



Interoffice Memorandum

AGENDA ITEM

April 26, 2017

TO: Mayor Teresa Jacobs
and
Board of County Commissioners

THRU: Lonnie C. Bell, Jr., Director
Family Services Department

FROM: Sonya L. Hill, Manager
Head Start Division

Contact: Khadija Pirzadeh, (407) 836-8912
Sonya Hill, (407) 836-7409

SUBJECT: Filing of Head Start Policy Council Program Information and Updates
for the Official County Record
CONSENT AGENDA ITEM May 23, 2017

The Head Start Division requests filing of the program information and updates and meeting minutes for the official county record:

Head Start Policy Council Program Information and Updates
Head Start Policy Council Meeting Minutes

April 2017
March 16, 2017

ACTION REQUESTED: Receipt and filing of Head Start Policy Council Program Information and Updates April 2017 and Head Start Policy Council Meeting Minutes March 16, 2017 for the official county record.

SH/kp

C: Randy Singh, Assistant County Administrator
Wanzo Galloway, Assistant County Attorney, County Attorney's Office
John Petrelli, Director, Risk Management and Professional Standards
Yolanda Brown, Manager, Fiscal Division, Family Services Department
Jamille Clemens, Grants Supervisor, Finance Division
Patria Morales, Grant Coordinator, Office of Management and Budget



Lonnie C. Bell Jr.
Director, Family Services

Orange County Government

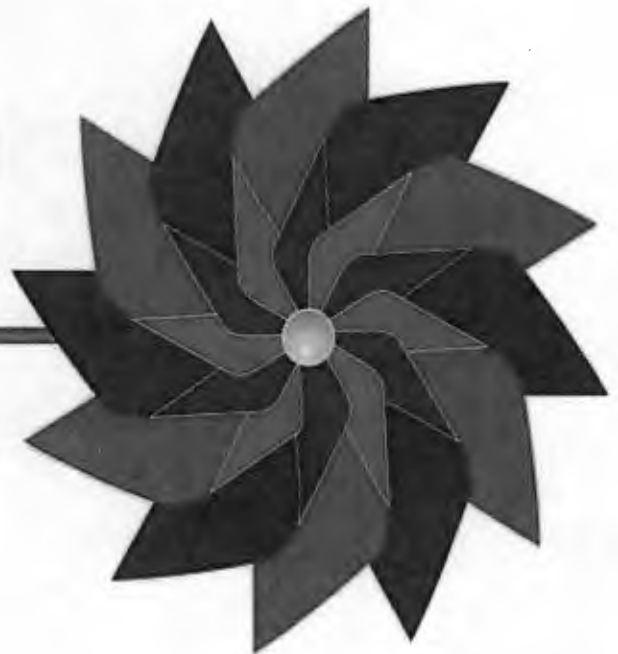
HEAD START POLICY COUNCIL

PROGRAM INFORMATION & UPDATES



Sonya L. Hill
Head Start Division Manager

**April is
Child Abuse
Prevention
Month**



APRIL 2017



**Orange County
Family Services Department
Head Start Division**



POLICY COUNCIL MONTHLY MEETING

Who: Policy Council Members

Date: THURSDAY- APRIL 20, 2017

Time: 6:30 PM

**Location: GOV DINING HALL
1718 E. Michigan Street
Orlando, FL 32806**

C h i l d C a r e P r o v i d e d

*Sandra Moore:
407-836-8913 (8am-5pm)
Email Sandra.moore2@ocfl.net*

SEE YOU THERE!!!!!!



AGENDA

Orange County Government • Head Start Policy Executive Board Meeting
2100 E. Michigan Street, Orlando, FL 32806

April 20, 2017

6:30 p.m.

1. *Call to Order – Chairperson*
2. *Roll Call – Secretary*
3. *Adoption of Agenda*
4. *Speakers*
5. *Secretary Report*
 - a. *Review of March 16, 2017 Minutes*
6. Human Resources Report
7. Budget Report
8. Status of Board of County Commissioners Vote- Helen Hill
9. Head Start Division Manager's Report – Sonya Hill, Head Start Division Manager
10. Commissioner/Commissioner's Liaison Report- Commissioner Victoria Siplin
11. Service Area Reports
12. Old Business
 - a. Committees
 - b. FHSA
 - c. Mother Son Prom
 - d. Women's Forum
13. New Business
 - a. Program Progress – Shauna Kirby
 - b. Program Governance Training 4/29/17 @ Hal P. Marston
 - c. Phone Tree
- 14.
15. Public Comment
16. Adjourn

Head Start Policy Council
Human Resources Committee
March 2017 Actions

I. Pending Approval for hire

Job Title	Candidate's Name
See Attached List	

II. Termination from employment (Involuntarily)

III. Separation from employment (Voluntarily)

Job Title	Reason	Employee's Name
Teacher	Personal Reasons	Kenyetta Willis

IV. Current Head Start Openings – As of 02/09/17

Job Title	Number of Positions	Potential Candidates in process for hire
Teacher Assistant	20	
Teacher	2	
Licensed Practical Nurse	1	
Family Services Worker	1	
Food Service Assistant	1	



ORANGE COUNTY FAMILY SERVICES HEAD START EDUCATION

Recommended Staff Qualifications for hire

Name: Tracey Smith

Position: On Call Teacher Aide Substitute

- Director credential VPK Exempt
- State mandated 45 hours
- VPK Department of Education Courses

Name: Crystal Ortiz

Position: On Call Teacher Aide Substitute

- Head Start Parent (Engelwood)
- Bilingual Teacher

Name: Carmen Rolon-Santiago

Position: On Call Teacher Aide Substitute

- Head Start Parent (East Orange)
- Bilingual Teacher (Spanish)

Name: Stacey Vincent

Position: On Call Teacher Aide Substitute

- Head Start Parent (Hal Marston)
- Bilingual Teacher (Creole)

Name: Natoe, Katou

Position: On Call Teacher Aide Substitute

- Head Start Parent (Southwood)
- Bilingual Teacher (Arabic)
- 2 years experience working with young children

Name: Heena Patel

Position: On Call Teacher Aide Substitute

- Head Start Parent (East Orange)
- Bilingual Teacher (Hindu & English)
- Tutor (Fun Learning Center)

Name: Zhor Elmekali

Position: Teacher Aide

- Bachelor of Science Degree in Economics
- Volunteer @ Southwood Head Start

Name: Adelina Rodriguez

Position: Teacher Assistant

- Child Development Associate Credential CDA expires 3/2018
- Over 18 years of experience in ECE
- 35 CEU's towards AA degree in Education

Name: Zahira Candelario-Rivera

Position: Teacher Assistant

- Bachelor's Degree in Education & Technology
- Over 2 years of experience in ECE
- Bilingual (Spanish Speaking)

Name: Evelyn Lugo

Position: Teacher Assistant

- Associate Degree General Studies
- 3 years of experience in ECE
- Bilingual (Spanish Speaking)

Name: Elba Torres

Position: Teacher Assistant

- Child Development Associate Credential CDA expires March 2019
- 4 years of experience in ECE
- Bilingual (Spanish Speaking)
- Head Start Parent

Name: Kateena Welch

Position: Teacher Assistant

- CDAE Equivalency Credential expires May 2020
- 14 years of experience in ECE
- State Mandated 45 hours
- VPK Department of Education Courses
- Staff Credential Verification

Name: Noelia Martinez

Position: Teacher Assistant

- Associate Arts Degree in Education
- 3 years of experience in ECE
- Staff Credential Verification does not expire

Name: Cyndi Salami

Position: Teacher Assistant

- Associate Arts Degree in General Studies
- 7 years of experience in ECE
- Former Head Start Parent

Name: Carla Alamo

Position: Teacher Assistant

- **National Child Development Associate Credential expires 5/2017**
- **2 years of experience in ECE**
- **Former Head Start Employee from Puerto Rico**
- **Bilingual Teacher**

Name: James Owens

Position: Teacher

- **Master Degree in Education**
- **Bachelor degree in Psychology**
- **Over 24 credits hours in ECE**
- **Over 2 year experience in Orange County Head Start**
- **Staff Credential verification, does not expire**
- **VPK Department of Education courses.**

Name: Irma Warrington

Position: Teacher

- **Enrolled in MA in child Development w/ Ashford University**
- **Master Degree in Business Administration**
- **Bachelor Degree in Business Administration**
- **Over 30 Credit hours in ECE**
- **Over 3 year experiences in OC Head Start as Teacher Assistant**
- **Staff Credential Verification does not expire**
- **VPK Department of Education Courses**

Name: Corey Johnson

Position: Family Service Worker

- **BS, Psychology**
- **Bilingual – Spanish**
- **Worked efficiently as Casual Senior Technician: Performed Family Services Worker responsibilities efficiently.**
- **Worked efficiently as Fatherhood Committee Member, secured panelist and engaged/facilitated a roundtable discussion when fathers failed to show up for the event.**
- **Worked in social service circuit for over 6 years**

Name: Chloe Battle

Position: Casual Family Service Worker

- **BS, Psychology**

Verified by Avis McWhite

March 29, 2017

- **Worked in social service circuit for over 11 years in several positions to include:**
 - 1. Advocacy Coordinator – Servants Heart Center**
 - 2. St. Johns Vianney Catholic Church**
 - 3. Research Assistant, Psychology and d teaching assistant, Psychology at Indiana University, Department of Psychological and Brain Sciences**

Name: Maude Louis

Position: On Call Family Service Worker

- **BA, Psychology**
- **Head Start Volunteer**
- **Bilingual (Creole)**
- **2 year experience working with young children**

Name: Michelle Allen

Position: Casual Family Service Worker

- **BS, Sociology**
- **Has over 12 years working in social service circuit to include:**
 - 1. Case Manager – Medicaid Provider, Agency for Health Care Administration**
 - 2. Team Leader Assistant / Behavior Specialist ResCare**
 - 3. Family Support Worker – Child Protection Investigation – DCF**

Head Start Budget Summary March 2017

Head Start Budget Summary

Below is a statement of financial activity (or a expense sheet). This summarizes all the financial spending over a period of time. In the example below, we are looking at spending on a monthly basis. This report gives the council an understanding of Orange County Head Start's financial health. The accompanying reports are the details in which the summary is created.

Unit Name	Current Budget 2016-2017	OCT	NOV	DEC	JAN	FEB	MAR	A	M	J	J	A	S	Encumbered	TOTAL Budget YTD	BALANCE	TOTAL YTD
7522 - Services	\$10,004,298.00	\$636,791.45	\$804,713.88	\$990,210.97	\$1,126,751.13	\$649,435.42	\$1,205,858							\$206,658.42	\$5,184,234.68	\$4,613,404.90	51.34%
7525 - Training	\$122,891.00	\$0.00	\$709.95	\$3,551.41	\$11,027.92	\$8,372.41	\$13,568							\$0.00	\$37,299.56	\$77,461.44	36.97%
7526 - Disabilities	\$623,106.00	\$21,817.73	\$4,373.05	\$35,708.38	\$29,987.05	\$23,696.50	\$42,184							\$99,954.00	\$157,508.31	\$250,083.69	50.73%
7527 - Medical/LPN	\$288,637.00	\$5,937.11	\$13,487.21	\$12,373.16	\$16,912.30	\$14,389.04	\$20,481							\$22,883.75	\$83,590.22	\$182,163.03	36.89%
7521 - Administration	\$1,321,904.00	\$60,024.00	\$91,311.75	\$132,041.32	\$104,012.78	\$81,905.06	\$248,055							\$5,570.03	\$673,205.35	\$643,205.35	51.34%
7528 - Family Svc Work	\$1,388,962.00	\$51,554.09	\$110,823.76	\$108,289.62	\$105,259.95	\$94,486.99	\$153,576							\$0.00	\$623,991.11	\$765,070.89	44.92%
7524 - USDA Services	\$1,590,860.00	\$14,306.69	\$117,234.49	\$105,937.62	\$201,300.17	\$76,004.57	\$173,360							\$587,814.32	\$688,143.83	\$484,668.85	72.47%
7523 - USDA Admin	\$176,600.00	\$8,186.00	\$11,006.89	\$11,108.33	\$13,112.17	\$11,276.94	\$24,263							\$0.00	\$78,953.60	\$100,457.40	44.01%

Implementing Sound Principles of Grantee Financial Management ¹

Adhering to sound principles is important, regardless of the grant source. Solid practices in this area help to build a relationship of trust with funders and make the management process within an organization more orderly. This effective practice from Kristina Tecce of Walker & Company, LLP was developed from materials shared at the Financial Management Institute in San Diego, CA, in October 2006.

Issue

Sound financial management leads to program sustainability.

Action

Sound principles include the following:

1. **Know regulatory and grant requirements.** A *cooperative agreement* or *grant award* is a legal and binding contract between a funder and a grantee. Essential business information about a grant can usually be compiled from three sources: the grant application or proposal, the grant award documents, and the project budget. The grant award letter and the accompanying grant agreement will contain information about applicable compliance requirements. Developing a written checklist of requirements that apply to your grant and noting the action required to demonstrate compliance will assist an organization in organizing information.
2. **Document your policies and procedures and maintain good internal controls.** An *operations and procedures manual* is a record of the policies and procedures for handling administrative and financial transactions. The manual can be a simple description of how financial

¹ <https://eclkc.ohs.acf.hhs.gov/hslc/tta-system/operations/mang-sys/fiscal-mang/ImplementingSoun.htm>

functions are handled (e.g. paying bills, depositing cash, and transferring money between funds) and who is responsible for what, ensuring that the project manager and staff have a reasonable plan of action for carrying out each approved activity.

3. **Maintain adequate documentation to support expenditures (i.e., periodic expense reports, financial status reports and electronic funds requests or draw downs).** Organizations should have a process in place that ensures all financial transactions have supporting documentation that demonstrates each expenditure is reasonable and necessary to carry out the program activities.
4. **4. Manage cash effectively.** Responsible cash flow management begins with accurate bookkeeping records and financial statements. Cash flow projections can be made on a monthly basis for the upcoming fiscal year, estimating when the project will incur expenditures and will receive income from the grant. Cash drawn down from the Department of Health and Human Services (HHS) system must be used in a timely manner to ensure funds are expended within three business days. This is important for the timely distribution of funds.
5. **Have and utilize an efficient accounting system.** The accounting system must meet generally accepted accounting principles. Organizations need to ensure that they can track both grant funds and match by budget line item. This might entail amending the *chart of accounts* to accommodate unique accounts, such as member or volunteer training. The reporting system should fairly and accurately document the spending of grant funds.
6. **Maintain effective internal controls.** Establish fiscal policies that protect the organization from either intentional or unintentional misuse of funds. Decide how funds will be handled internally to ensure that they will be safely received, recorded, deposited, and expended in a manner that seems appropriate. There exist established guidelines on what are generally accepted and appropriate procedures.
7. **Document and report employee member time and activities accurately.** It is essential that organizations have a system to properly document time, as personnel costs account for a majority of grant funds. Organizations should review the *OMB (Office of Management and Budget) circulars* to ensure compliance with federal regulations. Grant-funded personnel should be treated consistently as other employees, though they may be viewed as temporary employees whose employment is subject to the availability of grant funding.
8. **Meet match requirements and document in-kind contributions appropriately.** These can generally be found as part of the contracting documentation. (See the effective practice, "Documenting in-kind contributions.")
9. **Report timely and accurate financial information.** Financial reports should be clear, concise, all-inclusive, and comparable (show financial activities over a period of time).
10. **Monitor subgrantees.** If an organization chooses to sub-grant part or all of the funds they have been granted, they are responsible to ensure compliance of all their sub-grantees. It is essential that sub-grantees are aware of the rules and regulations and that there is monitoring in place to ensure compliance.

7521 Budget Planner

7521 BUDGET (Headstart Admin)	\$1,321,904.00
ACTUAL SPENT	\$618,425.05
DIFFERENCE (over/under budget)	\$703,478.95

1000 - 1999			
Object Code	Budget	Actual	Difference
1120 - Regular Salaries & Wages	\$824,794.00	\$362,583.70	\$462,210.30
1130 - Other Salaries and Wages	\$0.00	\$5,741.85	-\$5,741.85
1140 - Overtime	\$7,000.00	\$1,436.70	\$5,563.30
			\$0.00
			\$0.00
Total	\$831,794.00	\$369,762.25	\$462,031.75

2000-2999			
Object Code	Budget	Actual	Difference
2110 - Fica Taxes	\$63,093.00	\$27,060.76	\$36,032.24
2120 - Retirement Contribution	\$62,025.00	\$28,289.33	\$33,735.67
2130 - Life & Health Insurance	\$173,400.00	\$59,388.31	\$114,011.69
2131 - HAS Contribution	\$1,800.00	\$0.00	\$1,800.00
2200 - Payments to OPEB Trust	\$7,892.00	\$0.00	\$7,892.00
			\$0.00
			\$0.00
			\$0.00
Total	\$308,210.00	\$114,738.40	\$193,471.60

3000 - 3999			
Object Code	Budget	Actual	Difference
3125 - Indirect Costs	\$106,329.00	\$106,329.00	\$0.00
3410 - Local Travel	\$1,000.00	\$2,085.71	-\$1,085.71
3510 - Postage & Messenger Services	\$2,000.00	\$29.71	\$1,970.29
3530 - Toll Charges	\$150.00	\$107.37	\$42.63
3610 - Rental of Equipment	\$5,600.00	\$1,423.38	\$4,176.62
3720 - Communications	\$3,000.00	\$2,039.81	\$960.19
3820 - Maintenance of Equipment	\$2,567.00	\$1,731.85	\$835.15
3910 - Graphic Reprod. Services	\$8,800.00	\$63.65	\$8,736.35
			\$0.00
			\$0.00
Total	\$129,446.00	\$113,810.48	\$15,635.52

Revenue to date \$30.17

4000 - 4999			
Object Code	Budget	Actual	Difference
4010 - Dues and Memberships	\$9,395.00	\$6,594.00	\$2,801.00
4110 - Office Supplies	\$13,000.00	\$1,349.41	\$11,650.59
4115 - Miscellaneous Operating Supplies	\$3,000.00	\$0.00	\$3,000.00
4120 - Software < 1000	\$1,500.00	\$0.00	\$1,500.00
4121 - Computer Equipment < \$1000	\$1,020.00	\$319.76	\$700.24
4123 - Equipment < \$1000	\$5,000.00	\$370.75	\$4,629.25
4112 Promotional Expenses	\$5,000.00	\$0.00	\$5,000.00
4418 - Educational Assist. Program	\$1,000.00	\$0.00	\$1,000.00
4422 - Scholarships - Awards - Benefits	\$559.00	\$0.00	\$559.00
4482 - Self Insur. Property/casualty	\$11,480.00	\$11,480.00	\$0.00
			\$0.00
			\$0.00
Total	\$50,954.00	\$20,113.92	\$30,840.08

5000 - 5999			
Object Code	Budget	Actual	Difference
6438 Computer	\$3,000.00	\$0.00	\$3,000.00
			\$0.00
			\$0.00
Total	\$3,000.00	\$0.00	\$3,000.00

6000 - 6999			
Object Code	Budget	Actual	Difference
			\$0.00
			\$0.00
			\$0.00
Total	\$0.00	\$0.00	\$0.00

2 Comp

Angel -
Sandra / Evette PC

Need to find out what

7522 Budget Planner

7522 BUDGET (Headstart Services)	\$10,004,548.00
ACTUAL SPENT	\$4,828,332.41
DIFFERENCE (over/under budget)	\$5,176,215.59

1000 - 1999			
Object Code	Budget	Actual	Difference
1120 - Regular Salaries & Wages	\$5,560,633.00	\$2,855,543.31	\$2,705,089.69
1130 - Other Salaries & Wages	\$75,900.00	\$48,671.87	\$27,228.13
1140 - Overtime	\$10,000.00	\$7,128.15	\$2,871.85
			\$0.00
			\$0.00
			\$0.00
Total	\$5,646,533.00	\$2,911,343.33	\$2,735,189.67

2000-2999			
Object Code	Budget	Actual	Difference
2110 - FICA Taxes	\$499,559.00	\$212,481.83	\$287,077.17
2120 - Retirement Contribution	\$503,600.00	\$218,108.82	\$285,491.18
2130 - Life and Insurance	\$1,703,400.00	\$731,755.60	\$971,644.40
2131 - HAS Contribution	\$29,500.00	\$0.00	\$29,500.00
2200 - Payments to OPEB Trust	\$105,672.00	\$108,996.00	-\$3,324.00
			\$0.00
Total	\$2,841,731.00	\$1,271,342.25	\$1,570,388.75

3000 - 3999			
Object Code	Budget	Actual	Difference
3167 - Payments to Other Government	\$8,000.00	\$5,411.00	\$2,589.00
3170 - Janitorial Service and Supply	\$20,000.00	\$5,965.99	\$14,034.01
3192 - Software Licensing/Support Fee	\$43,890.00	\$18,822.43	\$25,067.57
3195 - Contract Services Medica	\$23,500.00	\$0.00	\$23,500.00
3197 - Contract Svcs Not Oth Specified	\$16,500.00	\$3,460.00	\$13,040.00
3350 - Other Insurance & Bonds	\$11,000.00	\$12,499.00	-\$1,499.00
3410 - Local Travel	\$10,000.00	\$4,927.76	\$5,072.24
3530 - Toll Charges	\$250.00	\$464.89	-\$214.89
3610 - Rental of Equipment	\$11,000.00	\$23,728.15	-\$12,728.15
3620 - Leases- Bldgs and Structures	\$150,172.00	\$127,476.46	\$22,695.54
3710 - Utilities	\$40,000.00	\$22,255.27	\$17,744.73
3720 - Communications	\$45,000.00	\$22,040.47	\$22,959.53
3810- Maint of Bldg Imp & Grounds	\$100,000.00	\$24,321.87	\$75,678.13
3820 - Maintenance of Equipment	\$35,000.00	\$8,463.72	\$26,536.28
3823 - Computer Maintenance	\$4,500.00	\$0.00	\$4,500.00
3910 - Graphic Reproduction Services	\$10,000.00	\$0.00	\$10,000.00
3825 - Internal Fleet Management Charges	\$43,000.00	\$4,894.60	\$38,105.40
			\$0.00
			\$0.00
Total	\$571,812.00	\$284,731.61	\$287,080.39

OCPS
Pull Contract
\$86,321

4000 - 4999			
Object Code	Budget	Actual	Difference
4020 - Books, CDs, Videos & Subscriptions	\$20,000.00	\$1,246.35	\$18,753.65
4110 - Office Supplies	\$25,000.00	\$3,592.00	\$21,408.00
4115 - Miscellaneous Operating Supplies	\$75,000.00	\$2,926.48	\$72,073.52
4116 - Event Meal Reimbursements	\$3,000.00	\$662.33	\$2,337.67
4120 - Software < \$1000	\$12,609.00	\$0.00	\$12,609.00
4121 - Computer Equipment < \$1000	\$54,580.00	\$14,902.85	\$39,677.15
4123 - Equipment < \$1000	\$25,000.00	\$1,410.86	\$23,589.14
4135 - Food & Dietary	\$282,788.00	\$55,024.36	\$227,763.64
4143 - Medical & Surgical	\$0.00	\$0.00	\$0.00
4175 - Clothing & Wearing Apparel	\$100.00	\$0.00	\$100.00
4195 - Misc Supplies or Expenses	\$10,000.00	\$0.00	\$10,000.00
4412 - Promotional Expenses	\$16,625.00	\$0.00	\$16,625.00
4418 - Educational Assist. Program	\$10,000.00	\$0.00	\$10,000.00
4440 - Improvements to Non-County Assets	\$5,784.00	\$0.00	\$5,784.00
4450 - Parent Activity Fund	\$9,216.00	\$0.00	\$9,216.00
4452 - Field Trips - Head Start	\$15,360.00	\$0.00	\$15,360.00
4482 - Self Insur. Prop/Casualty	\$279,660.00	\$279,660.00	\$0.00
			\$0.00
			\$0.00
Total	\$844,722.00	\$359,425.23	\$485,296.77

5000 - 5999			
Object Code	Budget	Actual	Difference
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Total	\$0.00	\$0.00	\$0.00

6000 - 6999			
Object Code	Budget	Actual	Difference
6310 - Struct and Fac Other than Bldg	\$25,250.00	\$0.00	\$25,250.00
6410 - Equipment	\$49,750.00	\$1,489.99	\$48,260.01
6438 - Computer Equipment	\$4,500.00	\$0.00	\$4,500.00
6420 - Rolling Stock	\$25,000.00	\$0.00	\$25,000.00
			\$0.00
			\$0.00
			\$0.00
Total	\$104,500.00	\$1,489.99	\$103,010.01

7524 Budget Planner

7524 BUDGET (USDA SERVICES)	\$1,590,860.00
ACTUAL SPENT	\$661,025.07
DIFFERENCE (over/under budget)	\$929,834.93
Revenues In	\$680,395.40
Total Inc/Def	\$19,370.33

1000 - 1999				
Object Code	Budget	Actual	Difference	
1120 - Regular Salaries & Wages	\$161,794.00	\$72,590.67	●	\$89,203.33
			●	\$0.00
			●	\$0.00
			●	\$0.00
Total	\$161,794.00	\$72,590.67	●	\$89,203.33

2000-2999				
Object Code	Budget	Actual	Difference	
2110 - FICA Taxes	\$12,570.00	\$5,215.53	●	\$7,354.47
2120 - Retirement Contribution	\$12,355.00	\$5,458.85	●	\$6,896.15
2130 - Life and Insurance	\$81,600.00	\$26,483.58	●	\$55,116.42
2131 - HAS. Contribution	\$1,000.00	\$0.00	●	\$1,000.00
2200 - Payments to OPEB Trust	\$3,536.00	\$3,992.00	◆	-\$456.00
			●	\$0.00
Total	\$111,061.00	\$41,149.96	●	\$69,911.04

3000 - 3999				
Object Code	Budget	Actual	Difference	
3170 - Janitorial Svc & Supply	\$1,000.00	\$0.00	●	\$1,000.00
			●	\$0.00
			●	\$0.00
Total	\$1,000.00	\$0.00	●	\$1,000.00

