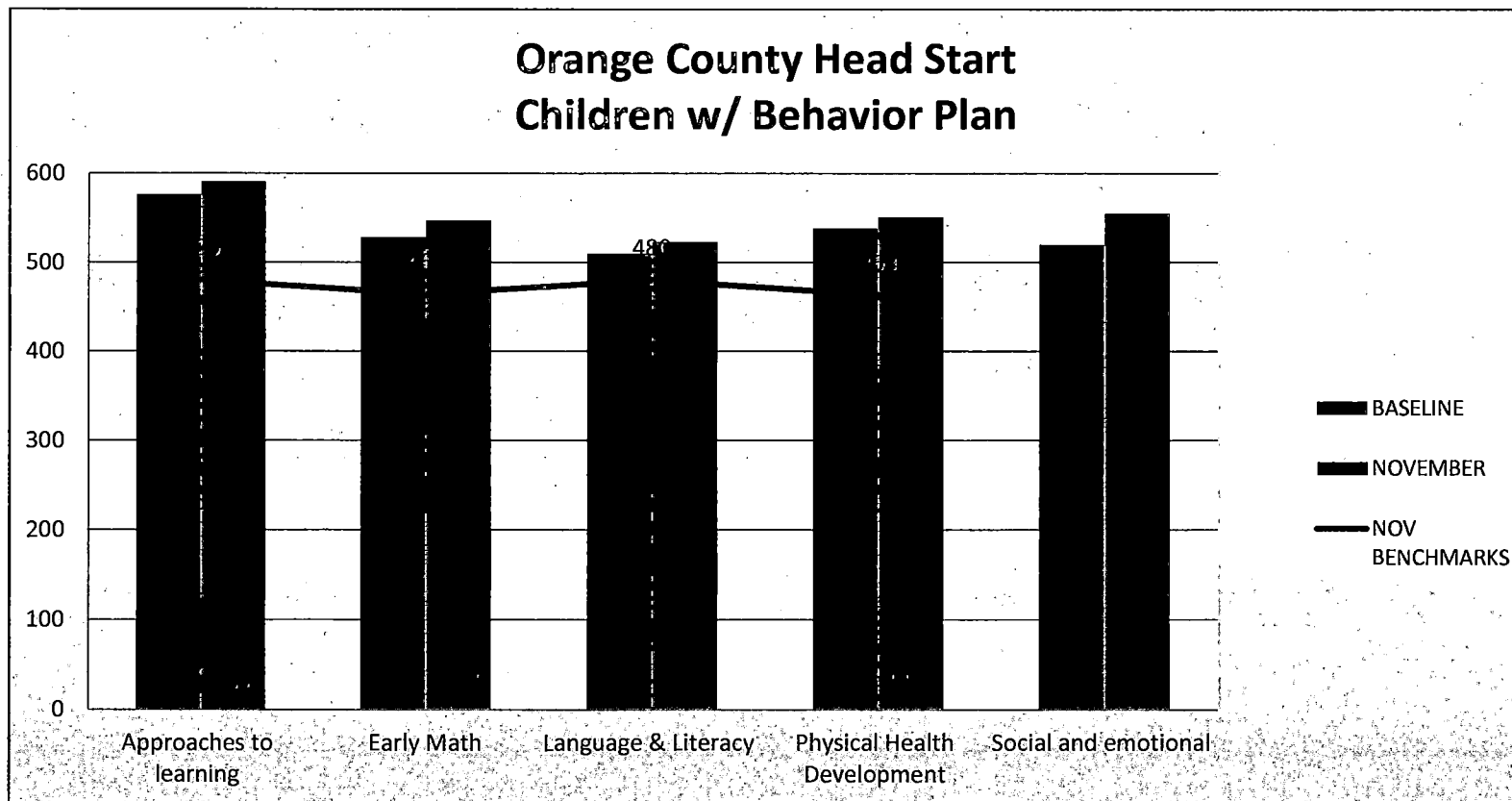
	BASELINE	NOVEMBER	NOVEMBER BENCHMARK
Approaches to learning	545	574	501
Early Math	496	522	480
Language & Literacy	488	512	464
Physical Health Development	511	528	480
Social and emotional	489	518	463



