



## Interoffice Memorandum

January 19, 2017

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: John Goodrich, Manager, Fiscal and Operational Support Division,  
Health Services Department  
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SUBJECT: Amendment No. 1, Contract Y15-160-ZM, HIV/AIDS Data System

### **ACTION REQUESTED**

Approval of Amendment No. 1, Contract Y15-160-ZM, HIV/AIDS Data System, with Groupware Technologies, Inc., in the amount of \$182,560 for a revised contract amount of \$776,160.

### **PROCUREMENT**

To procure an additional module, licensing of existing software and customized reports, to support the Housing of People with Aids (HOPWA) Grant.

### **FUNDING**

Funds are available in account numbers 7730-060-7311-3197, 7016-060-7296-3197, and 7016-060-7310-3197. Funding for this procurement is supported by the Ryan White Part A Federal Grant and Housing Opportunities for Persons with Aids (HOPWA) Grant.

### **DISCUSSION**

Contract Y15-160-ZM provides for web-based data collection, monitoring, and analysis for the Orange County Ryan White Part A Program including submission needs of Ryan White Part A providers. The contract was originally approved by the Board of County Commissioners in June 2015 in the amount of \$593,600. This contract includes a provision for future expansion.

Amendment No. 1 will add a module that will include implementation, training, and annual support and maintenance. The Ryan White Program currently uses Groupware Technologies' software system as a case management and billing system, while HOPWA uses the Homeless Management Information System (HMIS) to perform the same functions. The systems do not communicate, so clients are currently required to present documentation to multiple providers in order to determine eligibility and receive services.

Adding the HOPWA module to the existing case management system will allow both programs to share information and eliminate the need for clients to bring in documentation multiple times for eligibility. This module will also make it easier to monitor health outcomes for clients that are accessing both programs.

Amendment No.1 will also procure an additional 39 licenses and customized reporting for existing software.

Price reasonableness has been determined as unit prices quoted are consistent with unit prices stated in the existing Contract.