



Interoffice Memorandum

April 17, 2017

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: Mike Saldutti, Site Supervisor II, Parks and Recreation Division
407-254-9321

SUBJECT: Award of Invitation for Bids Y17-1022-MV, Tree Trimming and
Related Services for Parks and Recreation Division

ACTION REQUESTED:

Approval to award Invitation for Bids Y17-1022-MV, Tree Trimming & Related Services for Parks and Recreation Division, to the low responsive and responsible bidder, Blades of Green, Inc. in the estimated contract award amount of \$206,580 for a 1-year term. Further request authorization for the Procurement Division to renew the contract for four additional 1-year terms.

PROCUREMENT:

Tree trimming and the removal of dead or diseased trees is necessary to alleviate dangerous situations in County parks. Additionally, tree canopies need to be elevated and overgrown areas must be cleared to allow for safer recreational activities.

FUNDING:

Funding is available in account number 1050 068 1805 3197.

APPROVALS:

The Parks and Recreation and Business Development Divisions concur with this recommendation.

REMARKS:

Five bids were received in response to Invitation for Bids Y17-1022-MV and were evaluated for responsiveness, responsibility and price. The bid of PKT Quality Care Landscaping, LLC was determined to be non-responsible because they failed to meet the minimum requirements. The low bidder, Blades of Green, Inc. has the

necessary manpower and equipment to perform this contract. Blades of Green, Inc. has a record of satisfactory contract performance with the County. Therefore, award is recommended to Blades of Green, Inc.

Bid tabulation is as follows:

<u>Bids Received</u>	<u>Bid Price</u>
Blades of Green, Inc.	\$206,580.00
Seay Tree Service, Inc.	\$212,310.50
Advanced Tree Pros	\$213,485.00
The Davey Tree Expert Company	\$288,734.98
PKT Quality Care Landscaping, LLC	Non-Responsible



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

April 24, 2017

TO: Melisa Vergara, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y17-1022-MV, Tree Trimming and Related Services Parks and Recreation Division**

The Business Development Division evaluated the **4 bids** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division