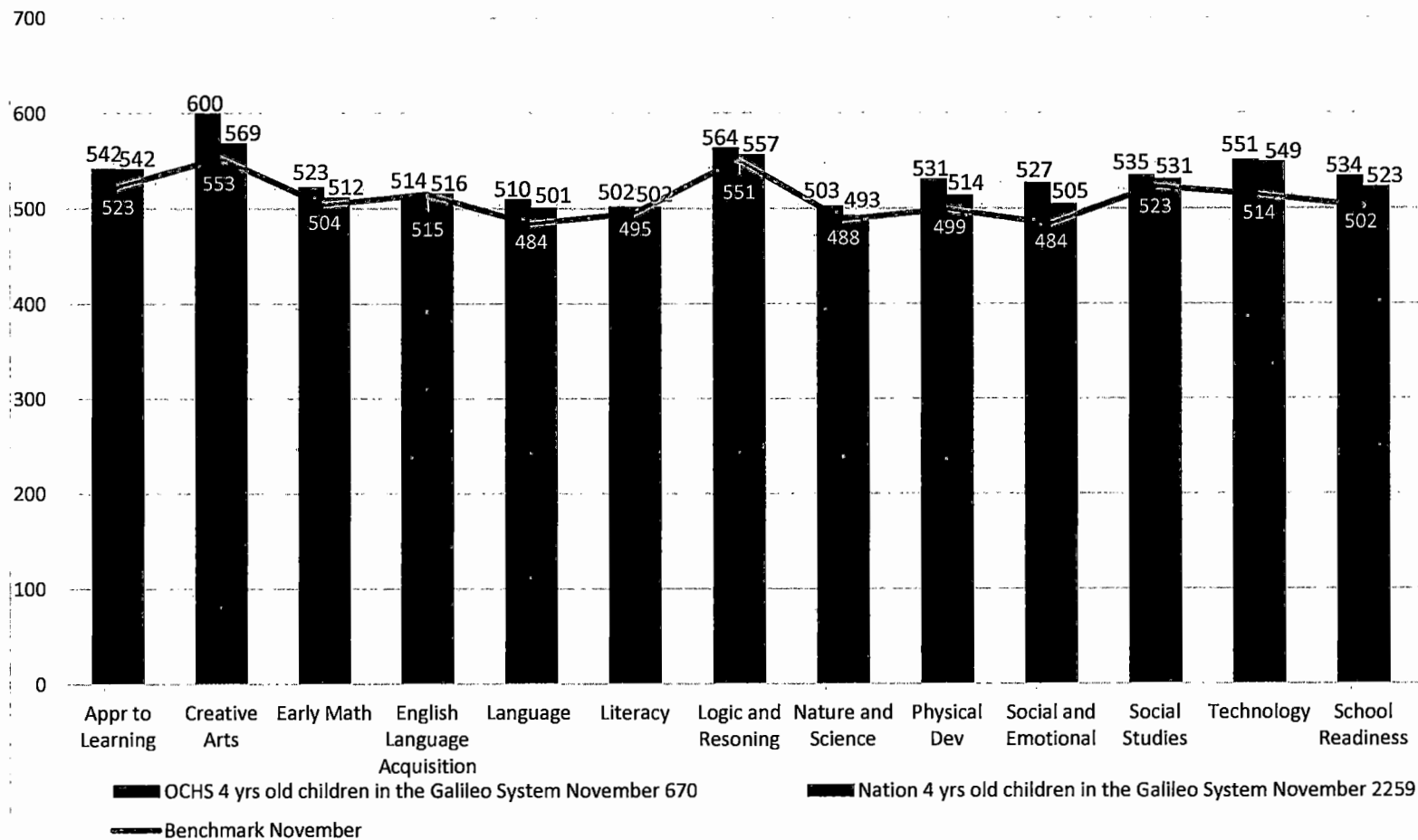
	BASELINE	NOVEMBER	NOV BENCHMARKS
Approaches to learning	516	552	501
Early Math	481	507	480
Language & Literacy	459	486	464
Physical Health Development	491	518	480
Social and emotional	462	504	463



