



February 27, 2023

To: Mayor Jerry L. Demings  
-AND-  
County Commissioners

From: Carrie Mathes, CFCM, NIGP- CPP, CPPO, C.P.M. Manager II,  
Procurement Division

Contact: Sara Flynn-Kramer, Manager II, Capital Projects Division  
407-836-0048

Subject: Award of Invitation for Bids Y23-738-RC, Orange County Clerk  
of Courts Apopka and Ocoee Branch Security Upgrades

**ACTION REQUESTED:**

Approval to award Invitation for Bids Y23-738-RC, Orange County Clerk of Courts Apopka and Ocoee Branch Security Upgrades, to the low responsive and responsible bidder, CORE Engineering & Construction, Inc. in the total contract award amount of \$415,761.26, including Additives No. 1 and 2.

In the event the bidder recommended above fails to achieve timely compliance with pre-award deliverables, as defined in the Invitation for Bids, including, but not limited to, M/WBE participation sub-contract agreements, State Division of Corporations registration, E-verify, insurance and bonds, further request authorization for the Procurement Division to award to the next low responsive and responsible bidder as listed in the bid tabulation herein, to the extent practicable and advantageous to the County.

**PROCUREMENT:**

The project scope of work will include security enhancements to the existing Apopka and Ocoee Service Centers. These enhancements include the installation of a new weapon screening area, new storefront doors with panic bars and panic buttons at the cashiers' service counters. Additional security enhancements will also include the in-fill of the existing gap above the clerk stations with a wire mesh barrier in metal frame, lighting, new wall-mounted cameras, new exit signs and new card readers. Additive No. 1 includes labor and materials to install new under counter panic buttons at clerk locations (six at each location Apopka and Ocoee). Additive No. 2 includes labor and materials to install one 5' wide x 3' high interior window at each location (Apopka and Ocoee) at Room # 101B. The project is located in District 2.

Award Invitation for Bids Y23-738-RC, Orange County Clerk of Courts Apopka and Ocoee Branch Security Upgrades  
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FUNDING:

Funding is available in account number 1023-068-1978-3810.

APPROVALS:

The Capital Projects Division and Business Development Division concur with this recommendation.

REMARKS:

Three bids were received in response to the Invitation for Bid and were evaluated for responsiveness, responsibility, and price reasonableness. The bid submitted from Archis Inc. dba Archis Technologies was deemed non-responsive in accordance with Part C Instruction to Bidders, for failure to provide pricing for all additives and submitting additional terms and conditions. The bid submitted from CORE Engineering & Construction, Inc. is considered reasonable based on comparison to the engineer's estimate. References provided were satisfactory for this type of work and CORE Engineering & Construction, Inc. has been determined to be responsible. Therefore, award is recommended to CORE Engineering & Construction, Inc.

The bid tabulation is as follows:

<b>BID RECEIVED:</b>	<b>Base Bid</b>	<b>Additive No. 1</b>	<b>Additive No. 2</b>	<b>Total Award Amount</b>
CORE Engineering & Construction, Inc.	\$382,997.76	9,292.00	\$23,471.50	\$415,761.26
S.A. Casey Construction	\$465,000.00	\$7,000.00	14,000.00	\$486,000.00
Archis Inc. dba Archis Technologies	Non- Responsive			



**BUSINESS DEVELOPMENT DIVISION**

January 20, 2023

TO: Rochelle Chambers, Contracting Agent  
Procurement Division

FROM: Princess Clarke, Senior Contract Administrator  
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **Y23-738-RC / Orange County Clerk of Courts Apopka and Ocoee  
Branch Security Upgrades (Base Bid plus Additive #1)**

The Business Development Division evaluated the two bids submitted for this project. The Business Development Division completed a M/WBE Availability Analysis. The scope of services for this project had limited M/WBE availability. As a result, the M/WBE goal was reduced from 25% to 3%. At the time of bid opening; at least 34 firms were certified to provide the scope of services at the subcontract level.

