




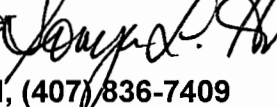
## Interoffice Memorandum

August 31, 2022

### AGENDA ITEM

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

THRU: Dr. Tracy Salem, Deputy Director   
Community and Family Services Department

FROM: Sonya L. Hill, Manager   
Head Start Division  
Contact: Sonya Hill, (407) 836-7409  
Sandra Moore (407) 836-8913

SUBJECT: **Consent Agenda Item – September 27, 2022**  
Meal Service Agreements between Orange County, Florida  
and The School Board of Orange County, Florida regarding School  
Food Service

The Head Start Division requests Board approval of Meal Service Agreement between Orange County, Florida and the School Board of Orange County, Florida. The agreement will allow the School Board Food Service to provide Head Start children with two-thirds of the daily nutritional requirements. Meals will be furnished by the School Board Food Service at the following 12 Head Start sites: Aloma Elementary, Dillard, Dover Shores Elementary, Engelwood Elementary, Hungerford Elementary, McCoy Elementary, Millennia Elementary, Three Points, Ventura Elementary, Washington Shores Early Learning Center, Washington Shores Elementary and West Oaks Elementary.

The Florida Childcare Food Program funds in the estimated amount of \$748,416.18 will be used to cover the cost of meals. The term of this agreement is from October 1, 2022 through September 30, 2023. The County Attorney's Office and Risk Management Division have reviewed this agreement for legality and compliance with County policy guidelines.

**ACTION REQUESTED:** Approval and execution of Agreement between Orange County, Florida and The School Board of Orange County, Florida related to Meal Services at Aloma Elementary, Dillard, Dover Shores Elementary, Engelwood Elementary, Hungerford Elementary, McCoy Elementary, Millennia Elementary, Three Points, Ventura Elementary, Washington Shores Early Learning Center, Washington Shores Elementary, and West Oaks Elementary Head Start sites.

SH/sr:jamh

Attachments

BCC Mtg. Date: September 27, 2022

AGREEMENT  
Between  
ORANGE COUNTY, FLORIDA  
And  
THE SCHOOL BOARD OF ORANGE COUNTY, FLORIDA  
Related to  
MEAL SERVICES

**The School Board of Orange County, Florida (“OCPS”)** shall furnish meals daily to the above Head Start Center (the “**Center**”) from **October 1, 2022** to **September 30, 2023** -. except for holidays or other days of **Center** closure, complete with required (x) paper products, (x) condiments, (x) milk pursuant to the following: Aloma Elementary Head Start, Dillard Elementary Head Start, Dover Shores Elementary Head Start, Engelwood Elementary Head Start, Hungerford Elementary Head Start, McCoy Elementary Head Start, Millennia Elementary Head Start, Three Points Elementary Head Start, Ventura Elementary Head Start, Washington Shore Early Learning Center Head Start, Washington Shores Elementary Head Start, and West Oaks Elementary Head Start Center.

**OCPS Shall:**

- Ensure meals will meet the Meal Pattern for Pre-K and Elementary Students.
- Provide meals in (X) unitized for breakfast, (X) unitized for lunch, and (X) unitized for snack.
- Prepare meals for (X) pick up by **Center** at the designated school at the time(s) indicated above.
- Provide meal count one week in advance; up to 10% change accepted one day before.
- Submit billing invoice for payment within 30 days to mailing address provided by **Center**.

**Orange County, Florida Shall:**

- Request special dietary meals one week (7 business days) prior to the special diet implementation using the OCPS Diet Order.

**Orange County, Florida** (the “**County**”, through its Head Start division; shall pay for meals based on the above unit price(s) within forty-five (45) days of receipt of invoice and in accordance with the local Government Prompt Payment of, Section 218.74(2), Florida Statutes, **OCPS** warrants that meals are safe and wholesome. **OCPS** shall protect the confidentiality, and maintain such confidentially, of any information that the **County** provides to **OCPS** that is confidential under law.

Each party agrees to defend, indemnify, and hold harmless the other party, its officials and employees from all claims, actions, losses, suits, judgments, fines, liabilities, costs and expenses (Including reasonable attorney’s fees) attributable to its negligent acts or omissions, or those of its officials and employees acting within the scope of their employment, or arising out of or resulting from the indemnifying party’s negligent performance under this agreement. Nothing contained herein shall constitute a waiver of sovereign immunity or the provisions of Section 768.28, Florida Statutes. The foregoing shall not constitute an agreement by either party to assure any liability for the acts, omissions and/or negligence of the other party. If for any reason, this agreement is no longer desired, either party may terminate these services with a two (2) week notification.