Revenue to date \$292,114.53

4000 - 4999				
Object Code	Budget	Actual	Difference	
4115 - Miscellaneous Operating Supplies	\$16,995.00	\$106.73	●	\$16,888.27
			●	\$0.00
			●	\$0.00
4130 - Household & Kitchen Supplies	\$2,005.00	\$2,197.06	◆	-\$192.06
4135 - Food & Dietary	\$1,305,000.00	\$540,416.65	●	\$764,583.35
4482 - Self Insurance Property/ Casualty	\$4,564.00	\$4,564.00	●	\$0.00
			●	\$0.00
			●	\$0.00
Total	\$1,328,564.00	\$547,284.44	●	\$781,279.56

5000 - 5999				
Object Code	Budget	Actual	Difference	
			●	\$0.00
			●	\$0.00
			●	\$0.00
			●	\$0.00
			●	\$0.00
Total	\$0.00	\$0.00	●	\$0.00

6000 - 6999				
Object Code	Budget	Actual	Difference	
			●	\$0.00
			●	\$0.00
			●	\$0.00
			●	\$0.00
			●	\$0.00
Total	\$0.00	\$0.00	●	\$0.00

*4123- Shipping

7523 Budget Planner

7523 BUDGET (USDA Admin)	\$176,600.00
ACTUAL SPENT	\$73,803.49
DIFFERENCE (over/under budget)	\$102,796.51

1000 - 1999				
Object Code	Budget	Actual	Difference	
1120 - Regular Salaries & Wages	\$114,615.00	\$49,669.39	●	\$64,945.61
			●	\$0.00
			●	\$0.00
			●	\$0.00
Total	\$114,615.00	\$49,669.39	●	\$64,945.61

2000-2999				
Object Code	Budget	Actual	Difference	
2110 - FICA Taxes	\$8,767.00	\$3,669.96	●	\$5,097.04
2120 - Retirement Contribution	\$8,619.00	\$3,735.23	●	\$4,883.77
2130 - Life and Insurance	\$30,600.00	\$5,224.98	●	\$25,375.02
2131 - HAS. Contribution	\$300.00	\$0.00	●	\$300.00
2200 - Payments to OPEB Trust	\$1,326.00	\$1,497.00	◆	-\$171.00
			●	\$0.00
Total	\$49,612.00	\$14,127.17	●	\$35,484.83

3000 - 3999				
Object Code	Budget	Actual	Difference	
3125 - Indirect Costs	\$6,543.00	\$6,543.00	●	\$0.00
3410 - Local Travel	\$1,000.00	\$308.15	●	\$691.85
3530 - Toll Charges	\$30.00	\$0.00	●	\$30.00
3820 - Maintenance of Equipment	\$500.00	\$0.00	●	\$500.00
			●	\$0.00
Total	\$8,073.00	\$6,851.15	●	\$1,221.85

4000 - 4999				
Object Code	Budget	Actual	Difference	
4110 - Office Supplies	\$700.00	\$55.78	●	\$644.22
4418 - Educational Assist. Program	\$500.00	\$0.00	●	\$500.00
4482 - Self Insurance Property/ Casualty	\$3,100.00	\$3,100.00	●	\$0.00
4030	\$600.00	\$0.00	●	\$600.00
4123	\$741.00	\$0.00	●	\$741.00
Total	\$5,641.00	\$3,155.78	●	\$2,485.22

5000 - 5999				
Object Code	Budget	Actual	Difference	
			●	\$0.00
			●	\$0.00
			●	\$0.00
			●	\$0.00
			●	\$0.00
Total	\$0.00	\$0.00	●	\$0.00

6000 - 6999				
Object Code	Budget	Actual	Difference	
			●	\$0.00
			●	\$0.00
			●	\$0.00
			●	\$0.00
			●	\$0.00
Total	\$0.00	\$0.00	●	\$0.00

7527 Budget Planner

7527 BUDGET (Medical/Dental/LPN)	\$288,537.00
ACTUAL SPENT	\$77,216.72
DIFFERENCE (over/under budget)	\$211,320.28

1000 - 1999				
Object Code	Budget	Actual	Difference	
1120 - Regular Salaries & Wages	\$137,357.00	\$49,150.44	●	\$88,206.56
1140 - Overtime	\$1,000.00	\$155.89	●	\$844.11
1130 - Other Salaries and Wages	\$0.00	\$1,207.00	◆	-\$1,207.00
			●	\$0.00
			●	\$0.00
Total	\$138,357.00	\$50,513.33	●	\$87,843.67

2000-2999				
Object Code	Budget	Actual	Difference	
2110 - FICA Taxes	\$10,508.00	\$3,706.95	●	\$6,801.05
2120 - Retirement Contribution	\$9,972.00	\$3,707.86	●	\$6,264.14
2130 - Life and Insurance	\$40,800.00	\$9,613.76	●	\$31,186.24
2131 - HAS. Contribution	\$400.00	\$0.00	●	\$400.00
			●	\$0.00
			●	\$0.00
Total	\$61,680.00	\$17,028.57	●	\$44,651.43

3000 - 3999				
Object Code	Budget	Actual	Difference	Column1
3195 - Contract Services Medical	\$17,500.00	\$0.00	●	\$17,500.00
3179 - Contract Service - Employmt. Agent	\$10,000.00	\$4,358.75	●	\$5,641.25
3197 - Contract Svcs Not Oth Speicified	\$30,000.00	\$0.00	●	\$30,000.00
3410 - Local Travel	\$4,000.00	\$420.16	●	\$3,579.84
3720 - Communications	\$5,000.00	\$461.41	●	\$4,538.59
3530	\$100.00	\$21.19	●	\$78.81
			●	\$0.00
			●	\$0.00
Total	\$66,600.00	\$5,261.51	●	\$61,338.49

4000 - 4999				
Object Code	Budget	Actual	Difference	
4110 - Office Supplies	\$2,000.00	\$40.86	●	\$1,959.14
4115 - Miscellaneous Operating Supplies	\$5,000.00	\$2,208.42	●	\$2,791.58
4121 - Computer Equipment < \$1000	\$2,000.00	\$0.00	●	\$2,000.00
4123 - Equipment < \$1000	\$2,000.00	\$120.99	●	\$1,879.01
4143 - Medical & Surgical	\$10,000.00	\$2,043.04	●	\$7,956.96
4418 - Educational Assist. Program	\$500.00	\$0.00	●	\$500.00
4450 - Parent Activity Fund	\$500.00	\$0.00	●	\$500.00
			●	\$0.00
			●	\$0.00
Total	\$22,000.00	\$4,413.31	●	\$17,586.69

5000 - 5999				
Object Code	Budget	Actual	Difference	
			●	\$0.00
			●	\$0.00
			●	\$0.00
Total	\$0.00	\$0.00	●	\$0.00

6000 - 6999				
Object Code	Budget	Actual	Difference	
			●	\$0.00
			●	\$0.00
			●	\$0.00
Total	\$0.00	\$0.00	●	\$0.00

7526 Budget Planner

7526 BUDGET (Disabilities)	\$507,496.00
ACTUAL SPENT	\$144,670.53
DIFFERENCE (over/under budget)	\$362,825.47

1000 - 1999				
Object Code	Budget	Actual	Difference	
1120 - Regular Salaries & Wages	\$202,556.00	\$92,646.36	●	\$109,909.64
1130 - Other Salaries & Wages	\$30,000.00	\$3,111.00	●	\$26,889.00
1140-- Overtime (Lourdes Ramos 10/22 -Eergency)	\$0.00	\$599.76	◆	-\$599.76
			●	\$0.00
Total	\$232,556.00	\$96,357.12	●	\$136,198.88

2000-2999				
Object Code	Budget	Actual	Difference	
2110 - FICA Taxes	\$15,494.00	\$6,801.16	●	\$8,692.84
2120 - Retirement Contribution	\$15,232.00	\$7,012.22	●	\$8,219.78
2130 - Life and Insurance	\$40,800.00	\$18,192.45	●	\$22,607.55
2131 - HAS. Contribution	\$600.00	\$0.00	●	\$600.00
2200 - Payments to OPEB Trust	\$1,754.00	\$2,488.00	◆	-\$734.00
			●	\$0.00
Total	\$73,880.00	\$34,493.83	●	\$39,386.17

3000 - 3999				
Object Code	Budget	Actual	Difference	
3195 - Contract Services Medica	\$57,000.00	\$6,946.00	●	\$50,054.00
3275 -** Medical Services	\$120,000.00	\$0.00	●	\$120,000.00
3410 - Local Travel	\$5,000.00	\$1,014.48	●	\$3,985.52
3530	\$50.00	\$23.72	●	\$26.28
3720 - Communications	\$1,250.00	\$490.20	●	\$759.80
			●	\$0.00
Total	\$183,300.00	\$8,474.40	●	\$174,825.60

4000 - 4999				
Object Code	Budget	Actual	Difference	
4020 - Books, CDs, Videos & Subscriptions	\$5,000.00	\$0.00	●	\$5,000.00
4110 - Office Supplies	\$3,000.00	\$0.00	●	\$3,000.00
4115 - Miscellaneous Operating Supplies	\$3,750.00	\$285.18	●	\$3,464.82
4418 - Educational Assist. Program	\$1,000.00	\$0.00	●	\$1,000.00
4482 - Self Insur. Prop/Casulty	\$5,060.00	\$5,060.00	●	\$0.00
			●	\$0.00
Total	\$17,810.00	\$5,345.18	●	\$12,464.82

5000 - 5999				
Object Code	Budget	Actual	Difference	
			●	\$0.00
			●	\$0.00
			●	\$0.00
			●	\$0.00
			●	\$0.00
			●	\$0.00
Total	\$0.00	\$0.00	●	\$0.00

6000 - 6999				
Object Code	Budget	Actual	Difference	
			●	\$0.00
			●	\$0.00
			●	\$0.00
			●	\$0.00
Total	\$0.00	\$0.00	●	\$0.00

7525 Budget Planner

7525 BUDGET (Training)	\$122,891.00
ACTUAL SPENT	\$36,870.56
DIFFERENCE (over/under budget)	\$86,020.44

1000 - 1999				
Object Code	Budget	Actual	Difference	
			●	\$0.00
			●	\$0.00
Total	\$0.00	\$0.00	●	\$0.00

2000-2999				
Object Code	Budget	Actual	Difference	
	\$0.00	\$0.00	●	\$0.00
	\$0.00	\$0.00	●	\$0.00
Total	\$0.00	\$0.00	●	\$0.00

3000 - 3999				
Object Code	Budget	Actual	Difference	
3185 - Contractual Service - Training	\$11,070.00	\$7,450.00	●	\$3,620.00
3420- Out of County Travel	\$17,700.00	\$9,423.60	●	\$8,276.40
3610 - Rental of Equipment	\$1,000.00	\$1,095.90	◆	-\$95.90
3620 - Leases -Bldgs & Structures	\$2,000.00	\$0.00	●	\$2,000.00
3910 - Graphics Reprod.Services	\$1,000.00	\$0.00	●	\$1,000.00
3197 - Contract	\$5,000.00	\$1,125.00	●	\$3,875.00
			●	\$0.00
			●	\$0.00
Total	\$37,770.00	\$19,094.50	●	\$18,675.50

4000 - 4999				
Object Code	Budget	Actual	Difference	
4020 - Books, CDs, Videos & Subscriptions	\$1,000.00	\$0.00	●	\$1,000.00
4030 - Training and Educational Costs	\$63,550.00	\$7,679.96	●	\$55,870.04
4040 -License and Certification fees	\$1,000.00	\$150.00	●	\$850.00
4110- Office Supplies (Excluding printing)	\$2,771.00	\$0.00	●	\$2,771.00
4115 - Miscellaneous Operating Supplies	\$2,000.00	\$0.00	●	\$2,000.00
4116 - Event Meal Reimbursements	\$4,500.00	\$0.00	●	\$4,500.00
4418- Educational Assist. Program	\$10,300.00	\$9,946.10	●	\$353.90
			●	\$0.00
			●	\$0.00
			●	\$0.00
Total	\$85,121.00	\$17,776.06	●	\$67,344.94

5000 - 5999				
Object Code	Budget	Actual	Difference	
			●	\$0.00
			●	\$0.00
			●	\$0.00
Total	\$0.00	\$0.00	●	\$0.00

6000 - 6999				
Object Code	Budget	Actual	Difference	
			●	\$0.00
			●	\$0.00
			●	\$0.00
Total	\$0.00	\$0.00	●	\$0.00

7528 Budget Planner

7528 BUDGET (Family Service Work)	\$1,388,962.00
ACTUAL SPENT	\$574,875.96
DIFFERENCE (over/under budget)	\$814,086.04

1000 - 1999				
Object Code	Budget	Actual	Difference	
1120 - Regular Salaries & Wages	\$933,988.00	\$416,383.51	●	\$517,604.49
1130 - Other Salaries & Wages	\$10,000.00	\$0.00	●	\$10,000.00
1140 - Overtime	\$5,000.00	\$2,292.85	●	\$2,707.15
			●	\$0.00
			●	\$0.00
			●	\$0.00
Total	\$948,988.00	\$418,676.36	●	\$530,311.64

2000-2999				
Object Code	Budget	Actual	Difference	
2110 - FICA Taxes	\$71,450.00	\$30,162.25	●	\$41,287.75
2120 - Retirement Contribution	\$67,808.00	\$31,051.54	●	\$36,756.46
2130 - Life and Insurance	\$255,000.00	\$90,414.95	●	\$164,585.05
2131 - HAS. Contribution	\$2,500.00	\$0.00	●	\$2,500.00
			●	\$0.00
			●	\$0.00
Total	\$396,758.00	\$151,628.74	●	\$245,129.26

3000 - 3999				
Object Code	Budget	Actual	Difference	
3410 - Local Travel	\$5,000.00	\$1,300.62	●	\$3,699.38
3720 - Communications	\$8,000.00	\$1,103.62	●	\$6,896.38
3530 -	\$100.00	\$70.65	●	\$29.35
			●	\$0.00
Total	\$13,100.00	\$2,474.89	●	\$10,625.11

4000 - 4999				
Object Code	Budget	Actual	Difference	
4020 - Books, CDs, Videos & Subscriptions	\$2,000.00	\$0.00	●	\$2,000.00
4110 - Office Supplies	\$7,000.00	\$1,985.98	●	\$5,014.02
4115 - Miscellaneous Operating Supplies	\$2,000.00	\$0.00	●	\$2,000.00
4121 - Computer Equipment < \$1000	\$2,000.00	\$0.00	●	\$2,000.00
4123 - Equipment < \$1000	\$2,000.00	\$109.99	●	\$1,890.01
4412 - Promotional Expenses	\$5,000.00	\$0.00	●	\$5,000.00
4418 - Educational Assist. Program	\$1,000.00	\$0.00	●	\$1,000.00
4450 - Parent Activity Fund	\$9,216.00	\$0.00	●	\$9,216.00
			●	\$0.00
			●	\$0.00
Total	\$30,216.00	\$2,095.97	●	\$28,120.03

5000 - 5999				
Object Code	Budget	Actual	Difference	
			●	\$0.00
			●	\$0.00
			●	\$0.00
			●	\$0.00
			●	\$0.00
Total	\$0.00	\$0.00	●	\$0.00

6000 - 6999				
Object Code	Budget	Actual	Difference	
			●	\$0.00
			●	\$0.00
			●	\$0.00
			●	\$0.00
			●	\$0.00
Total	\$0.00	\$0.00	●	\$0.00

7538 Budget Planner

7538 BUDGET (Pre-Kindergarden)	\$1,038,691.00
ACTUAL SPENT	\$513,420.14
DIFFERENCE (over/under budget)	\$525,270.86
DIFFERENCE With JVs	\$55,874.89
Revenues In	\$569,295.03
Total Inc/Def	(\$17,928.60)

includes Maria and indirect costs

1000 - 1999				
Object Code	Budget	Actual	Difference	
1120 - Regular Salaries & Wages	\$696,350.00	\$196,161.18		\$500,188.82
				\$0.00
				\$0.00
				\$0.00
Total	\$696,350.00	\$196,161.18		\$500,188.82

2000-2999				
Object Code	Budget	Actual	Difference	
2110 - FICA Taxes	\$53,673.00	\$14,258.27		\$39,414.73
2120 - Retirement Contribution	\$52,295.00	\$14,932.39		\$37,362.61
2130 - Life and Insurance	\$172,857.00	\$49,157.92		\$123,699.08
2131 - HAS. Contribution	\$1,000.00	\$0.00		\$1,000.00
2150 -	\$2,000.00	-\$1,012.00		\$3,012.00
Total	\$281,825.00	\$77,336.58		\$204,488.42

3000 - 3999				
Object Code	Budget	Actual	Difference	
3125 - Indirect Costs	\$42,498.00	\$0.00		\$42,498.00
3185 -	\$1,500.00	\$0.00		\$1,500.00
3410 -	\$500.00	\$0.00		\$500.00
3530 -	\$100.00	\$0.00		\$100.00
Total	\$44,598.00	\$0.00		\$44,598.00

4000 - 4999				
Object Code	Budget	Actual	Difference	
4120 - Software < 1000	\$476.00	\$0.00		\$476.00
4110 - Office Supplies	\$5,400.00	\$0.00		\$5,400.00
4115 - Miscellaneous Operating Supplies	\$7,880.00	\$0.00		\$7,880.00
4123 - Equipment < \$1000	\$5,000.00	\$0.00		\$5,000.00
4482 - Self Insurance Property/ Casualty	\$162.00	\$1,092.00		-\$930.00
				\$0.00
Total	\$18,918.00	\$1,092.00		\$17,826.00

5000 - 5999				
Object Code	Budget	Actual	Difference	
				#VALUE!
				#VALUE!
				\$0.00
				\$0.00
				\$0.00
Total	\$0.00	\$0.00		#VALUE!

6000 - 6999				
Object Code	Budget	Actual	Difference	
				#VALUE!
				#VALUE!
				\$0.00
				\$0.00
				\$0.00
Total	\$0.00	\$0.00		#VALUE!

04/03/2017 PAGE: 1
 ORANGE COUNTY
 Department 062
 FY 2017 Monthly Expense Report
 For the selected Department and Unit, by Object and Appropriation

Through 04/03/2017

FUND: 8299 DEPT: 062 UNIT: 7538 / VPK

	OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	PRE-ENCUM. AMOUNT	ENCUMB. AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1	1120	7EA	REGULAR SALARIES and WAGES	\$ 696,350.00	\$ -	\$ -	\$ 79,360.49	\$ 38,664.63	\$ 36,655.85	\$ 42,543.41	\$ -	\$ -	\$ 197,224.38	\$ 499,125.62	28.32
	2110	7EA	FICA TAXES	\$ 53,673.00	\$ -	\$ -	\$ 5,782.96	\$ 2,812.91	\$ 2,655.23	\$ 3,076.21	\$ -	\$ -	\$ 14,327.31	\$ 39,345.69	26.69
	2120	7EA	RETIREMENT CONTRIBUTION	\$ 52,295.00	\$ -	\$ -	\$ 6,038.87	\$ 2,944.16	\$ 2,792.63	\$ 3,236.68	\$ -	\$ -	\$ 15,012.34	\$ 37,282.66	28.71
	2130	7EA	LIFE and HEALTH INSURANCE	\$ 170,857.00	\$ -	\$ -	\$ 19,330.20	\$ 9,701.13	\$ 9,431.19	\$ 11,156.73	\$ -	\$ -	\$ 49,619.25	\$ 121,237.75	29.04
	2150	7EA	UNEMPLOYMENT COMPENSATION	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,012.00)	\$ -	\$ -	\$ (1,012.00)	\$ 3,012.00	-50.60
OBJECT CATEGORY 1				\$ 975,175.00	\$ -	\$ -	\$ 110,512.52	\$ 54,122.83	\$ 51,534.90	\$ 59,001.03	\$ -	\$ -	\$ 275,171.28	\$ 700,003.72	28.22
2	3125	7EB	INDIRECT COSTS	\$ 42,498.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,498.00	\$ -	\$ -	\$ 42,498.00	\$ -	100.00
	3185	7EC	CONTRACT SVC-TRAINING	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500.00	.00
	3410	7EC	LOCAL TRAVEL	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12.46	\$ -	\$ -	\$ 12.46	\$ 487.54	2.49
	3530	7EC	TOLL CHARGES	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00	.00
	4020	7EC	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	\$ 476.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 476.00	.00
	4110	7EC	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	\$ 5,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,400.00	.00
	4115	7EC	MISCELLANEOUS OPERATING SUPPLIES	\$ 7,880.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,880.00	.00
	4123	7EC	EQUIPMENT LESS THAN \$1000	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	.00
	4482	7EA	SELF INS-PROP CASUALTY	\$ 162.00	\$ -	\$ -	\$ -	\$ 1,092.00	\$ -	\$ -	\$ -	\$ -	\$ 1,092.00	\$ (930.00)	674.07
OBJECT CATEGORY 2				\$ 63,516.00	\$ -	\$ -	\$ -	\$ 1,092.00	\$ -	\$ 42,510.46	\$ -	\$ -	\$ 43,602.46	\$ 19,913.54	68.65
*TOTAL UNIT_CD 7538				\$ 1,038,691.00	\$ -	\$ -	\$ 110,512.52	\$ 55,214.83	\$ 51,534.90	\$ 101,511.49	\$ -	\$ -	\$ 318,773.74	\$ 719,917.26	30.69
TOTAL				\$ 1,038,691.00	\$ -	\$ -	\$ 110,512.52	\$ 55,214.83	\$ 51,534.90	\$ 101,511.49	\$ -	\$ -	\$ 318,773.74	\$ 719,917.26	30.69

**FAMILY SERVICES - FISCAL
P-CARD REPORT FOR MARCH 2017
TRANSACTIONS THROUGH MARCH 31, 2017**

NAME	TRNS DTD	POST DTD	VENDOR	TRNS AMT	FUND	DEP	UNIT	OBJ
DEONARINE, VIDYA D	3/13/2017	3/15/2017	THE HOME DEPOT	\$71.90	0001	062	7521	
DEONARINE, VIDYA D	3/28/2017	3/29/2017	WALMART.COM	\$43.56	0001	062	7521	
DEONARINE, VIDYA D	3/28/2017	3/29/2017	WALMART.COM	\$58.08	0001	062	7521	
DEONARINE, VIDYA D	3/28/2017	3/29/2017	WALMART.COM 8009666546	\$48.40	0001	062	7521	
GRULLON, JULIO	3/6/2017	3/7/2017	SHERWIN WILLIAMS	\$100.17	7006	062	7521	
GRULLON, JULIO	3/28/2017	3/30/2017	THE HOME DEPOT	\$101.58	7006	062	7521	
GRULLON, JULIO	3/31/2017	4/3/2017	THE HOME DEPOT	\$35.85	7006	062	7521	
JOHNSON, JUNE	3/7/2017	3/9/2017	OFFICE DEPOT	\$15.09	7007	062	7521	4110
JOHNSON, JUNE	3/13/2017	3/15/2017	OFFICE DEPOT	\$81.83	7007	062	7521	4110
JOHNSON, JUNE	3/17/2017	3/20/2017	OFFICE DEPOT	\$163.09	7007	062	7521	4110
JOHNSON, JUNE	3/20/2017	3/22/2017	OFFICE DEPOT	\$19.54	7007	062	7521	4123
JOHNSON, JUNE	3/30/2017	4/3/2017	OFFICE DEPOT	\$108.99	7007	062	7521	
ORLEMAN, EILEEN	3/15/2017	3/17/2017	OLIVE GARDEN	\$633.82	0001	062	7521	
ORLEMAN, EILEEN	3/27/2017	3/28/2017	TEACHSTONE	\$200.00	0001	062	7521	
ORLEMAN, EILEEN	3/27/2017	3/28/2017	WINTER GARDEN BOWL	\$120.00	0001	062	7521	
ORLEMAN, EILEEN	3/31/2017	4/3/2017	LA PRIMERA GROCERY	\$239.94	0001	062	7521	
SHEIKH, SHAMIN	3/8/2017	3/9/2017	TOLAH INTERNATIONAL FOOD	\$7.99	7407	062	7521	4135
SHEIKH, SHAMIN	3/15/2017	3/16/2017	PUBLIX #1122	(\$0.86)	7006	062	7521	
SHEIKH, SHAMIN	3/15/2017	3/16/2017	WM SUPERCENTER	\$3.52	7006	062	7521	
SHEIKH, SHAMIN	3/15/2017	3/20/2017	WAL-MART #0890	(\$3.75)	7006	062	7521	
SHEIKH, SHAMIN	3/31/2017	4/3/2017	WAL-MART #0890	\$81.93	7006	062	7521	
SHEIKH, SHAMIN	3/31/2017	4/3/2017	PUBLIX #436	\$6.78	7006	062	7521	
SHEIKH, SHAMIN	3/31/2017	4/3/2017	PUBLIX #436	\$98.51	7006	062	7521	
SMITH, KERRY-ANN	3/28/2017	3/29/2017	PUBLIX #761	\$199.57	7006	062	7521	
SMITH, KERRY-ANN	3/28/2017	3/29/2017	WAL-MART #4160	\$162.74	7006	062	7521	
SMITH, KERRY-ANN	3/28/2017	3/29/2017	WAL-MART #4425	\$63.88	7006	062	7521	
SMITH, KERRY-ANN	3/28/2017	3/29/2017	WM SUPERCENTER	\$53.90	7006	062	7521	
SMITH, KERRY-ANN	3/28/2017	3/29/2017	WAL-MART #4588	\$15.08	7006	062	7521	
SMITH, KERRY-ANN	3/28/2017	3/29/2017	WM SUPERCENTER	\$24.94	7006	062	7521	
SMITH, KERRY-ANN	3/30/2017	3/31/2017	PUBLIX #692	\$3.63	7006	062	7521	
SMITH, KERRY-ANN	3/30/2017	3/31/2017	PUBLIX #436	\$4.65	7006	062	7521	

