

Interoffice Memorandum



AGENDA ITEM

June 21, 2017

TO: Mayor Teresa Jacobs  
and  
Board of County Commissioners

THRU: Lonnie C. Bell, Jr., Director  
Family Services Department

FROM: Sonya L. Hill, Manager  
Head Start Division

Contact: Khadija Pirzadeh, (407) 836-8912  
Sonya Hill, (407) 836-7409

SUBJECT: Filing of Head Start Policy Council Program Information and Updates  
for the Official County Record  
**CONSENT AGENDA ITEM July 18, 2017**

The Head Start Division requests filing of the program information and updates and meeting minutes for the official county record:

Head Start Policy Council Program Information and Updates  
Head Start Policy Council Meeting Minutes

June 2017  
May 18, 2017

**ACTION REQUESTED: Receipt and filing of Head Start Policy Council Program Information and Updates June 2017 and Head Start Policy Council Meeting Minutes May 18, 2017 for the official county record.**

SH/kp

C: Randy Singh, Assistant County Administrator  
Wanzo Galloway, Assistant County Attorney, County Attorney's Office  
John Petrelli, Director, Risk Management and Professional Standards  
Yolanda Brown, Manager, Fiscal Division, Family Services Department  
Jamille Clemens, Grants Supervisor, Finance Division  
Patria Morales, Grant Coordinator, Office of Management and Budget



Lonnie C. Bell Jr.  
Director, Family Services

Orange County Government

HEAD START

POLICY COUNCIL

PROGRAM

INFORMATION & UPDATES



Sonya L. Hill  
Head Start Division Manager



JUNE 2017



**Orange County  
Family Services Department  
Head Start Division**



# **POLICY COUNCIL MONTHLY MEETING**

**Who: Policy Council Members**

**Date: THURSDAY- JUNE 15, 2017**

**Time: 6:30 PM**

**Location: GOV DINING HALL  
1718 E. Michigan Street  
Orlando, FL 32806**

**C h i l d   C a r e   P r o v i d e d**

*Sandra Moore:  
407-836-8913 (8am-5pm)  
Email [Sandra.moore2@ocfl.net](mailto:Sandra.moore2@ocfl.net)*

**SEE YOU THERE!!!!**



# AGENDA

Orange County Government • Head Start Policy Council • GOV Dining Hall  
1718 E. Michigan Street, Orlando, FL 32806  
June 15, 2017 • 6:30 p.m.

**1. Call to Order – Chairperson**

**2. Roll Call – Secretary**

**3. Adoption of Agenda**

**4. Secretary Report**

**a. Review of Minutes from May 18, 2017**

**5. Human Resources Report**

**6. Budget Report**

**7. Status of Board of County Commissioners Vote- Helen Hill**

The Head Start Division requests filing of:

**a. Head Start Policy Council Program Information and Updates      April 2017**

**b. Head Start Policy Council Meeting Minutes      March 16, 2017**

**8. Head Start Division Manager's Report – Sonya Hill, Head Start Division Manager**

**9. Commissioner/Commissioner's Liaison Report- Commissioner Victoria Siplin**

**10. Service Area Reports**

**11. Old Business**

**a. Getting Ahead Graduation Video**

**12. New Business**

**a. PFCE Outcomes / Goals**

**b. Community Assessment**

**13. Adjourn**

**Head Start Policy Council**  
**Human Resources Committee**  
**May 2017 Actions**

**I. Pending Approval for hire**

| <b>Job Title</b> | <b>Candidate's Name</b> |
|------------------|-------------------------|
|                  |                         |
|                  |                         |
|                  |                         |
|                  |                         |
|                  |                         |
|                  |                         |
|                  |                         |

**II. Termination from employment (Involuntarily)**

| <b>Job Title</b> | <b>Reason</b> | <b>Employee's Name</b> |
|------------------|---------------|------------------------|
|                  |               |                        |
|                  |               |                        |

**III. Separation from employment (Voluntarily)**

| <b>Job Title</b>  | <b>Reason</b>  | <b>Employee's Name</b> |
|-------------------|--|------------------------|
| Teacher Assistant | Other Personal Reasons (Pending to be processed for 5/25/17) | Kateena Welch          |
|                   |  |                        |
|                   |  |                        |
|                   |  |                        |
|                   |  |                        |

**IV. Current Head Start Openings – As of 05/05/17**

| <b>Job Title</b>         | <b>Number of Positions</b> | <b>Potential Candidates in process for hire</b> |
|--------------------------|----------------------------|---|
| Teacher Assistant        | 18                         |   |
| Licensed Practical Nurse | 1                          |   |
|                          |                            |   |



## **ORANGE COUNTY FAMILY SERVICES HEAD START EDUCATION**

### **Recommended Staff for hire**

**Name: Shadiyah Salaam**

**Position: Teacher Assistant**

- **Child Development Associate expires 1/19/2021**
- **Staff Credential verification (CDAE)**
- **45 State Mandated Courses**
- **Over 4 years experience working with young children**

**Name: Lisa Aguilar**

**Position: Teacher Aide**

- **Over 3 years experience working with young children**

**Name: Lakeisha Lewis**

**Position: Teacher Assistant**

- **Orlando Tech apprenticeship laboratory student intern**
- **Child Development Associate expires 4/9/2018**
- **Staff Credential verification (CDAE)**
- **45 State Mandated Courses**
- **Over 4 years experience working with young children**

**Name: Ivelisse Constantino**

**Position: Teacher Assistant**

- **Masters in Early Childhood Education**
- **Bachelors in Arts degree special education**
- **Bilingual teacher (Spanish)**
- **Over 5 years experience working with young children**

**Name: Claudette George**

**Position: Teacher Assistant**

- **Child Development Associate**
- **Staff Credential verification (CDA)**
- **45 State Mandated Courses**
- **Over 10 years experience working with young children**

**Name: Carmen Johnson**

**Position: On Call substitute**

- **Former Head Start parent**
- **Over 5 years experience working with young children**

**Name: Tysheka Anderson**

**Position: On Call substitute**

- **2 years experience working with young children**
- **Enrolled in Community College AA degree**

**Name: Erica Deleon**

**Position: On Call substitute**

- **3 years experience working with young children**
- **Head Start Volunteer**
- **Enrolled in CDA course**

**Name: Eman Jadallah**

**Position: On Call substitute**

- **2 years experience working with young children**
- **Head start volunteer**

# Head Start Budget Summary April 2017

## Head Start Budget Summary

Below is a statement of financial activity (or an expense sheet). This summarizes all the financial spending over a period of time. In the example below, we are looking at spending on a monthly basis. This report gives the council an understanding of Orange County Head Start's financial health. The accompanying reports are the details in which the summary is created.

| Unit Name                     | Current Budget 2016-2017 | OCT       | NOV       | DEC       | JAN         | FEB       | MAR         | APR       | MAY       | JUN | JUL | AU | SEP | Encumbered | Total       | Balance     | YTD    |
|-------------------------------|--------------------------|-----------|-----------|-----------|-------------|-----------|-------------|-----------|-----------|-----|-----|----|-----|------------|-------------|-------------|--------|
| <b>7522 - Services</b>        | \$10,004,298             | \$636,791 | \$804,713 | \$990,210 | \$1,126,751 | \$649,435 | \$1,205,858 | \$776,624 | \$635,161 |     |     |    |     | \$161,139  | \$6,596,021 | \$3,129,284 | 68.72% |
| <b>7525 - Training</b>        | \$122,891                | \$0.00    | \$709     | \$3,551   | \$11,027    | \$8,372   | \$13,568    | \$1,453   | \$23,282  |     |     |    |     | \$0        | \$61,965    | \$56,486    | 54.04% |
| <b>7526 - Disabilities</b>    | \$623,106                | \$21,817  | \$4,373   | \$35,708  | \$29,987    | \$23,696  | \$42,184    | \$27,935  | \$28,816  |     |     |    |     | \$131,229  | \$214,259   | \$162,058   | 68.07% |
| <b>7527 - Medical/LPN</b>     | \$288,637                | \$5,937   | \$13,487  | \$12,373  | \$16,912    | \$14,389  | \$20,481    | \$13,123  | \$15,396  |     |     |    |     | \$22,622   | \$112,110   | \$153,904   | 46.68% |
| <b>7521 - Administration</b>  | \$1,321,904              | \$60,024  | \$91,311  | \$132,041 | \$104,012   | \$81,905  | \$248,055   | \$85,784  | \$93,662  |     |     |    |     | \$10,106   | \$852,575   | \$459,223   | 65.26% |
| <b>7528 - Family Svc Work</b> | \$1,388,962              | \$51,554  | \$110,823 | \$108,289 | \$105,259   | \$94,486  | \$153,576   | \$105,986 | \$115,206 |     |     |    |     | \$0.00     | \$845,183   | \$543,879   | 60.85% |
| <b>7524 - USDA Services</b>   | \$1,590,860              | \$14,306  | \$117,234 | \$105,937 | \$201,300   | \$76,004  | \$173,360   | \$11,203  | \$96,957  |     |     |    |     | \$483,241  | \$893,850   | \$383,535   | 78.22% |
| <b>7523 - USDA Admin</b>      | \$176,600                | \$8,186   | \$11,006  | \$11,108  | \$13,112    | \$11,276  | \$24,263    | \$108,749 | \$11,359  |     |     |    |     | \$0.00     | \$101,516   | \$77,895    | 56.58% |

### Cost of Living Adjustment

The Consolidate Appropriations Act, 2017, contains an increase of approximately \$85 million for programs under the Head Start Act for Fiscal Year 2017. A portion of the increase provides a cost-of-living adjustment (COLA) of 1.0 percent, depending on final funding decisions, to assist grantees in increasing staff salaries and fringe benefits and offsetting higher operating costs.

