



Interoffice Memorandum

SEE MINUTES
FOR MOTION

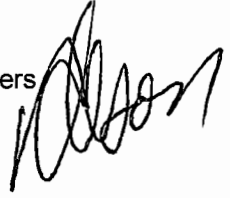
BCC Mtg. Date: November 29, 2016

November 17, 2016

TO: Mayor Teresa Jacobs
-AND-
Board of County Commissioners

FROM: Terry Olson, Administrator
Arts & Cultural Affairs

SUBJECT: Mad Cow Theatre – Cultural Tourism Funding Follow-up
Discussion Agenda Item – November 29, 2016



On October 18, 2016, the Board of County Commissioners approved the Arts and Advisory Council recommendations for Cultural Tourism funding to various organizations with the exception of the Mad Cow Theatre. Several concerns were expressed about the theatre not paying its bills on time and the Board asked the Council to review the concerns. Accordingly, the Council met with the theatre's Board and staff to review their finances, and is recommending approval of funding of \$75,000 under six conditions that must be met before funding is released:

- The President of Mad Cow Theatre shall certify to Orange County that all fees, commissions, compensation and salary due to artists, staff and technical support personnel are currently paid in full as of the date of certification, which shall be on or before December 1, 2016.
- A written statement as to Mad Cow's intentions regarding its proposed event description as it relates to its plans to modify its budget for their current fiscal year (ending June 30, 2017) to either replace the amount that is distributed for past-due compensation or to reduce the programming costs for the fiscal year or its plan for obtaining additional sponsorship and funding.
- A written statement as to Mad Cow's plan to deal with its long-term debt.
- A written statement as to Mad Cow's intention as to how it will fund new positions or personnel for the following duties: a) development, b) marketing, and c) business operations.
- A copy of the Management Letters (and any responses to these letters) from the past three fiscal years in connection with Mad Cow's annual audit.
- Evidence that Mad Cow has modified its internal operating procedures to remove any employee as a voting member of the Board of Directors.

At the November 29, 2016 Board meeting, Hal Kantor, Council Chair, will present the Council's recommendations for the theatre for the Board's consideration.

TO/Is

cc: Ajit Lalchandani, County Administrator
Eric Gassman, Deputy County Administrator