




Interoffice Memorandum

January 4, 2017

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM:  Carrie Woodell, Manager, Procurement Division

CONTACT: Sara Flynn-Kramer, Manager, Capital Projects Division
407-836-0048

SUBJECT: Selection of Consultant, RFP Y17-800-CC, Design Services for
Ecotourism Improvements at Magnolia Park

RECOMMENDATION

Selection of one firm and an alternate to provide Design Services for Ecotourism Improvements at Magnolia Park, Request for Proposals Y17-800-CC, from the following firms listed alphabetically. Further recommend the Board authorize negotiation and execution of the final contract by the Procurement Division provided that it does not exceed the budget of \$400,000.

Cribb Philbeck Weaver Group, Inc.
SK Consortium, Inc.

Proposals were evaluated by the Procurement Committee on December 14, 2016. Commissioner Jennifer Thompson was assigned to the Procurement Committee.

PURPOSE

To select a firm to provide design services for Ecotourism Improvements at Magnolia Park.

DISCUSSION

The project is for design services for ecotourism improvements at Magnolia Park, consisting of approximately 6 acres and may include improvements to existing amenities including a boat ramp, two restroom buildings, a group pavilion, and related access road and parking. New additions may also include the following amenities: new Eco-Center building, covered pavilion, fencing, concrete sidewalks, parking improvements, new dock system extending into Lake Apopka, fishing pier and overlook, additional docks for law enforcement, irrigation, drainage, and a trail head/connection to Lake Apopka trail.

The consultant will perform the following services:

1. Project Program Development
2. Project Data/Information Gathering
3. Design Development
4. Construction Contract Documents

Y17-800-CC

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5. Technical Support Services

6. Contract Administration

Two proposals were received in response to the solicitation. Consensus scores of the Procurement Committee are attached.

RFP#: Y17-800-CC	PROJECT		PROJECT		M/WBE		LOCATION		VOLUME		SCOPE		VETERANS		DISPLACED WORKERS		TOTAL
DESIGN SERVICES FOR ECOTOURISM IMPROVEMENTS AT MAGNOLIA PARK	PROJECT MANAGER		TEAM														
WEIGHT	25		15		15		10		5		30		2		1		
	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	
SK Consortium, Inc.	5.0	125.0	4.6	69.0	4	60.0	5	50.0	4	20.0	5.0	150.0	0	0.0	0	0.0	474.0
Cribb Philbeck Weaver Group, Inc.	5.0	125.0	2.4	36.0	3	45.0	5	50.0	4	20.0	3.0	90.0	1	2.0	0	0.0	368.0



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

December 12, 2016

TO: Corie Cummings, Senior Contract Administrator, Procurement Division
FROM: Angela Brown, Senior Contract Administrator, Business Development
SUBJ: Y17-800-CC / Design Services for Ecotourism Improvements at Magnolia Park
APPROVED: Sheena Ferguson
Sheena Ferguson, BDD Manager

Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation score on a 1 – 5 scale (RFP GOALS: M/WBE-27% & EEO-24%):

	Projected %	Sub-Consultant Role
1. CRIBB PHILBECK WEAVER GROUP, INC. Majority Prime		
<u>M/WBE Subconsultants:</u>		
TEAM Engineering, Inc. (White Female)	13%	Civil Engineering
Bobes Engineering, Inc. (Hispanic Male)	4%	MEP
*JCR Consulting, Inc. (White Female)	4%	Landscape Services
Carlsson, Inc. (White Female)	4%	Cost Estimating
Yvonne I. Froscher (White Female)	2%	Environmental Services
*Failure to submit required Letter of Intent (Form M) to document commitment to achieve the 27% M/WBE goal)		
Total M/WBE Participation:	23%	
EEO Staff:	40%	
Points:	3	

BONUS POINTS:

No Welfare Recipient(s) Proposed

Registered Service Disabled Veteran(s)
Proposed:

Roger A Repstein dba RDC	1	Construction Observation
Total Bonus Points:	2	

**2. SK CONSORTIUM, INC.
Majority Prime**

M/WBE Subconsultants:

*Borrelli + Partners, Inc. (Hispanic Male)	45%	Architecture
Bobes Associates Consulting Engineers, Inc. (Hispanic Male)	6%	MEP/FP Engineering
C. Louis Structural Engineers, Inc. (White Female)	8%	Structural Engineering
Murray Design Group, Inc. (African American Male)	5%	Landscape Architecture & Irrigation Design
Yvonne, I. Froscher, Environmental Consultant (White Female)	6%	Environmental Consulting
Montgomery Consulting Group, Inc. (White Female)	2%	Cost Estimating

***Graduate M/WBE firms are ineligible to
participate.**

Total M/WBE Participation:	27%
EEO Staff:	50%

Points:	4
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BONUS POINTS:

No Welfare Recipient(s) Proposed

No Registered Service Disabled Veteran(s)
Proposed

Total Bonus Points:	0
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