




Interoffice Memorandum

February 13, 2017

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division 

CONTACT: Michael Drozeck, Acting Manager, Stormwater Management Division
407-836-7945

SUBJECT: Award of Invitation for Bids, Y17-179-MV, MSBU and Non-MSBU
Retention Pond Mowing and Maintenance-West Orange

ACTION REQUESTED:

Approval to award Invitation for Bids Y17-179-MV, MSBU and Non-MSBU Retention Pond Mowing and Maintenance-West Orange, to the low responsive and responsible bidder, Carol King Landscape Maintenance, Inc., in the annual estimated contract award amount of \$273,100 for the basic year. Further request authorization for the Procurement Division to exercise two additional 1-year options.

PROCUREMENT:

This contract will provide mowing, edging, herbicide treatment and litter removal for retention ponds located in the West Orange area of Orange County.

FUNDING

Funds are available in account numbers 1002 072 2708 3816 and 1142 072 2902 3816.

APPROVALS:

The Stormwater Management and Business Development Divisions concur with this recommendation.

REMARKS:

Four bids were received from pre-qualified bidders in response to Invitation for Bids Y17-179-MV. The bid of Carol King Landscape Maintenance, Inc. is considered reasonable, as it is consistent with historical pricing for this requirement. Therefore, recommendation for award is made to Carol King Landscape Maintenance, Inc.

Bid tabulation follows:

Carol King Landscape Maintenance, Inc.

Base Year	\$273,100
Option Year 1	\$298,200
Option Year 2	\$350,400

Begley's Cleaning Services, Inc. dba Millenium Grounds & Waters

Base Year	\$358,700
Option Year 1	\$287,000
Option Year 2	\$328,000

Groundtek of Central FL

Base Year	\$312,900
Option Year 1	\$347,200
Option Year 2	\$411,200

Ameriscapes Landscape Management Services, LLC

Base Year	\$383,750
Option Year 1	\$364,000
Option Year 2	\$416,000




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

February 1, 2017

TO: Melisa Vergara, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB-Y17-179-MV, Municipal Services Benefit Unit (Msbu) and Non-Municipal Services Benefit Unit (Non-Msbu) Pond Mowing and Maintenance West Orange**

The Business Development Division evaluated the **4 bids** submitted for this project and found that the **1** Orange County Certified Minority Women Business Enterprise bidder **was not within 5%** of the low bid for bid awards from \$750,000.01 to \$2,000,000.00. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division



BID COMPARISON

**Y17-179-MV, Municipal Services Benefit Unit (Msbu) and Non-Municipal Services Benefit Unit (Non-Msbu)
Pond Mowing and Maintenance West Orange**

Rank	Bidder	Bid Amount	\$ Over Low Bid	% Difference From Low Bid (5%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid
Low Bid	Carol King Landscape Maintenance, Inc.	\$921,700				
2nd Low	Begley's Cleaning Service, Inc. dba Millennium Grounds & Waters	\$973,700	\$52,000	5.64%		
3rd Low	Groundtek of Central Fl (HM)	\$1,071,300	\$149,600	16.23%	\$97,600	10.02%
4th Low	AmeriScape Landscape Management Services, LLC	\$1,163,750	\$242,050	26.26%	\$190,050	19.52%