**FAMILY SERVICES - FISCAL
P-CARD REPORT FOR MARCH 2017
TRANSACTIONS THROUGH MARCH 31, 2017**

NAME	TRNS DTD	POST DTD	VENDOR	TRNS AMT	FUND	DEP	UNIT	OBJ
SMITH, KERRY-ANN	3/30/2017	3/31/2017	WM SUPERCENTER	\$20.98	7006	062	7521	
SMITH, KERRY-ANN	3/30/2017	3/31/2017	PUBLIX #331	\$90.68	7006	062	7521	
SMITH, KERRY-ANN	3/30/2017	3/31/2017	PUBLIX #692	\$81.03	7006	062	7521	
DEONARINE, VIDYA D	3/9/2017	3/10/2017	SQ JUMPBEAN JUMP	\$210.00	7007	062	7522	3610
DEONARINE, VIDYA D	3/9/2017	3/10/2017	SQ JUMPBEAN JUMP	\$210.00	7007	062	7522	3610
FLORES, DAISY	3/13/2017	3/14/2017	SQ APRIL HAIR	\$400.00	7007	062	7522	4116
FLORES, DAISY	3/16/2017	3/20/2017	INTERPRETEK	\$110.00	7007	062	7522	3197
FLORES, DAISY	3/29/2017	3/30/2017	PUBLIX #1488	\$32.75	7007	062	7522	
JOHNSON, JUNE	3/10/2017	3/13/2017	OFFICE DEPOT	\$1,475.76	7007	062	7522	4110
JOHNSON, JUNE	3/13/2017	3/15/2017	OFFICE DEPOT	\$402.84	7007	062	7522	4110
JOHNSON, JUNE	3/13/2017	3/15/2017	OFFICE DEPOT	\$81.83	7007	062	7522	4110
JOHNSON, JUNE	3/15/2017	3/16/2017	OCBCC FIRE RESCUE SERV	\$57.00	7007	062	7522	3167
JOHNSON, JUNE	3/15/2017	3/16/2017	OCBCC FIRE RESCUE SERV	\$57.00	7007	062	7522	3167
JOHNSON, JUNE	3/15/2017	3/16/2017	OCBCC FIRE RESCUE SERV	\$83.00	7007	062	7522	3167
JOHNSON, JUNE	3/20/2017	3/21/2017	OCBCC FIRE RESCUE SERV	\$65.10	7007	062	7522	3167
JOHNSON, JUNE	3/20/2017	3/22/2017	OFFICE DEPOT	\$19.54	7007	062	7522	4123
JOHNSON, JUNE	3/24/2017	3/27/2017	LAKESHORE LEARNING MATER	\$42.75	7007	062	7522	3820
JOHNSON, JUNE	3/27/2017	3/28/2017	OCBCC FIRE RESCUE SERV	\$37.00	7007	062	7522	3167
RIVERA, LIMARYS	3/10/2017	3/13/2017	DOLLAR TREE	\$40.00	7007	062	7522	4115
RIVERA, LIMARYS	3/15/2017	3/16/2017	PUBLIX #897	\$107.99	7009	062	7522	
RIVERA, LIMARYS	3/29/2017	3/31/2017	LAKESHORE LEARNING MATER	\$1,085.85	7009	062	7522	
SHEIKH, SHAMIN	3/28/2017	3/29/2017	WAL-MART #5871	\$77.81	7007	062	7522	4135
SHEIKH, SHAMIN	3/28/2017	3/29/2017	PUBLIX #436	\$31.47	7007	062	7522	4135
SHEIKH, SHAMIN	3/28/2017	3/29/2017	WAL-MART #0908	\$120.83	7007	062	7522	4135
SHEIKH, SHAMIN	3/30/2017	3/31/2017	WINN-DIXIE	\$53.58	7007	062	7522	4135
SHEIKH, SHAMIN	3/30/2017	3/31/2017	WAL-MART #4425	\$32.69	7007	062	7522	4135
SHEIKH, SHAMIN	3/30/2017	3/31/2017	WM SUPERCENTER	\$32.16	7007	062	7522	4135
SHEIKH, SHAMIN	3/30/2017	3/31/2017	WM SUPERCENTER	\$37.17	7007	062	7522	4135
SMITH, KERRY-ANN	3/3/2017	3/6/2017	WM SUPERCENTER	\$12.97	7007	062	7522	4115
SMITH, KERRY-ANN	3/10/2017	3/13/2017	WM SUPERCENTER	\$31.16	7007	062	7522	4115
FLORES, DAISY	3/21/2017	3/22/2017	THE WEBSTAURANT STORE	\$353.26	7007	062	7524	4130

**FAMILY SERVICES - FISCAL
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NAME	TRNS DTD	POST DTD	VENDOR	TRNS AMT	FUND	DEP	UNIT	OBJ
SHEIKH, SHAMIN	3/7/2017	3/9/2017	APNA BAZAAR	\$79.90	7407	062	7524	4135
SHEIKH, SHAMIN	3/8/2017	3/9/2017	WM SUPERCENTER	\$5.28	7407	062	7524	4115
SHEIKH, SHAMIN	3/8/2017	3/9/2017	WM SUPERCENTER	\$9.00	7407	062	7524	4135
SHEIKH, SHAMIN	3/8/2017	3/9/2017	DOLLAR TREE	\$6.00	7407	062	7524	4115
SHEIKH, SHAMIN	3/14/2017	3/15/2017	PUBLIX #436	\$97.66	7406	062	7524	4135
SHEIKH, SHAMIN	3/14/2017	3/16/2017	GFS STORE #1927	\$87.48	7407	062	7524	4135
SMITH, KERRY-ANN	3/6/2017	3/7/2017	PUBLIX #331	\$261.17	7407	062	7524	4135
SMITH, KERRY-ANN	3/10/2017	3/13/2017	WM SUPERCENTER	\$91.11	7407	062	7524	4135
SMITH, KERRY-ANN	3/17/2017	3/20/2017	PUBLIX #692	\$7.38	7407	062	7524	4135
SMITH, KERRY-ANN	3/27/2017	3/28/2017	PUBLIX #436	\$49.90	7407	062	7524	4135
DEONARINE, VIDYA D	3/1/2017	3/2/2017	SQ A1 EXPRESS GOSQ	\$44.75	7007	062	7525	3420
DEONARINE, VIDYA D	3/1/2017	3/3/2017	DELTA AIR Baggage Fee	\$25.00	7007	062	7525	3420
DEONARINE, VIDYA D	3/2/2017	3/3/2017	PP EXCLUSIVE TAXI	\$6.50	7007	062	7525	3420
DEONARINE, VIDYA D	3/2/2017	3/6/2017	MIS TAXI 4187	\$8.75	0001	062	7525	3420
DEONARINE, VIDYA D	3/3/2017	3/6/2017	PP ETAXI MITZI	\$7.00	7007	062	7525	3420
DEONARINE, VIDYA D	3/4/2017	3/6/2017	BEST WESTERN HOTELS	\$332.61	7007	062	7525	3420
DEONARINE, VIDYA D	3/4/2017	3/6/2017	DELTA AIR Baggage Fee	\$25.00	7007	062	7525	3420
DEONARINE, VIDYA D	3/4/2017	3/6/2017	PP ETAXI MITZI	\$35.00	7007	062	7525	3420
DEONARINE, VIDYA D	3/4/2017	3/7/2017	ABM PARKING ORLANDO ECONO	\$68.00	7007	062	7525	3420
FORE, ANGELA M	3/2/2017	3/6/2017	LA QUINTA INNS	\$115.00	7007	062	7525	3420
FORE, ANGELA M	3/5/2017	3/6/2017	HAMPTON INN STES SAVANNAH	\$373.86	7007	062	7525	3420
FORE, ANGELA M	3/10/2017	3/13/2017	EB FHSA 2017 ANNUAL C	\$1,625.00	7007	062	7525	4030
FORE, ANGELA M	3/10/2017	3/13/2017	EB FHSA 2017 ANNUAL C	\$3,250.00	7007	062	7525	4030
FORE, ANGELA M	3/10/2017	3/13/2017	EB FHSA 2017 ANNUAL C	\$325.00	7007	062	7525	4030
FORE, ANGELA M	3/27/2017	3/29/2017	HENLEY PARK HOTEL	\$565.81	7007	062	7525	
FORE, ANGELA M	3/27/2017	3/29/2017	HENLEY PARK HOTEL	\$565.81	7007	062	7525	
JOHNSON, JUNE	3/9/2017	3/10/2017	COUNCIL FOR PROFESSIONAL	\$425.00	7007	062	7525	4040
FLORES, DAISY	3/13/2017	3/14/2017	CHANNING BETE CO AHA	\$262.20	7007	062	7527	4115
JOHNSON, JUNE	3/9/2017	3/13/2017	OFFICE DEPOT	\$1,475.76	7007	062	7528	4110
SMITH, KERRY-ANN	3/9/2017	3/13/2017	OLIVE GARDEN	\$350.93	7007	062	7528	4450



Head Start Program Facts

Fiscal Year 2015

Established in 1965, Head Start promotes school readiness for children in low-income families by offering educational, nutritional, health, social, and other services. Since its inception, Head Start has served more than 33 million children, birth to age 5, and their families. In 2015, Head Start was funded to serve nearly one million children and pregnant women in centers, family homes, and in family child care homes in urban, suburban, and rural communities throughout the nation.

(More on Head Start)

Throughout this fact sheet, unless otherwise specified, the term "Head Start" refers to the Head Start program as a whole, including: Head Start services to preschool children; Early Head Start (EHS) services to infants, toddlers, and pregnant women; services to families by American Indian and Alaska Native (AIAN) programs; and services to families by Migrant and Seasonal Head Start (MSHS) programs.

The term "funded enrollment" refers to the number of children and pregnant women that are supported by federal Head Start funds in a program at any one time during the program year; these are sometimes referred to as enrollment slots. Funded enrollment numbers include enrollment slots funded by state or other funds when used by grantees as required nonfederal match. States may provide additional funding to local Head Start programs, which is not included in federal Head Start reporting.

The term "cumulative enrollment" refers to the actual number of children and pregnant women that Head Start programs serve throughout the entire program year, inclusive of enrollees who left during the program year and the enrollees who filled those empty places. Due to turnover, more children and families may receive Head Start services cumulatively throughout the program year, all of whom are reported in the Program Information Report (PIR), than indicated by the funded enrollment numbers.

Federal Funding

The Congress of the United States authorizes the amount of federal spending for Head Start each year. The Head Start program is administered by the Administration for Children and Families (ACF) within the Department of Health and Human Services (HHS). Federal grants are awarded directly to public agencies, private nonprofit and for-profit organizations, tribal governments, and school systems for the purpose of operating Head Start programs in local communities.

Head Start Federal Funding	
Local Head Start Projects	Appropriation
States and Territories	\$7,233,541,000
American Indian and Alaska Native and Migrant and Seasonal Programs	\$554,883,000
Subtotal	\$7,788,424,000

Support Activities	
Training and Technical Assistance	\$203,322,000
Research, Demonstration, and Evaluation	\$20,000,000
Monitoring Support	\$42,000,000
Program Support	\$19,349,000
Transition Funding for Designation Renewal System (DRS) ¹	\$25,000,000
Subtotal	\$309,671,000
Early Head Start - Child Care Partnerships ²	\$500,000,000
TOTAL	\$8,598,095,000
¹ The Transition Funding for Designation Renewal System refers to funds available to minimize any disruption in services when there is a change in provider as a result of the DRS.	
² The FY 2015 appropriation continued to include the \$500 million initially appropriated in FY 2014 to expand access to high-quality early learning and development opportunities for infants and toddlers through Early Head Start-Child Care Partnerships. Funds were to be obligated by March 31, 2016.	

Federal Funding and Funded Enrollment by State

The Head Start program serves children, families, and pregnant women in all 50 states, the District of Columbia, and six territories. The table in this section presents the total allocations and funded enrollment of Head Start programs in each state and territory.

American Indian and Alaska Native (AIAN) funding is awarded to AIAN tribal governments. AIAN programs operate in 26 states, and in some cases their services cross state lines. Migrant and Seasonal Head Start (MSHS) funding and funded enrollment are shown as one total, as this program supports children and families who receive services in various states during the year. Thus, federal funding and funded enrollment for these services cannot simply be attributed to individual states.

Federal Funding and Funded Enrollment by State

STATE/TERRITORY	FEDERAL FUNDING by State/Territory	FUNDED ENROLLMENT by State/Territory	FEDERAL FUNDING for AIAN ¹	FUNDED ENROLLMENT for AIAN ¹
Alabama	\$133,689,882	17,532		
Alaska	\$14,697,027	1,593	\$23,934,206	1,805
Arizona	\$131,546,248	14,413	\$39,984,763	3,905
Arkansas	\$81,496,636	10,273		
California	\$1,039,415,453	102,728	\$10,360,137	799
Colorado	\$88,256,495	10,945	\$2,339,603	191
Connecticut	\$67,254,862	6,495		
Delaware	\$16,305,939	2,281		

STATE/TERRITORY	FEDERAL FUNDING by State/Territory	FUNDED ENROLLMENT by State/Territory	FEDERAL FUNDING for AIAN¹	FUNDED ENROLLMENT for AIAN¹
District of Columbia	\$28,020,388	3,306		
Florida	\$345,209,484	39,668		
Georgia	\$217,928,237	25,205		
Hawaii	\$27,260,269	3,217		
Idaho	\$27,906,313	3,182	\$3,592,085	319
Illinois	\$336,043,938	41,188		
Indiana	\$123,000,650	15,310		
Iowa	\$62,633,575	7,756		
Kansas	\$62,945,976	8,356	\$1,090,092	84
Kentucky	\$136,136,445	16,961		
Louisiana	\$174,153,534	21,655		
Maine	\$33,851,143	3,243	\$756,007	60
Maryland	\$94,632,101	10,426		
Massachusetts	\$130,475,615	12,627		
Michigan	\$284,964,075	32,662	\$6,985,596	596
Minnesota	\$91,473,725	11,459	\$11,066,632	964
Mississippi	\$195,189,104	26,474	\$2,245,204	268
Missouri	\$150,433,720	16,919		
Montana	\$26,537,570	3,193	\$17,322,460	1,790
Nebraska	\$46,654,413	5,334	\$3,150,851	298
Nevada	\$33,442,154	3,128	\$3,560,844	362
New Hampshire	\$16,527,565	1,686		
New Jersey	\$156,887,641	16,021		
New Mexico	\$65,502,509	7,851	\$17,065,046	1,713
New York	\$527,069,097	50,987	\$1,308,751	143
North Carolina	\$190,807,543	21,800	\$2,820,606	230
North Dakota	\$21,282,228	2,442	\$10,097,931	1,000
Ohio	\$309,427,962	37,128		
Oklahoma	\$107,630,356	14,641	\$26,710,382	2,960
Oregon	\$78,684,207	13,149	\$3,682,046	400
Pennsylvania	\$286,559,676	36,605		
Rhode Island	\$27,335,605	2,893		
South Carolina	\$110,668,372	13,464	\$942,768	80
South Dakota	\$22,844,310	2,912	\$17,811,965	1,778
Tennessee	\$148,440,179	17,750		
Texas	\$604,774,593	73,202	\$439,996	34
Utah	\$51,029,723	6,343	\$1,887,754	215
Vermont	\$16,536,670	1,503		

STATE/TERRITORY	FEDERAL FUNDING by State/Territory	FUNDED ENROLLMENT by State/Territory	FEDERAL FUNDING for AIAN ¹	FUNDED ENROLLMENT for AIAN ¹
Virginia	\$124,211,408	14,427		
Washington	\$129,467,147	12,370	\$14,842,230	1,439
West Virginia	\$62,577,957	8,138		
Wisconsin	\$114,647,779	14,557	\$10,479,629	1,032
Wyoming	\$14,479,234	1,724	\$2,830,274	295
<i>Subtotal States:</i>	\$7,388,946,732	849,122		
<i>Subtotal Indian Tribes:</i>			\$237,307,858	22,760
MSHS	\$353,751,876	32,101		
American Samoa	\$2,317,881	1,332		
Guam	\$2,537,054	534		
No. Marianas	\$2,714,247	542		
Palau	\$1,437,508	400		
Puerto Rico	\$286,890,161	36,776		
Virgin Islands	\$9,641,053	1,014		
TOTAL	\$8,285,544,370	944,581		
¹ AIAN funding is awarded to American Indian and Alaska Native Tribes. For reference, the funding and enrollment has been split out by the state in which the Tribe is headquartered. Some Tribes serve children across state lines.				

Program Year Statistics

Each year, Head Start programs are required to submit PIRs on the services they have provided to children and families throughout the program year, including child, family, and staff demographics and program characteristics.

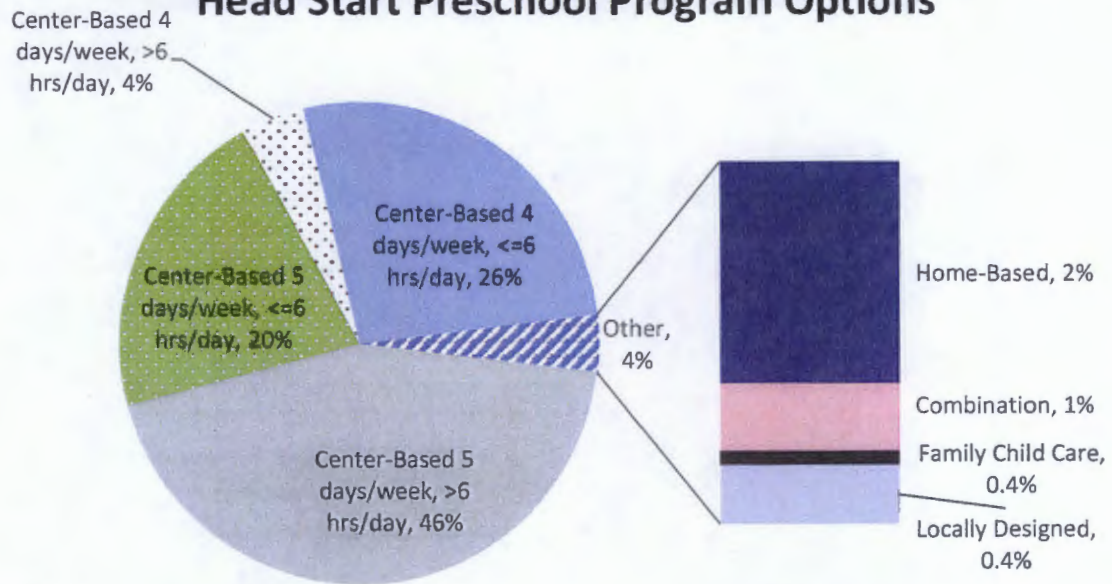
For a copy of the PIR form, detailed reports, data sets for the 2015 PIR and prior years, and for further information, please visit <http://eclkc.ohs.acf.hhs.gov/pir>.

Program Characteristics

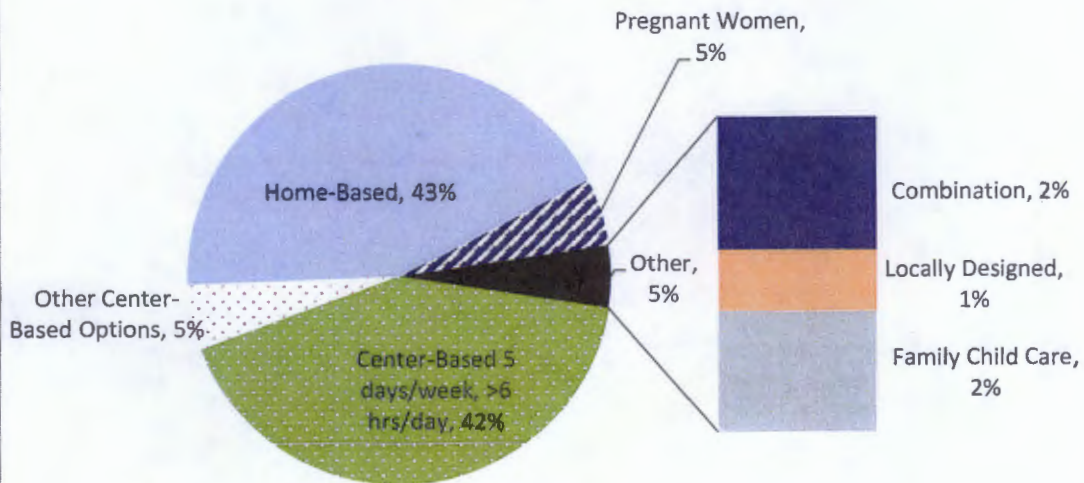
- Forty-one percent of grantees operated Head Start preschool services only
- Fourteen percent of grantees operated EHS services only
- Forty-five percent of grantees operated both Head Start and Early Head Start services

Most Head Start preschool services were provided in center-based settings that, based on local design, vary in the number of days per week and hours per day classes are in session. About half of EHS services were provided in center-based settings, and half were offered in home-based program settings.

Head Start Preschool Program Options

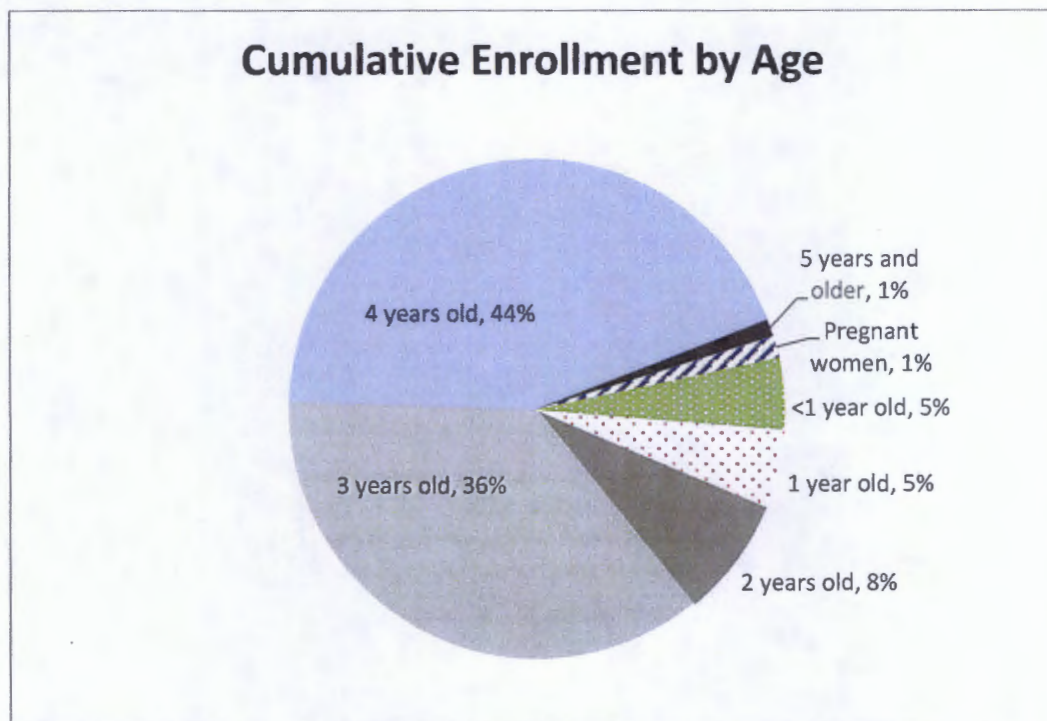


Early Head Start Program Options



Child and Family Demographics

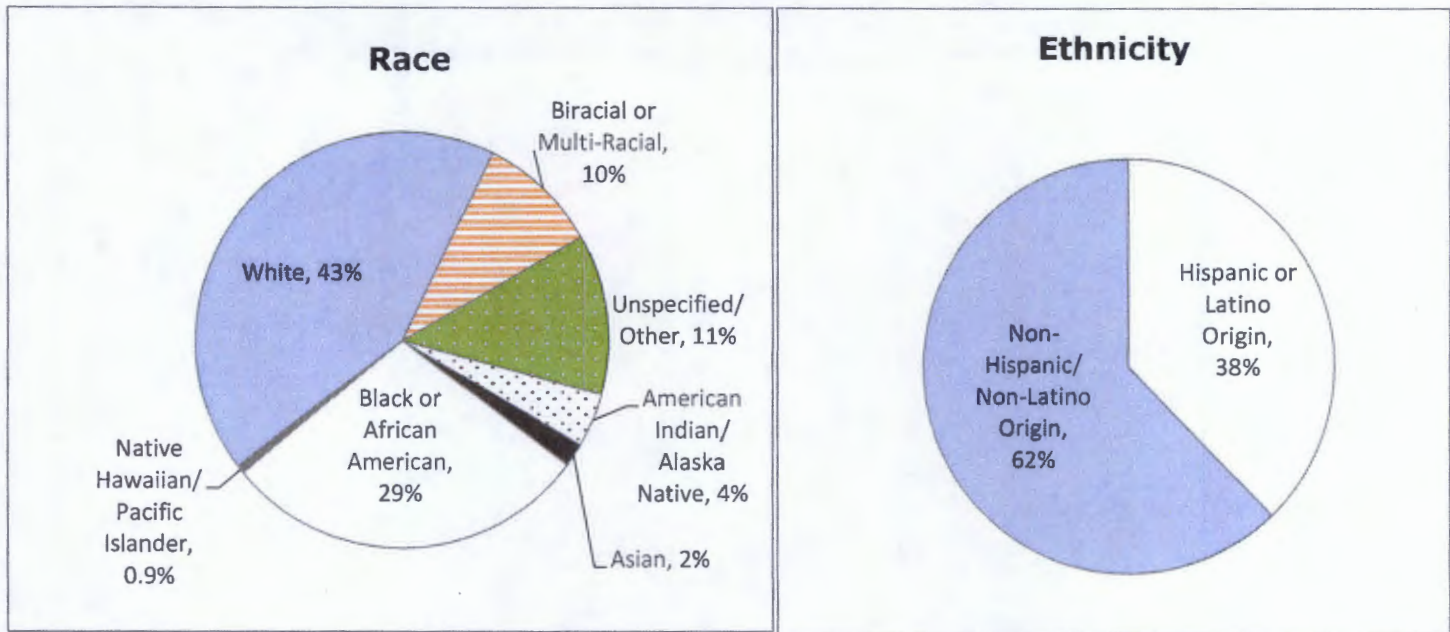
Head Start programs cumulatively served 1,100,000 children ages birth to 5 and pregnant women throughout the 2014–15 program year.



Head Start served a diverse group of children, families, and pregnant women. Thirty-eight percent identified themselves as Hispanic/Latino, and almost 29 percent were Black/African American.

