



Interoffice Memorandum

AGENDA ITEM

February 1, 2017

TO: Mayor Teresa Jacobs
-AND-
Board of County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management & Budget

K.N.P.

SUBJECT: Consent Agenda Item for February 21, 2017
Budget Transfer #17-000000718

Provided for Board approval is a copy of the budget transfer processed by the Office of Management and Budget.

ACTION REQUESTED: Approval of budget transfer #17-000000718.

KP/vh

Attachment

BCC Mtg. Date: February 21, 2017

AGENDA ITEM

FUND NO 1158 DEPARTMENT(S) MSTU/MSBU Accounting Dept DATE: 02/21/17

Request the following transfer be made for the reason(s) stated:

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	AGENCY	ORGANIZATION	OBJECT	APPR	AMOUNT FROM	AMOUNT TO
NO.	023	0475	9510	SFZ	\$11,400	
TITLE		Reserves	Reserve for Contingency			
NO.	001	0026	3173	SDD		\$11,400
TITLE		Common Area Maintenance	Contractual Services - MSTU			
TOTAL:					\$11,400	\$11,400

JUSTIFICATION (to be completed by OMB): This budget transfer is needed to pay for tree removal in the Granada Blvd/ Commons area. This expense was not known at the time of budget preparation.
There are sufficient reserves in the fund to pay for this expense.

REQUESTED BY: Original on file
(Department Manager)

RECOMMENDED BY: Kurt N. Peterson
Office of Management & Budget

(County Comptroller)

APPROVED / DISAPPROVED

Board of County Commissioners / County Administrator:

REQUESTING DEPARTMENT: FORWARD ENTIRE SET TO THE OFFICE OF MANAGEMENT AND BUDGET
DISTRIBUTION AFTER APPROVAL: WHITE - FISCAL; GREEN - FINANCE; GOLD - OMB;
YELLOW - OMB; PINK - REQUESTING DEPARTMENT