




## Interoffice Memorandum

APPROVED BY ORANGE  
COUNTY BOARD OF COUNTY  
COMMISSIONERS

BCC Mtg. Date: October 18, 2016

September 19, 2016

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division 

CONTACT: Michelle Janes, Financial Advisor, Fleet Management Division  
407-836-8215

SUBJECT: Ratification of Amendment No. 9, Contract Y11-1136B-MG,  
OEM Replacement Parts for Automotive and Light Trucks

### ACTION REQUESTED:

Ratification of Amendment No. 9, Contract Y11-1136B-MG, OEM Replacement Parts for Automotive and Light Trucks, with Greenway Chrysler Jeep Dodge in the estimated amount of \$16,000 for a revised estimated contract amount of \$112,950.

### PROCUREMENT:

To ensure sufficient supply of parts until a new contract is awarded.

### FUNDING

Delivery Orders will be issued on an as-needed basis.

### APPROVALS:

The Fleet Management Division concurs with this recommendation.

### REMARKS:

Contract Y11-1136B-MG with Greenway Chrysler Jeep Dodge was approved by the Procurement Division on September 23, 2011 in the estimated amount of \$47,000 for an initial 1-year contract.

Amendment No. 1 - increased the contract by \$35,000. This increased the contract amount to \$82,000.

Amendment No. 2 - renewed the contract for 12-months. The contract amount remained at \$82,000.

Amendment No. 3 – renewed the contract for 12-months. The contract amount remained at \$82,000.

Amendment No. 4 - renewed the contract for 12-months. The contract amount remained at \$82,000.

Amendment No. 5 - renewed the contract for 12-months. The contract amount remained at \$82,000.

Amendment No. 6 - increased the contract by \$12,150. This increased the contract amount to \$94,150.

Amendment No. 7 - increased the contract by \$2,800. This increased the contract amount to \$96,950.

Amendment No. 8 - extended the contract for one-month with no increase to the contract amount. The contract amount remained at \$96,950.

Amendment No. 9 extended the contract 2 additional months to ensure the contract doesn't lapse during the solicitation process. The new Invitation for Bids Y17-126-MG was issued on September 20, 2016.