

**Interoffice Memorandum**



**AGENDA ITEM**

September 22, 2016

TO: Mayor Teresa Jacobs  
and  
Board of County Commissioners

THRU: Lonnie C. Bell, Jr., Director *DC for LCB*  
Family Services Department

FROM: Sonya Hill, Manager  
Head Start Division  
**Contact: Khadija Pirzadeh, (407) 836-8912**  
**Sonya Hill, (407) 836-7409**

SUBJECT: Discussion Agenda Item- October 4, 2016  
Head Start Division Progress Report related to FY2015-16 Year One  
and preview of goals and objectives for Year Two of the Five Year Grant

The U.S. Health and Human Services, Administration for Children and Families, Office of Head Start awarded a Five Year Grant to operate a Head Start Program in Orange County. The presentation will provide a progress report related to FY2015-16 Year One of the Five Year Grant, as mandated by the Improving Head Start for School Readiness Act of 2007. The governing board, as the non-federal entity, is responsible for the oversight of quality services for Head Start children and their families and making decisions related to program design and implementation.

The Head Start Division must share with its governing board information and updates regarding the program's progress. This report will provide an overview relating to the annual program goals, accomplishments, strengths and challenges for year one and a preview of the goals and objectives for year two of the five year grant. This presentation is for information, only.

SH/kp

C: Dr. George A. Ralls, Deputy County Administrator  
Wanzo Galloway, Assistant County Attorney, County Attorney's Office  
John Petrelli, Manager, Risk Management and Professional Standards  
Yolanda Brown, Manager, Fiscal Division, Family Services Department  
Jamilie Clemens, Grants Supervisor, Finance Division  
Patria Morales, Grant Coordinator, Office of Management and Budget