The following table reflects the amount of the COLA for Orange County Head Start program in 2017

| Common Accounting Number (CAN) | COLA Amount      |
|--------------------------------|------------------|
| Head Start Operations          | \$126,114        |
| <b>TOTAL</b>                   | <b>\$126,114</b> |

The planned uses for the balance of the COLA funds to offset higher operating costs will include:

#### Technology

- iPads
- Printers for classrooms
- Monitors
- Electronic Learning Tables

#### Food Program

- Increase in funds for meals, snacks, special diets and nutritional activities



## 7521 Budget Planner

|                                |                       |
|--------------------------------|-----------------------|
| 7521 BUDGET (Headstart Admin)  | <b>\$1,321,904.00</b> |
| ACTUAL SPENT                   | <b>\$758,373.37</b>   |
| DIFFERENCE (over/under budget) | <b>\$563,530.63</b>   |

| 1000 - 1999                     |                     |                     |                     |
|---------------------------------|---------------------|---------------------|---------------------|
| Object Code                     | Budget              | Actual              | Difference          |
| 1120 - Regular Salaries & Wages | \$824,794.00        | \$457,205.50        | \$367,588.50        |
| 1130 - Other Salaries and Wages | \$0.00              | \$6,541.98          | -\$6,541.98         |
| 1140 - Overtime                 | \$7,000.00          | \$1,835.06          | \$5,164.94          |
|                                 |                     |                     | \$0.00              |
|                                 |                     |                     | \$0.00              |
| <b>Total</b>                    | <b>\$831,794.00</b> | <b>\$465,582.54</b> | <b>\$366,211.46</b> |

| 2000 - 2999                    |                     |                     |                     |
|--------------------------------|---------------------|---------------------|---------------------|
| Object Code                    | Budget              | Actual              | Difference          |
| 2110 - Fica Taxes              | \$63,093.00         | \$34,022.99         | \$29,070.01         |
| 2120 - Retirement Contribution | \$62,025.00         | \$35,069.30         | \$26,955.70         |
| 2130 - Life & Health Insurance | \$173,400.00        | \$75,818.59         | \$97,581.41         |
| 2131 - HAS Contribution        | \$1,800.00          | \$0.00              | \$1,800.00          |
| 2200 - Payments to OPEB Trust  | \$7,892.00          | \$8,959.00          | -\$1,067.00         |
|                                |                     |                     | \$0.00              |
|                                |                     |                     | \$0.00              |
|                                |                     |                     | \$0.00              |
| <b>Total</b>                   | <b>\$308,210.00</b> | <b>\$153,869.88</b> | <b>\$154,340.12</b> |

| 3000 - 3999                         |                     |                     |                    |
|-------------------------------------|---------------------|---------------------|--------------------|
| Object Code                         | Budget              | Actual              | Difference         |
| 3125 - Indirect Costs               | \$106,329.00        | \$106,329.00        | \$0.00             |
| 3410 - Local Travel                 | \$1,000.00          | \$2,376.26          | -\$1,376.26        |
| 3510 - Postage & Messenger Services | \$2,000.00          | \$29.71             | \$1,970.29         |
| 3530 - Toll Charges                 | \$150.00            | \$113.91            | \$36.09            |
| 3610 - Rental of Equipment          | \$5,600.00          | \$1,660.61          | \$3,939.39         |
| 3720 - Communications               | \$3,000.00          | \$2,457.09          | \$542.91           |
| 3820 - Maintenance of Equipment     | \$2,567.00          | \$1,957.89          | \$609.11           |
| 3910 - Graphic Reprod. Services     | \$8,800.00          | \$63.65             | \$8,736.35         |
|                                     |                     |                     | \$0.00             |
|                                     |                     |                     | \$0.00             |
| <b>Total</b>                        | <b>\$129,446.00</b> | <b>\$114,988.12</b> | <b>\$14,457.88</b> |

Revenue to date \$30.17

| 4000 - 4999                             |                    |                    |                    |
|---|--------------------|--------------------|--------------------|
| Object Code                             | Budget             | Actual             | Difference         |
| 4010 - Dues and Memberships             | \$9,395.00         | \$6,594.00         | \$2,801.00         |
| 4110 - Office Supplies                  | \$13,000.00        | \$2,195.64         | \$10,804.36        |
| 4115 - Miscellaneous Operating Supplies | \$3,000.00         | \$0.00             | \$3,000.00         |
| 4120 - Software < 1000                  | \$1,500.00         | \$0.00             | \$1,500.00         |
| 4121 - Computer Equipment < \$1000      | \$1,020.00         | \$319.76           | \$700.24           |
| 4123 - Equipment < \$1000               | \$5,000.00         | \$310.75           | \$4,689.25         |
| 4112 Promotional Expenses               | \$5,000.00         | \$0.00             | \$5,000.00         |
| 4418 - Educational Assist. Program      | \$1,000.00         | \$0.00             | \$1,000.00         |
| 4422 - Scholarships - Awards - Benefits | \$559.00           | \$0.00             | \$559.00           |
| 4482 - Self Insur. Property/casualty    | \$11,480.00        | \$11,480.00        | \$0.00             |
|   |                    |                    | \$0.00             |
|   |                    |                    | \$0.00             |
|   |                    |                    | \$0.00             |
| <b>Total</b>                            | <b>\$50,954.00</b> | <b>\$20,900.15</b> | <b>\$30,053.85</b> |

| 5000 - 5999   |                   |                   |                 |
|---------------|-------------------|-------------------|-----------------|
| Object Code   | Budget            | Actual            | Difference      |
| 6438 Computer | \$3,000.00        | \$3,032.68        | -\$32.68        |
|               |                   |                   | \$0.00          |
|               |                   |                   | \$0.00          |
| <b>Total</b>  | <b>\$3,000.00</b> | <b>\$3,032.68</b> | <b>-\$32.68</b> |

| 6000 - 6999  |               |               |               |
|--------------|---------------|---------------|---------------|
| Object Code  | Budget        | Actual        | Difference    |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
| <b>Total</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> |

2 Comp

## 7522 Budget Planner

|   |                        |
|---|------------------------|
| <b>7522 BUDGET (Headstart Services)</b> | <b>\$10,004,548.00</b> |
| <b>ACTUAL SPENT</b>                     | <b>\$5,960,679.47</b>  |
| <b>DIFFERENCE (over/under budget)</b>   | <b>\$4,043,868.53</b>  |

| 1000 - 1999                     |                       |                       |                       |
|---------------------------------|-----------------------|-----------------------|-----------------------|
| Object Code                     | Budget                | Actual                | Difference            |
| 1120 - Regular Salaries & Wages | \$5,560,633.00        | \$3,578,937.25        | \$1,981,695.75        |
| 1130 - Other Salaries & Wages   | \$75,900.00           | \$57,925.21           | \$17,974.79           |
| 1140 - Overtime                 | \$10,000.00           | \$9,448.73            | \$551.27              |
|                                 |                       |                       | \$0.00                |
|                                 |                       |                       | \$0.00                |
|                                 |                       |                       | \$0.00                |
| <b>Total</b>                    | <b>\$5,646,533.00</b> | <b>\$3,646,311.19</b> | <b>\$2,000,221.81</b> |

