



## Interoffice Memorandum

To: Mayor Teresa Jacobs  
and Board of County Commissioners

From: Kathie Canning, Executive Director, Convention Center

Contact: Marc A. Cannata, P.E., Capital Planning/Building Systems Manager, Convention Center

Date: April 6, 2017

Subject: Consent Agenda Item for April 25, 2017 BCC Meeting Contract Y16-722 with American Systems Corporation

**Purpose:** The purpose of Change Order No. 2 is to provide material and labor for additional Intermediate Distribution Frames (IDF) units to connect devices that are more than 90 meters from the existing IDF rooms/units to ensure reliable connectivity, and meet the County's Information Technology and industry standards. This work also includes installation of single-mode fiber backbone, locking secure cabinets with fire retardant backboards, connectivity hardware at each of the new IDF locations for termination of the backbone and horizontal cabling, and associated conduit, wire and receptacles. This camera coverage and associated infrastructure is necessary to support recent enhanced security requirements.

**Background:** On February 16, 2016, the Board awarded Contract Y16-722 to American Systems Corporation in the amount of \$1,248,681, to upgrade the Orange County Convention Center North-South buildings closed-circuit security and surveillance camera system. The scope of work was to install owner provided cameras and network switches and to support existing IDF units. The contract was based upon the contract documents prepared by Le-Huu Partners who provided design, engineering, and construction administration services.

Actions to this contract:

Action	Amount	Comments
Contract Award:	\$1,248,681.00	Contract Y16-722, executed on March 14, 2016.
Change Order No. 1:	\$19,392.81	Change Order 1 was for the installation of lockable enclosures for the current Intermediate Distribution Frame units.
Proposed Change Order No. 2:	\$77,052.65	Change Order 2 is to furnish and install additional Intermediate Distribution Frame units.
Proposed Final Contract Amount:	<b><u>\$1,345,126.46</u></b>	

**Action requested:** Approval of Change Order No. 2, Contract Y16-722 with American Systems Corporation in the amount of **\$77,052.65**, for a revised contract amount of **\$1,345,126.46**.

cc: Ajit Lalchandani, County Administrator  
Carrie Woodell, Manager, Procurement Division  
Kathie Canning, Executive Director, Convention Center  
Kris Shoemaker, Deputy Director, Convention Center

BCC Mtg. Date: April 25, 2017

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ORANGE COUNTY PURCHASING AND CONTRACTS  
CHANGE ORDER REQUEST FORM

DATE	DEPARTMENT/DIVISION	CONTACT NAME	CONTACT PHONE
02/27/2017	OCCC/Capital Planning	Dom P. Solero	(407) 685-7210

CHANGE ORDER NO.	VENDOR	DOCUMENT NO.	DOCC	POCC	CONTRACT NUMBER	ORIGINAL DOCUMENT APPROVAL BUYER/PA/CA NAME
2	American Systems Corporation	C16722		✓	Y16-722	Marsha Muscoli

INCREASE, DECREASE OR DELETE COMMODITY LINE

COMMODITY LINE NO.	ACTION	PREVIOUS LINE DOLLAR AMOUNT	NEW LINE DOLLAR AMOUNT	COMMODITY LINE DESCRIPTION/COMMENTS	NET DOLLAR CHANGE
1	INCREASE- Quantity				
	FROM 1268073.81	\$ 1,268,073.81	\$ 1,345,126.46	0000 N-8 Bldg. CCTV Systems Upgrade	\$ 77,052.65
	TO 1345126.46				
	FROM				\$ 0.00
	TO				\$ 0.00
	FROM				\$ 0.00
	TO				\$ 0.00

ADD COMMODITY LINE

COMMODITY LINE NO.	COMMODITY CODE	DESCRIPTION	QTY.	UNIT OF MEAS.	UNIT COST	ACCOUNTING LINE	NET DOLLAR CHANGE
		FOR D.O. YOU MUST SPECIFY AN MA LINE					\$ 0.00
		MA LINE					\$ 0.00
							\$ 0.00

ACCOUNTING LINE CHANGE

COMMODITY LINE NO.	ACCOUNTING LINE NO.	FROM AMOUNT	FROM ACCOUNTING LINE	TO AMOUNT	TO ACCOUNTING LINE

OTHER CHANGES

DESCRIBE
No time extension

ENCUMBERED/DE-ENCUMBERED (REQUIRED FOR ALL TRANSACTIONS)

ORIGINAL PO/DO AMT.	NET DOLLARS PREVIOUS C/O	NET DOLLARS FOR THIS C/O	DOCUMENT TOTAL AFTER THIS C/O
\$ 1,248,681.00	<input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT \$ 19,392.81	<input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT \$ 77,052.65	\$ 1,345,126.46

CONTRACT AMOUNT

AWARD AMOUNT	NET DOLLARS PREVIOUS C/O	NET DOLLARS FOR THIS C/O	CONTRACT TOTAL AFTER THIS C/O
\$ 1,248,681.00	<input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT \$ 19,392.81	<input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT \$ 77,052.65	\$ 1,345,126.46

☐ CANCEL ENTIRE PO/DO

☐ DO NOT MAIL VENDOR COPY

JUSTIFICATION (REQUIRED FOR ALL TRANSACTIONS)

Additional construction services

By signing this agreement, the Contractor hereby releases the County, its agents and employees from any and all liabilities under this contract for further equitable adjustments and/or claims associated with this change order.

VENDOR/ CONTRACTOR AUTHORIZATION

DEPARTMENT APPROVAL SIGNATURE

American Systems Corp. [Signature]  
[Signature]

DATE: 3/6/2017

DATE: 3/8/17

PURCHASING AND CONTRACT AFF ROVAL:

ADD THE FOLLOWING TEXT TO PO/DO:

TRACK CHANGES: ☐ YES ☐ NO

CHANGE AWARD AMOUNT TO:

Change Order No. 2 for additional work.

DATE: 4/27/17