	BASELINE	NOVEMBER	NOV BENCHMARKS
Approaches to learning	576	591	501
Early Math	528	547	480
Language & Literacy	510	523	464
Physical Health Development	538	551	480
Social and emotional	520	555	463



Orange County Head Start
Early Childhood Assessment Scores
Four Year Old (4 Yrs) November 2022

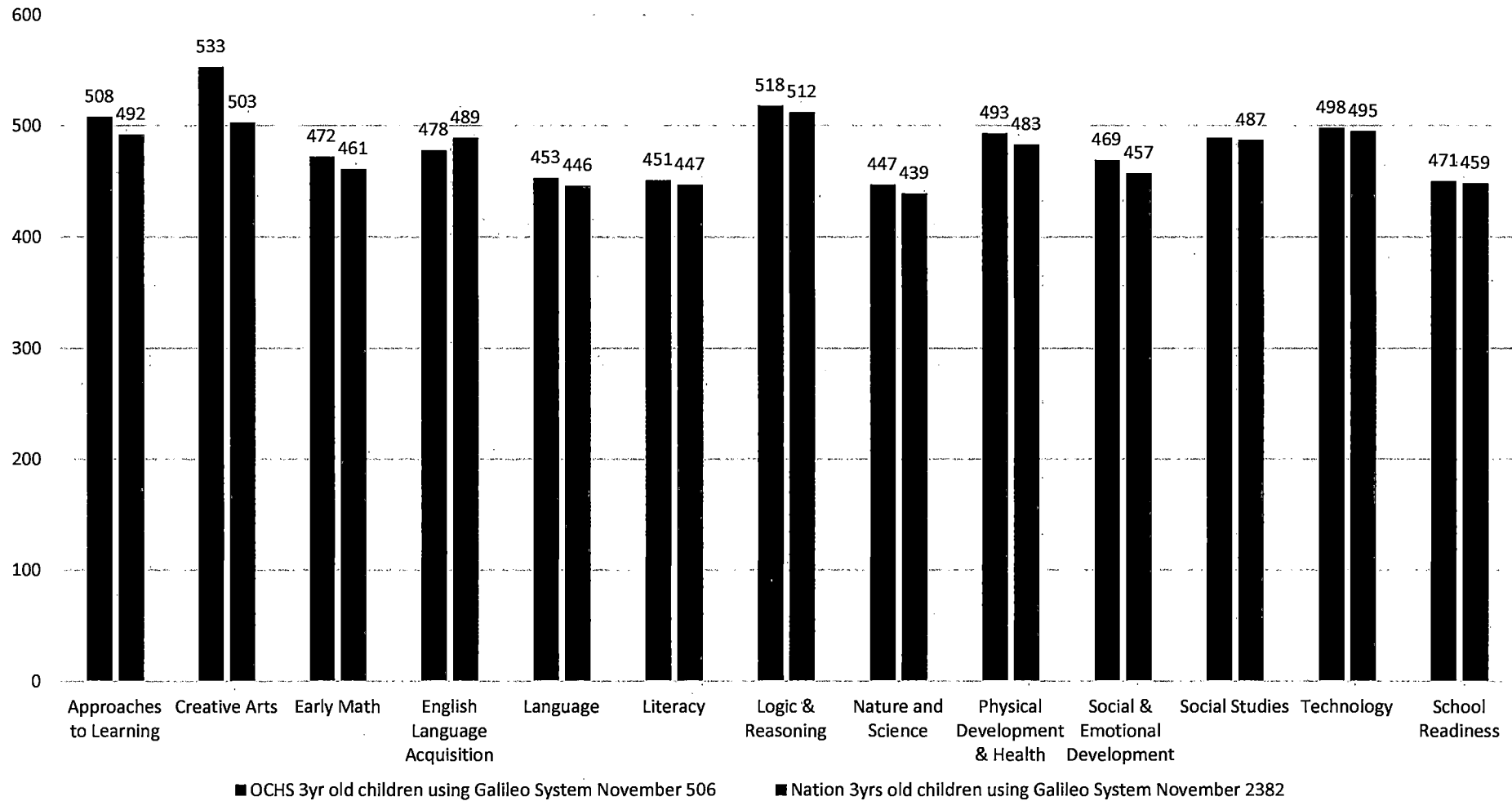


*The Developmental Scores (DL) indicates the Orange County Head Start first- and second-year enrolled children's position in the Galileo Developmental Progression Validated System in comparison with the Nation.

