



Interoffice Memorandum

CAPITAL PROJECTS ITEM 1

DATE: May 1, 2017

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

THROUGH: Anne Kulikowski, Director
Administrative Services Department

FROM: Sara Flynn-Kramer, Manager
Capital Projects Division

CONTACT PERSON: Sara Flynn-Kramer, Manager

DIVISION: Capital Projects
Phone: 407-836-0048

ACTION REQUESTED: APPROVAL OF CHANGE ORDER NO. 2, CONTRACT NO. Y15-7014 WITH MARBEK CONSTRUCTION COMPANY IN THE AMOUNT OF \$37,527.23 FOR THE HEALTH SERVICES EMS HVAC & INTERIOR RENOVATION PROJECT. THE REVISED LUMP SUM CONTRACT AMOUNT IS \$1,253,950.19.

PROJECT: Health Services EMS HVAC & Interior Renovations

DISTRICT 3

PURPOSE: To provide funding for additional construction services to complete the capital improvements.

BUDGET: Accounting Line No.: 1023-043-0249-6210

JUSTIFICATION/DISCUSSION:

This change order is necessary to repair the existing plumbing system and electrical piping due to unforeseen conditions and code issues. During demolition, it was discovered the existing roofing system had damage to existing substrates and water damage requiring replacement.

PREVIOUS ACTIONS TO THIS CONTRACT:

The Contract award was approved on March 17, 2016.

Original Contract dated March 23, 2016	Lump sum amount - \$1,160,800.00
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Change Order No. 1 dated October 26, 2016	Lump sum amount - \$ 55,622.96
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Replace damaged fixtures and install structural concrete to existing masonry per engineer of record and additional structural testing of the existing structure due to unforeseen conditions.

Proposed Change Order No. 2 dated April 25, 2017	Lump sum amount - \$ 37,527.23
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Additional Services for plumbing and electrical repairs due to unforeseen conditions and code issues and repairs to existing roof structure to unforeseen water damage.

Proposed Final Contract Amount	\$1,253,950.19
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CC: *Administrative Services Department*
Procurement Division
Capital Projects Division

**ORANGE COUNTY PURCHASING AND CONTRACTS
CHANGE ORDER REQUEST FORM**

BCC Mtg. Date: May 23, 2017

DATE 5/4/2017	DEPARTMENT/DIVISION Admin. Services/Capital Projects	CONTACT NAME Ralph Odom			CONTACT PHONE 407.836.0038
CHANGE ORDER NO. 2	VENDOR 75813/MARBEK CONST COMP	DOCUMENT NO. C157014	DOOC	POOC ✓	CONTRACT NUMBER Y15-7014
ORIGINAL DOCUMENT APPROVAL BUYER/PA/CA NAME Elia Zayas					

INCREASE, DECREASE OR DELETE COMMODITY LINE

CMDTY. LINE NO.	ACTION			PREVIOUS LINE DOLLAR AMOUNT	NEW LINE DOLLAR AMOUNT	COMMODITY LINE DESCRIPTION/COMMENTS	NET DOLLAR CHANGE
1	INCREASE- Quantity	FROM	121,8422.96	\$ 1,216,422.96	\$ 1,253,950.19	ACT.LINE#2 ONLY-Unforeseen Condition	\$ 37,527.23
		TO	125,3950.19				
		FROM					\$ 0.00
		TO					
		FROM					\$ 0.00
		TO					

ADD COMMODITY LINE

CMDTY. LINE NO.	CMDTY. CODE	DESCRIPTION		QTY.	UNIT OF MEAS.	UNIT COST	ACCOUNTING LINE	NET DOLLAR CHANGE
		FOR D.O. YOU MUST SPECIFY AN MA LINE	MA LINE					
								\$ 0.00
								\$ 0.00
								\$ 0.00

ACCOUNTING LINE CHANGE

CMDTY. LINE NO.	ACCTG. LINE NO.	FROM AMOUNT	FROM ACCOUNTING LINE	TO AMOUNT	TO ACCOUNTING LINE
1	2	\$ 188,800.00	INCREASE	\$ 226,327.23	1023.043.2049.6210

OTHER CHANGES

DESCRIBE
This funding is to be placed on ACT.LINE#2 ONLY
1023.043.2049.6210

ENCUMBERED/DE-ENCUMBERED (REQUIRED FOR ALL TRANSACTIONS)

ORIGINAL PO/DO AMT.	NET DOLLARS PREVIOUS C/O <input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT	NET DOLLARS FOR THIS C/O <input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT	DOCUMENT TOTAL AFTER THIS C/O
\$ 1,160,800.00	\$ 55,622.96	\$ 37,527.23	\$ 1,253,950.19

CONTRACT AMOUNT

AWARD AMOUNT	NET DOLLARS PREVIOUS C/O <input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT	NET DOLLARS FOR THIS C/O <input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT	CONTRACT TOTAL AFTER THIS C/O
\$ 1,160,800.00	\$ 55,622.96	\$ 37,527.23	\$ 1,253,950.19

- ☐ CANCEL ENTIRE PO/DO
- ☐ DO NOT MAIL VENDOR COPY

JUSTIFICATION (REQUIRED FOR ALL TRANSACTIONS)

Unforeseen conditions were discovered after demo and required modifications were reviewed and approved by the engineer.

By signing this agreement, the Contractor hereby releases the County, its agents and employees from any and all liabilities under this contract for further equitable adjustments and/or claims associated with this change order.

VENDOR/ CONTRACTOR AUTHORIZATION

DATE: 5/4/17

DEPARTMENT APPROVAL SIGNATURE

DATE: 5/4/17

OFFICIAL PURCHASING AND CONTRACTS USE ONLY

PURCHASING AND CONTRACT APPROVAL:

DATE: _____

ADD THE FOLLOWING TEXT TO PO/DO:

TRACK CHANGES: ☐ YES ☐ NO

CHANGE AWARD AMOUNT TO: _____