The apparent low bid, submitted by CORE Engineering & Construction, Inc., reported 48.69% in M/WBE participation. They met the 3% Orange County M/WBE participation goal **per the Ordinance requirement**. Please note the following certified M/WBE participation:

MBE-HM	D'Novo Services	\$191,000
<b>Total MWBE Participation</b>		<b>\$191,000 (48.69%)</b>

The apparent second low bid, submitted by S.A. Casey Construction, Inc., reported 24.79% in M/WBE participation. They met the 3% Orange County M/WBE participation goal **per the Ordinance requirement**. Please note the following certified M/WBE participation:

MBE-HM	D'Novo Services	\$117,000
<b>Total MWBE Participation</b>		<b>\$117,000 (24.79%)</b>

*Sheena Ferguson*

**Interoffice Memorandum**

Our evaluation of these bids was based on the participation listed on the subcontractor/supplier page. Attached is a spreadsheet reconciling the bidders' compliance with the Invitation for Bid's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

Also, I confirm my recommendation is free of conflicts of interest

cc: Sheena Ferguson, Manager, Business Development Division

<b>BID COMPARISON</b>						
<b>Y23-738-RC / Orange County Clerk of Courts Apopka and Ocoee Branch Security Upgrades (Base Bid plus Additive #1)</b>						
<b>Rank</b>	<b>Bidder</b>	<b>Bid Amount</b>	<b>M/WBE \$'s in Bid</b>	<b>% M/WBE (Goal 3%)</b>	<b>GFE</b>	<b>EEO % M / W</b>
Low Bid	CORE Engineering & Construction, Inc.	\$392,289.76	\$191,000.00	48.69%	N/A	0 / 0 %
2nd Low	S.A. Casey Construction, Inc.	\$472,000.00	\$117,000.00	24.79%	N/A	0 / 13 %



**BUSINESS DEVELOPMENT DIVISION**

January 20, 2023

TO: Rochelle Chambers, Contracting Agent  
Procurement Division

FROM: Princess Clarke, Senior Contract Administrator  
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **Y23-738-RC / Orange County Clerk of Courts Apopka and Ocoee  
Branch Security Upgrades (Base Bid plus Additive #2)**

The Business Development Division evaluated the two bids submitted for this project. The Business Development Division completed a M/WBE Availability Analysis. The scope of services for this project had limited M/WBE availability. As a result, the M/WBE goal was reduced from 25% to 3%. At the time of bid opening; at least 34 firms were certified to provide the scope of services at the subcontract level.

The apparent low bid, submitted by CORE Engineering & Construction, Inc., reported 45.51% in M/WBE participation. They met the 3% Orange County M/WBE participation goal **per the Ordinance requirement**. Please note the following certified M/WBE participation:

MBE-HM	D'Novo Services	\$185,000
<b>Total MWBE Participation</b>		<b>\$185,000 (45.51%)</b>

The apparent second low bid, submitted by S.A. Casey Construction, Inc., reported 24.43% in M/WBE participation. They met the 3% Orange County M/WBE participation goal **per the Ordinance requirement**. Please note the following certified M/WBE participation:

MBE-HM	D'Novo Services	\$117,000
<b>Total MWBE Participation</b>		<b>\$117,000 (24.43%)</b>

*Aheena Ferguson*



**Interoffice Memorandum**

Our evaluation of these bids was based on the participation listed on the subcontractor/supplier page. Attached is a spreadsheet reconciling the bidders' compliance with the Invitation for Bid's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

Also, I confirm my recommendation is free of conflicts of interest

cc: Sheena Ferguson, Manager, Business Development Division

<b>BID COMPARISON</b>						
<b>Y23-738-RC / Orange County Clerk of Courts Apopka and Ocoee Branch Security Upgrades (Base Bid plus Additive #2)</b>						
<b>Rank</b>	<b>Bidder</b>	<b>Bid Amount</b>	<b>M/WBE \$'s in Bid</b>	<b>% M/WBE (Goal 3%)</b>	<b>GFE</b>	<b>EEO % M / W</b>
Low Bid	CORE Engineering & Construction, Inc.	\$406,469.26	\$185,000.00	45.51%	N/A	0 / 0 %
2nd Low	S.A. Casey Construction, Inc.	\$479,000.00	\$117,000.00	24.43%	N/A	0 / 13 %