Benchmark November 2022

<i>App</i>	<i>CA</i>	<i>EM</i>	<i>ELA</i>	<i>LAN</i>	<i>LIT</i>	<i>L&R</i>	<i>N&SC</i>	<i>PD&H</i>	<i>S&ED</i>	<i>SS</i>	<i>TECH</i>	<i>SR</i>
523	553	504	515	484	495	551	488	499	484	523	514	502

Orange County Head Start
Early Childhood Assessment Scores
Three Year Old (3 Yrs) November 2022



*The Developmental Scores (DL) indicates the Orange County Head Start first year enrolled children's position in the Galileo Developmental Progression Validated System in comparison with the Nation.

BENCHMARKS November 2022

APL	CA	EM	ELA	Lang	Lit	LR	NS	PDH	SED	SS	Tech	SR
478	497	456	480	434	443	509	439	460	442	479	471	449

FAMILY ENGAGEMENT

Creating Connections, Building Bridges... Together.

Monthly Report: November 2022

Family Engagement Activities

- Number of Fatherhood Activities: **September 22, October 17 and November 16**
- Number of Fatherhood Participants: **September 351 and October 294 and November 264**
- Number of Parent Educational Trainings provided: **September 6 and October 10 and November 11**
- Number of Parents attended: **September 133 and October 251 and November 276**

Family Monthly Progressions

- Number of Families Experiencing homelessness: **September 114, October 133 and November 132**
- Number of Families Acquired housing: **September 5, October 21 and November 4**
- Number of ESL/GED training and/or adult learning programs: **September 0, October 21 and November 22**
- Number of Parents involved in Health Education: **September 140, October 275 and November 156**

Family Assessments

Family Needs Assessments



Partnership Agreements/Goal Settings

Partnership Agreement/Goal Setting



ACF Administration for Children and Families	U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES	
	1. Log No. ACF-IM-HS-22-08	2. Issuance Date: 10/21/2022
	3. Originating Office: Office of Head Start	
	4. Key Words: Monitoring; FY 2023; CLASS®	

INFORMATION MEMORANDUM

TO: All Head Start and Early Head Start Recipients

SUBJECT: Fiscal Year (FY) 2023 Monitoring Process for Head Start and Early Head Start Recipients

INFORMATION:

Section 641A of the Improving Head Start for School Readiness Act of 2007 requires the Office of Head Start (OHS) to implement ongoing monitoring of all programs receiving federal funds. OHS recognizes that grant recipients are recovering from and continue to face multiple challenges as a result of the COVID-19 pandemic. In FY 2023, OHS will conduct Focus Area 1 (FA1) and Focus Area 2 (FA2) reviews and Classroom Assessment Scoring System (CLASS®) video pilot and CLASS tribal pilot.

This Information Memorandum outlines the OHS monitoring process for FY 2023 and introduces the CLASS pilots to be conducted. For the FY 2023 review only, OHS is suspending the use of CLASS scores for Designation Renewal System (DRS) determinations.

On-site review monitors will follow U.S. Centers for Disease Control and Prevention health and safety guidelines. OHS is committed to partnering with grant recipients when preparing for on-site reviews to maintain a safe environment for children, families, and staff within the program.