IN WITNESS WHEREOF, the parties here to have caused said agreement to be executed by their duly authorized officers. By: Orange County, Florida  
County, Florida

By: The School Board of Orange

Byron Brooks 9/27/2022  
Authorized Signature Date  
Printed: Byron Brooks  
Title: Orange County Mayor



DocuSigned by:

Robert Waremburg 12/16/2022

DS  
DW

Robert Waremburg  
Authorized Signature Date  
Printed: Robert Waremburg  
Title: Sr. Director, Procurement Services

Name of Head Start Center: ALOMA ELEMENTARY HEAD START			Authorization No: S-734	
Person to Contact: Saul Cruz			Phone No.: 407-672-3100 X 3002278	
Address: 2949 SCARLET ROAD, WINTER PARK, FL, 32792				
Meal Type	Estimated Total No. of Meals per Day	Unit Price per Meal	Total Price	Pick-up Time
Breakfast, Pre-K	37	\$2.21	\$81.77	8:30AM
Breakfast, adult	2	\$3.50	\$7.00	8:30AM
Lunch, Pre-K	37	\$3.63	\$134.31	11:30AM
Adult, lunch	2	\$4.50	\$9.00	11:30AM
Snack, Pre-K	37	\$1.18	\$43.66	1:30PM

Name of Head Start Center: DILLARD HEAD START			Authorization No: S-734	
Person to Contact: Sara Vincent			Phone No.: 407-877-5000	
Address: 311 N. DILLARD ST., WINTER GARDEN, FL 34787				
Meal Type	Estimated Total No. of Meals per Day	Unit Price per Meal	Total Price	Pick-up Time
Breakfast, Pre-K	36	\$2.21	\$79.56	8:30AM
Breakfast, adult	2	\$3.50	\$7.00	8:30AM
Lunch, Pre-K	36	\$3.63	\$130.68	11:30AM
Adult, lunch	2	\$4.50	\$9.00	11:30AM
Snack, Pre-K	36	\$1.18	\$42.48	1:30PM

Name of Head Start Center: DOVER SHORES ELEMENTARY HEAD START			Authorization No: S-734	
Person to Contact: Aileen Morales Cotto			Phone No.: 407-249-6330 X 3262248	
Address: 1200 GASTON FOSTER ROAD, ORLANDO, FL 32812				
Meal Type	Estimated Total No. of Meals per Day	Unit Price per Meal	Total Price	Pick-up Time
Breakfast, Pre-K	54	\$2.21	\$119.34	8:30AM
Breakfast, adult	3	\$3.50	\$10.50	8:30AM
Lunch, Pre-K	54	\$3.63	\$196.02	11:30AM
Adult, lunch	3	\$4.50	\$13.50	11:30AM
Snack, Pre-K	54	\$1.18	\$63.72	1:30PM

<b>Name of Head Start Center:</b> ENGELWOOD ELEMENTARY HEAD START			<b>Authorization No:</b> S-734	
<b>Person to Contact:</b> Solimar Szul			<b>Phone No.:</b> 407-249-6340 X 3347247	
<b>Address:</b> 5985 LA COSTA DRIVE, ORLANDO, FL 32807				
<b>Meal Type</b>	<b>Estimated Total No. of Meals per Day</b>	<b>Unit Price per Meal</b>	<b>Total Price</b>	<b>Pick-up Time</b>
Breakfast, Pre-K	57	\$2.21	\$125.97	8:30AM
Breakfast, adult	3	\$3.50	\$10.50	8:30AM
Lunch, Pre-K	57	\$3.63	\$206.91	11:30AM
Adult, lunch	3	\$4.50	\$13.50	11:30AM
Snack, Pre-K	57	\$1.18	\$67.26	1:30PM

<b>Name of Head Start Center:</b> HUNGERFORD ELEMENTARY HEAD START			<b>Authorization No:</b> S-734	
<b>Person to Contact:</b> Rosemine Celestine			<b>Phone No.:</b> 407-623-1430 X 3412107	
<b>Address:</b> 230 S. COLLEGE AVENUE, EATONVILLE, FL 32751				
Meal Type	Estimated Total No. of Meals per Day	Unit Price per Meal	Total Price	Pick-up Time
Breakfast, Pre-K	36	\$2.21	\$79.56	8:30AM
Breakfast, adult	2	\$3.50	\$7.00	8:30AM
Lunch, Pre-K	36	\$3.63	\$130.68	11:30AM
Adult, lunch	2	\$4.50	\$9.00	11:30AM
Snack, Pre-K	36	\$1.18	\$42.48	1:30PM

<b>Name of Head Start Center:</b> MCCOY ELEMENTARY HEAD START			<b>Authorization No:</b> S-734	
<b>Person to Contact:</b> Wanda Barral			<b>Phone No.:</b> 407-249-6370 X 3624311	
<b>Address:</b> 5225 S. SEMORAN BLVD., ORLANDO, FL 32822				
<b>Meal Type</b>	<b>Estimated Total No. of Meals per Day</b>	<b>Unit Price per Meal</b>	<b>Total Price</b>	<b>Pick-up Time</b>
Breakfast, Pre-K	37	\$2.21	\$81.77	8:30AM
Breakfast, adult	2	\$3.50	\$7.00	8:30AM
Lunch, Pre-K	37	\$3.63	\$134.31	11:30AM
Adult, lunch	2	\$4.50	\$9.00	11:30AM
Snack, Pre-K	37	\$1.18	\$43.66	1:30PM