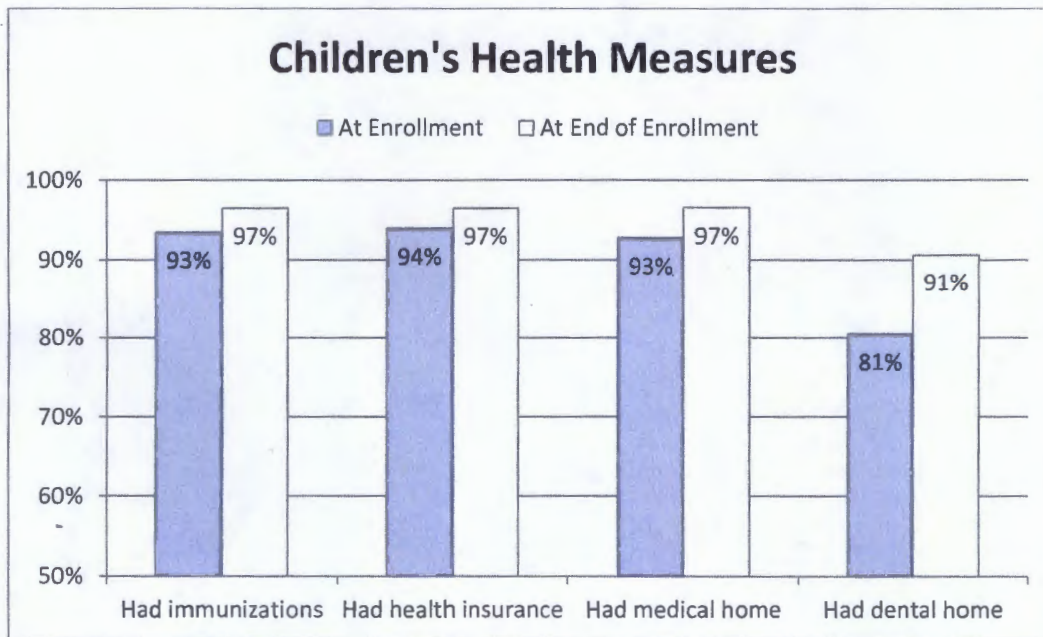
Families were asked to self-identify both an ethnicity and a race category based on U.S. Census Bureau measures. For example, a family that identifies their child as Black and Cuban was counted in the "Black or African American" race category for the race question and counted in the "Hispanic or Latino" category for the separate question on ethnicity.

Twenty-nine percent of participants were from families that primarily spoke a language other than English at home. Nearly 25 percent of participants were from families that primarily spoke Spanish at home.



Services to Children and Families

Head Start programs work with families to help ensure children have access to needed services and resources. The number of children who received immunizations increased from the beginning of the program year to the end of the program year. Also, more families had health insurance and medical and dental homes for their children at the end of the 2014-15 program year than at the beginning.



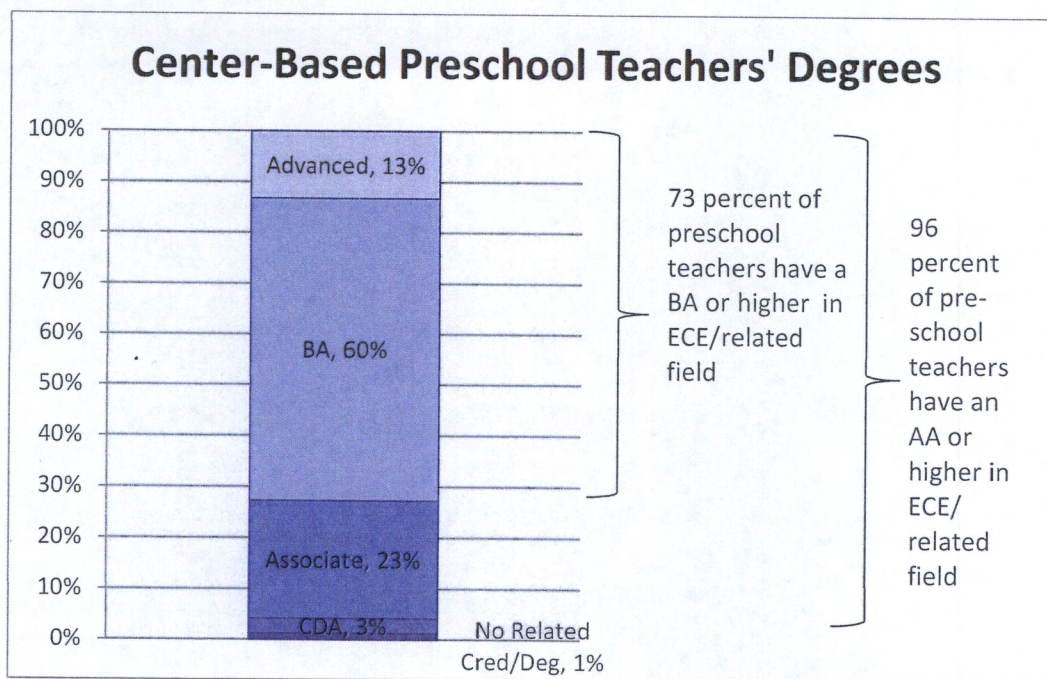
Head Start programs work with families to ensure they have the means to obtain health insurance, services for children with disabilities, adequate housing, job training, and more. In fiscal year (FY) 2015:

- Most children had public health insurance. At the end of the program year, 89 percent of children were enrolled in Medicaid, the Children's Health Insurance Program (CHIP), or a state-funded child health insurance program.
- Twelve percent of Head Start cumulative enrollment was made up of children with disabilities, defined as children having special plans under the Individuals with Disabilities Education Act (IDEA). In comparison, nationally, about three percent of infants and toddlers and six percent of preschool-age children have identified disabilities. Head Start serves a greater percentage of children with disabilities than found in the overall population.
- Among pregnant women enrolled in EHS, approximately 90 percent received prenatal education on fetal development and 20 percent had medically high risk pregnancies.
- Head Start served about 1,007,000 families cumulatively throughout the program year. The number of families served is a little less than the number of participants served, since some families have more than one child enrolled.
- Approximately 47,000 families served during the enrollment year experienced homelessness. Of those families, 33 percent found housing during the program year. Nearly 86,000 Head Start families received housing assistance such as subsidies, utilities, and repairs.
- Approximately 207,000 families, or 21 percent, received services related to job training and adult education such as general education development (GED) programs and college selection.

Program Staff

Head Start programs employed and contracted with 243,000 staff. Parents of current or former Head Start children made up 24 percent of Head Start staff.

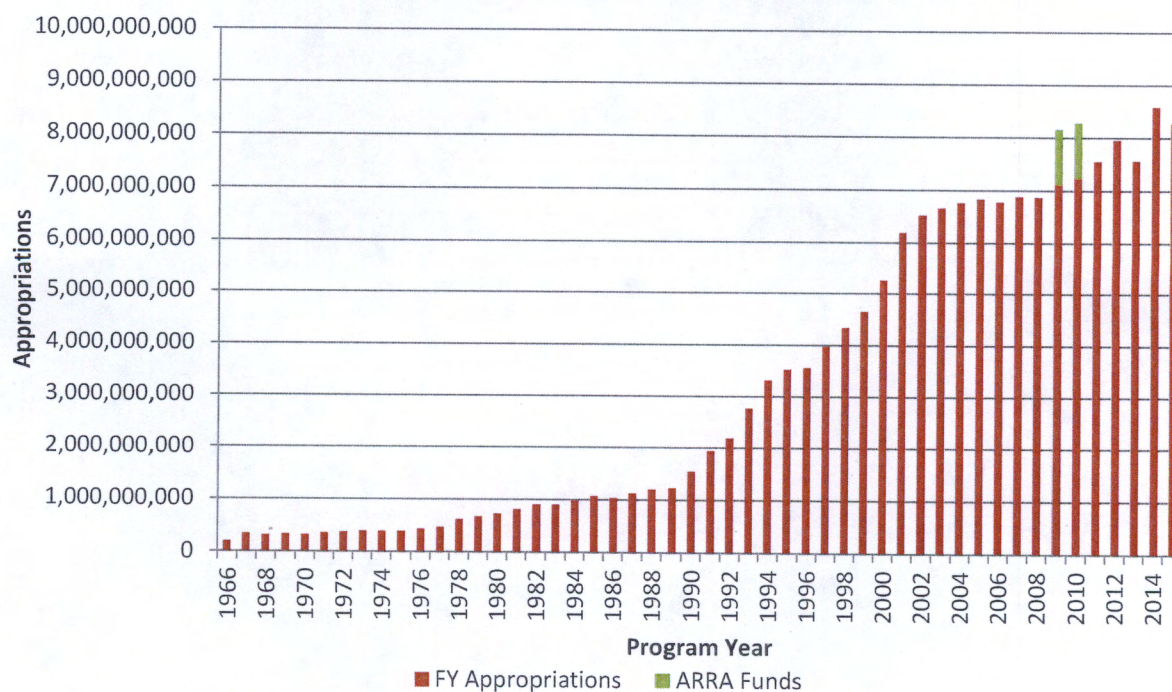
- More than 1.1 million adults volunteered in their local Head Start program. Of these, 782,000 were parents of Head Start children.
- About 120,000 staff members provided child development services to children, including teachers, assistant teachers, home visitors, and family child care providers.
- Among child development staff, 30 percent were proficient in a language other than English.
- Seventy-three percent of all Head Start center-based preschool teachers had a baccalaureate degree or higher in early childhood education, or in a related field with experience. The Head Start Act specifies that 50 percent of center-based preschool teachers nationwide should have had these credentials by 2013.



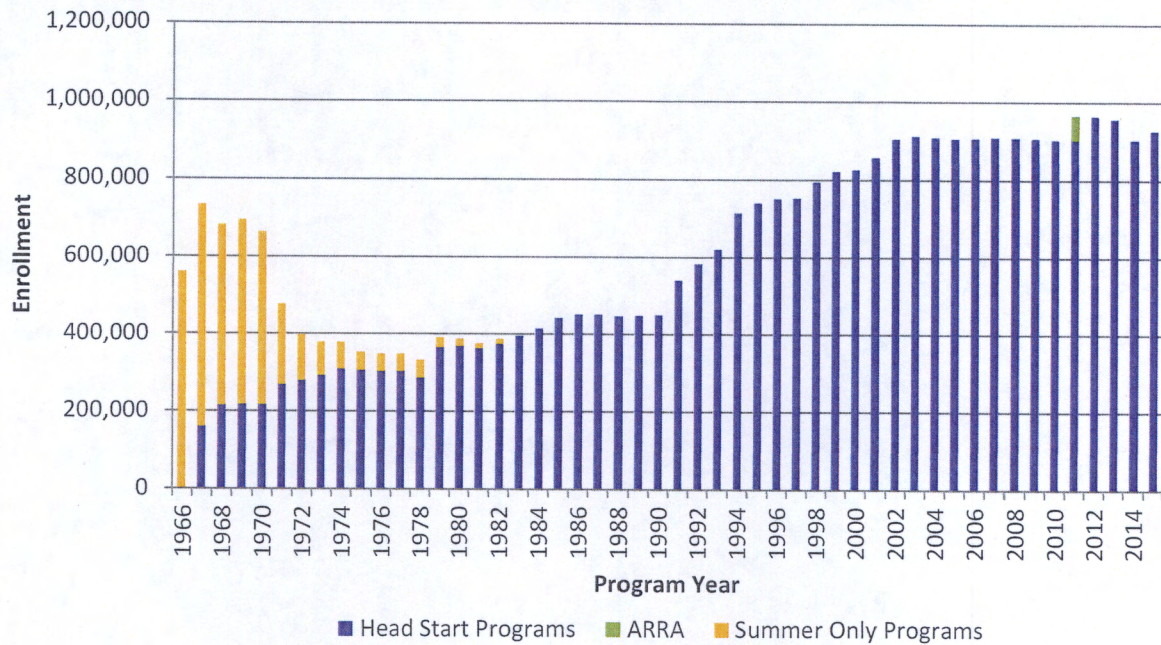
Head Start Federal Funding and Funded Enrollment History

The graphs and tables below depict the last 50 years of Head Start federal funding and funded enrollment history.

50 Years of Head Start Appropriations



50 Years of Head Start Enrollment



Head Start Enrollment and Appropriations History

Year	Federal Funding	Funded Enrollment
1965 (summer only)	\$96,400,000	561,000
1966	198,900,000	733,000
1967	349,200,000	681,400
1968	316,200,000	693,900
1969	333,900,000	663,600
1970	325,700,000	477,400
1971	360,000,000	397,500
1972	376,300,000	379,000
1973	400,700,000	379,000
1974	403,900,000	352,800
1975	403,900,000	349,000
1976	441,000,000	349,000
1977	475,000,000	333,000
1978	625,000,000	391,400
1979	680,000,000	387,500
1980	735,000,000	376,300

Year	Federal Funding	Funded Enrollment
1981	818,700,000	387,300
1982	911,700,000	395,800
1983	912,000,000	414,950
1984	995,750,000	442,140
1985	1,075,059,000	452,080
1986	1,040,315,000	451,732
1987	1,130,542,000	446,523
1988	1,206,324,000	448,464
1989	1,235,000,000	450,970
1990	1,552,000,000	540,930
1991	1,951,800,000	583,471
1992	2,201,800,000	621,078
1993	2,776,286,000	713,903
1994	3,325,728,000	740,493
1995	3,534,128,000	750,696
1996	3,569,329,000	752,077
1997	3,980,546,000	793,809
1998	4,347,433,000	822,316
1999	4,658,151,000	826,016
2000	5,267,000,000	857,664
2001	6,199,123,000	905,235
2002	6,536,570,000	912,345
2003	6,667,533,000	909,608
2004	6,774,848,000	905,851
2005	6,843,114,000	906,993
2006*	6,782,062,000	909,201
2007	6,888,571,000	908,412
2008	6,877,975,000	906,992
2009	7,112,786,000	904,153
<i>American Recovery and Reinvestment Act</i>	<i>2,100,000,000</i>	<i>61,078</i>
2010	7,234,783,000	904,118
2011*	7,559,633,000	964,430
2012	7,968,544,000	956,497
2013	7,573,095,000	903,679
2014	8,598,095,000	927,275
2015	8,285,544,370	944,581

**Orange County Head Start
Policy Council
Meeting: April 20, 2017
Director's Program Information Update**

Local Head Start Information

Orange County Head Start (OCHS) kicked off the grant process for the continuation grant with a meeting of all key management staff. OCHS will enter the third year of the five year grant cycle. The process will include parents, partners, Policy Council and Board of County Commissioners. Once the document is completed, both the Policy Council and Board of County Commissioners will need to vote and approve before submitting in the Head Start Enterprise System to Region IV.

OCHS is currently in the "Open Enrollment" season for recruiting age eligible Head Start children. Brochures and flyers were printed and now being shared electronically with partners across the county. Head Start will be participating in various outreach events across the county. The program will need a total of 1,113 children for the 2017-2018 school year.

OCHS requested permission from the Region IV program specialist to adjust the Full Day/Full Year program schedule. The program was scheduled to operate June 5- July 21, 2017 from 7:30am-5:30pm daily. Due to the number of centers moving, closing and ADA projects, special permission was granted to adjust the schedule to end June 30, 2017. Head Start has met and exceeded the federal regulations for operational days and hours. According to the Head Start Program Performance Standards 1302.21 Center based options states; a program must provide, at a minimum, at least 160 days per year of planned class operations if it operates for five days per week. Class must operate a minimum of 3.5 hours and OCHS continues to exceed the current mandate and those scheduled to be in effect for 2019 & 2021.

Orange County Head Start is working to provide updates to the Mayor's sustainability plan as several of the indicators in the plan have been added to the five year plan by OCHS. After reviewing the plan with Family Services, it is evident that Head Start made some progress or accomplished goals in the sustainability plan.

On Tuesday April 25, 2017 Orange County Head Start will present to the Orange County Mayor & Board of County Commissioners on the same day the program will receive a Proclamation for Week of the Young Child at the BCC. Policy Council is requested to attend, and wear red Head Start polo, and black pants.

Region IV Head Start Updates:

Region IV recommended the OCHS program for inclusion into the Consumer Financial Protection Bureau's (CFPB) Pathways Project from February 2017 to September 2017. After the initial meeting held with key management staff, OCHS was selected and Region IV staff will move forward with training. The program will concentrate on a sample of the centers and not all

centers due to the short window of time, and Head Start only operating the month of June with 50% of funded enrollment

OCHS requested a Notice of Award to move forward with purchasing a vehicle. The initial request and approval was placed in the 2nd year continuation grant and budget. County finance is requesting an updated notice of award before moving forward with the purchase. The vehicle will be used by the warehouse personnel for moving and delivery of items at the center. Purchasing of the truck will save Head Start money as the current vehicle is outdated and requires constant repair.

OCHS received a visit with Region IV Program Specialist, Sherice Ellison. Ms. Ellison has the responsibility of overseeing OCHS to ensure operations are aligned to the Head Start Performance Standards. Ms. Ellison was able to visit Orlando Tech & Callahan Head Start centers. Ms. Ellison also met with members of the Policy Council to include the Chairperson, Vice Chair and Parliamentarian. Ms. Ellison was extremely impressed with members of the council. Key Management staff was able to meet and talk with the Program Specialist as well.

National Head Start Updates:

National Head Start information includes the following for the month of March;

- Inviting members of congress to come read at the Head Start center
- Encourage programs to celebrate Oral Health month
- Bringing 1,000 parents to Congress for advocacy
- Encouraging program participation in the National Head Start Association Conference
- Information on using program data to document Head Start story

Division Manager Special Activities

- Florida Head Start Association
- Meeting with Nemours on possible pilot project
- Meeting held with Commissioner District 6
- Meeting with Human Resource staff to strategize on filling the 20 plus vacant positions

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
NOTICE OF AWARD**

SAI NUMBER:

PMS DOCUMENT NUMBER:

1. AWARDING OFFICE: Office of Head Start		2. ASSISTANCE TYPE: Discretionary Grant	3. AWARD NO.: 04CH010230-02-01	4. AMEND. NO. 1
5. TYPE OF AWARD: Service		6. TYPE OF ACTION: Balance of Funds	7. AWARD AUTHORITY: 42 USC 9801 ET SEQ	
8. BUDGET PERIOD: 10/01/2016 THRU 09/30/2017		9. PROJECT PERIOD: 10/01/2015 THRU 09/30/2020		10. CAT NO.: 93.600
11. RECIPIENT ORGANIZATION: ORANGE COUNTY BOARD OF COMMISSIONERS 201 S Rosalind Ave Orlando, FL 32801-3527 Grantee Authorizing Official: Teresa Jacobs , Mayor			12. PROJECT / PROGRAM TITLE: HEAD START	
13. COUNTY: Orange	14. CONGR. DIST.: 07	15. PRINCIPAL INVESTIGATOR OR PROGRAM DIRECTOR: Sonya Hill Head Start Director		

16. APPROVED BUDGET:		17. AWARD COMPUTATION:	
Personnel.....	\$ 6,101,733.00	A. NON-FEDERAL SHARE.....	\$ 2,706,046.00 20%
Fringe Benefits.....	\$ 2,683,775.00	B. FEDERAL SHARE.....	\$ 10,824,186.00 80%
Travel.....	\$ 0.00	18. FEDERAL SHARE COMPUTATION:	
Equipment.....	\$ 63,750.00	A. TOTAL FEDERAL SHARE.....	\$ 10,824,186.00
Supplies.....	\$ 267,851.00	B. UNOBLIGATED BALANCE FEDERAL SHARE.....	\$ 0.00
Contractual.....	\$ 415,473.00	C. FED. SHARE AWARDED THIS BUDGET PERIOD...	\$ 6,367,169.00
Facilities/Construction.....	\$ 0.00	19. AMOUNT AWARDED THIS ACTION:	
Other.....	\$ 1,201,223.00	\$ 4,457,017.00	
Direct Costs.....	\$ 10,733,805.00	20. FEDERAL \$ AWARDED THIS PROJECT PERIOD:	
Indirect Costs.....	\$ 90,381.00	\$ 23,558,524.00	
At % of \$		21. AUTHORIZED TREATMENT OF PROGRAM INCOME:	
In Kind Contributions.....	\$ 0.00	Additional Costs	
Total Approved Budget.....	\$ 10,824,186.00	22. APPLICANT EIN: 596000773	23. PAYEE EIN: 1591101610A1
		24. OBJECT CLASS: 41.51	

25. FINANCIAL INFORMATION:					DUNS 064797251	
ORGN	DOCUMENT NO.	APPROPRIATION	CAN NO.	NEW AMT.	UNOBLIG.	NONFED %
	04CH01023002	75-17-1536	7-G044122	\$4,414,006.00		
	04CH01023002	75-17-1536	7-G044120	\$43,011.00		

26. REMARKS: (Continued on separate sheets)

27. SIGNATURE - ACF GRANTS OFFICER Ms. Cheryl Pressley	DATE: 03/23/2017	28. SIGNATURE(S) CERTIFYING FUND AVAILABILITY Mr. Omar Barrett	DATE: 03/22/2017
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29. SIGNATURE AND TITLE - PROGRAM OFFICIAL(S) Captain Robert Bialas - Regional Program Manager	DATE: 03/22/2017
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**DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
NOTICE OF AWARD**

SAI NUMBER:

PMS DOCUMENT NUMBER:

1. AWARDING OFFICE: Office of Head Start		2. ASSISTANCE TYPE: Discretionary Grant	3. AWARD NO.: 04CH010230-02-01	4. AMEND. NO. 1
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8. BUDGET PERIOD: 10/01/2016 THRU 09/30/2017		9. PROJECT PERIOD: 10/01/2015 THRU 09/30/2020		10. CAT NO.: 93.600
11. RECIPIENT ORGANIZATION: ORANGE COUNTY BOARD OF COMMISSIONERS				

STANDARD TERMS

1. Paid by DHHS Payment Management System (PMS), see attached for payment information. This award is subject to the requirements of the HHS Grants Policy Statement (HHS GPS) that are applicable to you based on your recipient type and the purpose of this award.

This includes requirements in Parts I and II (available at <http://www.hhs.gov/grants/grants/policies-regulations/index.html>) of the HHS GPS. Although consistent with the HHS GPS, any applicable statutory or regulatory requirements, including 45 CFR Part 75, directly apply to this award apart from any coverage in the HHS GPS. This award is subject to requirements or limitations in any applicable Appropriations Act. This award is subject to the requirements of Section 106 (g) of the trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104). For the full text of the award term, go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>.

This award is subject to the Federal Financial Accountability and Transparency Act (FFATA or Transparency) of 2006 subaward and executive compensation reporting requirements. For the full text of the award term, go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>. This award is subject to requirements as set forth in 2 CFR 25.110 Central Contractor Registration (CCR) and DATA Universal Number System (DUNS). For full text go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>.

Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the HHS awarding agency, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner, in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the awarding agency and to the HHS OIG at the following addresses:

The Administration for Children and Families
U.S. Department of Health and Human Services
Office of Grants Management
ATTN: Grants Management Specialist
330 C Street, SW.,
Switzer Building Corridor 3200
Washington, DC 20201
AND
U.S. Department of Health and Human Services
Office of Inspector General
ATTN: Mandatory Grant Disclosures, Intake Coordinator
330 Independence Avenue, SW, Cohen Building
Room 5527
Washington, DC 20201
Fax: (202) 205-0604 (Include "Mandatory Grant Disclosures" in subject line) or Email: MandatoryGranteeDisclosures@oig.hhs.gov
Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371
Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 & 376 and 31 U.S.C. 3321).

This award is subject to the requirements as set forth in 45 CFR Part 87. This award is subject to HHS regulations codified at 45 CFR Chapter XIII, Parts 1301, 1302, 1303, 1304 and 1305. Attached are terms and conditions, reporting requirements, and payment instructions. Initial expenditure of funds by the grantee constitutes acceptance of this award.

AWARD ATTACHMENTS

ORANGE COUNTY BOARD OF
COMMISSIONERS

04CH010230-02-01

1. Remarks

26. REMARKS (Continued from previous page)

This grant action awards additional operations and training and technical assistance funds for the Head Start program for the 10/01/2016-09/30/2017 budget period. The balance of the funds will be awarded when available, subject to the final appropriation for the Head Start program for Fiscal Year 2017.

I. CONSENT AGENDA
FAMILY SERVICES
DEPARTMENT

2

Interoffice Memorandum



AGENDA ITEM

March 9, 2017

TO: Mayor Teresa Jacobs
and
Board of County Commissioners

THRU: Lonnie C. Bell, Jr., Director *DC For LCB*
Family Services Department

FROM: Sonya L. Hill, Manager
Head Start Division
Contact: Khadija Pirzadeh, (407) 836-8912
Sonya Hill, (407) 836-7409

SUBJECT: Filing of Head Start Policy Council Program Information and Updates
for the Official County Record
CONSENT AGENDA ITEM March 21, 2017

The Head Start Division requests filing of the program information and updates and meeting minutes for the official county record:

Head Start Policy Council Program Information and Updates	January 2017
Head Start Policy Council Meeting Minutes	December 15, 2016
Head Start Policy Council Program Information and Updates	February 2017
Head Start Policy Council Meeting Minutes	January 19, 2017

ACTION REQUESTED: Receipt and filing of Head Start Policy Council Program Information and Updates January 2017 and February 2017; and Head Start Policy Council Meeting Minutes December 15, 2016 and January 19, 2017, respectively, for the official county record.

SH/kp

C: Randy Singh, Assistant County Administrator
Wanzo Galloway, Assistant County Attorney, County Attorney's Office
John Petrelli, Director, Risk Management and Professional Standards
Yolanda Brown, Manager, Fiscal Division, Family Services Department
Jamilie Clemens, Grants Supervisor, Finance Division
Patria Morales, Grant Coordinator, Office of Management and Budget

MEDICAL/DENTAL MONTHLY REPORT

MARCH 2017

Sixty-two (62) new health status evaluations were performed during the month of March 2017.

Seventy-one (71) immunization records were evaluated for compliance during the month of March 2017.

Fourteen (14) blood test results were reviewed during the month of March 2017.

Fifty (50) dental exams were reviewed during the month of March 2017. Out of these, eighteen (18) children were diagnosed as needing dental treatment.

Sixty-nine (69) parent contacts were initiated regarding health concerns in children during the month of March 2017.

Forty-five (45) health action plans were developed and discussed with Head Start staff and parents during the month of March 2017.

Fifteen (15) Physician Medication Orders were received, evaluated, and reviewed with staff. Medication information and administration technique training was provided as needed.

Eight (8) trainings were provided to staff and parents. A total of 45 staff and parents participated in the trainings.

Thirty-three (33) children completed Blood Pressure and Vision screenings.

Fourteen (14) children were evaluated for health concerns.

Seventy-five (75) center visits were performed to address health issues, observations, and monitoring.

