Interoffice Memorandum



05-09-17P04:27 RCVD 05-09-17P04:32 RCVD 05-09-17PC4:32 FLVP DATE: May 9, 2017 Katie A. Smith, Deputy Clerk of the TO: Board of County Commissioners, County Comptroller's Office THROUGH: Cheryl Gillespie, Supervisor, Agenda Development Office Sapho F. Vatel, Development Coordinator FROM: Planning Division CONTACT PERSON(S): Sapho F. Vatel **Development Coordinator** Planning Division 407-836-5686 sapho.vatel@ocfl.net SUBJECT: Request for Board of County Commissioners Public Hearing Heaven IV Preliminary Subdivision Plan -Project Name: Case # PSP-16-06-199 Type of Hearing: Preliminary Subdivision Plan Applicant(s): John J. Herbert American Civil Engineering Company 207 N. Moss Road Suite 211 Winter Springs, Florida, 32708 Commission District: 6 General Location: North of Sand Lake Road West of Presidents Drive Parcel ID #(s) 28-23-29-6394-03-000 # of Posters: 1 June 20,201 Three (3) Commercial Lots Use:

LEGISLATIVE FILE # 17 -663

Size / Acreage:

## 4.24

BCC Public Hearing Required by:

Clerk's Advertising Requirements: Sections 34-69 and 30-89, Orange County Code

(1) At least 7 days before the BCC public hearing date, publish an advertisement in the Legal Notices section of *The Orlando Sentinel* describing the particular request, the general location of the subject property, and the date, time, and place when the BCC public hearing will be held;

and

(2) At least 7 days before the BCC public hearing date, send notices of BCC public hearing by U.S. mail to owners of property within 300 feet of the subject property and beyond.

Spanish Contact Person: Para más información referente a esta vista pública, favor de comunicarse con la División de Planificación (Planning Division) al número 407-836-8181.

## Advertising Language:

This Preliminary Subdivision Plan (PSP) is a request to subdivide 4.24 acres into three (3) commercial lots; District 6; North of Sand Lake Road / West of Presidents Drive.

## Material Provided:

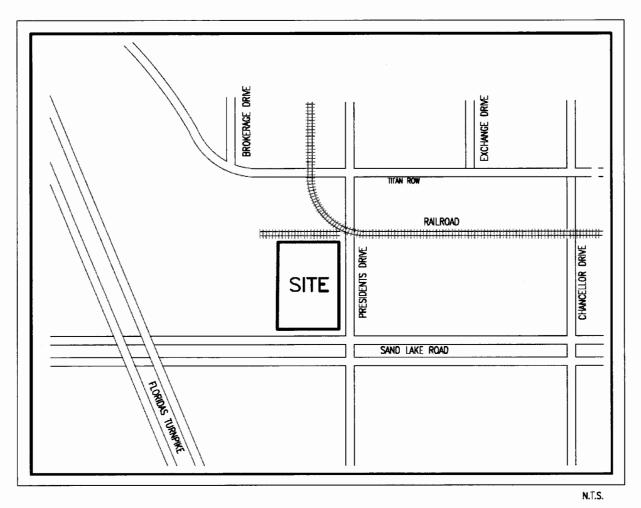
- (1) Names and last known addresses of property owners (*via email from Fiscal and Operational Support Division*);
- (2) Location map (to be mailed to property owners);
- (3) Site plan sheet (to be mailed to property owners).

## SPECIAL INSTRUCTIONS TO CLERK (IF ANY):

Unless stated otherwise, the public hearing should be advertised to begin at 2:00 p.m., or as soon thereafter as the matter may be heard.

Please notify Lisette Egipciaco and Sapho Vatel of the scheduled date and time. The Planning Division will notify the applicant.

Attachments (location map and site plan sheet)



LOCATION MAP

For questions regarding this map, please call Sapho Vatel at 407.836.5686

