



Interoffice Memorandum
April 7, 2017

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: Deodat Budhu, Manager, Roads and Drainage Division
407-836-7919

SUBJECT: Award of Invitation for Bids Y17-1000-DG, Right-of-Way
Mowing – Bithlo Area, Section III

ACTION REQUESTED:

Approval to award Invitation for Bids Y17-1000-DG, Right-of-Way Mowing – Bithlo Area, Section III, to the low responsive and responsible bidder, Groundtek of Central Florida, LLC, in the estimated contract award amount of \$342,920 for the basic year. Further request authorization for the Procurement Division to exercise option years one and two.

PROCUREMENT:

To provide right-of-way mowing in the Bithlo Area, Section III, located in District 5.

FUNDING:

Funding is available in account number 1002 072 2906 3816. The Roads and Drainage Division anticipates that the entire contract amount will be ordered during the contract period. Funds will be cited on individual delivery orders.

APPROVALS:

The Roads and Drainage Division and the Business Development Division concur with this recommendation.

REMARKS:

Four bids from pre-qualified bidders were received in response to the Invitation for Bids and evaluated for responsiveness, responsibility and price. Begley's Cleaning Service, Inc. dba Millennium Grounds & Waters is the lowest responsive responsible bidder, however, the bid from Groundtek of Central Florida, LLC, a certified Minority/Women Business Enterprise, is within the sliding scale of 5% of the low bidder to allow award in accordance with Orange County's M/WBE Ordinance, Section 17-324. The bid is considered reasonable based on comparison to prices for the same services under the current County right-of-way contract for the same area. Therefore, award is recommended to Groundtek of Central Florida, LLC.

Bid tabulation is as follow:

	BASIC YEAR	OPTION YEAR 1	OPTION YEAR 2	TOTAL EST BID
Begley's Cleaning Service, Inc. dba Millennium Grounds & Waters	\$347,540	\$358,600	\$394,860	\$1,101,000
Groundtek of Central Florida, LLC	\$342,920	\$381,200	\$421,020	\$1,145,140
Lawnwalker Services, Inc.	\$442,760	\$492,000	\$310,240	\$1,245,000
AmeriScapes Landscape Management Services, LLC	\$451,200	\$446,000	\$460,400	\$1,357,600




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

March 7, 2017

TO: Dorothy Gordon, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB-Y17-1000-DG, Right of Way Mowing – Bithlo Area, Section III

The Business Development Division evaluated the **4 bids** submitted for this project and found that this contract may be awarded to **Groundtek of Central Florida, LLC**, a certified Minority/ Women Business Enterprise bidder. The Orange County certified firm did not exceed the low bid by more than 5% on contract awards from \$750,000.01 to \$2,000,000.00, in accordance with the County's M/WBE Ordinance, Section 17-324.

c: Sheena Ferguson, Manager, Business Development Division



BID COMPARISON

Y17-1000-DG, Right of Way Mowing - Bithlo Area, Section III

Rank	Bidder	Bid Amount	\$ Over Low Bid	% Difference From Low Bid (5%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid
Low Bid	Begley's Cleaning Service, Inc. dba Millennium Grounds & Waters	\$1,101,000				
2nd Low	Groundtek of Central Florida, LLC. (HM)	\$1,145,140	\$44,140	4.01%		
3rd Low	Lawnwalker Services, Inc.	\$1,245,000	\$144,000	13.08%	\$99,860	8.72%
4th Low	AmeriScapes Landscape and Management Services, LLC	\$1,357,600	\$256,600	23.31%	\$212,460	18.55%