



Interoffice Memorandum

SEE MINUTES
FOR MOTION

BCC Mtg. Date: November 1, 2016

October 4, 2016

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: Julie Naditz, P.E., Manager, Highway Construction Division
407-836-7949

SUBJECT: Consultant Selection, RFP Y16-906-CH
Continuing Professional Consulting Services for Construction
Engineering and Inspection (CEI) Services for Construction
Projects with Local Agency Program (LAP) Funding

RECOMMENDATION

Selection of one firm and an alternate to provide Continuing Professional Consulting Services for Construction Engineering and Inspection (CEI) Services for Construction Projects with Local Agency Program (LAP) Funding, Request for Proposals Y16-906-CH, from the following firms, listed alphabetically. Further recommend the Board authorize negotiation and execution of the final contract by the Procurement Division to establish hourly rates for future requirements. The performance period for the contract will be for 3 years with two 1-year renewals.

AECOM Technical Services, Inc.
CDM Smith, Inc.

This item was evaluated by the Procurement Committee on August 3, 2016. Commissioner S. Scott Boyd was assigned to the Procurement Committee.

PURPOSE

The consultant will provide project management and support services to oversee the construction of a variety of County transportation and roadway construction projects. Services will include engineering and inspection services, coordination with contractors, shop drawing reviews, evaluation and negotiation of change orders, and review of pay requests. The County will be reimbursed for the costs of services procured under the contract with federal funds through FDOT.

DISCUSSION

Four proposals were received in response to the solicitation. The proposals of Carnahan Proctor and Cross, Inc. and DRMP, Inc. scored too low for Board consideration.

The consensus score of the Procurement Committee is attached.

RFP#:Y16-906-CH Continuing Professional Consulting Services for Construction Engineering and Inspection (CEI) Services for Construction Projects with Local Agency Program (LAP) Funding	PROJECT MANAGER (Factor 1.666)		PROJECT ENGINEER (Factor 1.666)		PROJECT TEAM		VOLUME		SCOPE		TOTAL
WEIGHT	20		15		20		15		30		100
	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	
CDM Smith, Inc.	3	100	3	75	3.8	76	4	60	4	120	431.0
AECOM Technical Services, Inc.	2	67	2	50	3.0	60	4	60	4	120	356.7




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

August 2, 2016

TO: Carol A. Hewitt, Senior Contract Administrator, Procurement Division

FROM: Sheena Ferguson,  Manager, Business Development Division

SUBJ: *Y16-906-CH/ Continuing Professional Consulting Services for Construction Engineering and Inspection Services for Construction Projects with Local Agency Program*

Listed below are respondents to the subject RFP with their sub-consultants and DBE goal of 9.91%;

Prime Consultant	Project DBE %	Sub-Consultant's Role
1. AECOM Technical Services, Inc		
Nadic Engineering Services	8%	Material Testing (9.1, 9.3)
Tierra, Inc	10%	Geotechnical (9.1 – 9.5) Inspection Support (10.1 & 10.4)
Total DBE Goals	18%	
EEO Staff	Not Included	
2. Carnahan Proctor and Cross, Inc		
MTN Resources		Resident Compliance Specialist
A ² Group, Inc		CEI Services
Page One Consulting, Inc		CEI Services
Total DBE Goals*		
EEO Staff	Not Included	
3. CDM Smith, Inc		
Civil/Site Engineering Inc	5%	Construction Engineering and Inspection
MTN Resources, LLC	2%	Compliance Support
Page One Consultants, Inc	5%	Construction Engineering and Inspection
Echezabal & Associates, Inc	2%	Survey
PI Consulting Services, LLC	2%	Inspection Support
Infrastructure, Inc	2%	

Total DBE Goals		18%	
EEO Staff		Not Included	
PEC LLC (MBE)**		5%	Construction Engineering and Inspection and Survey
Pragma Consulting, LLC***		2%	Pre-stressed Concrete Inspection
4. DRMP, Inc			
A ² Group, Inc		5%	Inspection
Elipsis Engineering & Consulting, LLC		7%	Material Testing & Inspection Services
Total DBE Goals		12%	
EEO Staff		Not Included	

*: Did not specify the Project DBE %

**: listed as M/WBE for the Project

***: listed as a Veteran owned small business

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