



Interoffice Memorandum
June 6, 2017

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: Deodat Budhu, Manager, Roads and Drainage Division
407-836-7919

SUBJECT: Award of Invitation for Bids Y17-1059-DG, Right-of-Way
Mowing – John Young Area, Section I

ACTION REQUESTED:

Approval to award Invitation for Bids Y17-1059-DG, Right-of-Way Mowing – John Young Area, Section I, to the low responsive and responsible bidder, Groundtek of Central Florida, LLC, in the estimated annual contract award amount of \$331,180. Further request authorization for the Procurement Division to exercise option years one and two.

PROCUREMENT:

To provide right-of-way mowing in the John Young Area, Section I, located in Districts 3 and 6.

FUNDING:

Funding is available in account number 1002 072 2906 3816. The Roads and Drainage Division anticipates that the entire contract amount will be ordered during the contract period. Funds will be cited on individual delivery orders.

APPROVALS:

The Roads and Drainage Division and the Business Development Division concur with this recommendation.

REMARKS:

Four bids from pre-qualified bidders were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility and price. Groundtek of Central Florida, LLC is the lowest responsive responsible bidder. Therefore, award is recommended to Groundtek of Central Florida, LLC.

Bid tabulation is as follow:

	BASE YEAR	OPTION YEAR 1	OPTION YEAR 2	TOTAL EST BID
Groundtek of Central Florida, LLC	\$331,180	\$343,660	\$356,140	\$1,030,980
Begley's Cleaning Services, Inc. dba Millennium Grounds & Waters	\$351,180	\$342,660	\$354,140	\$1,047,980
Carol King Landscape Maintenance, Inc.	\$392,400	\$419,090	\$447,020	\$1,258,510
AmeriScapes Landscape Management Services, LLC	\$556,350	\$576,950	\$597,550	\$1,730,850




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

May 15, 2017

TO: Dorothy Gordon, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB-Y17-1059-DG, Right of Mowing – John Young Area, Section I

The Business Development Division evaluated the **4 bids** submitted for this project and found that this contract may be awarded to **Groundtek of Central Florida, Inc.** a Certified Minority/Women Business Enterprise bidder. The Orange County certified firm is the lowest bidder. Thus, the bid preference does not apply, per the County's M/WBE Ordinance, Section 17-324.

c: Sheena Ferguson, Manager, Business Development Division



BID COMPARISON

Y17-1059-DG, Right of Way Mowing - John Young Area, Section I

Rank	Bidder	Bid Amount	\$ Over Low Bid	% Difference From Low Bid (5%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid
Low Bid	Groundtek of Central Florida, LLC (HM)	\$1,030,980				
2nd Low	Begley's Cleaning Service, Inc. dba Millennium Grounds & Waters	\$1,047,980	\$17,000	1.65%		
3rd Low	Carol King Landscape Maintenance, Inc.	\$1,258,510	\$227,530	22.07%	\$210,530	20.09%
4th Low	AmeriScapes Landscape and Management Services, LLC	\$1,730,850	\$699,870	67.88%	\$682,870	65.16%