




## Interoffice Memorandum

January 25, 2017

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM:  Carrie Woodell, Manager, Procurement Division

CONTACT: Richard Steiger, Manager, Facilities Management Division  
407-836-7473

SUBJECT: Approval of Amendment No. 7, Contract Y14-115B-DG  
Janitorial Services – Countywide, Lot B

### ACTION REQUESTED:

Approval of Amendment No. 7, Contract Y14-115B-DG, Janitorial Services – Countywide, Lot B with Florida Cleaning Systems, Inc. in the amount of \$46,300 for a revised total contract amount of \$927,387.94, to extend services for a period of two months.

### PROCUREMENT:

To provide janitorial services at the Orange County Michigan Street Complex and various miscellaneous buildings.

### FUNDING:

Funding is available in account number 0001-043-1717-3170.

### APPROVALS:

The Facilities Management Division concurs with this recommendation.

### REMARKS:

The Board of County Commissioners approved award of this contract on December 3, 2013 in the amount of \$816,809.88 and the contract was awarded on February 1, 2014. This extension of services is necessary to allow the incoming contractor time to complete staffing background checks.

The following are the previous amendments to the contract:

Amendment No. 1 – Addition of nightly janitorial services, Monday through Friday, at the Supervisor of Elections Warehouse Break Room and the Project Management Building, increasing contract amount by \$10,733.80, from \$816,809.88 annually to \$827,543.68 annually.

Amendment No. 2 – Addition of new office areas at the Clerk of Courts Warehouse, increasing contract amount by \$1,899.80, from \$827,543.698 annually to \$829,443.48 annually.

Amendment No. 3 – Addition of services for six cottages at the Great Oaks Village, increasing contract amount by \$19,339, from \$829,443.48 annually to \$848,782.48 annually.

Amendment No. 4 – Addition of services at the Juvenile Assessment Center, increasing contract amount by \$49,363.20, from 848,782.48 annually to \$898,145.68 annually. The Board of County Commissioners approved date was August 25, 2015.

Amendment No. 5 – Addition of services at Hanging Moss, increasing contract amount by \$4,823.28, from \$898,145.68 annually to \$902,968.96 annually.

Amendment No. 6 – deletion of services at Barnett Park Training Center, Barnett Park Administration & Gymnasium and at Parks & Recreation Warehouse, decreasing contract amount by \$21,881.02, from \$902,968.96 annually to 881,087.94 annually.