



## Interoffice Memorandum

## AGENDA ITEM

May 8, 2017

TO: Mayor Teresa Jacobs  
-AND-  
Board of County Commissioners

THRU: Lonnie C. Bell, Jr., Director *Lonnie C Bell Jr*  
Family Services Department

FROM: Lavon B. Williams, Manager, Esq., AICP *LBN*  
Neighborhood Preservation and Revitalization Division

SUBJECT: Consent Agenda Item – June 6, 2017  
Countywide Sustainable Communities Grant

Orange County Board of County Commissioners accepted and adopted the Orange County Sustainability Plan "Our Home for Life" on May 13, 2014. The Orange County Sustainability Plan's purpose is to provide a framework for working towards sustainability, as well as goals and strategies that will serve to integrate sustainability into our culture, decision-making and governance. The Sustainable Communities Grant Program is a part of the Neighborhood Pride Grants program created in 2011 to offer beautification grants to neighborhood organizations. The Sustainable Communities Grant Program allows neighborhood organizations to take charge and implement sustainable projects in their community.

The Neighborhood Preservation and Revitalization Division administers the Sustainable Communities Grant Program, which provides funds for citizen organizations to help reduce pollution and their carbon footprint. The grant is available countywide between \$500 and \$5,000. The Sustainable Communities Grant Program accepts applications on a monthly basis.

The Neighborhood Preservation and Revitalization Division staff performs a detailed technical review on each application received. The staff examines various aspects of the project, including the potential reduction in pollution and carbon footprint, the project cost, impact on the community, and the ability of the organization to execute the project and maintain any physical improvements. The Environmental Protection Division helped to develop the grant program criteria and assists applicants in developing projects that reduce pollution and their carbon footprint. Organizations are required to provide a letter of support from the Environmental Protection Division, which has been provided for these projects.

Several measures are in place to ensure proper monitoring and compliance with the program guidelines. All grant funds are distributed through the County's purchase order process, and there are no direct cash payments to the selected organizations. Applicants are required to complete projects, as documented on the invoices from vendors and their status reports.

Every organization that completes a physical improvement project must also demonstrate the ability to independently maintain the improvement. Staff concludes the monitoring process for each grant awarded by conducting detailed site visits to ensure compliance with the requirements.

The Neighborhood Grants Advisory Board (NGAB) is recommending approval of Ashbury Park HOA Sustainable Communities Grant for June 2017 (see Attachment A). The grant request was reviewed by Orange County staff and presented to the NGAB for recommendation. The application was reviewed based on project feasibility, organizational readiness, and benefit to the community. The grant request is displayed in greater detail in Attachment B.

**ACTION REQUESTED:      Approval of the June 2017 Sustainable Communities Grant as recommended by the Neighborhood Grants Advisory Board for Ashbury Park HOA (\$4,000). District 3.**

Attachments

- c: Lori Cuniff, Deputy Director, Community, Environmental and Development Services
- Antwan Nelson, Neighborhood Preservation and Revitalization Division
- Karen S. Willis, Chairperson, Neighborhood Grants Advisory Board

Orange County Board of County Commissioners  
May 8, 2017 Consent Agenda  
Countywide Sustainable Communities Grants – ATTACHMENT A

District	Organization	Description of the Project	Requested Amount	NGAB Recommendation	EPD Review
3	Ashbury Park HOA	Lake Aeration System Installation and LED Lighting Improvement	\$4,000	Yes	Yes
		<b>Total Requests</b>	<b>\$4,000</b>		

## Attachment B

# Sustainable Communities Grant Profile

Organization Name: Ashbury Park HOA

Request Amount: \$4,000

Commission District 3: Pete Clarke

Matching Amount: N/A

Municipality Jurisdiction: Orlando

Total Project Cost: \$4,000

Property Ownership: Private

Type of Grant: Sustainable  
Communities Grant

**Summary:** The neighborhood wishes to add an aeration system and LED Fountain Lighting to Lake Terrace.

