



Interoffice Memorandum

June 26, 2017

To: Mayor Teresa Jacobs
and the Board of County Commissioners

From: Carrie Woodell, Manager, Procurement Division

Contact: Hitesh Barde, Project Manager, Roads and Drainage Division
(407) 836-7819

Subject: Award of Invitation for Bids Y17-635-TA, Service/Dump Body Trucks

ACTION REQUESTED:

Approval to award Invitation for Bids Y17-635-TA, Service/Dump Body Trucks, to the low responsive and responsible bidder, Jarrett Gordon Ford, in the total contract award amount of \$197,967.

PROCUREMENT:

This procurement is for the purchase of three service/dump body trucks to be used for daily operations by the Roads and Drainage Division.

FUNDING:

Funding is available in account number 1002 072 2906 6420.

APPROVALS:

The Roads and Drainage Division and Business Development Division concur with this recommendation.

REMARKS:

Three bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness. Coggin Ford and Prestige Ford were deemed non-responsive for failing to acknowledge addendum 1, which altered the truck specifications, thereby materially impacting the bid document.

Staff has determined the bid price of Jarrett Gordon Ford to be reasonable based on market research and comparison of pricing from the National Joint Powers Alliance (NJPA) Cooperative Contract. The low bidder, Jarrett Gordon Ford, meets all specifications and other requirements of the solicitation. Therefore, recommendation for award is made to Jarrett Gordon Ford.

Award of Invitation for Bids Y17-635-TA

The bid tabulation is as follows:

Jarrett Gordon Ford	\$197,967
Coggin Ford	Non-Responsive
Prestige Ford	Non-Responsive




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

June 15, 2017

TO: Tracy Attenasio, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y17-635-TA, Service Dump Body Trucks**

The Business Development Division evaluated the **1 bid** submitted for this project and found that **the bidder is not an** Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

c: Sheena Ferguson, Manager, Business Development Division

