



## Interoffice Memorandum

BCC Mtg. Date: November 29, 2016

November 3, 2016

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: Stephen Appoo, Fiscal Officer, Corrections Department  
407-836-8215

SUBJECT: Approval of Invitation for Bids Y16-1107-MG, Corrections Employee  
Uniforms

### ACTION REQUESTED:

Approval to award Invitation for Bids Y16-1107-MG, Corrections Employee Uniforms, to the low responsive and responsible bidder per lot, for 3-year term contracts, in the total estimated contract award amounts listed below. Further request authorization for the Procurement Division to renew the contracts for two additional 1-year terms.

VF Imagewear, Inc., for Lot 1, for an estimated contract award amount of \$819,456.45.

Bob Barker Company, Inc., for Lot 2, for an estimated contract award amount of \$264,060.

Design Lab, Inc., for Lot 3, for an estimated contract award amount of \$779,763.15.

### PROCUREMENT:

These contracts will provide uniforms for Corrections Department employees.

### FUNDING

Funding is available in account number 0001-081-3835-4175

### APPROVALS:

The Corrections Department and the Business Development Division concur with this recommendation.

### REMARKS:

Six bids were received in response to the Invitation for Bids. The bids were evaluated for price, responsiveness and responsibility. Design Lab, Inc. is determined to be non-responsible for Lot 1 because their alternate samples provided were not adequate.

Agenda Item Corrections Employee Uniforms - Term Contract ,Y16-1107-MG

The bid of VF Imagewear, Inc., is the lowest responsive and responsible bidder for Lot 1. The bid of Bob Barker Company, Inc., is the lowest responsive and responsible bidder for Lot 2. The bid of Design Lab, Inc. is the lowest responsive and responsible bidder for Lot 3. Therefore, award is recommended to VF Imagewear, Inc. for Lot 1, Bob Barker Company, Inc. for Lot 2 and Design Lab, Inc. for Lot 3. Lots 4 and 5 was awarded within Procurement's authority.

The bid tabulation is as follows:

LOT 1

VF Imagewear Inc	\$819,456.45
Design Lab Inc.	NON-RESPONSIBLE
A& H Promo, Corp.	NO BID
Bob Barker Company, Inc.	NO BID
Carolina Emblem Company	NO BID
Galls, LLC	NO BID

LOT 2

Bob Barker Company, Inc.	\$264,060
VF Imagewear Inc	\$268,650
Design Lab Inc.	\$288,765
A& H Promo, Corp.	NO BID
Carolina Emblem Company	NO BID
Galls, LLC	NO BID

LOT 3

Design Lab, Inc.	\$779,763.15
Galls, LLC	\$822,651.75
Bob Barker Company, Inc.	\$849,684.00
VF Imagewear Inc	\$1,100,087.70
A& H Promo, Corp.	NO BID
Carolina Emblem Company	NO BID




Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

August 11, 2016

TO: Maria Guevara-Hall, Senior Purchasing Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator   
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y16-1107-MG, Corrections Employee Uniforms

The Business Development Division evaluated the **6 bids** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

