




Interoffice Memorandum
June 27, 2017

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM:  Carrie Woodell, Manager, Procurement Division

SUBJECT: Award of Invitation for Bids Y17-1084-MV, Emergency
Drinking Water Supplies

ACTION REQUESTED:

Approval to award Invitation for Bids Y17-1084-MV, Emergency Drinking Water Supplies, to the sole responsive and responsible bidder, Nestle' Waters North America, Inc. d/b/a Zephyrhills Natural Spring Water, in an estimated contract award amount of \$127,494. Further request authorization for the Procurement Division to renew the contract for four additional 1-year terms.

PROCUREMENT:

Emergency drinking water supplies will be distributed to Orange County citizens in the event the availability of potable water is disrupted.

FUNDING:

Funds will be identified on individual delivery orders. The cost of emergency drinking water supplies may be reimbursable by Federal Emergency Management Agency and/or the State of Florida.

APPROVALS:

The Procurement Division and Business Development Division concur with this recommendation.

REMARKS:

One bid was received in response to this Invitation for Bids and was evaluated for responsiveness, responsibility and price reasonableness. To ensure an open and competitive process, the Invitation for Bids was posted on the Orange County website. A query from staff to an industry plan holder who declined to compete on this project resulted in the following finding:

1. Keystone Water Co, LLC indicated that time constraints prevented them from submitting a timely bid.

The bid is considered reasonable because pricing is less than 10% higher than the current contract.

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This emergency contract for drinking water supplies ensures the County has sufficient potable water for distribution to citizens in the event of an emergency declaration.

Nestle' Waters North America, Inc. d/b/a Zephyrhills Natural Spring Water holds the current as well as prior contracts and has performed in a satisfactory manner. Therefore, award is recommended to Nestle' Waters North America, Inc. d/b/a Zephyrhills Natural Spring Water.




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

June 29, 2017

TO: Melisa Vergara, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y17-1084-MV, Emergency Water Drinking Supplies

The Business Development Division evaluated the **1 bid** submitted for this project and found that the **bidder is not** an Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

Sheena Ferguson