FY 2023 Monitoring Reviews

Review Type	FY 2023 Implementation	Start Date
FA1	FA1 reviews will be conducted through a virtual format.	November 2022
FA2	FA2 reviews will be conducted using a hybrid model, which is a combination of on-site and virtual monitoring for the FY23.	October 2022
CLASS Video Pilot	CLASS reviews will be conducted as part of a video pilot for the FY23. Scores will not be used for DRS determinations.	October 2022

Review Type	FY 2023 Implementation	Start Date
CLASS American Indian and Alaska Native (AIAN) Self-review Pilot	AIAN CLASS reviews will be conducted in a self-review pilot for the FY23.	November 2022
Follow-up Reviews	Follow-up reviews will be conducted either in-person or virtually by the OHS regional office.	Start dates will coincide with the end of the corrective action period.
AIAN Reevaluations	AIAN reevaluation reviews will be conducted either in-person or virtually by the OHS Regional Office.	Start dates will coincide with the Tribal DRS Consultation process and Plan to Improve Quality.
Other	OHS reserves the right to conduct special off-site or on-site reviews	TBD, as needed

FA1 Reviews

The FA1 review is an opportunity for recipients to discuss their program design, management, and governance structure. This focus area develops OHS's understanding of each recipient's foundation for program services. Recipients describe approaches to staffing structure, program design and governance, health and family services, and fiscal infrastructure.

FA2 Reviews

The FA2 review is an opportunity for recipients to demonstrate their effectiveness in implementing a high-quality program to promote positive outcomes and school readiness for children and their families. This focus area broadens OHS's understanding of each recipient's performance. It also determines if programs are meeting the requirements of the Head Start Program Performance Standards, Uniform Guidance, and Head Start Act.

CLASS

In FY 2023, OHS is conducting CLASS video and tribal pilots. The pilots engage recipients in the CLASS review process, determine the viability of video reviews, ensure cultural sensitivity, and provide scores and information to support recipient professional development. They also allow OHS to better understand the experiences of Head Start programs during the pandemic in a way that is positive, proactive, and supportive. The CLASS video and tribal pilots offer additional insight into programs serving children, families, and communities that have been disproportionately impacted by the COVID-19 pandemic.

The CLASS video pilot allows recipients to upload videos for scoring through OHS-designated software. Recipients who would have been scheduled for an on-site CLASS review in FY 2023 are selected to participate in the pilot. They will receive a letter with detailed instructions on video submission, technology requirements, and other general participation instructions. Recipients who are not selected for the pilot but who would like to participate can be added to a waitlist in case a slot becomes available. The tribal pilot does not currently include video.

Scheduling

Each year, recipients are required to submit an accurate calendar of availability. The information is used to schedule monitoring reviews by OHS regional office staff. The availability calendar also gives recipients a way to inform OHS as to when their program is not operational and when children are not in session. Recipients should update their calendars as changes in program availability occur. Please note that OHS is unable to accommodate requests to reschedule reviews. OHS also reserves the right to conduct unannounced reviews at any time.

Recipients scheduled to receive a monitoring review in FY 2023 will receive a notification letter at least 45 days prior to the start of the event. Recipients can expect a planning call with their assigned review lead to discuss their FA2 review. During the initial call, recipients may share their program's current service delivery options and any changes as a result of the COVID-19 pandemic.

Advancing Equity

As one of our top priorities, OHS is focused on advancing equity, supporting programs' pandemic response and recovery, investing in the workforce, and reaching more children and families. Head Start programs lead their communities in advancing equity by providing services that support the development of the whole child cognitively, physically, socially, and emotionally, and by implementing systems that promote an inclusive culture. OHS is committed to advancing equity for all eligible individuals to support historically underserved communities.

If you have any questions or concerns regarding the FY 2023 monitoring season, please contact your regional office.

Thank you for the work you do on behalf of children and families.

/ Katie Hamm /

Katie Hamm
Acting Director
Office of Head Start



Enrollment Reductions and Conversion of Head Start Slots to Early Head Start Slots

 eclkc.ohs.acf.hhs.gov/policy/im/acf-im-hs-22-09

[View the Latest COVID-19 Updates from the Office of Head Start](#)

Enrollment Reductions and Conversion of Head Start Slots to Early Head Start Slots ACF-IM-HS-22-09

U.S. (United States) Department
of Health and Human Services

ACF
Administration for Children and Families

1. **Log Number:** ACF-IM-HS-22-09
2. **Issuance Date:** 11/07/2022
3. **Originating Office:** Office of Head Start
4. **Key Words:** Enrollment Reduction; Slot Conversion; Change in Scope Requests

Information Memorandum

To: All Head Start and Early Head Start Grant Recipients

Subject: Enrollment Reductions and Conversion of Head Start Slots to Early Head Start Slots

Information:

The Head Start program is a national model in the field of early care and education (ECE) for providing high-quality services to children and families most in need. Head Start programs provide comprehensive services and promote progress in children's early learning outcomes in under-resourced communities and support positive family outcomes.

