



Interoffice Memorandum

February 15, 2017

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: Sara Flynn-Kramer, Manager, Capital Projects Division
407-836-0048

SUBJECT: Selection of Consultant, RFP Y17-806-CC, Design Services for
Back to Nature Community and Rehabilitation Center

RECOMMENDATION

Selection of one firm and an alternate to provide Design Services for Back to Nature Community and Rehabilitation Center, Request for Proposals Y17-806-CC, from the following firms listed alphabetically. Further recommend the Board authorize negotiation and execution of the final contract by the Procurement Division, provided that it does not exceed the budget of \$350,000.

Architectural Design Collaborative, Inc.
Borrelli + Partners, Inc.

Proposals were evaluated by the Procurement Committee on February 8, 2017. Commissioner Betsy VanderLey was assigned to the Procurement Committee.

PURPOSE

To select a firm to provide design services for Back to Nature Community and Rehabilitation Center.

DISCUSSION

The project is for design services for Back to Nature Community and Rehabilitation Center, consisting of approximately 20 acres of land which is currently occupied by various modular buildings. The current modular buildings have reached the end of their life span and will be removed and replaced with new concrete block buildings with siding. The new buildings will include a Visitor Center, Education Center, Animal Care Building, Food Preparation Building, and Administration Building. The availability of utilities, including sewer and water, is currently limited and will be redesigned and updated to accommodate the anticipated needs of the park and meet code requirements. Additional hardscape including access walks and utility aprons will be included with the site improvements. The existing garbage receptacle area will be expanded to accommodate paper recycling and waste receptacles.

Y17-806-CC

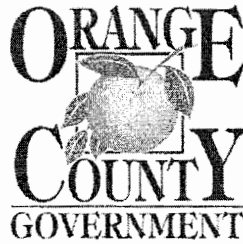
Page 2 of 2

The consultant will perform the following services:

1. Project Program Development
2. Project Data/Information Gathering
3. Design Development
4. Bidding Services
5. Construction Contract Documents
6. Technical Support Services
7. Contract Administration

Two proposals were received in response to the solicitation. Consensus scores of the Procurement Committee are attached.

RFP#: Y17-806-CC	PROJECT		PROJECT		M/WBE		LOCATION		VOLUME		SCOPE		VETERANS		DISPLACED WORKERS		TOTAL
DESIGN SERVICES FOR BACK TO NATURE COMMUNITY AND REHABILITATION CENTER	PROJECT MANAGER (1.666)		TEAM														
WEIGHT	25		15		15		10		5		30		2		1		
	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	
Borrelli + Partners, Inc.	2.0	83.3	3.6	54.0	5	75.0	5	50.0	4	20.0	4	120.0	0	0.0	0	0.0	402.3
Architectural Design Collaborative, Inc.	0.0	0.0	4	60.0	4	60.0	5	50.0	4	20.0	5	150.0	0	0.0	0	0.0	340.0



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

February 6, 2017

TO: Corie Cummings, Senior Contract Administrator, Procurement Division
FROM: ^{AB} Angela Brown, Senior Contract Administrator, Business Development
SUBJ: Y17-896-CC / Design Services for Back to Nature Community and Rehabilitation Center
APPROVED: Sheena Ferguson
Sheena Ferguson, BDD Manager

Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation score on a 1 – 5 scale (RFP GOALS: M/WBE-27% & EEO-24%):

	Projected %	Sub-Consultant Role
1. ARCHITECTURAL DESIGN COLLABORATIVE, INC. (ADC) Majority Prime		
<u>M/WBE Subconsultants:</u>		
SGM Engineering, Inc. (Asian Pacific Male)	20%	Electrical (8%), Mechanical (8%), Plumbing (4%)
BASE Consultants, Inc. (Asian Islander Female)	8%	Structural Engineering
TEAM Engineering, LLC (White Female)	11%	Civil Engineering & Landscape Architecture
Carlsson, Inc. (White Female)	2%	Cost Estimator
Total M/WBE Participation:	41%	
EEO Staff:	100%	
Points:	4	
<u>BONUS POINTS:</u>		
No Welfare Recipient(s) Proposed		
No Registered Service Disabled Veteran(s) Proposed		
Total Bonus Points:	0	

2. **BORRELLI + PARTNERS, INC.**
Minority Prime (MBE-Hispanic Male)

M/WBE Subconsultants:

Bobes Associates Consulting Engineers, Inc. (Hispanic Male)	20%	MEP/FP Engineering
C. Louis Structural Engineers, Inc. (White Female)	10%	Structural Engineering
Bowman and Blair Ecology and Design, Inc. (White Female)	1%	Ecology
Montgomery Consulting Group, Inc. (White Female)	3%	Cost Estimating

Total M/WBE Participation:	34%
EEO Staff:	58%

Points:	5
----------------	----------

BONUS POINTS:

No Welfare Recipient(s) Proposed

No Registered Service Disabled Veteran(s)
Proposed

Total Bonus Points:	0
----------------------------	----------