

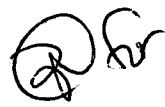


Interoffice Memorandum

BCC Mtg. Date: November 1, 2016

October 14, 2016

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division 

CONTACT: Richard Steiger, Manager, Facilities Management Division
407-836-7473

SUBJECT: Award of Invitation for Bids Y17-107-DG, Fire Protection Systems
Testing, Inspection and Repairs

ACTION REQUESTED:

Approval to award Invitation for Bids Y17-107-DG, Fire Protection Systems Testing, Inspection and Repairs, to the low responsive and responsible bidder, Space Coast Fire and Safety, Inc. in the estimated contract award amount of \$443,925 for the basic year. Further request authorization for the Procurement Division to exercise option years one and two. The Facilities Management Division anticipates that the entire contract amount will be ordered during the contract period.

PROCUREMENT:

To provide preventative maintenance and as needed repairs to ensure the proper maintenance and operation of fire protection systems within multiple facilities throughout the county.

FUNDING:

Funding will be cited on individual delivery orders.

APPROVALS:

The Facilities Management and the Business Development Divisions concur with this recommendation.

REMARKS:

Two bids were received in response to this Invitation for Bids. The bids were evaluated for price, responsiveness and responsibility. Space Coast Fire and Safety, Inc. is the lowest responsive and responsible bidder, therefore, award is recommended to Space Coast Fire and Safety, Inc.

The bid tabulation is attached.

Y17-107-DG

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	<u>Basic Year</u>	<u>Option Year 1</u>	<u>Option Year 2</u>	<u>Total Est Bid</u>
Space Coast Fire and Safety, Inc.	\$443,925	\$446,610	\$447,421	\$1,337,956
AFA Protective Systems, Inc.	\$454,363	\$465,980	\$443,285	\$1,363,628




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

September 30, 2016

TO: Dorothy Gordon, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y17-107-DG, Fire Protection Systems Testing, Inspection and Repairs**

The Business Development Division evaluated the **2 bids** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