Name of Head Start Center: MILLENIA ELEMENTARY HEAD START			Authorization No: S-734	
Person to Contact: Kimietta Robinson			Phone No.: 407-836-2998	
Address: 4949 SILVER STAR ROAD, ORLANDO, FL 32808				
Meal Type	Estimated Total No. of Meals per Day	Unit Price per Meal	Total Price	Pick-up Time
Breakfast, Pre-K	35	\$2.21	\$77.35	8:30AM
Breakfast, adult	2	\$3.50	\$7.00	8:30AM
Lunch, Pre-K	35	\$3.63	\$127.05	11:30AM
Adult, lunch	2	\$4.50	\$9.00	11:30AM
Snack, Pre-K	35	\$1.18	\$41.30	1:30PM

Name of Head Start Center: THREE POINTS HEAD START			Authorization No: S-734	
Person to Contact: Sha Nel Wadsworth			Phone No.: 407-207-3800 X 3982302	
Address: 4001 S. GOLDENROD ROAD, ORLANDO, FL 32822				
Meal Type	Estimated Total No. of Meals per Day	Unit Price per Meal	Total Price	Pick-up Time
Breakfast, Pre-K	57	\$2.21	\$125.97	8:30AM
Breakfast, adult	3	\$3.50	\$10.50	8:30AM
Lunch, Pre-K	57	\$3.63	\$206.91	11:30AM
Adult, lunch	3	\$4.50	\$13.50	11:30AM
Snack, Pre-K	57	\$1.18	\$67.26	1:30PM

<b>Name of Head Start Center:</b> VENTURA ELEMENTARY HEAD START			<b>Authorization No:</b> S-734	
<b>Person to Contact:</b> Liana Baker			<b>Phone No.:</b> 407-249-6400 X 4002283	
<b>Address:</b> 4400 WOODGATE BLVD., ORLANDO, FL 32822				
Meal Type	Estimated Total No. of Meals per Day	Unit Price per Meal	Total Price	Pick-up Time
Breakfast , Pre-K	37	\$2.21	\$81.77	8:30AM
Breakfast, adult	2	\$3.50	\$7.00	8:30AM
Lunch, Pre-K	37	\$3.63	\$134.31	11:30AM
Adult, lunch	2	\$4.50	\$9.00	11:30AM
Snack, Pre-K	37	\$1.18	\$43.66	1:30PM

<b>Name of Head Start Center:</b> WASHINGTON SHORES EARLY LEARNING CENTER HEAD START			<b>Authorization No:</b> S-734	
<b>Person to Contact:</b> Aturia Hall			<b>Phone No.:</b> 407-250-6260 X 6352257	
<b>Address:</b> 2500 BRUTON BLVD., ORLANDO, FL 32811				
Meal Type	Estimated Total No. of Meals per Day	Unit Price per Meal	Total Price	Pick-up Time
Breakfast, Pre-K	89	\$2.21	\$196.69	8:30AM
Breakfast, adult	5	\$3.50	\$17.50	8:30AM
Lunch, Pre-K	89	\$3.63	\$323.07	11:30AM
Adult, lunch	5	\$4.50	\$22.50	11:30AM
Snack, Pre-K	89	\$1.18	\$105.02	1:30PM

<b>Name of Head Start Center:</b> WASHINGTON SHORES ELEMENTARY HEAD START			<b>Authorization No:</b> S-734	
<b>Person to Contact:</b> Nicole Davis			<b>Phone No.:</b> 407-296-6540 X 4012242	
<b>Address:</b> 944 WEST LAKE MANN DRIVE, ORLANDO, FL 32805				
<b>Meal Type</b>	<b>Estimated Total No. of Meals per Day</b>	<b>Unit Price per Meal</b>	<b>Total Price</b>	<b>Pick-up Time</b>
Breakfast, Pre-K	57	\$2.21	\$125.97	8:30AM
Breakfast, adult	3	\$3.50	\$10.50	8:30AM
Lunch, Pre-K	57	\$3.63	\$206.91	11:00AM
Adult, lunch	3	\$4.50	\$13.50	11:00AM
Snack, Pre-K	57	\$1.18	\$67.26	1:30PM

Name of Head Start Center: WEST OAKS ELEMENTARY HEAD START			Authorization No: S-734	
Person to Contact: Teresa Williams			Phone No.: 407-836-2998	
Address: 905 DORSCHER RD, OLANDO, FL 32818				
Meal Type	Estimated Total No. of Meals per Day	Unit Price per Meal	Total Price	Pick-up Time
Breakfast, Pre-K	35	\$2.21	\$77.35	8:30AM
Breakfast, adult	2	\$3.50	\$7.00	8:30AM
Lunch, Pre-K	35	\$3.63	\$127.05	11:30AM
Adult, lunch	2	\$4.50	\$9.00	11:30AM
Snack, Pre-K	35	\$1.18	\$41.30	1:30PM