The Office of Head Start (OHS) recognizes that community needs shift over time for various reasons. These reasons may include changes during and after disasters and public health crises, changes in the availability of community resources relied upon to provide program

services, and shifts in geographical location of eligible children and families. Section 640(g)(3) of the Head Start Act (the Act) allows programs to propose a reduction to their funded enrollment to maintain quality of program services. Additionally, Section 645(a)(5) permits a program to convert Head Start slots to Early Head Start slots to better meet community needs. Similarly, Section 640(f)(2) of the Act allows programs to convert part-day slots to full-working day slots to meet community needs.

A request to reduce funded enrollment or convert Head Start slots to Early Head Start slots is considered a change in scope request and requires ~~OHS (Office of Head Start)~~ prior approval. Recipients may submit a change in scope request through a continuation application or as a separate application amendment in the Head Start Enterprise System (HSES). Change in scope requests must be submitted a minimum of 90 days prior to the planned implementation date. This Information Memorandum (IM) provides additional guidance for the development and submission of these requests.

Enrollment reductions and conversions are permanent adjustments to funded enrollment. Therefore, the decision to request a reduction or conversion should be based on actual changes in the community and program adjustments necessary to maintain a high-quality program with qualified staff, supported by data and documented need, and not based on anticipated changes. It is important to consider community partnerships and resources in the service area, short and long-term goals, and program sustainability when considering a change in scope request. Programs must demonstrate that a change in scope request is data-informed and explain how the requested changes will improve quality of services for children and families, better meet community needs, support staff, and promote a sustainable program.

What to Consider Before Requesting an Enrollment Reduction or Conversion

Prior to submitting an enrollment reduction or conversion request, recipients must consider, at a minimum, the following.

Community Assessment

Programs are required to conduct a community assessment at least once over the five-year grant period and review and update it on an annual basis to reflect any significant changes. When considering a change in scope request, it is essential to demonstrate how the proposed changes will best meet the needs of eligible children and families and consider strengths and resources of the community.

Annual Self-assessment, Program Improvement Plans, and Ongoing Oversight

As described in 45 CFR §1302.102(a-b), programs must conduct an annual self-assessment to evaluate: progress in meeting established agency-determined program goals, compliance with the Head Start Program Performance Standards (HSPPS), and the effectiveness of professional development and family engagement systems for improving children's school readiness in alignment with the Head Start Early Learning Child Outcomes Framework. The data collected must be used for continuous improvement, including development and implementation of program improvement plans to strengthen any identified areas of need (45 CFR §1302.102(b-c)). Programs are also required to implement a system with procedures for the ongoing oversight of meeting program requirements in which data is collected to inform the process. Programs must use data from both the annual self-assessment and ongoing oversight, alongside other program data, to inform their program improvement plans.

Staffing and Training

Programs must consider the staffing and training needs for their proposed program design, including necessary compensation and staff supports to implement a sustainable high-quality program. A stable, healthy, highly skilled, and well-compensated workforce is vital to providing the highest quality of services to promote children's development and support families. Programs should consider the availability of qualified staff in their community and the types of training, education, compensation, and supports necessary to attract and retain staff. Further guidance on strategies to support the Head Start workforce can be found in ACF-IM-HS-22-06 Strategies to Stabilize the Head Start Workforce. Programs are expected to use their data on staff, enrollment, and service delivery to inform changes to support a high-quality workforce while not reducing the quality of services for children and families.