| 2000 - 2999                    |                       |                       |                       |
|--------------------------------|-----------------------|-----------------------|-----------------------|
| Object Code                    | Budget                | Actual                | Difference            |
| 2110 - FICA Taxes              | \$499,559.00          | \$265,790.45          | \$233,768.55          |
| 2120 - Retirement Contribution | \$503,600.00          | \$273,567.71          | \$230,032.29          |
| 2130 - Life and Insurance      | \$1,703,400.00        | \$927,777.38          | \$775,622.62          |
| 2131 - HAS Contribution        | \$29,500.00           | \$0.00                | \$29,500.00           |
| 2150 -                         | \$3,500.00            | \$3,497.17            | \$2.83                |
| 2200 - Payments to OPEB Trust  | \$105,672.00          | \$108,996.00          | -\$3,324.00           |
|                                |                       |                       | \$0.00                |
| <b>Total</b>                   | <b>\$2,845,231.00</b> | <b>\$1,579,628.71</b> | <b>\$1,265,602.29</b> |

| 3000 - 3999                              |                     |                     |                |
|--|---------------------|---------------------|----------------|
| Object Code                              | Budget              | Actual              | Difference     |
| 3167 - Payments to Other Government      | \$8,000.00          | \$11,804.32         | -\$3,804.32    |
| 3170 - Janitorial Service and Supply     | \$20,000.00         | \$6,791.69          | \$13,208.31    |
| 3192 - Software Licensing/Support Fee    | \$43,890.00         | \$44,659.03         | -\$769.03      |
| 3195 - Contract Services Medica          | \$23,500.00         | \$0.00              | \$23,500.00    |
| 3197 - Contract Svcs Not Oth Specified   | \$16,500.00         | \$5,320.70          | \$11,179.30    |
| 3350 - Other Insurance & Bonds           | \$11,000.00         | \$12,499.00         | -\$1,499.00    |
| 3410 - Local Travel                      | \$10,000.00         | \$5,571.96          | \$4,428.04     |
| 3530 - Toll Charges                      | \$250.00            | \$546.76            | -\$296.76      |
| 3610 - Rental of Equipment               | \$11,000.00         | \$27,761.83         | -\$16,761.83   |
| 3620 - Leases- Bldgs and Structures      | \$150,172.00        | \$133,167.91        | \$17,004.09    |
| 3710 - Utilities                         | \$40,000.00         | \$25,730.31         | \$14,269.69    |
| 3720 - Communications                    | \$45,000.00         | \$24,278.68         | \$20,721.32    |
| 3810- Maint of Bldg Imp & Grounds        | \$100,000.00        | \$26,210.62         | \$73,789.38    |
| 3820 - Maintenance of Equipment          | \$35,000.00         | \$9,698.10          | \$25,301.90    |
| 3823 - Computer Maintenance              |                     | \$0.00              | #VALUE!        |
| 3910 - Graphic Reproduction Services     | \$10,000.00         | \$0.00              | \$10,000.00    |
| 3825 - Internal Fleet Management Charges | \$43,000.00         | \$10,669.38         | \$32,330.62    |
|  |                     |                     | \$0.00         |
|  |                     |                     | \$0.00         |
| <b>Total</b>                             | <b>\$567,312.00</b> | <b>\$344,710.29</b> | <b>#VALUE!</b> |

OCPS  
\$86,321  
Pull Contract

| 4000 - 4999                               |                     |                     |                     |
|---|---------------------|---------------------|---------------------|
| Object Code                               | Budget              | Actual              | Difference          |
| 4020 - Books, CDs, Videos & Subscriptions | \$20,000.00         | \$1,246.35          | \$18,753.65         |
| 4110 - Office Supplies                    | \$25,000.00         | \$6,405.63          | \$18,594.37         |
| 4115 - Miscellaneous Operating Supplies   | \$75,000.00         | \$15,958.85         | \$59,041.15         |
| 4116 - Event Meal Reimbursements          | \$3,000.00          | \$949.36            | \$2,050.64          |
| 4120 - Software < \$1000                  | \$12,609.00         | \$0.00              | \$12,609.00         |
| 4121 - Computer Equipment < \$1000        | \$54,580.00         | \$14,902.85         | \$39,677.15         |
| 4123 - Equipment < \$1000                 | \$25,000.00         | \$2,633.27          | \$22,366.73         |
| 4135 - Food & Dietary                     | \$282,788.00        | \$65,532.98         | \$217,255.02        |
| 4143 - Medical & Surgical                 | \$0.00              | \$0.00              | \$0.00              |
| 4175 - Clothing & Wearing Apparel         | \$100.00            | \$0.00              | \$100.00            |
| 4195 - Misc Supplies or Expenses          | \$10,000.00         | \$0.00              | \$10,000.00         |
| 4412 - Promotional Expenses               | \$16,625.00         | \$0.00              | \$16,625.00         |
| 4418 - Educational Assist. Program        | \$10,000.00         | \$1,250.00          | \$8,750.00          |
| 4440 - Improvements to Non-County Assets  | \$5,784.00          | \$0.00              | \$5,784.00          |
| 4450 - Parent Activity Fund               | \$9,216.00          | \$0.00              | \$9,216.00          |
| 4452 - Field Trips - Head Start           | \$15,360.00         | \$0.00              | \$15,360.00         |
| 4482 - Self Insur. Prop/Casulty           | \$279,660.00        | \$279,660.00        | \$0.00              |
|   |                     |                     | \$0.00              |
|   |                     |                     | \$0.00              |
| <b>Total</b>                              | <b>\$844,722.00</b> | <b>\$388,539.29</b> | <b>\$456,182.71</b> |

| 5000 - 5999  |               |               |               |
|--------------|---------------|---------------|---------------|
| Object Code  | Budget        | Actual        | Difference    |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
| <b>Total</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> |

| 6000 - 6999                           |                     |                   |                     |
|---------------------------------------|---------------------|-------------------|---------------------|
| Object Code                           | Budget              | Actual            | Difference          |
| 6310 - Struct and Fac Other than Bldg | \$25,250.00         | \$0.00            | \$25,250.00         |
| 6410 - Equipment                      | \$49,750.00         | \$1,489.99        | \$48,260.01         |
| 6438 - Computer Equipment             | \$4,500.00          | \$0.00            | \$4,500.00          |
| 6420 - Rolling Stock                  | \$25,000.00         | \$0.00            | \$25,000.00         |
|                                       |                     |                   | \$0.00              |
|                                       |                     |                   | \$0.00              |
|                                       |                     |                   | \$0.00              |
|                                       |                     |                   | \$0.00              |
| <b>Total</b>                          | <b>\$104,500.00</b> | <b>\$1,489.99</b> | <b>\$103,010.01</b> |

## 7524 Budget Planner

|                                |                |
|--------------------------------|----------------|
| 7524 BUDGET (USDA SERVICES)    | \$1,590,860.00 |
| ACTUAL SPENT                   | \$796,839.61   |
| DIFFERENCE (over/under budget) | \$794,020.39   |
| Revenues In                    | \$680,395.40   |
| Total Inc/Def                  | (\$116,444.21) |

| 1000 - 1999                     |                     |                    |                    |
|---------------------------------|---------------------|--------------------|--------------------|
| Object Code                     | Budget              | Actual             | Difference         |
| 1120 - Regular Salaries & Wages | \$161,794.00        | \$91,417.35        | \$70,376.65        |
|                                 |                     |                    | \$0.00             |
|                                 |                     |                    | \$0.00             |
|                                 |                     |                    | \$0.00             |
| <b>Total</b>                    | <b>\$161,794.00</b> | <b>\$91,417.35</b> | <b>\$70,376.65</b> |

| 2000 - 2999                    |                     |                 |                    |
|--------------------------------|---------------------|-----------------|--------------------|
| Object Code                    | Budget              | Actual          | Difference         |
| 2110 - FICA Taxes              | \$12,570.00         | \$6,568.28      | \$6,001.72         |
| 2120 - Retirement Contribution | \$12,355.00         | \$6,878.66      | \$5,476.34         |
| 2130 - Life and Insurance      | \$81,600.00         | \$33,096.18     | \$48,503.82        |
| 2131 - HAS. Contribution       | \$1,000.00          | \$0.00          | \$1,000.00         |
| 2200 - Payments to OPEB Trust  | \$3,536.00          | \$3,992.00      | -\$456.00          |
|                                |                     |                 | \$0.00             |
| <b>Total</b>                   | <b>\$111,061.00</b> | <b>\$621.00</b> | <b>\$60,525.88</b> |

| 3000 - 3999                    |                   |               |                   |
|--------------------------------|-------------------|---------------|-------------------|
| Object Code                    | Budget            | Actual        | Difference        |
| 3170 - Janitorial Svc & Supply | \$1,000.00        | \$0.00        | \$1,000.00        |
|                                |                   |               | \$0.00            |
|                                |                   |               | \$0.00            |
| <b>Total</b>                   | <b>\$1,000.00</b> | <b>\$0.00</b> | <b>\$1,000.00</b> |

