



June 20, 2017

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: Marc Cannata, Systems Manager, Capital Planning Division
(407) 685-5953

SUBJECT: Consultant Selection, RFP Y17-814-RM Design Services for Orange County
Convention Center Food Service Renovations

RECOMMENDATION

Selection of one firm and an alternate to provide Design Services for Orange County Convention Center Food Service Renovations, Request for Proposals Y17-814-RM, from the following firms listed alphabetically. Further request the Board authorize the Procurement Division to negotiate and award a contract provided that it does not exceed the budget of \$969,139. Funds will be available in account number 4430-035-0960-58-6210.

C.T. HSU + Associates, P.A.
Helman Hurley Charvat Peacock/Architects, Inc.

This item was evaluated by the Procurement Committee on June 7, 2017. Commissioner Emily Bonilla was assigned to the Procurement Committee.

PURPOSE

To select one firm to provide design services for Orange County Convention Center food service renovations.

DISCUSSION

The Convention Center has several food service facilities, such as food courts and restaurants, which sell and distribute food to show clients and convention guests. These facilities, located within the West and North/South buildings, have kitchens where staff prepare and cook food. The facilities infrastructure and equipment has exceeded its useful life. The consultant will perform design services to renovate food courts, restaurants, and kitchens to accommodate upgraded equipment, building systems, and finishes. Design services also include improved layouts for guest service and food prep functionality in accordance with the current building, FDA and health department codes.

Y17-814-RM

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The Consultant will perform the following services:

1. Project Validation
2. Design Development
3. Construction Documents
4. Permitting Services
5. Construction Administration

The consensus scores of the Procurement Committee are attached.

RFP#: Y17-814-RM	PROJECT		PROJECT		PROJECT		M/WBE		LOCATION		VOLUME		SCOPE		VETERANS		DISPLACED WORKERS		TOTAL
DESIGN SERVICES FOR ORANGE COUNTY CONVENTION CENTER (OCCC) FOOD SERVICE RENOVATIONS	PROJECT MANAGER (1.666)		PROJECT ENGINEER (1.666)		TEAM														
WEIGHT	15		10		15		15		10		5		30		2		1		
	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	
C.T. HSU + Associates, P.A.	2.0	50.0	3.0	50.0	4	60.0	5	75.0	5	50.0	4	20.0	4	120.0	1	2.0	0	0.0	427.0
Helman Hurley Charvat Peacock / Architects, Inc.	3.0	75.0	3.0	50.0	2	30.0	4	60.0	3	30.0	4	20.0	4	120.0	1	2.0	0	0.0	387.0



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

June 6, 2017

TO: Rolando Melo, Senior Contract Administrator, Procurement Division
FROM: ^{A.B.} Angela Brown, Senior Contract Administrator, Business Development
SUBJ: Y17-814-RM / Design Services for Orange County Convention Center (OCCC) Food Service Renovations
APPROVED: Sheena Ferguson
Sheena Ferguson, BDD Manager

Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation score on a 1 – 5 scale (RFP GOALS: M/WBE-27% & EEO-24%):

	Projected %	Sub-Consultant Role
1. HELMAN HURLEY CHARVAT PEACOCK/ARCHITECTS, INC. Majority Prime		
<u>M/WBE Subconsultants:</u>		
SGM Engineering, Inc. (Asian Pacific Male)	22%	HVAC Design, Plumbing & Sprinkler Design, Electrical Systems
TJNG Partners, Inc. (White Female)	10%	Interior Design
Mari Frith & Associates, Inc. (White Female)	4%	Signage
Ecopreserve, LLC (White Female)	2%	Sustainability
Total M/WBE Participation:	38%	
EEO Staff:	47%	
Points:	4	

BONUS POINTS:

Displaced Worker(s) Proposed: 0

Registered Service Disabled Veteran(s)
Proposed:

Blue Cord Design & Construction, LLC 1 Cost Estimating

Total Bonus Points: 2

**2. C.T. HSU + ASSOCIATES, P.A.
Minority Prime – Asian Pacific Male**

M/WBE Subconsultants:

SGM Engineering, Inc. (Asian Pacific Male) 25% Mechanical and Electrical
Engineering

BASE Consultants, Inc. (Asian Islander Female) 2% Structural Engineering

Ramski & Company, Inc. (White Female) 1.5% Interior Design

Total M/WBE Participation: 28.5%
EEO Staff: 50%

Points: 5

BONUS POINTS:

Displaced Worker(s) Proposed: 0

Registered Service Disabled Veteran(s)
Proposed:

Alliance Design & Construction, Inc. 1 Cost Estimating and Scheduling

Total Bonus Points: 2