Monthly Report to Head Start Policy Council

Nutrition: Nutrition March 2017

Number of breakfasts served	23,124
Number of lunches served	23,957
Number of snacks served	18,240
Number of meals reimbursed by USDA	62,961
Number of meals disallowed for reimbursement	0
Number of children evaluated for nutritional concerns	24
Number of children receiving nutritional education and further care	18
Number of monitoring visits to ensure compliance with USDA Regulations	0
Number of monitoring visits requiring a corrective action plan	0
Types of nutritional activities conducted "Eat The Rainbow" (banana, vegetables)	84

DISABILITIES/MENTAL HEALTH REPORT

MARCH 2017

A total of two hundred twenty-three (223) children have been enrolled in Head Start with a diagnosed disability from the Local Education Agency (OCPS) since school started last August 2016.

A total of one hundred thirteen (113) children have been enrolled in Head Start with a diagnosed disability by contracted providers since school started last August 2016.

A total of seventy-seven (77) children were evaluated by OCPS/Preschool Diagnostic Intervention Services for disability eligibility since school started last August 2016.

Two hundred ninety-eight (298) children were referred to OCHS contracted provider, Kinder Konsulting & Parents Too, Inc. since school started last August 2016.

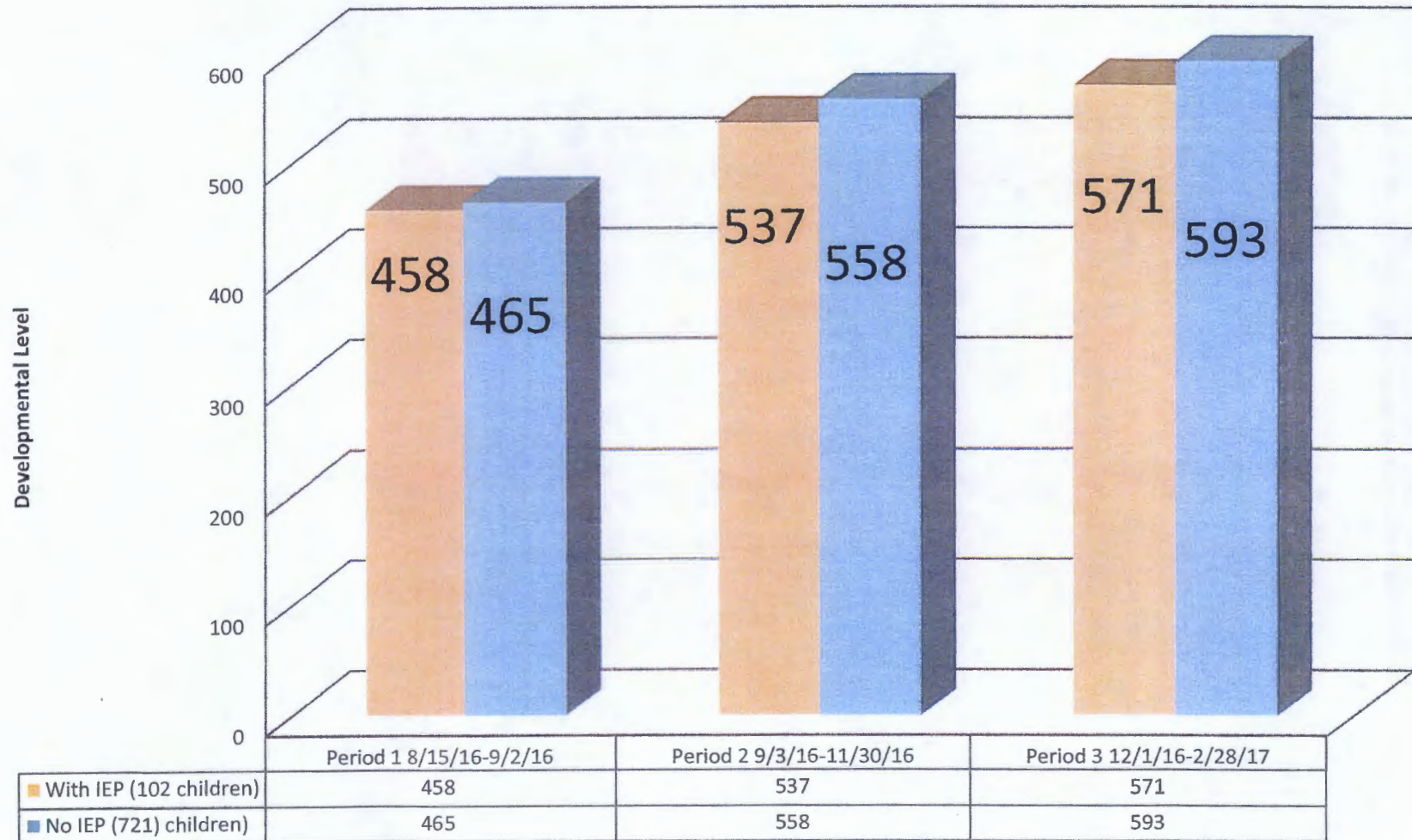
One hundred thirty-three (133) children were receiving mental health services for behavior issues since school started last August 2016. In addition, there were one hundred seventeen (117) behavior plans developed for enrolled children.

One thousand seven hundred and fifty-seven (1,757) hearing screenings were completed since school started last August 2016.

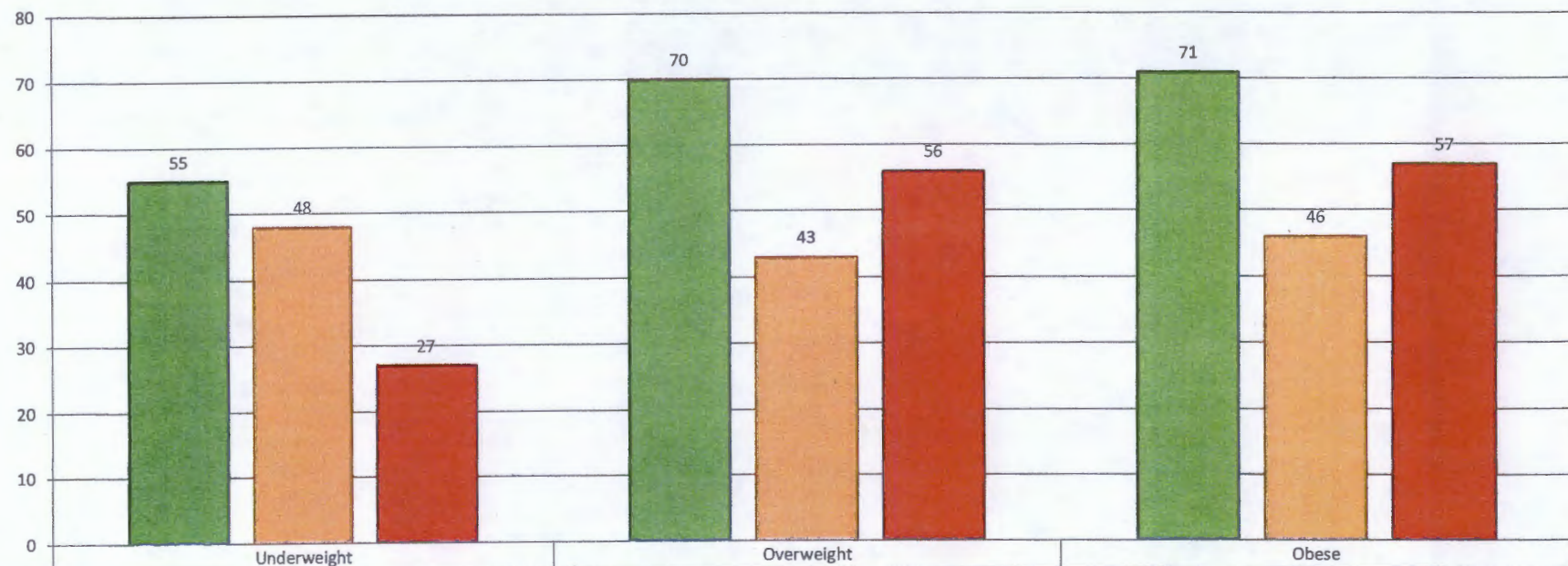
One thousand three hundred and forty-one (1,341) new children completed the screenings for Speech/Language, Socio-emotional, and Developmental.

Four hundred twenty-nine (426) visits to centers were completed since August 2016 to centers to: provide technical assistance to staff, conduct observations, conduct health screenings, and complete monitoring visits.

4 Years Old School Readiness

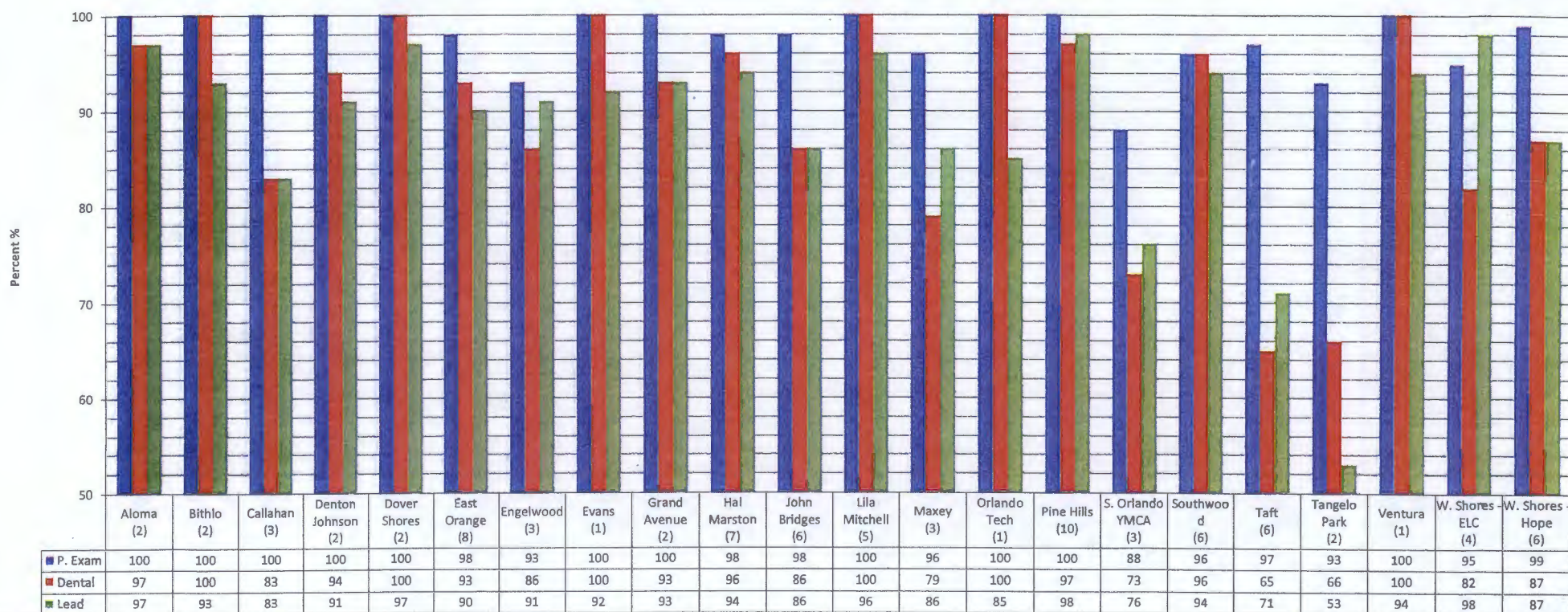


BMI PROGRESS OF CHILDREN WITH WEIGHT CONCERN
TOTAL # OF CCHILDREN = 473



Improved	55	70	71
No Change	48	43	46
Not Improve	27	56	57

Percentage of Compliance for Health Requirements Related to Physical Exam, Dental Exam, and Lead



ORANGE COUNTY FAMILY SERVICES DEPARTMENT
HEAD START DIVISION

2016-2017 ORAL HEALTH PRE-SURVEY RESULTS

Center	Funded Enrollment	Surveys Returned	% of Center Enrollment	Questions Asked	# Appropriate Responses	% of Appropriate Responses	# Inappropriate Responses	% Inappropriate Responses	% Total Success
Evans	13	13	100%	Family relationship with Dental Home?	13	100%	0	0%	100%
				Knowledge of how often child should be seen by a dentist.	11	84%	2	15%	84%
				Knowledge of age at which child can be allowed to brush without adult assistance.	3	23%	10	77%	23%
				Knowledge of causes of cavities.	7	54%	4	31%	54%
				Knowledge of when a child should return to the dentist for dental treatment (e.g. fillings)	4	31%	9	69%	31%
				Has Head Start child had a dental exam within the past year?	13	100%	0	0%	100%
Grand Ave	34	30	88.00%	Family relationship with Dental Home?	27	90%	3	10	90%
				Knowledge of how often child should be seen by a dentist.	29	97%	1	3%	97%
				Knowledge of age at which child can be allowed to brush without adult assistance.	14	47%	16	53%	47%
				Knowledge of causes of cavities.	28	93%	2	7%	93%
				Knowledge of when a child should return to the dentist for dental treatment (e.g. fillings)	22	73%	8	28%	73%
				Has Head Start child had a dental exam within the past year?	30	100%	0	0%	100%

ORANGE COUNTY FAMILY SERVICES DEPARTMENT
HEAD START DIVISION

2016-2017 ORAL HEALTH SURVEY RESULTS

Center	Funded Enrollment	Surveys Returned	% of Center Enrollment	Questions Asked	# Appropriate Responses	% of Appropriate Responses	# Inappropriate Responses	% Inappropriate Responses	% Total Success
Callahan	45	42	93%	Family relationship with Dental Home?	41	98%	1	2%	98%
				Knowledge of how often child should be seen by a dentist.	39	93%	3	7%	93%
				Knowledge of age at which child can be allowed to brush without adult assistance.	25	60%	17	40%	60%
				Knowledge of causes of cavities.	38	90%	4	10%	90%
				Knowledge of when a child should return to the dentist for dental treatment (e.g. fillings)	31	74%	11	26%	74%
				Has Head Start child had a dental exam within the past year?	40	95%	2	5%	95%

Bithlo	30	30	100.00%	Family relationship with Dental Home?	30	100%	0	0%	100%
				Knowledge of how often child should be seen by a dentist.	29	97%	1	3%	97%
				Knowledge of age at which child can be allowed to brush without adult assistance.	3	1%	27	90%	1%
				Knowledge of causes of cavities.	28	93%	2	1%	93%
				Knowledge of when a child should return to the dentist for dental treatment (e.g. fillings)	18	60%	12	40%	60%
				Has Head Start child had a dental exam within the past year?	27	90%	3	1%	80%

ORANGE COUNTY FAMILY SERVICES DEPARTMENT
HEAD START DIVISION

2016-2017 ORAL HEALTH SURVEY RESULTS

Center	Funded Enrollment	Surveys Returned	% of Center Enrollment	Questions Asked	# Appropriate Responses	% of Appropriate Responses	# Inappropriate Responses	% Inappropriate Responses	% Total Success
Aloma	34	34	100%	Family relationship with Dental Home?	33	97%	1	1%	97%
				Knowledge of how often child should be seen by a dentist.	19	56%	15	44%	56%
				Knowledge of age at which child can be allowed to brush without adult assistance.	44	12%	30	88%	12%
				Knowledge of causes of cavities.	33	97%	1	1%	97%
				Knowledge of when a child should return to the dentist for dental treatment (e.g. fillings)	18	53%	16	47%	53%
				Has Head Start child had a dental exam within the past year?	26	76%	8	24%	76%
J Bridges	120	118	98.00%	Family relationship with Dental Home?	110	93%	8	6%	93%
				Knowledge of how often child should be seen by a dentist.	64	54%	54	46%	54%
				Knowledge of age at which child can be allowed to brush without adult assistance.	22	18%	96	81%	18%
				Knowledge of causes of cavities.	109	92%	9	8%	92%
				Knowledge of when a child should return to the dentist for dental treatment (e.g. fillings)	64	54%	54	46%	54%
				Has Head Start child had a dental exam within the past year?	97%	82%	21	17%	82%

ORANGE COUNTY FAMILY SERVICES DEPARTMENT
HEAD START DIVISION

2016-2017 ORAL HEALTH SURVEY RESULTS

Center	Funded Enrollment	Surveys Returned	% of Center Enrollment	Questions Asked	# Appropriate Responses	% of Appropriate Responses	# Inappropriate Responses	% Inappropriate Responses	% Total Success
Orlando T	14	13	99%	Family relationship with Dental Home?	13	99%	1	1	99%
				Knowledge of how often child should be seen by a dentist.	12	92%	2	15%	92%
				Knowledge of age at which child can be allowed to brush without adult assistance.	3	23%	11	84%	23%
				Knowledge of causes of cavities.	3	23%	11	84%	23%
				Knowledge of when a child should return to the dentist for dental treatment (e.g. fillings)	12	92%	4	30%	92%
				Has Head Start child had a dental exam within the past year?	13	99%	1	1%	99%

S O YMCA	60	58	96.60%	Family relationship with Dental Home?	57%	98%	1	1	98%
				Knowledge of how often child should be seen by a dentist.	55%	95%	3%	1%	95%
				Knowledge of age at which child can be allowed to brush without adult assistance.	40	69%	18	31%	69%
				Knowledge of causes of cavities.	55	95%	3	1%	95%
				Knowledge of when a child should return to the dentist for dental treatment (e.g. fillings)	42	72%	16	3%	72%
				Has Head Start child had a dental exam within the past year?	55	95%	3	1%	95%

ORANGE COUNTY FAMILY SERVICES DEPARTMENT
HEAD START DIVISION

2016-2017 ORAL HEALTH SURVEY RESULTS

Center	Funded Enrollment	Surveys Returned	% of Center Enrollment	Questions Asked	# Appropriate Responses	% of Appropriate Responses	# Inappropriate Responses	% Inappropriate Responses	% Total Success
Taft	120	115	96%	Family relationship with Dental Home?	112	93%	3	3%	93%
				Knowledge of how often child should be seen by a dentist.	94	78%	21	18%	78%
				Knowledge of age at which child can be allowed to brush without adult assistance.	71	62%	44	38%	62%
				Knowledge of causes of cavities.	96	83%	19	17%	83%
				Knowledge of when a child should return to the dentist for dental treatment (e.g. fillings)	55	48%	60	52%	48%
				Has Head Start child had a dental exam within the past year?	110	96%	5		96%
WS Hope	105	105	100.00%	Family relationship with Dental Home?	102	97%	3	3%	97%
				Knowledge of how often child should be seen by a dentist.	101	96%	4	4%	96%
				Knowledge of age at which child can be allowed to brush without adult assistance.	71	68%	34	32%	68%
				Knowledge of causes of cavities.	85	81%	20	19%	81%
				Knowledge of when a child should return to the dentist for dental treatment (e.g. fillings)	91	87%	14	13%	87%
				Has Head Start child had a dental exam within the past year?	97	92%	8	7%	92%

ORANGE COUNTY FAMILY SERVICES DEPARTMENT
HEAD START DIVISION

2016-2017 ORAL HEALTH SURVEY RESULTS

Center	Funded Enrollment	Surveys Returned	% of Center Enrollment	Questions Asked	# Appropriate Responses	% of Appropriate Responses	# Inappropriate Responses	% Inappropriate Responses	% Total Success
D Johnson	35	35	100%	Family relationship with Dental Home?	34	97%	1	3%	97%
				Knowledge of how often child should be seen by a dentist.	31	89%	4	11%	89%
				Knowledge of age at which child can be allowed to brush without adult assistance.	31	89%	4	11%	89%
				Knowledge of causes of cavities.	28	80%	7%	20%	80%
				Knowledge of when a child should return to the dentist for dental treatment (e.g. fillings)	30	86%	5	14%	86%
				Has Head Start child had a dental exam within the past year?	33	94%	2	6%	94%
L Mitchell	83	83	100.00%	Family relationship with Dental Home?	80	96%	3	3%	96%
				Knowledge of how often child should be seen by a dentist.	78	93%	5	6%	93%
				Knowledge of age at which child can be allowed to brush without adult assistance.	58	69%	25	30%	69%
				Knowledge of causes of cavities.	53	63%	28	33%	63%
				Knowledge of when a child should return to the dentist for dental treatment (e.g. fillings)	60	72%	13	15%	72%
				Has Head Start child had a dental exam within the past year?	82	98%	1	1%	98%

ORANGE COUNTY FAMILY SERVICES DEPARTMENT
HEAD START DIVISION

2016-2017 ORAL HEALTH SURVEY RESULTS

Center	Funded Enrollment	Surveys Returned	% of Center Enrollment	Questions Asked	# Appropriate Responses	% of Appropriate Responses	# Inappropriate Responses	% Inappropriate Responses	% Total Success
Maxey	60	56	93%	Family relationship with Dental Home?	50	91%	5	9%	91%
				Knowledge of how often child should be seen by a dentist.	50	91%	5	9%	91%
				Knowledge of age at which child can be allowed to brush without adult assistance.	19	34%	37	66%	34%
				Knowledge of causes of cavities.	52	93%	4	1%	93%
				Knowledge of when a child should return to the dentist for dental treatment (e.g. fillings)	33	58%	23	41%	58%
				Has Head Start child had a dental exam within the past year?	49	89%	6	10%	89%
Southwood	120	116	97%	Family relationship with Dental Home?	113	97%	3	2%	97%
				Knowledge of how often child should be seen by a dentist.	80	70%	36	30%	70%
				Knowledge of age at which child can be allowed to brush without adult assistance.	29	25%	87	75%	25%
				Knowledge of causes of cavities.	81	70%	35	30%	70%
				Knowledge of when a child should return to the dentist for dental treatment (e.g. fillings)	76	66%	40	34%	66%
				Has Head Start child had a dental exam within the past year?	107	92%	9	7%	92%

ORANGE COUNTY FAMILY SERVICES DEPARTMENT
HEAD START DIVISION

2016-2017 ORAL HEALTH SURVEY RESULTS

Center	Funded Enrollment	Surveys Returned	% of Center Enrollment	Questions Asked	# Appropriate Responses	% of Appropriate Responses	# Inappropriate Responses	% Inappropriate Responses	% Total Success
Tangelo P	15	15	100%	Family relationship with Dental Home?	15	100%	0	0	100%
				Knowledge of how often child should be seen by a dentist.	14	93%	1	1%	93%
				Knowledge of age at which child can be allowed to brush without adult assistance.	4	27%	11	73%	27%
				Knowledge of causes of cavities.	15	100%	0	0%	100%
				Knowledge of when a child should return to the dentist for dental treatment (e.g. fillings)	9	60%	6	40%	60%
				Has Head Start child had a dental exam within the past year?	15	100%	0	0%	100%

WS/ELC	68	68	100.00%	Family relationship with Dental Home?	66	97%	2	3%	97%
				Knowledge of how often child should be seen by a dentist.	59	87%	9	13%	87%
				Knowledge of age at which child can be allowed to brush without adult assistance.	48	71%	20	29%	71%
				Knowledge of causes of cavities.	49	72%	19	28%	72%
				Knowledge of when a child should return to the dentist for dental treatment (e.g. fillings)	59	87%	9	13%	87%
				Has Head Start child had a dental exam within the past year?	66	98%	2	2%	98%

ORANGE COUNTY FAMILY SERVICES DEPARTMENT
HEAD START DIVISION

2016-2017 ORAL HEALTH SURVEY RESULTS

Center	Funded Enrollment	Surveys Returned	% of Center Enrollment	Questions Asked	# Appropriate Responses	% of Appropriate Responses	# Inappropriate Responses	% Inappropriate Responses	% Total Success
Pine Hills	189	182	96%	Family relationship with Dental Home?	177	97%	5	3%	97%
				Knowledge of how often child should be seen by a dentist.	171	94%	11	6%	94%
				Knowledge of age at which child can be allowed to brush without adult assistance.	118	65%	64	35%	65%
				Knowledge of causes of cavities.	118	65%	64	35%	65%
				Knowledge of when a child should return to the dentist for dental treatment (e.g. fillings)	144	79%	38	21%	79%
				Has Head Start child had a dental exam within the past year?	179	98%	3	2%	98%
E Orange	160	157	98%	Family relationship with Dental Home?	153	97%	4	1%	97%
				Knowledge of how often child should be seen by a dentist.	152	96%	5	1%	96%
				Knowledge of age at which child can be allowed to brush without adult assistance.	36	23%	121	77%	23%
				Knowledge of causes of cavities.	149	94%	8	4%	94%
				Knowledge of when a child should return to the dentist for dental treatment (e.g. fillings)	121	77%	36	23%	77%
				Has Head Start child had a dental exam within the past year?	141	97%	5	2%	97%

ORANGE COUNTY FAMILY SERVICES DEPARTMENT
HEAD START DIVISION

2016-2017 ORAL HEALTH SURVEY RESULTS

Center	Funded Enrollment	Surveys Returned	% of Center Enrollment	Questions Asked	# Appropriate Responses	% of Appropriate Responses	# Inappropriate Responses	% Inappropriate Responses	% Total Success
Engelwood	60	59	98%	Family relationship with Dental Home?	59	100%	0	0%	100%
				Knowledge of how often child should be seen by a dentist.	44	75%	15	25%	75%
				Knowledge of age at which child can be allowed to brush without adult assistance.	11	19%	48	81%	19%
				Knowledge of causes of cavities.	39	66%	20	34%	66%
				Knowledge of when a child should return to the dentist for dental treatment (e.g. fillings)	34	58%	25	42%	58%
				Has Head Start child had a dental exam within the past year?	53	88%	6	10%	88%
H Marston	120	120	100.00%	Family relationship with Dental Home?	115	95%	5	4%	95%
				Knowledge of how often child should be seen by a dentist.	116	96%	4	3%	96%
				Knowledge of age at which child can be allowed to brush without adult assistance.	78	65%	42	35%	65%
				Knowledge of causes of cavities.	92	76%	27	22%	76%
				Knowledge of when a child should return to the dentist for dental treatment (e.g. fillings)	72	60%	48	40%	60%
				Has Head Start child had a dental exam within the past year?	108	90%	12	10%	90%

ORANGE COUNTY FAMILY SERVICES DEPARTMENT
HEAD START DIVISION

2016-2017 ORAL HEALTH SURVEY RESULTS

Center	Funded Enrollment	Surveys Returned	% of Center Enrollment	Questions Asked	# Appropriate Responses	% of Appropriate Responses	# Inappropriate Responses	% Inappropriate Responses	% Total Success
Dover Shores	34	34	100%	Family relationship with Dental Home?	34	100%	0	0%	100%
				Knowledge of how often child should be seen by a dentist.	30	88%	2	5%	88%
				Knowledge of age at which child can be allowed to brush without adult assistance.	10	29%	22	64%	29%
				Knowledge of causes of cavities.	20	58%	13	38%	58%
				Knowledge of when a child should return to the dentist for dental treatment (e.g. fillings)	22	64%	10	29%	64%
				Has Head Start child had a dental exam within the past year?	27	79%	3	8%	79%

Ventura	17	16	94.11%	Family relationship with Dental Home?	15	94%	1	1%	94%
				Knowledge of how often child should be seen by a dentist.	15	94%	1	1%	94%
				Knowledge of age at which child can be allowed to brush without adult assistance.	8	50%	8	50%	50%
				Knowledge of causes of cavities.	15	94%	1	1%	94%
				Knowledge of when a child should return to the dentist for dental treatment (e.g. fillings)	8	50%	8	50%	50%
				Has Head Start child had a dental exam within the past year?	15	94%	1	1%	94%

Orange County Head Start

Parent Family and Community Engagement 2016-2017

Monthly Report: March 2017

- One thousand five hundred thirty six (1536) children were enrolled in the Head Start Program for the month of March 2016.
- One hundred eighty nine (189) children are on the Waiting List 2016-2017.
- Eleven (11) Attendance home visits
- Three (3) families received Crisis/Emergency Assistance.
- Ten (10) parents received Educational Services.
- Four hundred seventy four (474) Health Services Follow ups were done by Family Service Worker.
- Twenty seven (27) families were referred for family services.
- Four hundred eighty eight (488) were provided families services
- Twenty two (22) Parent Meetings were held this month. Three hundred sixty one (361) parents attended parents meetings. Fifty eight (58) males attended.
- Twelve (12) Fatherhood Activities was held this month. One hundred thirty one (131) fathers attended fatherhood initiatives.
- Twenty two (22) Parents Trainings were held this month. Four hundred fifty six (456) parents attended Parents Trainings.

