



Interoffice Memorandum

May 12, 2017

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: John Goodrich, Manager, Fiscal and Operation Support Division  
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SUBJECT: Approval of Contracts, Request for Proposals Y17-1018-DG  
Health and Support Services for Persons with HIV Spectrum Disease  
(Ryan White Part A)

RECOMMENDATION:

Approval to award contracts under RFP Y17-1018-DG, Health and Support Services for Persons with HIV Spectrum Disease (Ryan White Part A) to AIDS Healthcare Foundation for Outpatient Ambulatory Health Services (OAHS) in the amount of \$307,536; Health Care Center for the Homeless for OAHS in the amount of \$591,267; State of Florida Department of Health, Lake County Health Department for OAHS in the amount of \$147,543; Florida Department of Health in Orange County for OAHS in the amount of \$136,158 and for OAHS – Minority AIDS Initiative (MAI) in the amount of \$430,250; and Florida Department of Health in Osceola County for OAHS in the amount of \$191,164 and for OAHS – MAI in the amount of \$25,000 for a total overall amount of \$1,828,918.

Further request authority for the Procurement Division to execute 1-year contracts with four additional 1-year renewals. These figures represent projected funding from the U. S. Health Resources and Services Administration (HRSA).

These proposals were evaluated by the Procurement Committee on May 10, 2017. Commissioner Jennifer Thompson was assigned to this committee.

PURPOSE:

To disperse federal grant funds from HRSA to agencies for provision of health and support services for persons with HIV Spectrum Disease (Ryan White Part A).

DISCUSSION:

The Ryan White Program is a health and support program for persons with HIV/AIDS. The County administers the program under guidelines from HRSA and is the designated grantee for funding. The grantee establishes the HIV Planning Council, conducts the process to distribute funds, distributes funds re-allocated by the Planning Council, and executes and monitors contracts.

The Orlando EMA HIV Health Services Planning Council designs the service delivery system for persons served with Ryan White Part A funding in the Orlando Eligible Metropolitan Area (EMA). The program covers an EMA that consists of Orange, Osceola, Lake and Seminole Counties. The service delivery system is established through the selection, prioritization and allocation of funding among those services and by providing direction to the Grantee on "Ways to Best Meet Need." The fiscal year for the program is March 1, 2017 through February 28, 2018.

Proposals were received from five agencies in response to RFP Y17-1018-DG. The proposals were evaluated by the Procurement Committee, who recommended funding for all agencies in two separate services categories: Outpatient Ambulatory Health Care (OAHS) and Outpatient Ambulatory Health Care – Minority AIDS Initiative (OAHS – MAI). The total funding amounts reflect a 28% reduction from the amounts submitted in their proposals.

The Procurement Committee's evaluation is attached.

# EVALUATION SCORESHEET

RFP Y17-1018-DG	Administrative		Organizational		Service		Response to				TOTAL
	Cap & Qual		Experience		Delivery Model		Consumer Needs		Budget		
WEIGHT	25		20		25		20		10		
Health and Support Services for Persons with HIV Spectrum Disease - Ryan White Part A	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	
State of Florida Department of Health, Lake County Health Department	4	100	5	100	4	100	4	80	4	40	420
AIDS Healthcare Foundation	4	100	5	100	4	100	4	80	3	30	410
Florida Department of Health in Osceola County	4	100	5	100	4	100	4	80	3	30	410
Florida Department of Health in Orange County	4	100	5	100	4	100	3	60	4	40	400
Health Care Center for the Homeless	3	75	4	80	3	75	4	80	3	30	340