Revenue to date \$292,114.53

| 4000 - 4999                              |                       |                     |                     |
|--|-----------------------|---------------------|---------------------|
| Object Code                              | Budget                | Actual              | Difference          |
| 4115 - Miscellaneous Operating Supplies  | \$16,995.00           | \$106.73            | \$16,888.27         |
|  |                       |                     | \$0.00              |
|  |                       |                     | \$0.00              |
| 4130 - Household & Kitchen Supplies      | \$2,005.00            | \$2,197.06          | -\$192.06           |
| 4135 - Food & Dietary                    | \$1,305,000.00        | \$648,019.35        | \$656,980.65        |
| 4482 - Self Insurance Property/ Casualty | \$4,564.00            | \$4,564.00          | \$0.00              |
|  |                       |                     | \$0.00              |
|  |                       |                     | \$0.00              |
| <b>Total</b>                             | <b>\$1,328,564.00</b> | <b>\$654,887.14</b> | <b>\$673,676.86</b> |

| 5000 - 5999  |               |               |               |
|--------------|---------------|---------------|---------------|
| Object Code  | Budget        | Actual        | Difference    |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
| <b>Total</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> |

| 6000 - 6999  |               |               |               |
|--------------|---------------|---------------|---------------|
| Object Code  | Budget        | Actual        | Difference    |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
| <b>Total</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> |

\*4123- Shipping

## 7523 Budget Planner

|                                |              |
|--------------------------------|--------------|
| 7523 BUDGET (USDA Admin)       | \$176,600.00 |
| ACTUAL SPENT                   | \$90,043.76  |
| DIFFERENCE (over/under budget) | \$86,556.24  |

| 1000 - 1999                     |                     |                    |                    |
|---------------------------------|---------------------|--------------------|--------------------|
| Object Code                     | Budget              | Actual             | Difference         |
| 1120 - Regular Salaries & Wages | \$114,615.00        | \$62,495.94        | \$52,119.06        |
|                                 |                     |                    | \$0.00             |
|                                 |                     |                    | \$0.00             |
|                                 |                     |                    | \$0.00             |
| <b>Total</b>                    | <b>\$114,615.00</b> | <b>\$62,495.94</b> | <b>\$52,119.06</b> |

| 2000 - 2999                    |                    |                    |                    |
|--------------------------------|--------------------|--------------------|--------------------|
| Object Code                    | Budget             | Actual             | Difference         |
| 2110 - FICA Taxes              | \$8,767.00         | \$4,624.72         | \$4,142.28         |
| 2120 - Retirement Contribution | \$8,619.00         | \$4,708.30         | \$3,910.70         |
| 2130 - Life and Insurance      | \$30,600.00        | \$6,636.78         | \$23,963.22        |
| 2131 - HAS. Contribution       | \$300.00           | \$0.00             | \$300.00           |
| 2200 - Payments to OPEB Trust  | \$1,326.00         | \$1,497.00         | -\$171.00          |
|                                |                    |                    | \$0.00             |
| <b>Total</b>                   | <b>\$49,612.00</b> | <b>\$17,466.80</b> | <b>\$32,145.20</b> |

| 3000 - 3999                     |                   |                   |                   |
|---------------------------------|-------------------|-------------------|-------------------|
| Object Code                     | Budget            | Actual            | Difference        |
| 3125 - Indirect Costs           | \$6,543.00        | \$6,543.00        | \$0.00            |
| 3410 - Local Travel             | \$1,000.00        | \$382.24          | \$617.76          |
| 3530 - Toll Charges             | \$30.00           | \$0.00            | \$30.00           |
| 3820 - Maintenance of Equipment | \$500.00          | \$0.00            | \$500.00          |
|                                 |                   |                   | \$0.00            |
| <b>Total</b>                    | <b>\$8,073.00</b> | <b>\$6,925.24</b> | <b>\$1,147.76</b> |

| 4000 - 4999                              |                   |                   |                   |
|--|-------------------|-------------------|-------------------|
| Object Code                              | Budget            | Actual            | Difference        |
| 4110 - Office Supplies                   | \$700.00          | \$55.78           | \$644.22          |
| 4418 - Educational Assist. Program       | \$500.00          | \$0.00            | \$500.00          |
| 4482 - Self Insurance Property/ Casualty | \$3,100.00        | \$3,100.00        | \$0.00            |
| 4030                                     | \$600.00          | \$0.00            | \$600.00          |
| 4123                                     | \$741.00          | \$0.00            | \$741.00          |
| <b>Total</b>                             | <b>\$5,641.00</b> | <b>\$3,155.78</b> | <b>\$2,485.22</b> |

| 5000 - 5999  |               |               |               |
|--------------|---------------|---------------|---------------|
| Object Code  | Budget        | Actual        | Difference    |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
| <b>Total</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> |

| 6000 - 6999  |               |               |               |
|--------------|---------------|---------------|---------------|
| Object Code  | Budget        | Actual        | Difference    |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
| <b>Total</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> |

## 7527 Budget Planner

|                                  |              |
|----------------------------------|--------------|
| 7527 BUDGET (Medical/Dental/LPN) | \$288,537.00 |
| ACTUAL SPENT                     | \$96,713.90  |
| DIFFERENCE (over/under budget)   | \$191,823.10 |

| 1000 - 1999                     |                     |                    |                    |
|---------------------------------|---------------------|--------------------|--------------------|
| Object Code                     | Budget              | Actual             | Difference         |
| 1120 - Regular Salaries & Wages | \$137,357.00        | \$62,286.71        | \$75,070.29        |
| 1140 - Overtime                 | \$1,000.00          | \$361.27           | \$638.73           |
| 1130 - Other Salaries and Wages | \$0.00              | \$1,207.00         | -\$1,207.00        |
|                                 |                     |                    | \$0.00             |
|                                 |                     |                    | \$0.00             |
| <b>Total</b>                    | <b>\$138,357.00</b> | <b>\$63,854.98</b> | <b>\$74,502.02</b> |

| 2000 - 2999                    |                    |                    |                    |
|--------------------------------|--------------------|--------------------|--------------------|
| Object Code                    | Budget             | Actual             | Difference         |
| 2110 - FICA Taxes              | \$10,508.00        | \$4,679.37         | \$5,828.63         |
| 2120 - Retirement Contribution | \$9,972.00         | \$4,711.16         | \$5,260.84         |
| 2130 - Life and Insurance      | \$40,800.00        | \$12,605.66        | \$28,194.34        |
| 2131 - HAS. Contribution       | \$400.00           | \$0.00             | \$400.00           |
|                                |                    |                    | \$0.00             |
|                                |                    |                    | \$0.00             |
| <b>Total</b>                   | <b>\$61,680.00</b> | <b>\$21,996.19</b> | <b>\$39,683.81</b> |

| 3000 - 3999                               |                    |                   |                    | Column1 |
|---|--------------------|-------------------|--------------------|---------|
| Object Code                               | Budget             | Actual            | Difference         |         |
| 3195 - Contract Services Medical          | \$17,500.00        | \$0.00            | \$17,500.00        |         |
| 3179 - Contract Service - Employmt. Agent | \$10,000.00        | \$5,362.50        | \$4,637.50         |         |
| 3197 - Contract Svcs Not Oth Specified    | \$30,000.00        | \$0.00            | \$30,000.00        |         |
| 3410 - Local Travel                       | \$4,000.00         | \$505.20          | \$3,494.80         |         |
| 3720 - Communications                     | \$5,000.00         | \$560.53          | \$4,439.47         |         |
| 3530                                      | \$100.00           | \$21.19           | \$78.81            |         |
|   |                    |                   | \$0.00             |         |
|   |                    |                   | \$0.00             |         |
| <b>Total</b>                              | <b>\$66,600.00</b> | <b>\$6,449.42</b> | <b>\$60,150.58</b> |         |

| 4000 - 4999                             |                    |                   |                    |
|---|--------------------|-------------------|--------------------|
| Object Code                             | Budget             | Actual            | Difference         |
| 4110 - Office Supplies                  | \$2,000.00         | \$40.86           | \$1,959.14         |
| 4115 - Miscellaneous Operating Supplies | \$5,000.00         | \$2,208.42        | \$2,791.58         |
| 4121 - Computer Equipment < \$1000      | \$2,000.00         | \$0.00            | \$2,000.00         |
| 4123 - Equipment < \$1000               | \$2,000.00         | \$120.99          | \$1,879.01         |
| 4143 - Medical & Surgical               | \$10,000.00        | \$2,043.04        | \$7,956.96         |
| 4418 - Educational Assist. Program      | \$500.00           | \$0.00            | \$500.00           |
| 4450 - Parent Activity Fund             | \$500.00           | \$0.00            | \$500.00           |
|   |                    |                   | \$0.00             |
|   |                    |                   | \$0.00             |
| <b>Total</b>                            | <b>\$22,000.00</b> | <b>\$4,413.31</b> | <b>\$17,586.69</b> |

| 5000 - 5999  |               |               |               |
|--------------|---------------|---------------|---------------|
| Object Code  | Budget        | Actual        | Difference    |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
| <b>Total</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> |

| 6000 - 6999  |               |               |               |
|--------------|---------------|---------------|---------------|
| Object Code  | Budget        | Actual        | Difference    |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
| <b>Total</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> |

