




**Interoffice Memorandum  
Zoning Division**

05-31-17P01:14 RCVD

**DATE:** May 11, 2017

**TO:** Katie A. Smith, Deputy Clerk of the  
Board of County Commissioners,  
County Comptroller's Office

**THROUGH:** Cheryl Gillespie, Supervisor,  
Agenda Development Office

**FROM:** Carol L. Knox, Manager, Zoning Division 

**CONTACT PERSON:** **Rocco Relvini, Chief Planner**  
**Zoning Division 407-836-5386**  
**Rocco.Relvini@ocfl.net**

**SUBJECT:** Request for Public Hearing before Board of  
County Commissioners (BCC) to Consider Appeal  
of May 4, 2017 Board of Zoning Adjustment (BZA)  
Recommendation on BZA Case # SE-17-05-038

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**Appellant/Applicant(s):** Waldon Professional Funeral & Cremation  
Services

**Commission District:** 2

**General Location:** Northwest corner of Hideaway Road and  
Plymouth Sorrento Road

**BCC Public Hearing  
Required by:** Ch. 30, Orange County Code

**Clerk's Advertising  
Requirements:** (1) At least 15 days before the BCC public hearing  
date, publish an advertisement in the Legal  
Notices section of *The Orlando Sentinel* describing  
the particular appeal, the general location of the  
subject property, and the date, time, and place  
when the BCC public hearing will be held;

and

LEGISLATIVE FILE # 17-761

July 11, 2017  
C 2PM

(2) At least 10 days before the BCC public hearing date, send notices of BCC public hearing by U.S. mail to owners of property within 300 feet of the subject property and beyond.

Advertising Language: Applicant is requesting a Special Exception in the A-2 zoning district to allow a funeral home and crematory.

**Material Provided:**

- (1) Names and last known addresses of property owners within 300 feet and beyond (*via email from Fiscal and Operational Support Division*);
- (2) Location map (*to be mailed to property owners*); and
- (3) Copy of appellant's notice of appeal (*to be mailed to property owners*).

**Special Instructions to the Clerk:**

- (1) The BCC public hearing must be held within 45 days after May 9, 2017, which was the date the notice of appeal was filed, or as soon thereafter as the BCC's calendar reasonably permits.
- (2) Unless stated otherwise, the public hearing should be advertised to begin at 2:00 p.m., or as soon thereafter as the matter may be heard.

Attachments (location map and notice of appeal)

c: Chris R. Testerman, AICP, Assistant County Administrator  
Jon V. Weiss, Director, Community Environmental Development Services  
Department



ZONING DIVISION

MITCH GORDON, Manager

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Art Interiano  
Assistant Manager

Chief Planners

Carol Hossfield  
Permitting

Rocco Relvini  
BZA Section

Bob Windom  
Project Review

**BOARD OF ZONING ADJUSTMENT APPEAL FORM**

DATE: 05/04/2017

TO: Orange County Zoning Division

SUBJECT: SE-17-05-038  
(BZA subject name)

Kristy Waldon Waldon Professional Funeral & Cremation Services  
(print or type name) (print or type company name)

Mailing Address: 710 Lexington Green Lane ~ Sanford, FL 32771

Telephone: 321-363-1592 Fax: 321-363-3294

I respectfully request an appeal of the decision regarding public hearing in the name of  
Waldon Professional Funeral & Cremation Services, hearing number SE-17-05-038 rendered by the

BOARD OF ZONING ADJUSTMENT on 05/04/2017  
(print date of hearing).

Reason for the Appeal (provide a brief summary or attach additional pages if necessary):

Our appeal is based on matters discussed at the hearing on 05/04/2017 and other findings.

Signature of Appellant: 

Fee: \$691.00 (make check payable to ORANGE COUNTY ZONING DIVISION)

NOTE: The Clerk of the Board will notify you of the date of your appeal. If you have any questions, please contact the Zoning Division at 407-836-3111.

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MAY 09 2017

Zoning Division



**Applicant:** Waldon Professional Funeral & Cremation Services, LLC

**BZA Number:** SE-17-05-038

**BZA Date:** 05/04/2017

**District:** 2

**Sec/Twn/Rge:** 24-20-27-NE-A

**Tract Size:** 4.91 acres

**Address:** 3560 Plymouth Sorrento Road, Apopka FL 32712

**Location:** Northwest corner of Hideaway Road and Plymouth Sorrento Road.

**If you have any questions  
regarding this map, please call  
Rocco Relvini  
at 407.836.5386.**