Trainings:

- Community Assessment
- Employment
- Legal Aid
- Transition
- Cooking Matters Nutrition Planning
- Incredible Years
- Nutrition
- Health Meals
- Oral Health
- Taking Care of Your Sick Child
- Credit Counseling/Housing
- Better Healthy Habits for eating
- Community Action FSSP
- Importance of Health Records
- Talking w. Children about difficult things

ORANGE COUNTY HEAD START 2016-2017

PARENT, FAMILY AND COMMUNITY ENGAGEMENT

ERSEA REPORT

MONTH: February

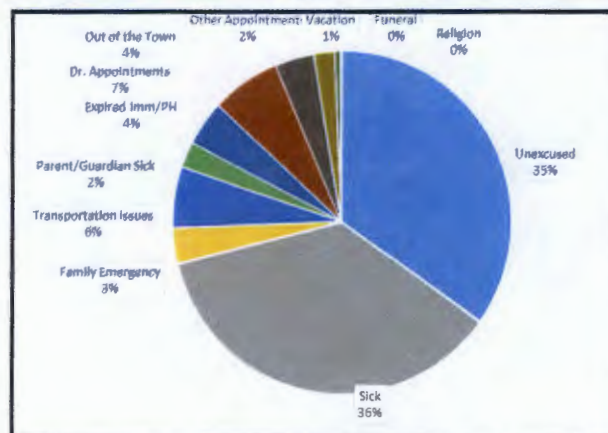
YEAR: 2017



Sites	Funded Enrollment	Monthly Enrollment	10% IEP	Drops YTD	Waiting List	New Applications	Monthly Attendance
Aloma	34	34	4	3	18	0	94%
Bithlo	30	30	3	3	4	0	90%
Callahan	45	45	2	6	3	0	92%
Denton Johnson	35	35	6	8	12	1	87%
Dover Shores	34	34	4	4	10	0	89%
East Orange	160	160	25	26	0	1	89%
Engelwood	60	60	12	8	8	1	88%
Evans	13	13	0	2	4	0	87%
Grand Avenue	34	34	8	7	0	0	90%
Hal P Marston	120	120	7	25	7	0	86%
John Bridges	120	120	14	16	18	3	88%
Lila Mitchell	83	83	11	13	8	1	91%
Maxey	60	60	9	15	0	1	89%
Orlando Tech	14	14	1	2	2	0	93%
Pine Hills	189	189	16	20	23	0	92%
SO YMCA	60	60	9	5	7	0	90%
Southwood	120	120	22	11	23	0	93%
Taft	120	120	19	16	6	0	87%
Tangelo	15	15	2	4	1	0	86%
Ventura	17	17	3	4	13	0	92%
WS ELC	68	68	13	10	11	0	85%
WS Hope	105	105	9	6	17	0	89%
OCHS Total	1536	1536	13%	214	195	8	89%

Attendance Reasons

Unexcused	933
Dr. Appointments	176
Expired Immunizations/PH	116
Family Emergency	89
Funeral	4
Other Appointments	54
Out of the Town	100
Parent/Guardian Sick	66
Religion	0
Sick	968
Transportation Issues	156
Vacation	13
Total	2675



Recruitment Efforts

Site	#Recruitment Efforts	Summary
Aloma		Orange County Parks Fort Christmas, Corner Lake Middle School, Columbia Elementary School, Wedgefield Elementary School
Bithlo		
Callahan		Family Foods, Family Dollar, Our Neighborhood Cleaners at Gore St.
Denton Johnson		
Dover Shores		
East Orange		
Engelwood		
Evans		
Grand Avenue		
Hal P Marston		
John Bridges		Community Action, Don Pepe Restaurant
Lila Mitchell		One Hope, Deveroux,
Maxey		
Orlando Tech		
Pine Hills		Health Plan Markets, Access, Career Sources Central Florida, Silver Start Beauty Salon, Final Touch Beauty Salon, Jackson Hewitt, Mama's Jamaican Cuisine, JB Salon
South Orlando YMCA		Jimmy Johns, Sweet by Holly, HebriNutrition
Southwood		The Villages Apartments, Crystal Nails and Spa, Millennia Gardens Elementary,
Taft		Dunkin Doughnuts, Greenwich Park Apartments, Sand Lake Points Apartments, Orange Avenue Thrift Store, Baby and Kids Depot, Rays Deli and More
Tangelo		
Ventura		
Washington Shores ELC		Bella Casa Apartamentos, Prestigie Dental,
Washington Shores Hope		

ORANGE COUNTY HEAD START 2017-2018

PARENT, FAMILY AND COMMUNITY ENGAGEMENT

ERSEA REPORT

MONTH: March

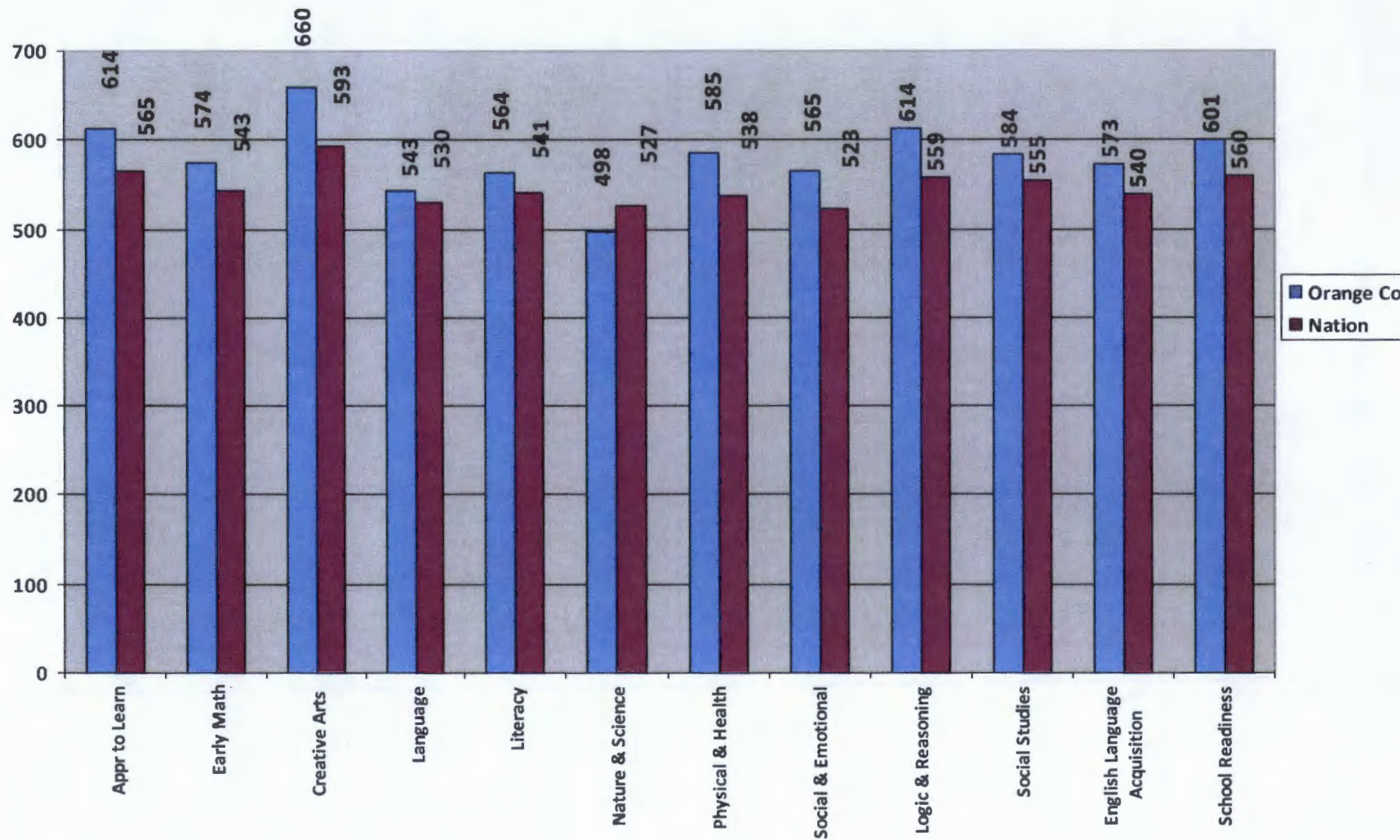
YEAR: 2017

Sites	Funded Enrollment	Monthly Enrollment	10% IEP	Drops YTD	Waiting List	New Applications	Monthly Attendance
Aloma	34					5	
Bithlo*	30					4	
Callahan	49					3	
Denton Johnson	35					3	
Dover Shores	68					3	
East Orange*	140					19	
Engelwood	54					8	
Evans	13					4	
Frontline*	71					1	
Hal P Marston	120					8	
John Bridges*	120					5	
Lila Mitchell*	70					7	
Maxey*	40					8	
McCoy	35					0	
Pine Hills	185					45	
SO YMCA	60					20	
Southwood	120					26	
Taft	120					4	
Three Points	35					0	
Ventura	17					1	
WS Elementary	35					0	
WS ELC*	85					10	
No Site Assigned						11	
OCHS Total	1536					195	

*For the month of March 2017, only number of new applications will be reported.

** Funded Enrollment for 2017-18 is subject to change

Orange County
Head Start
Education Service Area
Child Outcomes
8/15/2016-3/31/2017
4 year olds



Program Progress Monitoring

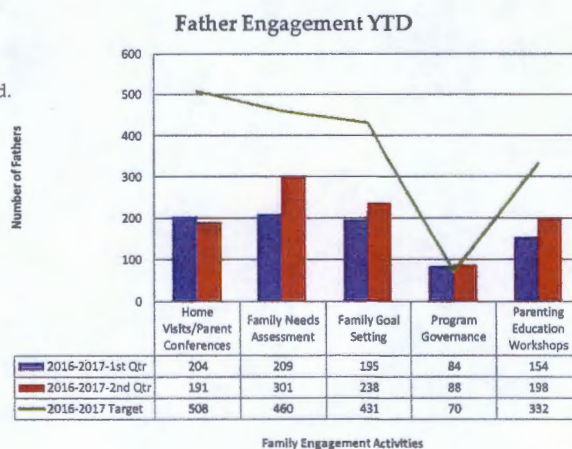
2nd Quarter Progress

Shauna Kirby-Quality Assurance



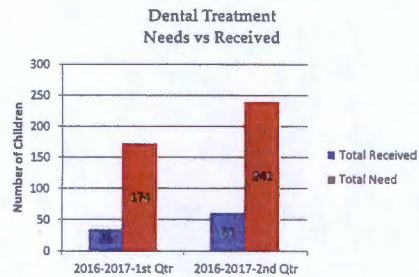
Objective 1.1 Increase father/male engagement by 10%

Father engagement continues to increase in all areas except for Home Visits and Parent Conferences in which a decrease was observed. Further investigation for the cause of the decrease is warranted.



*Based on PIR Report 9700

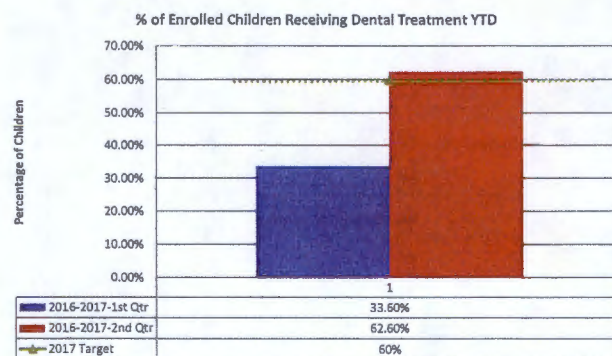
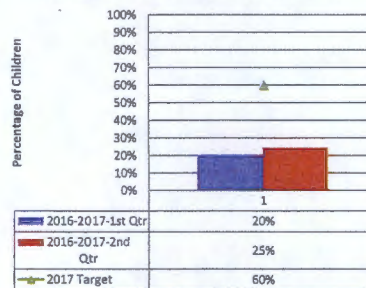
Objective 2.1
Sixty percent of children with dental needs will receive services



Although the total number of children receiving dental treatments has increased, so has the total need of children needing dental treatment. As a result, the percentage of children receiving needed dental treatment as of the second quarter is only 25% which is less than half of the annual target of 60% for this year.

*Based on PIR 9700 Report for Cumulative Enrollment

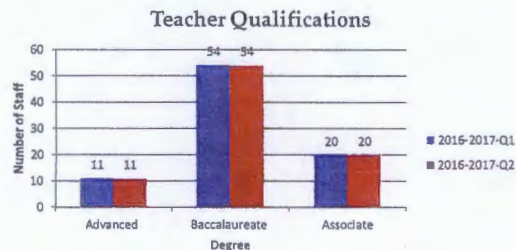
% of Children Receiving Dental Treatments YTD (Cumulative Enrollment)



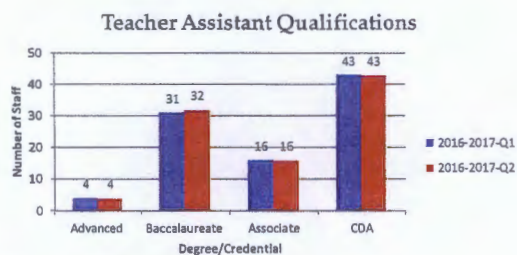
As reported on the BQS for the Division, we have exceeded our annual target by 2.6% as of the 2nd quarter.

*Based on program data generated from ChildPlus Report 3050-Health Actions and reviewed by the Childhood Health & Developmental Services Unit.

Objective 3.1
Institute a professional development program in OCHS

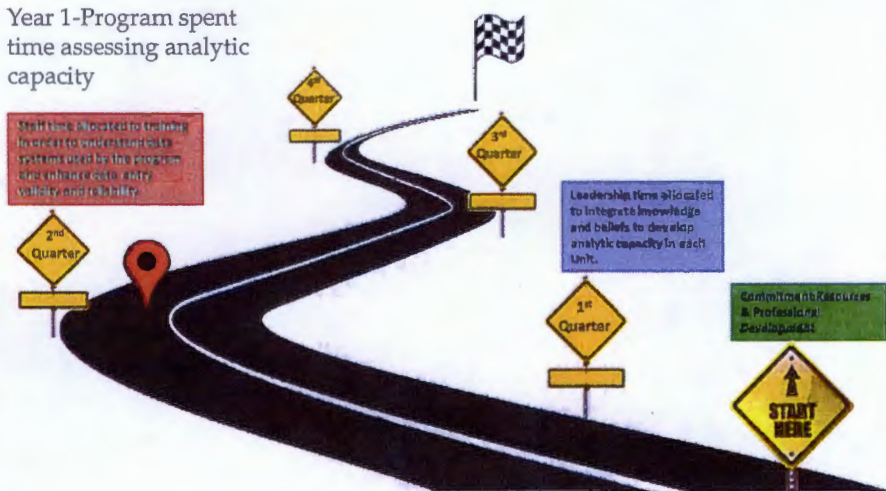


Compared to Q1, the number of degreed teacher assistants has increased by one. The teacher assistant hired has a baccalaureate degree. As of the 2nd quarter, the program currently employs 95 degreed/credentialed teacher assistants. The number of degreed teachers employed by the program remains the same.

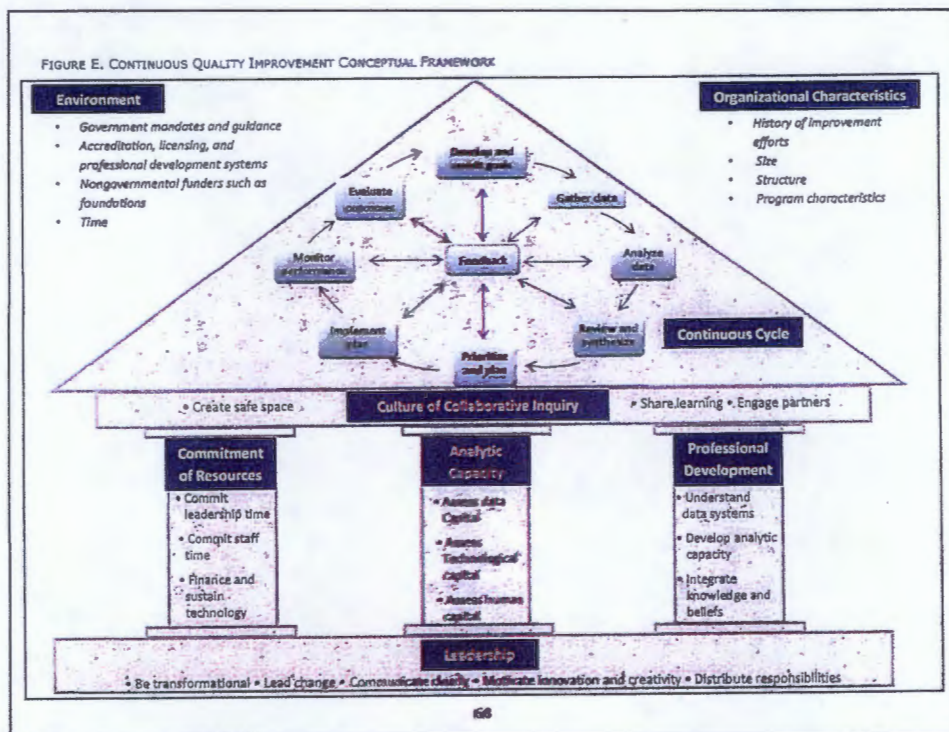


*Based on FIR Report 9700

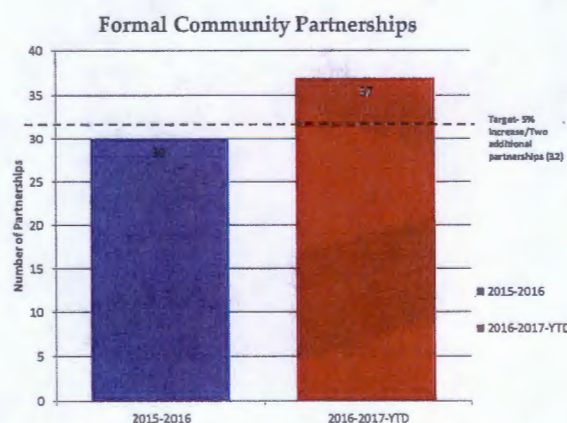
Year 1-Program spent time assessing analytic capacity



Objective 4.1
Enhance the ability to measure program outcomes and make decisions



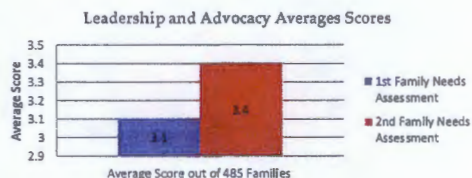
Objective 5.1
Increase the number of community partnerships by 5%



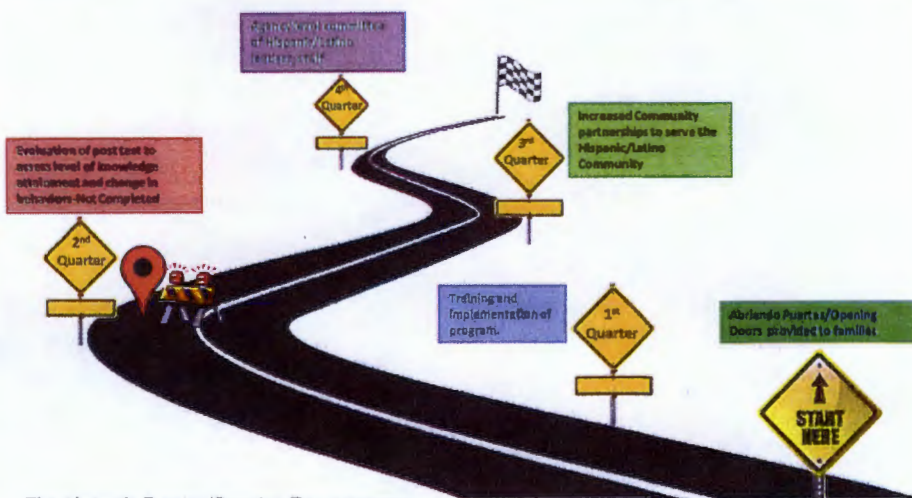
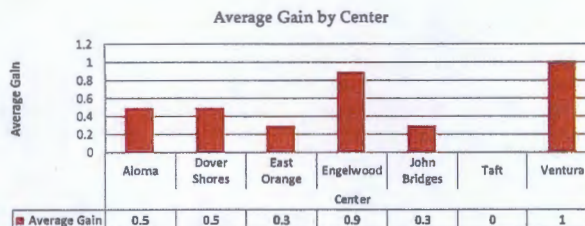
Although the program has exceeded its target for this objective, vital partnerships in support of other goals have not yet been established. Reference Objective/Strategy 6.1.7: Community partnerships to support Hispanic/Latino community, 6.1.8: Community Partnerships to implement ESOL program (at least at targeted centers-7 total)

Objective 6.1
Institute a program to support the successful transition of migrating families

Based on the 4240- Family Outcomes Analysis Report generated for the 7 targeted centers for this program year, 485 families with completed assessments for both the 1st and 2nd assessment periods had an average score of 3.4 in the area of Leadership and Advocacy for families. This 0.3 gain indicates families are becoming more interested in obtaining information about leadership opportunities.



Of the seven centers, Ventura had the most significant gain of 1, followed by Engelwood with an average gain of 0.9. Taft had no gains in the area of leadership and advocacy.

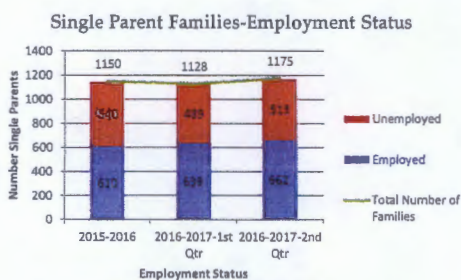


The Abriendo Puertas/Opening Doors program was implemented in Grant Year 1. The Abriendo Puertas/Opening Doors program was also offered to families in Year 2 during the Fall of 2016 and yielded 35 graduated families. Pre/Post evaluations have not been evaluated so the impact to changes in behavior, knowledge, and capacity have not been determined.



Objective 7.1

Assist Single Parent females to obtain employment, job training, and career development

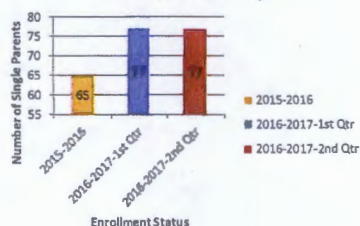


As of the 2nd quarter, the number of single parent families served by the program exceeds the total number served in 2015-2016. The number of single parent families has increased 4% since the 1st quarter of 2016-2017. Employment and Unemployment have both increased by 4% and 5% respectively.

*As measured by the 9700 - PIR Report

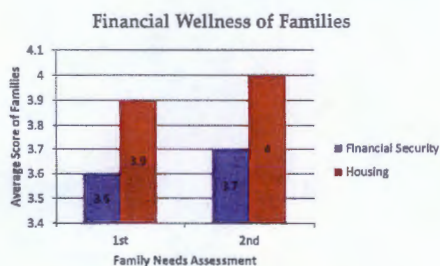
The number of single parent families enrolled in school or job training exceeds the total number enrolled in 2015-2016 which indicates more families are seeking higher education and employment. As of the 2nd quarter, there has been no change in the number of single parent families enrolling in school or job training since the 1st quarter of 2016-2017.

Single Parent Families-Enrolled in School/Job Training



Objective 8.1

Establish a financial wellness program for families to: (a) foster community collaborations with financial institutions (b) foster parent engagement in financial education opportunities, and (c) eliminate barriers to more affordable and safer housing.



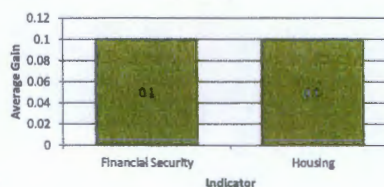
Family Needs Assessment scores of families in the areas of financial security and housing suggest families, on average, have some budgeting skills and are living in housing that is at least semi-permanent, relatively safe, but may need help with paying their rent/mortgage.

*As measured by the 4240 - Family Outcomes - Analysis Report

Scoring Legend: 5.0- Thriving • 4.0- Self-Sufficient • 3.0- Stable • 2.0- Vulnerable • 1.0- Crisis
Gains are calculated by comparing results from the first and most recent assessments

An average 0.1 gain indicates some families are seeing slight improvement in their budgeting skills and living environments.

