



Interoffice Memorandum

February 27, 2017

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: Thomas Papsodero, Manager, Fiscal and Operational Support Division
407-254-9980

SUBJECT: Amendment No.1, Contract Y14-1036-ZM, Refrigeration Equipment
Preventative Maintenance and Repairs

ACTION REQUESTED

Approval of Amendment No.1, Contract Y14-1036-ZM, Refrigeration Equipment Preventative Maintenance and Repairs with TWC Services, Inc., in the amount of \$67,114.40, for a revised contract amount of \$ 1,243,685.

PROCUREMENT

To provide for preventative maintenance and repair services for the Utilities Department's refrigeration equipment.

FUNDING

Funding is available in 4420-038-1301-3810.

DISCUSSION

Contract Y14-1036-ZM provides for refrigeration equipment preventative maintenance and repair services for the Convention Center. The contract was originally approved by the Board of County Commissioners in August 2014 in the amount of \$1,176,570.60.

Amendment No. 1 will add 14 ice machines to the existing contract to allow for preventative maintenance and repair services for the Utilities Department.

Price reasonableness has been determined as pricing remains consistent with the existing contract.