## 7526 Budget Planner

|                                |              |
|--------------------------------|--------------|
| 7526 BUDGET (Disabilities)     | \$507,496.00 |
| ACTUAL SPENT                   | \$271,409.25 |
| DIFFERENCE (over/under budget) | \$236,086.75 |

| 2000 - 1999                                      |                     |                     |                    |
|--|---------------------|---------------------|--------------------|
| Object Code                                      | Budget              | Actual              | Difference         |
| 1120 - Regular Salaries & Wages                  | \$202,556.00        | \$202,556.00        | \$0.00             |
| 1130 - Other Salaries & Wages                    | \$30,000.00         | \$5,521.60          | \$24,478.40        |
| 1140 - Overtime (Lourdes Ramos 10/22 - Eergency) | \$0.00              | \$599.76            | -\$599.76          |
|  |                     |                     | \$0.00             |
| <b>Total</b>                                     | <b>\$232,556.00</b> | <b>\$208,677.36</b> | <b>\$23,878.64</b> |

| 2000 - 1999                    |                    |                    |                    |
|--------------------------------|--------------------|--------------------|--------------------|
| Object Code                    | Budget             | Actual             | Difference         |
| 2110 - FICA Taxes              | \$15,494.00        | \$8,657.40         | \$6,836.60         |
| 2120 - Retirement Contribution | \$15,232.00        | \$8,812.83         | \$6,419.17         |
| 2130 - Life and Insurance      | \$40,800.00        | \$23,110.20        | \$17,689.80        |
| 2131 - HAS. Contribution       | \$600.00           | \$0.00             | \$600.00           |
| 2200 - Payments to OPEB Trust  | \$1,754.00         | \$2,488.00         | -\$734.00          |
|                                |                    |                    | \$0.00             |
| <b>Total</b>                   | <b>\$73,880.00</b> | <b>\$43,068.43</b> | <b>\$30,811.57</b> |

| 2000 - 6530                     |                     |                    |                     |
|---------------------------------|---------------------|--------------------|---------------------|
| Object Code                     | Budget              | Actual             | Difference          |
| 3195 - Contract Services Medica | \$57,000.00         | \$12,512.00        | \$44,488.00         |
| 3275 - ** Medical Services      | \$120,000.00        | \$0.00             | \$120,000.00        |
| 3410 - Local Travel             | \$5,000.00          | \$1,193.24         | \$3,806.76          |
| 3530                            | \$50.00             | \$23.72            | \$26.28             |
| 3720 - Communications           | \$1,250.00          | \$589.32           | \$660.68            |
| 3185 - Contracted Services      | need to move 6530   |                    |                     |
| <b>Total</b>                    | <b>\$183,300.00</b> | <b>\$14,318.28</b> | <b>\$168,981.72</b> |

| 4000 - 4999                               |                    |                   |                    |
|---|--------------------|-------------------|--------------------|
| Object Code                               | Budget             | Actual            | Difference         |
| 4020 - Books, CDs, Videos & Subscriptions | \$5,000.00         | \$0.00            | \$5,000.00         |
| 4110 - Office Supplies                    | \$3,000.00         | \$0.00            | \$3,000.00         |
| 4115 - Miscellaneous Operating Supplies   | \$3,750.00         | \$285.18          | \$3,464.82         |
| 4418 - Educational Assist. Program        | \$1,000.00         | \$0.00            | \$1,000.00         |
| 4482 - Self Insur. Prop/Casulty           | \$5,060.00         | \$5,060.00        | \$0.00             |
|   |                    |                   | \$0.00             |
| <b>Total</b>                              | <b>\$17,810.00</b> | <b>\$5,345.18</b> | <b>\$12,464.82</b> |

| 5000 - 5999  |               |               |               |
|--------------|---------------|---------------|---------------|
| Object Code  | Budget        | Actual        | Difference    |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
| <b>Total</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> |

| 6000 - 6999  |               |               |               |
|--------------|---------------|---------------|---------------|
| Object Code  | Budget        | Actual        | Difference    |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
|              |               |               | \$0.00        |
| <b>Total</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> |

|                                |              |
|--------------------------------|--------------|
| 7525 BUDGET (Training)         | \$122,891.00 |
| ACTUAL SPENT                   | \$38,683.26  |
| DIFFERENCE (over/under budget) | \$84,207.74  |

| 1000 - 1999 |        |        |            |
|-------------|--------|--------|------------|
| Object Code | Budget | Actual | Difference |
|             |        |        | \$0.00     |
|             |        |        | \$0.00     |
| Total       | \$0.00 | \$0.00 | \$0.00     |

| 2000 - 2999 |        |        |            |
|-------------|--------|--------|------------|
| Object Code | Budget | Actual | Difference |
|             | \$0.00 | \$0.00 | \$0.00     |
|             | \$0.00 | \$0.00 | \$0.00     |
| Total       | \$0.00 | \$0.00 | \$0.00     |

| 3000 - 3999                           |             |             |             |
|---------------------------------------|-------------|-------------|-------------|
| Object Code                           | Budget      | Actual      | Difference  |
| 3185 - Contractual Service - Training | \$11,070.00 | \$7,450.00  | \$3,620.00  |
| 3420- Out of County Travel            | \$17,700.00 | \$10,229.31 | \$7,470.69  |
| 3610 - Rental of Equipment            | \$1,000.00  | \$1,095.90  | -\$95.90    |
| 3620 - Leases -Bldgs & Structures     | \$2,000.00  | \$0.00      | \$2,000.00  |
| 3910 - Graphics Reprod.Services       | \$1,000.00  | \$0.00      | \$1,000.00  |
| 3197 - Contract                       | \$5,000.00  | \$1,125.00  | \$3,875.00  |
|                                       |             |             | \$0.00      |
|                                       |             |             | \$0.00      |
| Total                                 | \$37,770.00 | \$19,900.21 | \$17,869.79 |

| 4000 - 4999                                |             |             |             |
|--|-------------|-------------|-------------|
| Object Code                                | Budget      | Actual      | Difference  |
| 4020 - Books, CDs, Videos & Subscriptions  | \$1,000.00  | \$0.00      | \$1,000.00  |
| 4030 - Training and Educational Costs      | \$63,550.00 | \$7,679.96  | \$55,870.04 |
| 4040 -License and Certification fees       | \$1,000.00  | \$350.00    | \$650.00    |
| 4110- Office Supplies (Excluding printing) | \$2,771.00  | \$563.82    | \$2,207.18  |
| 4115 - Miscellaneous Operating Supplies    | \$2,000.00  | \$0.00      | \$2,000.00  |
| 4116 - Event Meal Reimbursements           | \$4,500.00  | \$243.17    | \$4,256.83  |
| 4418- Educational Assist. Program          | \$10,300.00 | \$9,946.10  | \$353.90    |
|  |             |             | \$0.00      |
|  |             |             | \$0.00      |
|  |             |             | \$0.00      |
| Total                                      | \$85,121.00 | \$18,783.05 | \$66,337.95 |

| 5000 - 5999 |        |        |            |
|-------------|--------|--------|------------|
| Object Code | Budget | Actual | Difference |
|             |        |        | \$0.00     |
|             |        |        | \$0.00     |
|             |        |        | \$0.00     |
| Total       | \$0.00 | \$0.00 | \$0.00     |

| 6000 - 6999 |        |        |            |
|-------------|--------|--------|------------|
| Object Code | Budget | Actual | Difference |
|             |        |        | \$0.00     |
|             |        |        | \$0.00     |
|             |        |        | \$0.00     |
| Total       | \$0.00 | \$0.00 | \$0.00     |

