



Interoffice Memorandum

December 13, 2016

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: Kimberly Buffkin, Battalion Chief, Fire Rescue Department
(407) 836-9038

SUBJECT: Selection of Consultant, Request for Proposals Y16-1042-MG
Electronic Patient Care Report System

RECOMMENDATION:

Selection of Image Trend, Inc., Request for Proposals Y16-1042-MG, to provide an Electronic Patient Care Report System. Further request authority for the Procurement Division to negotiate and execute a 5-year contract within a budget amount of \$125,000.

This item was evaluated by the Procurement Committee on December 7, 2016. Commissioner Jennifer Thompson was assigned to the Procurement Committee.

PURPOSE:

The Electronic Patient Care Reporting system is web-based, allowing confidential sharing of the electronic record across the Orange County Emergency Medical Services System. Critical components include comprehensive Quality Assurance and reporting options.

DISCUSSION:

This system replaces the current antiquated Patient Care Reporting System.


A three-phase evaluation process was conducted. Phase 1 of this RFP evaluated written proposals for qualification, technical compliance and methodology with Image Trend, Inc., achieving the minimum score of 135 to advance to Phase 2. The proposals from ESO Solutions did not achieve the minimal score of 135 in Phase 1 and did not advance. The proposal of Zoll Data Systems was non-responsive as they didn't comply with the ISS Standards and did not advance. Phase 2 evaluated the firm's on-site presentations and technical demonstrations, and Image Trend, Inc. achieved the minimal cumulative score 195 to advance to Phase 3. Phase 3 culminated with an evaluation of the fee proposal and M/WBE criteria with Image Trend, Inc. qualifying for award consideration. The Procurement Committee evaluated the proposals against the stated criteria. Attached are the consensus scores.



Interoffice Memorandum

December 1, 2016

To: Maria Guevara-Hall, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJ: **RFP #Y16-1042-MG, Electronic Patient Care Reporting System – Phase 3**

Below are the respondents to the subject RFP with their firm's certified sub-consultants and MWBE participation score on a 1 – 5 rating:

1.	Image Trend, Inc.		3 Points
	None	0%	
	Total MWBE Participation:	0%	
	EEO Staff	33%	
Bonus Points			
	Service-Disabled Veterans (SDV)	0	
	Welfare Recipients:	0	

Aheena Ferguson

PHASE 3 EVALUATION SCORESHEET

**RFP#: #Y16-1042-MG
ELECTRONIC PATIENT CARE REPORT SYSTEM**

	PHASE 1 WRITTEN		PHASE 2 PRESENTATION		PHASE 3							TOTAL
					Fee Proposal	Location		M/WBE Utilization		Welfare Hires	Disabled Vet. Hires	
WEIGHT:	45		20		20	5		10		5	15	
FIRM:	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	BONUS POINTS	BONUS POINTS	
ESO Solutions	2.86	128.6	DID NOT ADVANCE TO PHASE 2									
Image Trend, Inc.	3.15	141.6	4.64	92.80	100.00	0.00	0.00	3.00	30.00	0.00	0.00	364.40
Zoll Data Systems, Inc.	NON-RESPONSIVE DID NOT ADVANCE TO PHASE 2											

* Only Proposers whose Phase 1 responses scored 135 or above advanced to Phase 2.

** Only Proposers whose Phase 1 responses and Phase 2 Presentations cumulatively scored 195 or above advanced to Phase 3.