



Interoffice Memorandum

January 4, 2017

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: John Goodrich, Manager, Fiscal and Operation Support
Health Services Department
407-836-7689

SUBJECT: Approval of Amendment No. 5, Contract Y15-154J-DG
Health and Support Services for Persons with HIV Spectrum
Disease (Ryan White – Part A)

ACTION REQUESTED:

Approval of Amendment No. 5, Contract Y15-154J-DG, Health and Support Services for Persons with HIV Spectrum Disease (Ryan White – Part A), with Nehemiah Educational and Economic Development, Inc., in the amount of \$50,000 for a total contract amount of \$184,507.

PROCUREMENT:

To increase federal grant funds from the U. S. Health Resources and Services Administration (HRSA) for services to the existing contract with Nehemiah Educational and Economic Development, Inc.

FUNDING:

Funding is available in account number 7015 060 7302 8610.

APPROVALS:

The Health Services Department concurs with this recommendation.

DISCUSSION:

The Board of County Commissioners approved Contract Y15-154J-DG, Health and Support Services for Persons With HIV Spectrum Disease (Ryan White – Part A), with Nehemiah Educational and Economic Development, Inc. for the services of Medical Case Management on May 19, 2015, in the amount of \$129,507. The HIV Planning Council allocated additional funds in the amount of \$50,000 to Nehemiah Educational and Economic Development, Inc., in excess of the board approved amount for the existing services. The HIV Planning Council is the grant-mandated, voluntary body appointed by the Mayor from 15 categories with at least 33% of its membership consisting of Person Living with HIV/AIDS (PLWH/A).

The contract award and previous amendments are as follows:

Contract Y15-154J- Awarded in the amount of \$129,507.

Amendment No. 1 – Non-monetary contract amendment for changes in Attachment A, Agency's Scope of Work for Medical Case Management.

Amendment No. 2 – First renewal period of March 1, 2016 through February 28, 2017.

Amendment No. 3 – Received additional funding from HRSA in the amount of \$5,000 for the Medical Nutrition Therapy Services category, revising contract amount to \$134,507.

Amendment No. 4 – Second renewal period of March 1, 2017 through February 28, 2018 and a non-monetary contract amendment for corrections in Scope of Services, Section IX., Billing Requirements and Payments, Payments for Flat Fee and Fixed-Price Unit Rate.

Amendment No. 5 – Received additional funding from HRSA in the amount of \$50,000 for the Medical Case Management category, revising contract amount to \$184,507.