## 7528 Budget Planner

|                                   |                |
|-----------------------------------|----------------|
| 7528 BUDGET (Family Service Work) | \$1,388,962.00 |
| ACTUAL SPENT                      | \$729,977.37   |
| DIFFERENCE (over/under budget)    | \$658,984.63   |

| 1000 - 1999                     |              |              |  |              |
|---------------------------------|--------------|--------------|--|--------------|
| Object Code                     | Budget       | Actual       |  | Difference   |
| 1120 - Regular Salaries & Wages | \$933,988.00 | \$527,049.12 |  | \$406,938.88 |
| 1130 - Other Salaries & Wages   | \$10,000.00  | \$0.00       |  | \$10,000.00  |
| 1140 - Overtime                 | \$5,000.00   | \$3,149.51   |  | \$1,850.49   |
|                                 |              |              |  | \$0.00       |
|                                 |              |              |  | \$0.00       |
|                                 |              |              |  | \$0.00       |
| Total                           | \$948,988.00 | \$530,198.63 |  | \$418,789.37 |

| 2000 - 2999                    |              |              |  |              |
|--------------------------------|--------------|--------------|--|--------------|
| Object Code                    | Budget       | Actual       |  | Difference   |
| 2110 - FICA Taxes              | \$71,450.00  | \$38,156.95  |  | \$33,293.05  |
| 2120 - Retirement Contribution | \$67,808.00  | \$39,438.00  |  | \$28,370.00  |
| 2130 - Life and Insurance      | \$255,000.00 | \$116,042.33 |  | \$138,957.67 |
|                                | \$2,500.00   | \$0.00       |  | \$2,500.00   |
|                                |              |              |  | \$0.00       |
|                                |              |              |  | \$0.00       |
| Total                          | \$396,758.00 | \$193,637.28 |  | \$203,120.72 |

| 3000 - 3999           |             |            |  |             |
|-----------------------|-------------|------------|--|-------------|
| Object Code           | Budget      | Actual     |  | Difference  |
| 3410 - Local Travel   | \$5,000.00  | \$1,505.37 |  | \$3,494.63  |
| 3720 - Communications | \$8,000.00  | \$1,326.18 |  | \$6,673.82  |
| 3530 -                | \$100.00    | \$74.47    |  | \$25.53     |
|                       |             |            |  | \$0.00      |
| Total                 | \$13,100.00 | \$2,906.02 |  | \$10,193.98 |

| 4000 - 4999                               |             |            |  |             |
|---|-------------|------------|--|-------------|
| Object Code                               | Budget      | Actual     |  | Difference  |
| 4020 - Books, CDs, Videos & Subscriptions | \$2,000.00  | \$0.00     |  | \$2,000.00  |
| 4110 - Office Supplies                    | \$7,000.00  | \$3,125.45 |  | \$3,874.55  |
| 4115 - Miscellaneous Operating Supplies   | \$2,000.00  | \$0.00     |  | \$2,000.00  |
| 4121 - Computer Equipment < \$1000        | \$2,000.00  | \$0.00     |  | \$2,000.00  |
| 4123 - Equipment < \$1000                 | \$2,000.00  | \$109.99   |  | \$1,890.01  |
| 4412 - Promotional Expenses               | \$5,000.00  | \$0.00     |  | \$5,000.00  |
| 4418 - Educational Assist. Program        | \$1,000.00  | \$0.00     |  | \$1,000.00  |
| 4450 - Parent Activity Fund               | \$9,216.00  | \$0.00     |  | \$9,216.00  |
|   |             |            |  | \$0.00      |
|   |             |            |  | \$0.00      |
| Total                                     | \$30,216.00 | \$3,235.44 |  | \$26,980.56 |

| 5000 - 5999 |        |        |  |            |
|-------------|--------|--------|--|------------|
| Object Code | Budget | Actual |  | Difference |
|             |        |        |  | \$0.00     |
|             |        |        |  | \$0.00     |
|             |        |        |  | \$0.00     |
|             |        |        |  | \$0.00     |
|             |        |        |  | \$0.00     |
| Total       | \$0.00 | \$0.00 |  | \$0.00     |

| 6000 - 6999 |        |        |  |            |
|-------------|--------|--------|--|------------|
| Object Code | Budget | Actual |  | Difference |
|             |        |        |  | \$0.00     |
|             |        |        |  | \$0.00     |
|             |        |        |  | \$0.00     |
|             |        |        |  | \$0.00     |
|             |        |        |  | \$0.00     |
| Total       | \$0.00 | \$0.00 |  | \$0.00     |



06/01/2017 PAGE: 1  
 ORANGE COUNTY  
 Department 062  
 FY 2017 Monthly Expense Report  
 For the selected Department and Unit, by Object and Appropriation

Through 06/01/2017

FUND: 8299 DEPT: 062 UNIT: 7538

|                     | OBJECT | APPR | OBJECT NAME                                     | CURRENT BUDGET  | OCT  | NOV  | DEC           | JAN          | FEB          | MAR           | APR          | MAY           | PRE-ENCUMB. AMOUNT | ENCUMB. AMOUNT | TOTAL YTD     | BALANCE       | % BUDGET USED YTD |
|---------------------|--------|------|---|-----------------|------|------|---------------|--------------|--------------|---------------|--------------|---------------|--------------------|----------------|---------------|---------------|-------------------|
| 1                   | 1120   | 7EA  | REGULAR SALARIES and WAGES                      | \$ 696,350.00   | \$ - | \$ - | \$ 79,360.49  | \$ 38,664.63 | \$ 36,655.85 | \$ 42,543.41  | \$ 35,397.01 | \$ 115,588.14 | \$ -               | \$ -           | \$ 348,209.53 | \$ 348,140.47 | 50.00             |
|                     | 2110   | 7EA  | FICA TAXES                                      | \$ 53,673.00    | \$ - | \$ - | \$ 5,782.96   | \$ 2,812.91  | \$ 2,655.23  | \$ 3,076.21   | \$ 2,543.13  | \$ 8,351.16   | \$ -               | \$ -           | \$ 25,221.60  | \$ 28,451.40  | 46.99             |
|                     | 2120   | 7EA  | RETIREMENT CONTRIBUTION                         | \$ 52,295.00    | \$ - | \$ - | \$ 6,038.87   | \$ 2,944.16  | \$ 2,792.63  | \$ 3,236.68   | \$ 2,722.53  | \$ 8,882.89   | \$ -               | \$ -           | \$ 26,617.76  | \$ 25,677.24  | 50.90             |
|                     | 2130   | 7EA  | LIFE and HEALTH INSURANCE                       | \$ 170,857.00   | \$ - | \$ - | \$ 19,330.20  | \$ 9,701.13  | \$ 9,431.19  | \$ 11,156.73  | \$ 9,994.83  | \$ 31,963.20  | \$ -               | \$ -           | \$ 91,577.28  | \$ 79,279.72  | 53.60             |
|                     | 2150   | 7EA  | UNEMPLOYMENT COMPENSATION                       | \$ 2,000.00     | \$ - | \$ - | \$ -          | \$ -         | \$ -         | \$ (1,012.00) | \$ -         | \$ -          | \$ -               | \$ -           | \$ (1,012.00) | \$ 3,012.00   | -50.60            |
| OBJECT CATEGORY 1   |        |      |   | \$ 975,175.00   | \$ - | \$ - | \$ 110,512.52 | \$ 54,122.83 | \$ 51,534.90 | \$ 59,001.03  | \$ 50,657.50 | \$ 164,785.39 | \$ -               | \$ -           | \$ 490,614.17 | \$ 484,560.83 | 50.31             |
| 2                   | 3125   | 7EB  | INDIRECT COSTS                                  | \$ 42,498.00    | \$ - | \$ - | \$ -          | \$ -         | \$ -         | \$ 42,498.00  | \$ -         | \$ -          | \$ -               | \$ -           | \$ 42,498.00  | \$ -          | 100.00            |
|                     | 3185   | 7EC  | CONTRACT SVC-TRAINING                           | \$ 1,300.00     | \$ - | \$ - | \$ -          | \$ -         | \$ -         | \$ -          | \$ -         | \$ -          | \$ -               | \$ -           | \$ -          | \$ 1,300.00   | .00               |
|                     | 3410   | 7EC  | LOCAL TRAVEL                                    | \$ 500.00       | \$ - | \$ - | \$ -          | \$ -         | \$ -         | \$ 12.46      | \$ -         | \$ 63.28      | \$ -               | \$ -           | \$ 75.74      | \$ 424.26     | 15.15             |
|                     | 3530   | 7EC  | TOLL CHARGES                                    | \$ 100.00       | \$ - | \$ - | \$ -          | \$ -         | \$ -         | \$ -          | \$ -         | \$ -          | \$ -               | \$ -           | \$ -          | \$ 100.00     | .00               |
|                     | 4020   | 7EC  | BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS | \$ 476.00       | \$ - | \$ - | \$ -          | \$ -         | \$ -         | \$ -          | \$ -         | \$ -          | \$ -               | \$ -           | \$ -          | \$ 476.00     | .00               |
|                     | 4030   | 7EC  | TRAINING AND EDUCATIONAL COST                   | \$ 200.00       | \$ - | \$ - | \$ -          | \$ -         | \$ -         | \$ -          | \$ -         | \$ -          | \$ -               | \$ -           | \$ -          | \$ 200.00     | .00               |
|                     | 4110   | 7EC  | OFFICE SUPPLIES (NOT INCLUDING PRINTING)        | \$ 5,400.00     | \$ - | \$ - | \$ -          | \$ -         | \$ -         | \$ -          | \$ 124.33    | \$ 239.27     | \$ -               | \$ -           | \$ 363.60     | \$ 5,036.40   | 6.73              |
|                     | 4115   | 7EC  | MISCELLANEOUS OPERATING SUPPLIES                | \$ 7,880.00     | \$ - | \$ - | \$ -          | \$ -         | \$ -         | \$ -          | \$ -         | \$ -          | \$ -               | \$ -           | \$ -          | \$ 7,880.00   | .00               |
|                     | 4123   | 7EC  | EQUIPMENT LESS THAN \$1000                      | \$ 5,000.00     | \$ - | \$ - | \$ -          | \$ -         | \$ -         | \$ -          | \$ 96.59     | \$ -          | \$ -               | \$ -           | \$ 96.59      | \$ 4,903.41   | 1.93              |
|                     | 4482   | 7EA  | SELF INS-PROP CASUALTY                          | \$ 162.00       | \$ - | \$ - | \$ -          | \$ 1,092.00  | \$ -         | \$ -          | \$ -         | \$ -          | \$ -               | \$ -           | \$ 1,092.00   | \$ (930.00)   | 674.07            |
| OBJECT CATEGORY 2   |        |      |   | \$ 63,516.00    | \$ - | \$ - | \$ 1,092.00   | \$ 1,092.00  | \$ -         | \$ 42,510.46  | \$ 220.92    | \$ 302.55     | \$ -               | \$ -           | \$ 44,125.93  | \$ 19,390.07  | 69.47             |
| *TOTAL UNIT_CD 7538 |        |      |   | \$ 1,038,691.00 | \$ - | \$ - | \$ 110,512.52 | \$ 55,214.83 | \$ 51,534.90 | \$ 101,511.49 | \$ 50,878.42 | \$ 165,087.94 | \$ -               | \$ -           | \$ 534,740.10 | \$ 503,950.90 | 51.48             |
| TOTAL               |        |      |   | \$ 1,038,691.00 | \$ - | \$ - | \$ 110,512.52 | \$ 55,214.83 | \$ 51,534.90 | \$ 101,511.49 | \$ 50,878.42 | \$ 165,087.94 | \$ -               | \$ -           | \$ 534,740.10 | \$ 503,950.90 | 51.48             |