Average Gain by Financial Wellness Indicator



Achievements

Achievements have been identified as ones in which one or more strategies have been fully implemented ahead of or by the projected timeline. For the 2nd quarter, the program has been successful in the following:

- Objective 1.1
 - Monitoring statistics indicate compliance with father engagement activities during classroom instruction.
 - Topics in relation to father and their role in school readiness at 4 centers.
- Objective 2.1
 - Monitoring statistics indicate oral health education and the use of oral health materials to model healthy behaviors is occurring monthly in the majority of classrooms.
- Objective 3.1
 - The program was able to fully implement the PBC with two teachers during the second quarter.
- Objective 4.1
 - Curriculum Specialists continue to use child outcomes and ongoing monitoring statistics to identify areas for staff professional development and improvement for training development.
 - The program's record keeping capacity has been enhanced by fully implementing the electronic scanning process ahead of the projected Summer 2017 deadline. Family Service Workers have started scanning documents related to ERSEA into the ChildPlus system.

Achievements

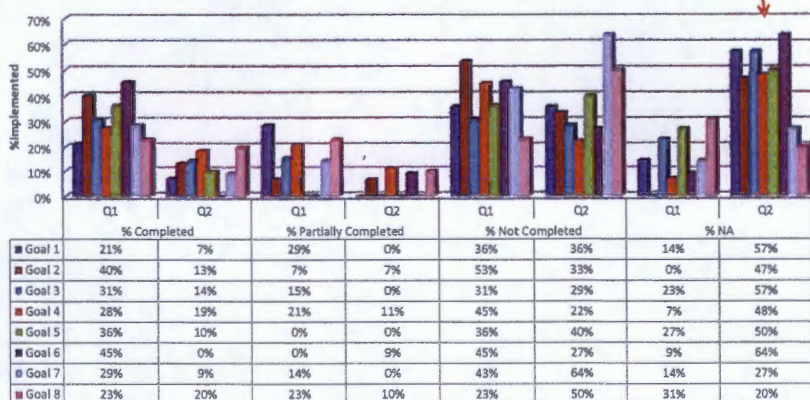
- Objective 5.1 and 8.1
 - New partnerships have been formed with Fifth Third Bank in order to enhance access to services for families in relation to financial wellness. Families will receive courses in financial education through the Empower U program offered by the Fifth Third Bank.
- Objective 7.1
 - Parents interested in learning about careers in Early Childhood Education attended informational sessions with the Childhood Development & Education Services Unit. One parent was hired as a teacher aide and four parents were selected for substitute teaching positions.

Challenges

Challenges have been identified as ones in which one or more strategies have not been successfully implemented in either the 1st or 2nd quarter. The following list of challenges have been identified as of the 2nd quarter:

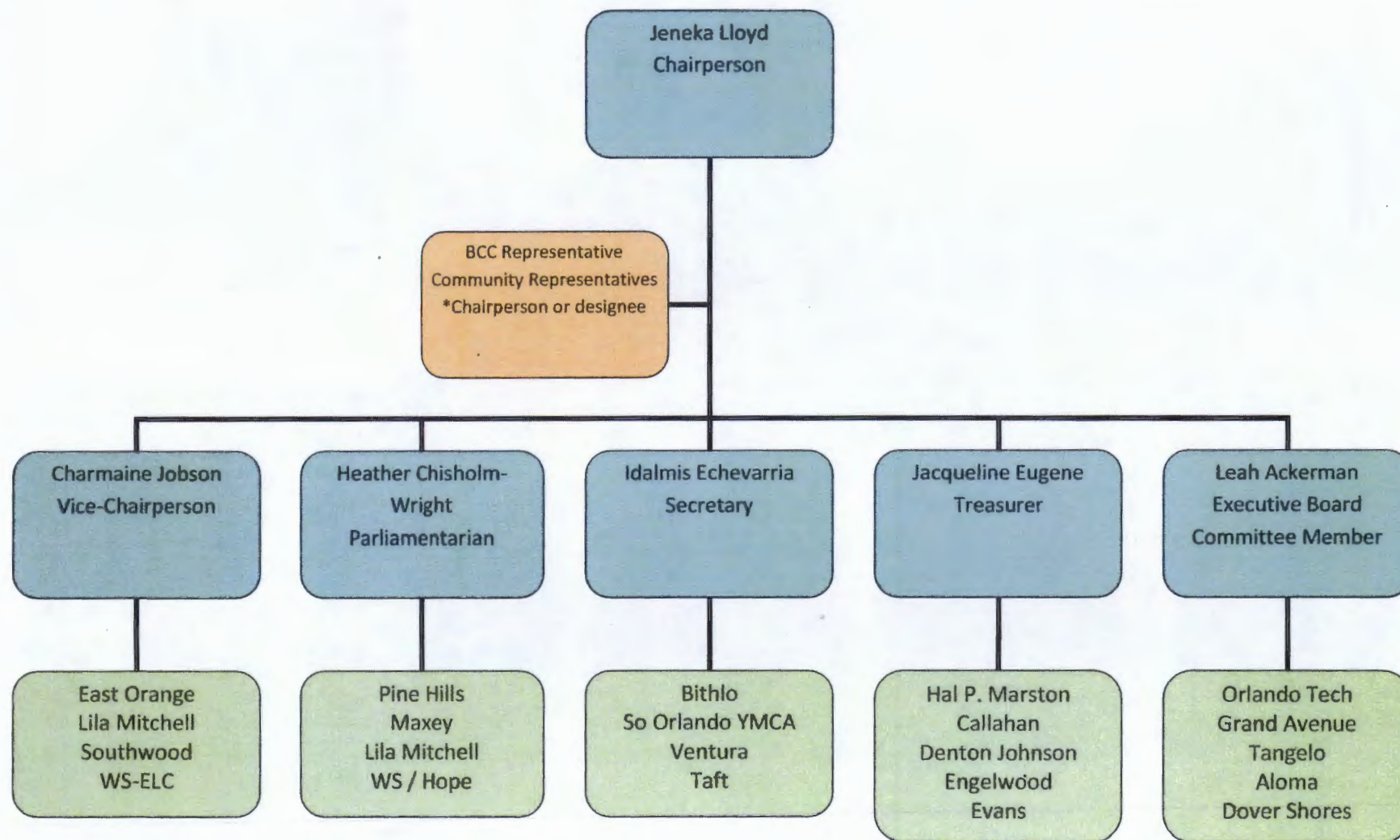
- Objective 2.1
 - A dental health provider has not been recruited to serve on the HSAC.
 - Access to ChildPlus organizer "To Do List" to further ensure timely follow up of dental treatments has not been provided to staff
- Objective 4.1
 - Implementing a referral tracking system to identify the number of families receiving services from community partners.
 - Sharing information on the overall progress of children with IEPs has not been implemented.
- Objective 6.1
 - Implementing internal ESOL program
 - Translating agency forms into Spanish
 - Development of agency level Hispanic/Latino Committee
- Objective 8.1
 - Method of tracking credit counseling needs
 - Recruitment of credit counseling agencies
 - Partnership with local NAACP Branch
 - Options for enrollment of families in OC Cooperative Extension programs

Strategy Implementation by Quarter



Due to high number of timeline changes after review of program progress in quarter 1 a large number of strategies will be expected to be implemented and reported on for progress during the 3rd quarter. Units should plan accordingly and prepare to demonstrate progress in all areas as appropriate.

Orange County Head Start
Policy Council – Phone Tree



Orange County Head Start Presents: MOTHER & SON PROM 2017



Join us for a FUN date night
just for Head Start Moms and
their Sons!!!



Thursday

May 11, 2017

5:00-7:00pm

Marks Street Senior Recreation

99 E Marks St. Orlando, FL 32803

Name:

Head Start Child's Name:

Phone:

Site:

Child Care: Yes ___ No ___

Orange County Head Start Presenta: Baile Fin de Curso Madre e Hijo 2017



Unete a Nosotros para una noche **DIVERTIDA** solo para
Madres e Hijos de Head Start



Jueves

Mayo 11, 2017

5:00-7:00pm

Marks Street Senior Recreation

99 E Marks St. Orlando, FL 32803

Name:

Head Start Child's Name :

Phone:

Site:

**Orange County Head Start Presents:
2nd Annual Women's Forum**



I Am a Survivor



May 5, 2017
Pine Hills
Community Center
6408 Jennings Rd.
(Building B)
Orlando FL 32818
6:00pm-8:00pm

Name:

Address:

Phone:

Site:

Child Care: Yes ____ No ____

Number of children and ages:

Please register by April 14, 2017

**Orange County Head Start Presents:
2ndo Foro Anual para Mujeres**



Yo Soy una Sobreviviente



Mayo 5, 2017
Pine Hills
Community Center
6408 Jennings Rd.
(Building B)
Orlando FL 32818
6:00pm-8:00pm

Nombre:

Dirección:

Teléfono:

Centro:

Cuido de Niños: Sí ____ No ____

Número de Niños y edades:

Favor de Registrarse antes de Abril 14, 2017

Job Connection Centers



Goodwill's Job Connection Centers provide a positive, supportive environment where anyone can access resources and learn skills to conduct a job search.

Some of the many services we have to offer are:

- ⇒ On Site Employer Recruiting Events
- ⇒ Job Boards with local job openings
- ⇒ Computer skills classes
- ⇒ Access to phone, copiers and fax machines
- ⇒ Dedicated team members to assist you along the way

Services at Goodwill's Job Connection Centers are available at no cost to participants and employers. Goodwill Job Connection Centers are conveniently located in Orange, Seminole, Osceola, Volusia, Brevard, and Lake Counties.



ARE YOU JOB READY?

JobWorks 101 is an intensive, high energy 3-day session that will help you answer YES to being job-ready. Learn principles, techniques and ideas that will have you prepared to start your new job.

After completion of JobWorks 101, participants receive a voucher for an interview outfit.

Topics Include:

*Creating your resume & cover letter
Networking and mastering your elevator speech
Interview types and practice
Dressing to make a great first impression
Conducting a successful job search*

Computer Skills Training

Computer skills are essential to be successful in today's job market.

Goodwill's Job Connection Centers offer computer courses in for various subjects.

Courses include:

Basic computers
Introduction to MS Word,
PowerPoint,
Outlook, and Excel
Introduction to LinkedIn

Locations

Orange County

3911 E. Colonial Drive
Orlando, FL 32803
(407) 872-0770

and

3200 W. Colonial Drive
Orlando, FL 32808
(407) 745-5550

and

1312 E. Semoran Blvd.
Apopka, FL 32703
(407) 720-3300

and

7531 S. Orange Blossom Tr.
Orlando, FL 32809
(Coming Soon)

Osceola County

1356 E. Vine Street
Kissimmee, FL 34744
(407) 847-0696

Seminole County

4516 W. State Rd. 46
Sanford, FL 32771
(407) 936-0469

Brevard County

2245 Coastal Lane
W. Melbourne, FL 32904
(321) 953-8188

Volusia County

112 N. Nova Road
Daytona Beach, FL 32114
(386) 258-8585

Lake County

10600 US Hwy. 441
Leesburg, FL 34788
(352) 323-1847
and
1855 S. Grand Highway
Clermont, FL 34711
(352) 404-7799

COMMUNITY RESOURCES

Sometimes personal and family needs, or the difficulties of everyday life can keep people from finding and keeping employment. At your local Goodwill Job Connection Center, we can provide referrals to community support services in your area including:

- Housing
- English for Speakers of Other Languages (ESOL)
- Tax Assistance
- Child Care
- Health Insurance
- Food
- Transportation
- GED & Training Assistance

FREE EMPLOYER SERVICES:

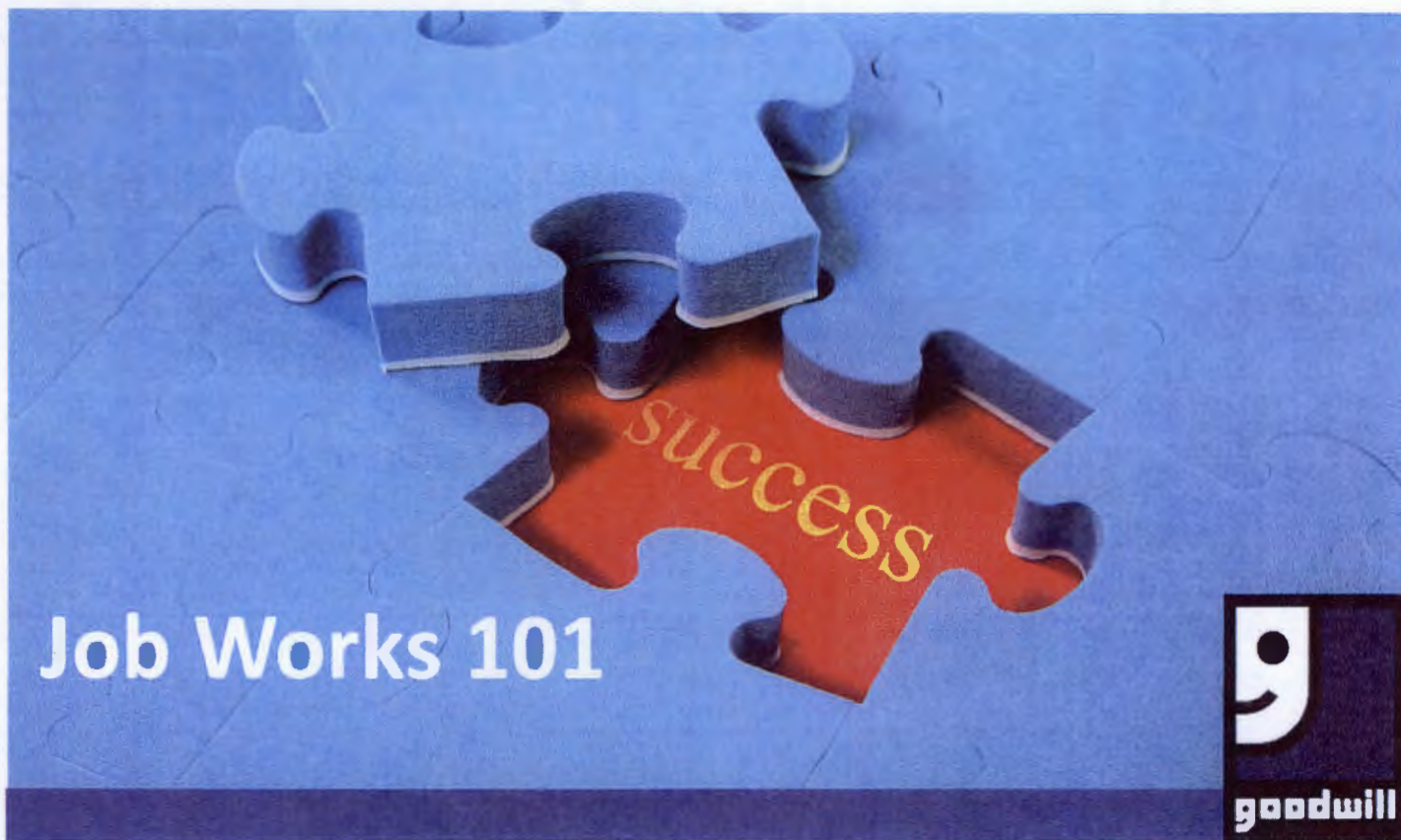
- ♦ Free job postings viewed by hundreds of Job Seekers daily,
- ♦ Interview and training space for 25-50 Individuals,
- ♦ On-site recruitments— Goodwill Staff will provide the space, marketing for the event, manage traffic flow and assistance to both you as an employer, and to our job seekers,
- ♦ A ready pool of applicants.



Hours:

Monday, Wednesday & Friday
9:00 A.M. to 5:00 P.M.

Tuesday & Thursday
9:00 A.M. to 6:00 P.M.



Your job search is like a puzzle in which many pieces must fit together to become successful. Join us for this 3-day interactive session in which we will help you fit the following pieces together:

- Job Search Plan
- Resume and Cover Letter
- The Application
- Dress for Success
- Interviews
- Employment Success
- Networking

We will create and practice elevator speeches, perform and evaluate mock interviews and spend time improving your resume. You will also be able to take an assessment that will help you to understand your work interests, skills, and aptitudes.



**Goodwill
Industries of
Central Florida**

***West Orlando
Job Connection
Center***

3200 W. Colonial Dr.
Orlando, FL 32808
(407) 745-5550
Fax (407) 270-5974
wojcc@goodwillcfl.org
www.goodwillcfl.org

West Orlando Job Connection Center

Job Works 101 and Workshop Schedule 2017

Job Works 101 Tuesday-Wednesday 9:00-3:00	Sealing & Expunging Tuesday 1:00-3:00
January 10-11	January 24
February 7-8	
March 7-8	
April 4-5	April 18
May 9-10	
June 6-7	
July 11-12	July 18
August 8-9	
September 12-13	
October 3-4	October 17
November 7-8	
December 5-6	

To register for any of our Job Works 101 or Workshops please call:

407-745-5550 or email wojcc@goodwillcfl.org.

**Dates may be subject to change*



Free Computer Classes

Computer Basics

Computer Basics 1 — Learn the parts of a computer, how to use the mouse, how to type using the keyboard effectively, browse the internet, and create and utilize an email account.

This course consists of 6 classes.

Computer Basics 2* — Learn how to effectively utilize your email address for job search purposes, use the internet to conduct a job search, and how to complete online applications.

This course consists of 4 classes.

Microsoft Office

Intro to Word 1* — Learn the basics: how to create and edit a document, adjust formatting and spacing, and utilize bullets. *This course consists of 6 classes.*

Intro to Word 2* — Continue to become familiar with Word by learning about tables, Clip Art, pictures, columns, and hyperlinks. *This course consists of 4 classes.*

Intro to Excel 1* — Introduction to Excel, which includes cell basics, formatting spreadsheets, creating formulas, and sorting & outlining data. *This course consists of 6 classes.*

Intro to Excel 2* — Expand your Excel knowledge by learning how to create a spreadsheet, utilize conditional formatting and basic functions, and create charts. *This course consists of 5 classes.*

Intro to PowerPoint* — Learn how to create a basic PowerPoint presentation. This includes creating slides, applying transitions and animations, choosing a theme, and inserting shapes. *This course consists of 2 classes.*

**Basic computer skills required*

FREE COMPUTER CLASSES

West Orlando Job Connection Center

3200 West Colonial Dr., Orlando, FL 32808 • 407-745-5550

Registration Requirements

To be eligible for the free computer classes, you **must**:

- Be registered with the West Orlando Job Connection Center **before** registering for classes. (Quick, Easy, and FREE)
- Have basic computer skills to attend any sessions marked with an asterisk (*).
- Pre-Register for the sessions you wish to take via email (see Registration Process below).

*Please note: Walk-in registrations will only be accepted if it is the first session in a series and there is space available.

Easy Registration Process

Step 1

Email your request with the information below at least one week before the class start date.

Registration email address: **wocompclasses@goodwillcfl.org**

- First and Last Name • Course Name(s) and Number(s) • Telephone Number

Step 2

The computer instructor will reply to your email request to complete the registration process.

Computer Basics

Computer Basics 1

Course No.	Course Dates	Course Times
CB 100	Jan. 24, 26, 31, Feb. 2, 7, 9	9:30am-11:30am
CB 101	Feb. 28, Mar. 2, 7, 8, 14, 16	1:00pm-3:00pm
CB 102	Apr. 18, 20, 25, 27, May 2, 4	1:00pm-3:00pm
CB 103	May 30, June 1, 6, 8, 13, 15	9:30am-11:30am

Computer Basics 2*

Course No.	Course Dates	Course Times
CB 200	Feb. 14, 16, 21, 23	9:30am-11:30am
CB 201	Mar. 21, 23, 28, 30	1:00pm-3:00pm
CB 202	May 9, 11, 16, 18	1:00pm-3:00pm
CB 203	June 20, 22, 27, 28	9:30am-11:30am

Microsoft Office

Introduction to Microsoft Word 1*

Course No.	Course Dates	Course Times
MW 120	Jan. 24, 26, 31, Feb. 2, 7, 9	1:00pm-3:00pm
MW 130	Apr. 18, 20, 25, 27, May 2, 4	9:30am-11:30am

Introduction to Microsoft Word 2*

Course No.	Course Dates	Course Times
MW 260	Feb. 14, 16, 21, 23	1:00pm-3:00pm
MW 270	May 9, 11, 16, 18	9:30am-11:30am

Introduction to Microsoft Excel 1*

Course No.	Course Dates	Course Times
EX 140	Feb. 28, Mar. 2, 7, 8, 14, 16	9:30am-11:30am
EX 150	May 30, June 1, 6, 8, 13, 15	1:00pm-3:00pm

Introduction to Microsoft Excel 2*

Course No.	Course Dates	Course Times
EX 280	Mar. 21, 23, 28, 30, Apr. 4	9:30am-11:30am
EX 290	June 20, 22, 27, 28, 29	1:00pm-3:00pm

Introduction to Microsoft PowerPoint*

Course No.	Course Dates	Course Times
PW 115	Apr. 4, 6	1:00pm-3:00pm
PW 116	May 23, 25	9:30am-11:30am

Don't forget to check out the other free classes and services offered by Goodwill Industries of Central Florida. Ask any employee or visit us on the web at **www.Goodwillcfl.org**

*Basic computer skills required



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®

Community Resources Event

Veterans

Veterans are you homeless?

At risk of becoming homeless?

Supportive Services for Veteran Families (SSVF) can provide support for very low income veterans and their families.

If you qualify for our services we can provide:

- Rental Assistance
- Moving Costs Assistance
- Emergency Supplies
- Childcare Assistance
- Security & Utility Assistance

A representative will be in our center to provide assistance to all Veterans:

Thursdays 9am-11am

Building Lives That Work

Goodwill Industries of Central Florida, Inc.
W. Orlando Job Connection Center
3200 W. Colonial Dr.
Orlando, FL 32808

(407) 745-5550
wojcc@goodwillefl.org
www.goodwillefl.org

Supportive Services for Veteran's Families (SSVF)

The primary goal of the SSVF program is to assist very low income Veteran's families to obtain permanent stable housing.

To access SSVF services call "211" and let them know that you are a homeless veteran in need of housing assistance. You will then be transferred to a Veteran Representative for assistance.

Eligible veterans will then be assigned to the appropriate SSVF program

SSVF Case Managers will assess the Veteran and their family's needs.

SSVF has Employment Specialists that can assist with obtaining earned income.

The Veteran is responsible for working in collaboration with SSVF. A budget is created with housing, utilities, and all other expenses included. Some of these expenses may be estimated to assure that the Veteran will be able to sustain independent living once he/she enters into a lease for residency. Depending on circumstances a Veteran may be eligible for HUD-VASH benefits administered by the VA.

Once a budget is complete, it is time to start looking for a place to rent. Once you find a place to you would like to rent inform your SSVF Case Manager to review. For qualifying veterans, SSVF can often assist with security deposits and first month's rent, utility deposits and access to The Mustard Seed for bedding. SSVF will conduct follow-up monthly interviews that include a review of your budget, care planning and answering questions you may have.

Steps to Finding Independent Living: *Most Important: Safety First—Find a safe place to stay tonight.*

1. Look for an apartment, house, or condo, to rent.
 - a. Choose one or two areas you would like to live. Seek various information sources.
 - b. Look at prices!!! Can you reasonably afford this? Fit it into your budget to see how much you have at the end of each month. Did you remember to include everything you purchase or make payments on each month?
 - c. Go to view apartment. Ask what is included? Utilities? Amenities? Do you like the area? If you don't have transportation is it near a bus line? How long is the lease?
2. Inform SSVF Staff of your choice of permanent residence.
3. Work with SSVF staff to obtain deposits for residence and utilities and to obtain furnishings as eligible.
4. Move In!!!!
5. There will be follow up to insure that the veteran exits from the program with success!



Community Resources Event

PATH Program

Program Goal: To identify mentally ill, homeless persons and guide them towards available resources by linking clients to services, advocacy, and monitoring of several mental health services to prevent the need for hospitalization and institutionalization and to enhance the quality of life to the greatest extent possible.

Path Case Management provides assistance with referral to Med clinic, enrollment in our discount program for services, therapy and other Aspire services and community resources.

Program Requirements

- Homeless or at risk of becoming homeless
- No Medicaid No Insurance required

Friday, April 7, 14, 21 & 28 2017
1:30pm-4:30pm

Building Lives That Work

Goodwill Industries of Central Florida, Inc.
W. Orlando Job Connection Center
3200 W. Colonial Dr.
Orlando, FL 32808

(407) 745-5550
wojcc@goodwillcfl.org
www.goodwillcfl.org

We are part of YOUR community. Services offered:

Adult Medication Clinic

The Adult Medication Clinic provides psychiatric intervention through medication management, education and nursing services, as well as referrals to other services as needed. The length of the program varies depending on the recommendations for treatment. *Adults ages 18 and older.*

Location: Princeton Plaza - 1800 Mercy Drive, Orlando, FL 32808

Hours: Monday - Friday, 8:00 am - 4:30 pm

Adult Case Management

Adult Targeted Case Management provides assistance with applying for Medicaid/Food Stamps/Social Security, linking, advocating, referrals to medication clinic and therapy services and much more. Individuals 18 years or older. Requires advocacy for coordination of services.

Location: Princeton Plaza - 1800 Mercy Drive, Orlando, FL 32808

Hours: Monday - Friday, 9:00 am - 8:00 pm

Adult Therapy

The Adult Outpatient Program provides comprehensive, focused, psychotherapeutic services to individuals on an outpatient basis which may include individual or group therapy sessions. Most clients who qualify for services are discharged within six months of admission. *Adults ages 18 and older.*

Location: Princeton Plaza - 1800 Mercy Drive, Orlando, FL 32808

Hours: Monday - Thursday, 9:00 am - 8:00 pm

Adult PATH Case Management

The ultimate goal of the PATH Outreach/Intervention Program is to identify mentally ill, homeless persons and guide them towards available resources by providing coordination, linking, advocacy and monitoring of multiple mental health services in order to prevent the need for institutionalization, hospitalization or incarceration, and to enhance their quality of life to the greatest extent possible in the least restrictive environment of their choice. PATH Case Management provides assistance with applying for Medicaid/Food Stamps/Social Security, referrals to medication clinic, and individual and group therapy. **Additional criteria: Homeless males and females primarily over the age of 18 with an identified mental illness. No insurance needed.**

Location: Stationed at various shelters within Orange County

Hours: Monday - Friday, 8:00 am - 5:30 pm

Contact PATH Case Management for more information.





