




Interoffice Memorandum

January 12, 2017

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM:  Carrie Woodell, Manager, Procurement Division

CONTACT: John Goodrich, Manager, Health Services Department
407-836-6789

SUBJECT: Approval of Contract Y17-2062, Lease Assistance Agreement

ACTION REQUESTED:

Approval of Contract Y17-2062, Lease Assistance Agreement with Community Health Centers, Inc., in the estimated annual contract award amount of \$293,122 for a 1-year period. Further request authorization for Procurement Division to renew the contract for two additional 1-year periods.

PROCUREMENT:

Provide rental assistance to Community Health Centers, Inc. so they can provide medical care to the uninsured in Orange County through the Primary Care Access Network, Inc., (PCAN) program.

FUNDING:

Funds are available in account 0001-060-2502-8610.

APPROVAL:

The Health Services Department concurs with this recommendation.

REMARKS:

The County currently leases space for Community Health Centers, Inc. at 1800 Mercy Drive, Orlando. The lease expired December 31, 2016; therefore, the family medical center is relocating to 840 Mercy Drive, Orlando. At the new location, Community Health Centers, Inc. is responsible for the rental agreement. This agreement will allow the County to continue assisting Community Health Centers, Inc. with providing medical care within the community.