




## Interoffice Memorandum

February 27, 2017

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM:  Carrie Woodell, Manager, Procurement Division

CONTACT: Becky Teixeira, Contract Administrator, Roads & Drainage Division  
407-836-7736

SUBJECT: Award of Invitation for Bids Y17-196-MV, Street Sweeping Services  
– Roads and Drainage Division

### ACTION REQUESTED:

Approval to award Invitation for Bids Y17-196-MV, Street Sweeping Services – Roads and Drainage Division, to the low responsive and responsible bidder, USA Services of Florida, Inc., for the base year in the estimated contract award amount of \$1,076,740. Further request authority for the Procurement Division to exercise two option years.

### PROCUREMENT:

To provide street sweeping services throughout unincorporated Orange County for an estimated 29,100 curb miles. A curb mile is considered one mile of one side of the street being swept.

### FUNDING

Funding is available in account 1069 068 2430 3197.

### APPROVALS:

The Roads and Drainage and Business Development Divisions concur with this recommendation.

### REMARKS:

Two bids were received in response to Invitation for Bids Y17-196-MV and were evaluated for responsiveness, responsibility and price. The estimated total bid amount for USA Services of Florida, Inc. was 21.2% lower than the County's engineering estimate. Additionally, bid prices are consistent with our existing contracts for the services. USA Services of Florida, Inc. has held the contract for this service for the past three years and has performed in a satisfactory manner. Therefore, recommendation for award is made to USA Services of Florida, Inc.

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Award of Invitation for Bids Y17-196-MV  
Street Sweeping Services – Roads and Drainage Division

Below is the Tabulation:

USA SERVICES OF FLORIDA, INC.

Base Year	\$1,076,740
Option Year 1	\$1,089,300
Option Year 2	\$1,101,860
Total Bid	\$3,267,900

STAR CLEANING USA, INC.

Base Year	\$1,309,915
Option Year 1	\$1,323,511
Option Year 2	\$1,337,107
Total Bid	\$3,970,533




Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

February 3, 2017

TO: Melisa Vergara, Senior Purchasing Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator   
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

**PROJECT: IFB #Y17-196-MV, Street Sweeping Services Road and Drainage**

The Business Development Division evaluated the **2 bids** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