Wage Comparability Study

Programs conduct wage comparability studies to evaluate and set fair compensation rates and support compliance with Section 653 of the Act. Wage comparability studies compare the compensation rates of current Head Start employees and the pay scales for positions in the program to compensation paid for comparable services in the service area or other neighboring areas, including salaries for ECE (Excellence in early childhood education) and elementary school staff. If requesting a change in scope for the purpose of freeing up funds to increase staff compensation, the program's request should be supported by findings from the wage comparability study or by current data on comparable wages in the community or documented challenges in filling vacancies that impact the program's ability to deliver high-quality services. Programs should focus on positions for which staffing challenges are most pressing and are impacting the program's ability to provide high-quality services to their funded enrollment. Research has shown ethnic and racial disparities in pay exist for the ECE (Excellence in early childhood education) field, so programs are encouraged to consider equity issues in pay and benefits for staff.

Service Delivery Model

When proposing changes to the existing service delivery model, it is critical the process is data-informed and draws upon information from community assessments, annual self-assessments, program improvement plans, ongoing oversight, wage comparability studies, enrollment, and other relevant internal and external data. Programs must carefully review data related to enrollment and recruitment of families, demographic changes in their community, the geography of poverty in the service area, and other factors presenting challenges in meeting community needs or providing high-quality program services. Programs should then review their proposed program design to make sure any requested changes to services and resources are aligned to meet the needs of the children and families in their community and address the underlying issues causing identified challenges.

Service duration should also be considered, as research supports the importance of longer hours of high-quality education and development services in achieving meaningful child outcomes and preparing children for success in school. Programs operating for longer hours may also better support parents' education, job training, and employment opportunities. Programs that received funding to increase service duration in fiscal years 2016 or 2018 must demonstrate they are not eliminating, converting, or reducing the duration of services to enrollment slots supported by duration funding. As a reminder, Head Start center-based programs are required to provide at least 1,020 annual hours of service over a period of at least eight months per year for at least 45% of their center-based enrollment. Family child care and Early Head Start center-based programs are required to provide at least 1,380 annual hours of service for 100% of their enrollment slots. These requirements are found in the HSPPS (Head Start Program Performance Standards) at Program Structure, 45 CFR §1302 Subpart B.

Administrative and Supervisory Staff Structure

Programs should carefully assess how proposed changes to the program design will impact the administrative and supervisory structure. Depending on the proposed change and overall size of the organization, positions that do not provide direct classroom services may present opportunities to either eliminate or combine other positions with minimal impact on program quality and operations. Programs should also review the reasonableness of the percentage of each administrative staff's compensation which is being charged to the grant and be sure that the percentage is consistent with the amount of time that individual is engaged in Head Start or Early Head Start matters.

Recipients with indirect cost rates need to make sure Head Start and Early Head Start programs are fully benefiting from any costs charged, using these rates, to the grant. As a reminder, complying with the 15% administrative cost limitation does not, in and of itself, mean there are not administrative costs which can be reduced. If proposing salary adjustments for administrative or supervisory staff, please include a justification and listing of the annual salaries and amount charged to the grant.

Equity

Programs are encouraged to carefully consider how the outcomes of the proposed request will affect different demographics. This includes historically marginalized populations, such as Black, Latino, Indigenous and Native American, Asian Americans and Pacific Islanders, and other people of color; children experiencing homelessness; children in foster or kinship care; children with disabilities; and children who are dual language learners. In addition, programs should consider whether the proposed program design will improve or exacerbate existing disparities and how the proposed program design will be perceived by different populations within their service area. Where possible, programs are encouraged to include in the decision-making process those who will be affected by changes to the program.

Ongoing Budget

When considering a change in scope request, programs should first consider their vision and goals for services and construct a budget accordingly. Then, the grant recipient should evaluate their existing program design and enrollment to determine what necessary program and budgetary adjustments are needed to achieve that vision. Considerations of the program's anticipated costs for annual operations, program options, staffing and ratio requirements, as well as differences in equipment and supplies, should be assessed. Staffing ratios must ensure compliance with the ~~HSPPS (Head Start Program Performance Standards)~~. For staffing positions that do not have mandated ratios, please include the rationale used to determine the full-time equivalents needed for such positions. In addition, a detailed budget narrative justification for changes within and between each object class category is required. As always, proposed expenses will be evaluated for reasonableness and allowability and how they support high-quality services.