| CH Full Name       | Comp Supp Name            | Item Total | Placeholde | GL: FUND | GL: DEPT | GL: UNIT_ | GL: OBJ |
|--------------------|---------------------------|------------|------------|----------|----------|-----------|---------|
| DEONARINE, VIDYA D | DELTA AIR 0062382851139   | \$563.60   | 5/15/2017  | 0001     | 062      | 7521      |         |
| FLORES, DAISY      | SCHOOL NURSE SUPPLY INC   | \$217.19   | 5/12/2017  | 7007     | 062      | 7527      | 4110    |
| FLORES, DAISY      | SCHOOL NURSE SUPPLY INC   | \$181.67   | 5/12/2017  | 7007     | 062      | 7527      | 4115    |
| FLORES, DAISY      | SCHOOL HEALTH CORP        | \$328.81   | 5/16/2017  | 7007     | 062      | 7527      | 4115    |
| FLORES, DAISY      | GREENBERG DENTAL          | \$100.00   | 5/24/2017  | 7007     | 062      | 7527      | 4115    |
| FLORES, DAISY      | SCHOOL NURSE SUPPLY INC   | \$119.68   | 5/12/2017  | 7007     | 062      | 7527      | 4175    |
| FORE, ANGELA M     | WIPFLILLP                 | \$95.00    | 5/12/2017  | 7007     | 062      | 7525      |         |
| FORE, ANGELA M     | SHERATON                  | \$505.98   | 5/12/2017  | 7007     | 062      | 7525      |         |
| FORE, ANGELA M     | FLORIDA PUBLIC HEALTH ASS | \$290.00   | 5/29/2017  | 7007     | 062      | 7525      |         |
| FORE, ANGELA M     | FLORIDA PUBLIC HEALTH ASS | \$290.00   | 5/29/2017  | 7007     | 062      | 7525      |         |
| FORE, ANGELA M     | FLORIDA PUBLIC HEALTH ASS | \$290.00   | 5/29/2017  | 7007     | 062      | 7525      |         |
| FORE, ANGELA M     | EMBASSY SUITES            | \$466.59   | 5/29/2017  | 7007     | 062      | 7525      |         |
| FORE, ANGELA M     | OMNI JACKSONVILLE         | \$556.00   | 5/5/2017   | 7007     | 062      | 7525      | 3420    |
| FORE, ANGELA M     | OMNI JACKSONVILLE         | \$40.00    | 5/5/2017   | 7007     | 062      | 7525      | 3420    |
| GRULLON, JULIO     | RENAISSANCE PLANTATION    | \$354.00   | 5/29/2017  | 7007     | 062      | 7525      | 3420    |
| GRULLON, JULIO     | FRPA                      | \$555.00   | 5/9/2017   | 7007     | 062      | 7525      | 4030    |
| GRULLON, JULIO     | THE HOME DEPOT            | \$131.34   | 5/1/2017   | 7007     | 062      | 7522      | 4110    |
| GRULLON, JULIO     | U-HAUL CTR GOLDENROD      | \$399.60   | 5/4/2017   | 7007     | 062      | 7522      | 4110    |
| GRULLON, JULIO     | THE HOME DEPOT            | \$91.88    | 5/1/2017   | 7007     | 062      | 7522      | 4115    |
| GRULLON, JULIO     | THE HOME DEPOT            | \$14.98    | 5/1/2017   | 7007     | 062      | 7522      | 4115    |
| GRULLON, JULIO     | THE HOME DEPOT            | \$304.62   | 5/1/2017   | 7007     | 062      | 7522      | 4115    |
| GRULLON, JULIO     | THE HOME DEPOT            | \$17.44    | 5/22/2017  | 7007     | 062      | 7522      | 4115    |
| GRULLON, JULIO     | ULINE SHIP SUPPLIES       | \$262.28   | 5/15/2017  | 7007     | 062      | 7522      | 4123    |
| GRULLON, JULIO     | ULINE SHIP SUPPLIES       | (\$26.00)  | 5/23/2017  | 7007     | 062      | 7522      | 4123    |
| GRULLON, JULIO     | ULINE SHIP SUPPLIES       | \$26.00    | 5/23/2017  | 7007     | 062      | 7522      | 4123    |
| GRULLON, JULIO     | KORKAT                    | \$854.60   | 5/5/2017   | 7007     | 062      | 7522      | 6410    |
| GRULLON, JULIO     | KORKAT                    | \$41.96    | 5/5/2017   | 7007     | 062      | 7522      | 6410    |
| JOHNSON, JUNE      | READYREFRESH BY NESTLE    | \$17.97    | 5/5/2017   | 7007     | 062      | 7522      | 3610    |
| JOHNSON, JUNE      | READYREFRESH BY NESTLE    | \$17.97    | 5/8/2017   | 7007     | 062      | 7522      | 3610    |
| JOHNSON, JUNE      | READYREFRESH BY NESTLE    | \$41.93    | 5/8/2017   | 7007     | 062      | 7522      | 3610    |
| JOHNSON, JUNE      | READYREFRESH BY NESTLE    | \$17.97    | 5/8/2017   | 7007     | 062      | 7522      | 3610    |
| JOHNSON, JUNE      | READYREFRESH BY NESTLE    | \$11.98    | 5/8/2017   | 7007     | 062      | 7522      | 3610    |
| JOHNSON, JUNE      | SITE STORAGE,             | \$570.00   | 5/29/2017  | 7007     | 062      | 7522      | 3610    |
| JOHNSON, JUNE      | READYREFRESH BY NESTLE    | \$12.52    | 5/5/2017   | 7007     | 062      | 7522      | 3710    |
| JOHNSON, JUNE      | READYREFRESH BY NESTLE    | \$21.15    | 5/8/2017   | 7007     | 062      | 7522      | 3710    |
| JOHNSON, JUNE      | READYREFRESH BY NESTLE    | \$37.56    | 5/8/2017   | 7007     | 062      | 7522      | 3710    |