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**Community
Resources
Event**

Patisipan Food Stamps

(OBLIGATWA POU SNAP PATISIPAN YO)

Si ou te resevwa yon lèt ki soti nan Depatman Opòtinite Ekonomik (DEO)

Èske w te konnen?

- **Ou ka ranpli Premye Etap Obligatwa a nan Sant W. Orlando Job Koneksyon òdinatè yo.**
- **Aprè w fin ranpli etap 1, ou ka rankontre konsiltan CareerSource Yo chak Jedi soti nan 9:00 am jiska 2:00 pm nan Sant W. Orlando Job Koneksyon.**
- **Si ou pa pale Englis, vin ak yon moun pou tradwi**
- **Patipisan yo ap resevwa ed nan lod moun ki rive ak siyen anvan.**

Building Lives That Work

**Goodwill Industries of Central Florida, Inc.
W. Orlando Job Connection Center
3200 W. Colonial Dr.
Orlando, FL 32808**

**(407) 745-5550
wojcc@goodwillcfl.org
www.goodwillcfl.org**



goodwill

Community Resources Event

Food Stamps Recipients

(MANDATORY SNAP PARTICIPANTS)

If you received a letter from the Department of Economic Opportunity (DEO),

Did you know?

- You can complete 1st Mandatory Steps at the W. Orlando Job Connection Centers computers.**
 - After completing step 1, you can meet CareerSource Career Service Consultant every Thursday from 9:00am to 2:00pm at the W. Orlando Job Connection Center.**
- Recipients are seen on a first come-first served basis.**

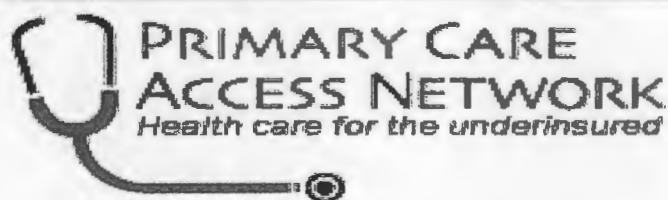
Building Lives That Work

**Goodwill Industries of Central Florida, Inc.
W. Orlando Job Connection Center
3200 W. Colonial Dr.
Orlando, FL 32808**

**(407) 745-5550
wojcc@goodwillefl.org
www.goodwillefl.org**



Community Resources Event



Goodwill's Job Connection Center, in partnership with Primary Care Access Network (PCAN), will be offering Healthcare Enrollment assistance:

Wednesdays & Fridays 9am-5pm

You may book an appointment by calling 2-1-1 or 1-877-564-5031 or on-line at coveringcfl.net. Walk-ins are also welcome.

Building Lives That Work

Goodwill Industries of Central Florida, Inc.
W. Orlando Job Connection Center
3200 W. Colonial Dr.
Orlando, FL 32808

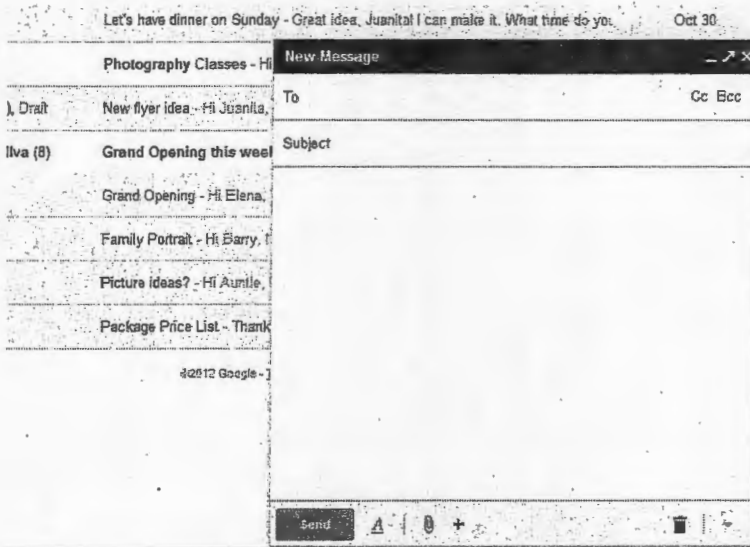
(407) 745-5550
wojcc@goodwillcfl.org
www.goodwillcfl.org

How to use emails

Composing and Sending Messages

To create a new message, click the **Compose** button on the top left side of the screen.

The compose screen is a blank message form featuring **New Message** at the top:

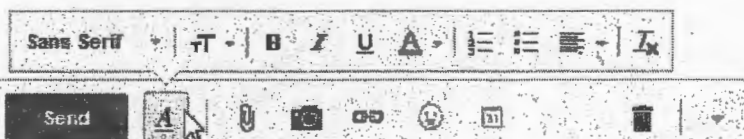


To: is where you type the email address of the person(s) to whom you wish to send the email.

Subject: is a brief summary of the subject of your message.

Add CC / Add BCC: To add secondary addresses to your email, click on these links and additional boxes will appear.

- **Add CC:** "CC" stands for "carbon copy." This box allows you to "copy" a person on an email that you are sending to someone else. The person whose email address is in the "To:" box will be able to see the email address of anyone who is in the CC field.
- **Add BCC:** This is for "blind carbon copies." If you send a copy of an email to someone by putting their address here, the recipients in the **To:** and **CC:** boxes will not be able to see that person's address.



Type your message and use the formatting options at the bottom.

Once you have completed your message, send it by clicking on the **Send** button

Once you have completed your

Attaching a file to your message

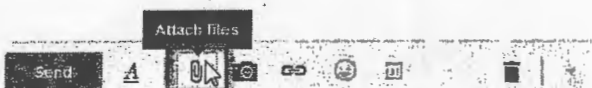
An **attachment** is simply a **file** (such as a picture, a document or sound) that is sent along with your email. For example, if you are applying for a job, you might send your **resume** as an attachment, with the body of the email being the **cover letter**. Remember to attach your file **before** you click **Send**. Forgetting to attach a file is a surprisingly common mistake.

To Add an Attachment:

1. While composing an email, click the **paperclip icon** at the bottom of the compose window.

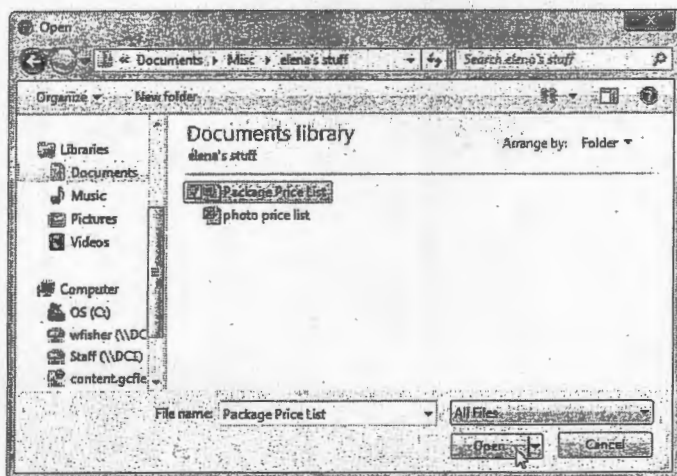
Thank you, again, for coming to the grand opening. It was very nice meeting you. I'd like to confirm the appointment you made to come on Saturday at 12:00 for your sibling portrait. I know your parents, in Canada, are going to love it!

Thank you and we'll see you on Saturday,
Elena



Attaching a file

2. The **File Upload** dialog box will appear. Choose the file you want to attach and click **Open**.



Choosing a file to attach

3. The attachment will begin to upload. Most attachments will upload within a few seconds, but larger ones can take longer.
4. When you're ready to send your email, click **Send**. You can click **Send** before the attachment finishes uploading. It will continue to upload, and Gmail will automatically send the email once it's done.

ONE VISION ONE VOICE

Date: March 30, 2017
To: All Principals
From: Javonne D. Aponte, Senior Administrator
Family and Community Outreach
Kim Gilbert, Director
Federal Programs
Recipients: Principals, Assistant Principals, All Faculty and Staff Members
Subject: Spectrum Internet Assist

Please share with your families.

Spectrum Internet Assist is a new low-cost, high-speed broadband service that provides qualifying households with internet service for \$14.99 per month. To qualify for Spectrum Internet Assist, a member of the household must be a recipient of one of the following programs:


- The National School Lunch Program (NSLP); free or reduced cost lunch
- The Community Eligibility Provision (CEP) of the NSLP
- Supplemental Security Income (SSI) age 65 and over only

For more information on ***Spectrum Internet Assist***

- Call **1-844-525-1574**
- Visit SpectrumInternetAssist.com

Grace

GRACE at Dover Shores Baptist Church

 **Dover Shores
BAPTIST CHURCH**



**Habla
Español?**

Do you speak
English?
**ENGLISH
LESSONS**

SPANISH CLASSES (English to Spanish)

Every Thursday, 12:00pm - 1:00pm

Mr. Ting Bouffard, President, Phillipine American COC

ENGLISH CLASSES (Spanish to English)

Every Monday, 7:00pm - 8:00pm

(Please call Office for START DATE)

Pastor Glenn Cantu, Dover Shores Baptist Church

YOU MUST CALL TO REGISTER - FREE CLASSES

(407) 757-2445

Or register ONLINE at - www.GRACEresourceandtrainingcenter.org

GRACE at DOVER SHORES BAPTIST CHURCH - 551 Gaston Foster Road, Suite 300, 32807

Those things, which ye have both learned, and received, and heard, and seen in me, do: and the God of peace shall be with you. Philippians 4:9

MAY
IS

Helping People. Changing Lives.

community
Action
PARTNERSHIP

MONTH

Community Action Open House Schedule

John Bridges Center 445 W. 13th Street Apopka, FL 32703	5/22/2017 2pm-4pm
Taft Center 9450 S. Orange Ave. Orlando, FL 32824	5/22/2017 4pm-6pm
Holden Heights Center 1201 20th St Orlando, FL 32805	5/24/2017 11am-1pm
Hal P. Marston Center 3933 W.D. Judge Dr. Orlando, FL 32808	5/24/2017 2pm-4pm
Maxey Center 830 Klondike Rd. Winter Garden, FL 34787	5/24/2017 4pm-6pm
Pine Hills Center 6408 Jennings Rd. Orlando, FL 32818	5/25/2017 10am-1am
East Orange Center 12050 E. Colonial Dr. Orlando, FL 32826	5/25/2017 2pm-4pm



YOU ARE INVITED!

ORANGE COUNTY COMMUNITY ACTION DIVISION,

In association with the law office of Anderson and Associates, P.A.,

Is hosting a

FREE COMMUNITY LEGAL WORKSHOP

Legal challenges can set you back if you don't know the legal ropes or whom to ask. This workshop will assist the community in understanding legal matters that you may confront on a daily basis. Orange County residents can achieve all of their goals and dreams, when armed with knowledge. Five attorneys will make presentations and be on hand to meet with you personally. The legal workshop will cover:

- Family
- Bankruptcy
- Immigration
- Landlord-Tenant
- Criminal Defense
- Wills, Trusts and Probate

Date: Saturday, April 22, 2017

Time: 10:00 a.m. - 12:00p.m.

Location: Family Services Department

Hal P. Marston Community Action Center

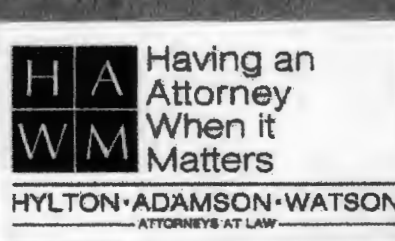
Conference Rooms A & B

3933 W.D. Judge Drive, Suite B

Orlando, FL 32808

(Light Refreshments Will Be Served)

Seating is Limited. To RSVP please call (407) 836-8450 by Monday April 17, 2017





Community Resources

Free SafeLink Phones

SafeLink provides a free cell phone and free airtime each month to eligible low income individuals. SafeLink is a FREE service and not just a discount on customers' monthly bills. SafeLink customers receive a free cell phone and can choose from three talk plans based on their needs. No Proof of Eligibility is required if you belong to one of the following programs: Medicaid, SNAP or TANF.

Steps to applying for your FREE phone:

- Visit www.safelink.com
- Complete the entire application
- Enter the promo code: GWI0067000
- Let a staff member know that you applied

If you have any questions please see a staff member.

Building Lives That Work

Goodwill Industries of Central Florida, Inc.
Job Connection Center
3200 W. Colonial Drive
Orlando, FL 32808

(407) 745-5550
wojcc@goodwillfl.org
www.goodwillfl.org

Been Arrested in the Past? Need Help with a job?

www.hishealinghand.com

reentry@hishealinghand.com

Inside right now? write us at: PO Box
1854 Goldenrod, FL 32733

Our mobile phone number is

407-219-7625

Our Office location is at;

Goodwill Job Center West

**3200 West Colonial Orlando, FL
32808**

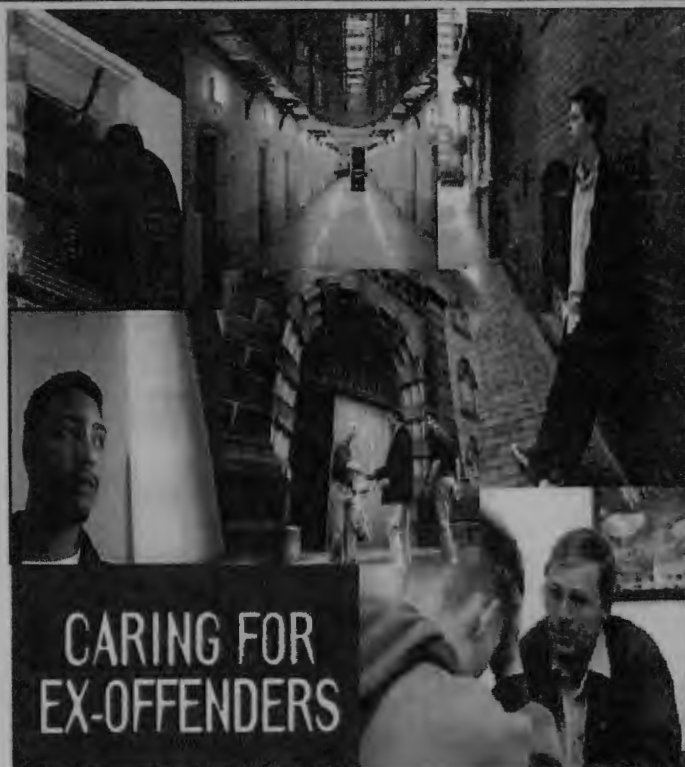
Mondays or Thursdays only

9 to 1

No Appointment needed.

Walk-ins welcome

His Healing Hand Ministries and Final Freedom Aftercare provide a wide range of services here in Central Florida for ex-offenders, those currently on probation or parole, returning from a time in county, state, or federal correctional facilities or offenders to the Orange and Seminole County areas.



reintegrating individuals
into the community



We serve those who need help with the
following services;

Job Search help

Apprenticeship program info

***Addiction and recovery program
information and placement***

Resume help

***Training information for various
trades***

A list of companies that hire

Bonding and Tax credit information

Mentors and life coaches

Career Planning



Community Resources Event

Sealing and Expungement Workshop Presented by Legal Aide Society

Are you curious to see if your record can be Sealed or Expunged? The Legal Aid Society will be at our office to take applications for assistance with regard to Sealing or Expunging your record. The Legal Aid Society will review your application and determine if you are eligible to Seal or Expunge your record. If you are eligible, they will assign a Pro Bono attorney to take your case.

**Tuesday, April 18, 2017
1:00pm-3:00pm**

***Seating is limited so please call and pre-register
at 407-745-5550***

**West Orlando Job Connection Center
3200 West Colonial Drive
Orlando, FL 32808**

For more information or to sign up for this event, call 407-745-5550.

www.goodwillcfl.org

SHEPHERD'S HOPE HEALTH CENTER LOCATIONS

Services are provided on a First Come-First Served basis.
We suggest patients arrive at least one hour before the clinic opens.



DR. DIEBEL, JR. MEMORIAL SHEPHERD'S HOPE HEALTH CENTER

Located at
SAMARITAN RESOURCE CENTER
9833 East Colonial Drive
Orlando, FL 32817
Monday - Thursday evenings
From 6:00 PM to 9:00 PM

DOWNTOWN ORLANDO SHEPHERD'S HOPE HEALTH CENTER

Located at
ORANGE COUNTY MEDICAL CLINIC
101 S. Westmoreland Drive
Orlando, FL 32805
Monday - Wednesday evenings
From 6:00 PM to 9:00 PM

LONGWOOD SHEPHERD'S HOPE HEALTH CENTER

Located at SHARING CENTER PLAZA
600 North U.S. Hwy 17-92, Suite #124
Longwood, FL 32750
Monday - Thursday evenings
From 6:00 PM to 9:00 PM

OCOE SHEPHERD'S HOPE HEALTH CENTER

Located at VISTA CLINICAL DIAGNOSTICS
10101 West Colonial Drive, Suite 102
Ocoee, FL 34761
Tuesday - Thursday evenings
From 6:00 PM to 9:00 PM

TAZKIAH SHEPHERD'S HOPE HEALTH CENTER

Located at Tazkiah Foundation of Lights
120 Floral Street,
Ocoee, FL 34761
Saturday 9:00 AM to 12:00 Noon

For more information, please call Shepherd's Hope Central Office at
(407) 876-6699 Ext. 221 or visit our website at www.ShepherdsHope.org.



ABOUT SHEPHERD'S HOPE:

Shepherd's Hope offers free and compassionate health care to the uninsured and underserved in Central Florida. Thanks to the 2,400 volunteers who provide 50,000 volunteer hours each year, more than 20,000 patient visits and medical services were provided in 2014 at the five Shepherd's Hope health centers in Central Florida by our all-volunteer medical providers.



Needs Help? Therapy & Counseling?

Our brief treatment "Life Keepers" outpatient program is for children 5 to 18 years old and older adults with a variety of mental health needs including stress, anxiety, depression and bipolar. Brief treatment is designed for those adults who don't meet inpatient criteria but could still benefit from short-term behavioral health services.

Patients are asked to attend at least 1 day per week. In this intensive program, patients will learn to resolve issues and promote emotional and mental growth to help them maintain their employment and families despite heightened stress, symptom exacerbation and/or challenges to their sobriety. Cognitive behavioral intervention in a group therapy setting offers them the opportunity to regain control of their lives and begin the healing process.

Brief Treatment Outpatient

- 1:1 Individual therapy
- Group therapy
- o Life skills education
- o Transition planning and aftercare
- o Consultation with a psychiatrist (as needed)
- o 1:1 weekly group aftercare
- o Case management
- o Crises intervention services

Outpatient Services Include:

- Evaluations by licensed therapists
- Individualized treatment planning
- Counseling for individuals, couples and families
- Weekly group therapy

WE ACCEPT:

**FULL MEDICAID, STAYWELL,
UNITED, MAGELLAN & SUNSHINE**

LIFEKEEPERS NETWORK BEHAVIORAL HEALTH

1144 E. Donegan Avenue, Kissimmee, FL 34744

Office Phone: 407-344-0312 Office Fax 888-344-9692

CONTACT: MR JAMES KELLER, COO, 407-923-5582

Goodwill Industries & Orange County's Neighborhood Centers for Families



Employment and Job Readiness Services

- Improve your employability skills
- Develop an effective resume
- Target potential employers
- Learn interview techniques and strategies
- Explore career paths and training opportunities
- Learn to sell yourself and land the perfect job!
- Free "one-on-one" assistance with an Employment Specialist until you find a job

Referral Services

- Food Assistance
- Child Care
- Counseling providers
- After School Care
- Housing Assistance
- Health Services
- English for Speakers of Other Languages (ESOL)
- Computer Training
- Adult Education



Union Park

Bilingual—Spanish/English

9839 E. Colonial Dr.
Orlando, FL 32817
Ph: 407 207-1684

Bithlo

18510 Madison Ave.
Orlando, FL 32820
Ph: 407 254-9400

Lila Mitchell (Ivey Lane)

5151 Raleigh St., Suite C
Orlando, FL 32811
Ph: 407 254-9493

Apopka/Zellwood

Bilingual—Spanish/English
6565 Willow Street
Zellwood, FL 32798
Ph: 407 254-9433

Winter Park

Bilingual—Spanish/English

901 W. Webster Ave.
Winter Park, FL 32789
Ph: 407 622-2911

Taft

Bilingual—Spanish/English

9500 S. Orange Ave.
Orlando, FL 32824
Ph: 407 254-1960

Pine Hills

2804 Belco Drive
Orlando, FL 32808
Ph: 407 294-3519

Oak Ridge

Bilingual—Spanish/English

150 Amidon Lane
Orlando, FL 32809
Ph: 407 850-5101

Englewood

Bilingual—Spanish/English
6000 Stonewall Jackson Road
Orlando, FL 32807
Ph: 407 736-1040

Eatonville

323 East Kennedy Blvd., Suite A
Eatonville, FL 32751
Ph: 407 629-5655

*All NCF services provided
at no cost to Orange
County residents 18 years
of age or older.*



ORANGE COUNTY GOVERNMENT
HEAD START
POLICY COUNCIL MEETING
MINUTES



1768 East Michigan Street
Orlando, FL 32806
March 16, 2017

Call to Order by: Jeneka Lloyd, Chairperson, 6:30pm

Roll Call by: Jeneka Lloyd, Chairperson

Quorum Established: Jeneka Lloyd, Chairperson

Attended By:

Jeneka Lloyd	Past Parent	Chairperson
America Cameron	Callahan	Alternate
Malcolm Scarlett	Denton Johnson	Representative
Luz Ruiz	Engelwood	Alternate
Wilthere Philistin	Evans	Representative
Blanca Vallejo	John Bridges	Representative
Tequila Henderson	Lila Mitchell	Alternate
Courtney Sanders	Maxey	Representative
Leah Ackerman	Orlando Tech	Alternate
Heather Chisholm-Wright	Pine Hills	Parliamentarian
Simoane West	Pine Hills	Alternate
Abigail Soriano	Southwood	Representative
Shearly Miraball	Taft	Representative
Tonette Vance	WS / ELC	Representative
Belinda Mcgee	WS / Hope	Representative
Tina Wells	BCC	Alternate BCC
Dexter Nelson	Past Parent	Community Rep
Julie Gillespie	Heart2Heart	Community Rep

Visitors:

AnnMaria Alvarado	CHS EHS
Santara Gibson	4C Head Start

Staff:

Polly Boulter	Teacher Assistant	Hal Marston
Felicia Williams	Teacher Assistant	Hal Marston
Milagros Font	Sr. Program Manager	Main Office
Yvette Meade	Admin Specialist	Main Office
Sandra Moore	Admin Assistant	Main Office
Sandra Ruff	Fiscal Manager	Main Office
Helen Hill	Sr. Program Manager	Main Office

Limarys Rivera	Education Coordinator	Main Office
Nesreen Hafaz	Center Manager	SOYMCA
Julio Grullon	Warehouse Specialist	Main Office
Kathy Millsap	Family Service Worker	Maxey
John Holmes	Center Manager	Denton Johnson
Teresa Williams	Field Ops Supervisor	Main Office
Xeix Colon	ERSEA Coordinator	Main Office
Parie Register	LPN	Main Office
Colette Johnson-Thomas	Sr. FSW	Main Office
Mercedes Grullon	Center Manager	John Bridges
Wilna Francois	Center Manager	Hal P. Marston

Chairperson Jeneka Lloyd requested a motion to adopt the agenda

Motion: Tonette Vance, WS/ELC, Representative
Second: Courtney Sanders, Maxey, Representative
Status: The motion was carried with no objections

Chairperson Jeneka Lloyd requested a motion to approve the minutes from February 16, 2017

Motion: Heather Chisholm, Parliamentarian
Second: Courtney Sanders, Maxey, Represented
Status: The motion was carried with no objections

Budget Report by Sandra Ruff, Fiscal Manager

Ms. Ruff will have next year's budget out to Policy Council next month for review. Finance has requested that everyone cash their mileage checks as soon as they get them and not hold on to them.

Manager's Report by Helen Hill in Sonya Hill's absence

Commissioner Update by Tina Wells, Chief of Staff

- Ms. Wells brought flyers offering; Down payment assistance for first time home buyers and utility bill assistance
- Commissioner Siplin has developed a program similar to Shark Tank and calls it "The Lion's Den". She has recruited several executives and entrepreneurs to assist with mentoring and assisting those interested in starting their own business. The first meeting will be on 3/31/17 on I-Drive.

Service Area Reports

Read on your own

Status of Board of County Commissioners Vote by Helen Hill

The Head Start Division requests Board approval of the OCHS 2017 Self-Assessment Plan

Old Business:

- Father Daughter Dance was a huge success.
- Fatherhood Breakfast – not well attended. This event will be put on hold until we can assure better participation.
- Parent Training Institute – March 17th meeting has been cancelled.

- FHSA Conference is still on-going so there will be a report at the next meeting.

New Business

- New Funded Enrollment by Xeix Colon, Sr. Family Services Worker

Ms. Colon reported on plans for 2017/2018 school year. Four sites will be closing; Orlando Tech, Tangelo, Washington Shores/Hope, and Grand Avenue. We will maintain the same number of children by moving classrooms into other facilities to continue quality services to the families of Orange County.

- Women's Forum scheduled for May 5, 2017 at the Pine Hills Community Center
- Mother Son Dance is scheduled for May 11, 2017 at Marks Street Rec Center

Orlando Tech achieved 90% attendance

Public Comment: None

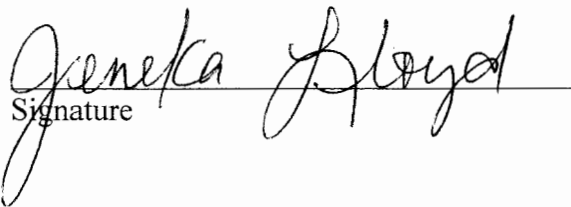
Chairperson Lloyd requested a motion to adjourn meeting

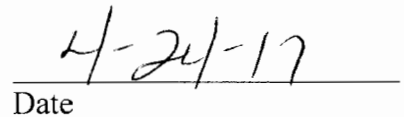
Motion: Leah Ackerman, Orlando Tech, Alternate

Second: Tonette Vance, WS/ELC, Representative

Status: The motion was carried with no objections

Meeting Adjourned at 7:04pm


Signature


Date

**NEXT POLICY COUNCIL MEETING
APRIL 20, 2017
GOV- Great Oaks Village Dining Hall
1768 E. MICHIGAN STREET
ORLANDO, FL 32806
6:30 pm**