How to Submit a Change in Scope Request

Change in scope requests must be submitted as part of a continuation application or as a separate change in scope application amendment in ~~HSES (Head Start Enterprise System)~~, at minimum, 90 days prior to the planned implementation date. However, programs are strongly encouraged to work closely with their Regional Office throughout the planning and development of the request. This will make sure the proposal and application meet all the requirements prior to official submission of the request.

All change in scope requests must include complete program schedules, application narratives, and detailed budget narratives. Change in scope requests must demonstrate the proposed program design will deliver the full range of services consistent with 45 CFR §1302.20(b). In addition, the requested program design must effectively support the appropriate development and progress in children's early learning outcomes as outlined in Education and Child Development Program Services, 45 CFR §1302 Subpart C. Program and budget narratives for Head Start to Early Head Start conversions must address all items outlined in 45 CFR §1302.20(c) and the Head Start Grant Application Instructions. Governing

body or Tribal Council and Policy Council approvals are required prior to submitting a change in scope request. All change in scope requests are subject to approval by ~~OHS~~ (Office of Head Start). Additional information outlining critical questions and data to consider as part of the planning and development for both enrollment reduction and conversion requests is detailed in the Enrollment Reduction and Conversion Appendix.

If you have any questions regarding this IM, please contact your regional office. Thank you for the work you do on behalf of children and families.

Sincerely,

/ Katie Hamm /

Katie Hamm
Acting Director
Office of Head Start

See PDF Version of Information Memorandum:
Enrollment Reductions and Conversion of Head Start Slots to Early Head Start Slots [PDF, 47KB]
Historical Document



ORANGE COUNTY GOVERNMENT
HEAD START
POLICY COUNCIL
MEETING MINUTES



Holden Heights Community Center
1201 20th Street
Orlando, FL 32805
November 17, 2022

Call to Order by: Sonya Hill, Director at 6:48 p.m.
Roll Call by: Sandra Moore

Attended By:

Edith Vazquez Lopez	Aloma	Representative
Anny Nunez	Aloma	Alternate
Darnellion Brown	Callahan	Representative
Rosa Emilia Tejeda	Dover Shores	Representative
Demie DeJesus	Dover Shores	Alternate
Chistine Marrero	Engelwood	Representative
Sharron Jacob	Hal P. Marston	Alternate
Greilyn DeLosSantos	Hungerford	Alternate
Telmelah Brooks	John Bridges	Representative
Cindra Guillaume	Lila Mitchell	Representative
Leonard Jabouin	Lila Mitchell	Alternate
Daniel Hernandez	SOYMCA	Alternate
Natalie Juarez	Southwood	Representative
Judy Lopez	Three Points	Representative
Wendy Torres	Three Points	Alternate
Jennifer Martinez	Ventura	Representative
Chevelle Teague	WS/ELC	Representative
Juliett Douglas	West Oaks	Representative

Quorum Established

Staff:

Sonya Hill	Main Office
Sandra Moore	Main Office
Yvette Meade	Main Office
Pedro Berrios	Warehouse
Zhor Elmekali	Pine Hills
Polly Boulter	Hal Marston
Yolanda Soto	Millenia Elementary

This meeting served as a training on how to run a meeting and the voting of the Executive Committee members.

Ms. Hill held a mock meeting holding the roll call, making motions, how unit reports and manager's reports would be presented, etc.

Ms. Hill reviewed the roles and responsibilities of the Executive Committee.

Nominations were made and each nominee spoke for several minutes to express their desire and qualifications for the specific roll.

Voting took place and the Committee was set;

Chevelle Teague – Chairperson
Darnellion Brown – Vice Chairperson
Jennifer Martinez – Treasurer
Edith Vazquez Lopez – Parliamentarian
Natalie Juarez – Secretary

Meeting Adjourned at 7:18 p.m.

Next Policy Council Meeting
December 15, 2022