|               |                          |            |                |     |      |      |
|---------------|--------------------------|------------|----------------|-----|------|------|
| JOHNSON, JUNE | READYREFRESH BY NESTLE   | \$25.04    | 5/8/2017 7007  | 062 | 7522 | 3710 |
| JOHNSON, JUNE | COUNCIL FOR PROFESSIONAL | \$425.00   | 5/5/2017 7007  | 062 | 7525 | 4040 |
| JOHNSON, JUNE | COUNCIL FOR PROFESSIONAL | \$425.00   | 5/22/2017 7007 | 062 | 7525 | 4040 |
| JOHNSON, JUNE | COUNCIL FOR PROFESSIONAL | \$425.00   | 5/26/2017 7007 | 062 | 7525 | 4040 |
| JOHNSON, JUNE | OFFICE DEPOT             | \$267.01   | 5/8/2017 7007  | 062 | 7522 | 4110 |
| JOHNSON, JUNE | OFFICE DEPOT             | \$734.42   | 5/11/2017 7007 | 062 | 7522 | 4110 |
| JOHNSON, JUNE | OFFICE DEPOT             | \$1,483.17 | 5/17/2017 7007 | 062 | 7522 | 4110 |
| JOHNSON, JUNE | OFFICE DEPOT             | \$340.48   | 5/22/2017 7007 | 062 | 7522 | 4110 |
| JOHNSON, JUNE | OFFICE DEPOT             | \$63.39    | 5/22/2017 7007 | 062 | 7522 | 4110 |
| JOHNSON, JUNE | DADE PAPER -             | \$1,215.50 | 5/1/2017 7007  | 062 | 7522 | 4115 |
| JOHNSON, JUNE | READYREFRESH BY NESTLE   | \$8.78     | 5/5/2017 7007  | 062 | 7522 | 4115 |
| JOHNSON, JUNE | READYREFRESH BY NESTLE   | \$8.98     | 5/8/2017 7007  | 062 | 7522 | 4115 |
| JOHNSON, JUNE | READYREFRESH BY NESTLE   | \$4.39     | 5/8/2017 7007  | 062 | 7522 | 4115 |
| JOHNSON, JUNE | ULINE SHIP SUPPLIES      | \$63.98    | 5/1/2017 7007  | 062 | 7522 | 4123 |
| JOHNSON, JUNE | OFFICE DEPOT             | (\$104.99) | 5/3/2017 7007  | 062 | 7521 | 4123 |
| JOHNSON, JUNE | OFFICE DEPOT             | \$104.99   | 5/4/2017 7007  | 062 | 7521 | 4123 |
| JOHNSON, JUNE | HOMEDEPOT.COM            | \$85.26    | 5/5/2017 7007  | 062 | 7528 | 4123 |
| JOHNSON, JUNE | HOMEDEPOT.COM            | \$76.06    | 5/8/2017 7007  | 062 | 7528 | 4123 |
| JOHNSON, JUNE | OFFICE DEPOT             | \$59.99    | 5/11/2017 7007 | 062 | 7522 | 4123 |
| JOHNSON, JUNE | ESCOT BUS LINES          | \$1,240.00 | 5/16/2017 0001 | 062 | 7529 | 4452 |
| JOHNSON, JUNE | MEG LEGOLAND FLORIDA     | \$1,417.50 | 5/16/2017 0001 | 062 | 7529 | 4452 |
| MOORE, SANDRA | OFFICE DEPOT             | (\$410.97) | 5/3/2017       |     |      |      |
| MOORE, SANDRA | PUBLIX #436              | \$25.48    | 5/3/2017       |     |      |      |
| MOORE, SANDRA | WM SUPERCENTER           | \$37.42    | 5/5/2017       |     |      |      |
| MOORE, SANDRA | LITTLE CAESARS           | \$75.00    | 5/8/2017       |     |      |      |
| MOORE, SANDRA | FAMILY DOLLAR            | \$10.64    | 5/8/2017       |     |      |      |
| MOORE, SANDRA | OFFICE DEPOT             | \$467.70   | 5/8/2017       |     |      |      |
| MOORE, SANDRA | OFFICE DEPOT             | \$65.96    | 5/8/2017       |     |      |      |
| MOORE, SANDRA | WAL-MART #3162           | \$74.24    | 5/8/2017       |     |      |      |
| MOORE, SANDRA | PUBLIX #436              | \$19.05    | 5/9/2017       |     |      |      |
| MOORE, SANDRA | WM SUPERCENTER           | \$99.84    | 5/11/2017      |     |      |      |
| MOORE, SANDRA | WM SUPERCENTER           | \$271.35   | 5/12/2017      |     |      |      |
| MOORE, SANDRA | WM SUPERCENTER           | \$45.68    | 5/12/2017      |     |      |      |
| MOORE, SANDRA | OFFICE DEPOT             | \$1,483.17 | 5/17/2017      |     |      |      |
| MOORE, SANDRA | WM SUPERCENTER           | \$11.55    | 5/17/2017      |     |      |      |
| MOORE, SANDRA | PUBLIX #436              | \$23.76    | 5/18/2017      |     |      |      |
| MOORE, SANDRA | OFFICE DEPOT             | \$25.74    | 5/18/2017      |     |      |      |

|                  |                           |            |                |     |      |      |
|------------------|---------------------------|------------|----------------|-----|------|------|
| MOORE, SANDRA    | SQ APRIL HAIR             | \$300.00   | 5/18/2017      |     |      |      |
| MOORE, SANDRA    | PUBLIX #436               | \$228.20   | 5/19/2017      |     |      |      |
| MOORE, SANDRA    | UNITED TROPHY DOWNTOWN    | \$34.50    | 5/19/2017      |     |      |      |
| MOORE, SANDRA    | EMPIRE OFFICE             | \$1,493.03 | 5/23/2017      |     |      |      |
| MOORE, SANDRA    | CDW GOVT #HXL0657         | \$60.00    | 5/24/2017      |     |      |      |
| MOORE, SANDRA    | CDW GOVT #HXN5920         | \$95.00    | 5/25/2017      |     |      |      |
| MOORE, SANDRA    | OFFICEMAX/OFFICEDEPT#6876 | \$155.44   | 5/25/2017      |     |      |      |
| MOORE, SANDRA    | OFFICEMAX/OFFICEDEPT#6876 | \$173.94   | 5/26/2017      |     |      |      |
| MOORE, SANDRA    | EMPIRE OFFICE             | \$1,069.96 | 5/26/2017      |     |      |      |
| MOORE, SANDRA    | OFFICEMAX/OFFICEDEPT#6876 | (\$79.99)  | 5/31/2017      |     |      |      |
| MOORE, SANDRA    | OFFICE DEPOT              | \$28.99    | 5/1/2017 7007  | 062 | 7521 | 4110 |
| MOORE, SANDRA    | OFFICE DEPOT              | (\$118.77) | 5/1/2017 7007  | 062 | 7521 | 4115 |
| MOORE, SANDRA    | LITTLE CAESARS            | \$20.00    | 5/1/2017 7007  | 062 | 7522 | 4116 |
| MOORE, SANDRA    | PUBLIX #436               | \$52.63    | 5/1/2017 7007  | 062 | 7522 | 4116 |
| ORLEMAN, EILEEN  | SQ GOSQ.COM FEYSA         | \$31.50    | 5/9/2017 0001  | 062 | 7521 |      |
| ORLEMAN, EILEEN  | SQ GOSQ.COM ABDULWASIE A  | \$40.00    | 5/12/2017 0001 | 062 | 7521 |      |
| ORLEMAN, EILEEN  | ABM PARKING ORLANDO ECONO | \$68.00    | 5/15/2017 0001 | 062 | 7521 |      |
| ORLEMAN, EILEEN  | SHERATON                  | \$505.98   | 5/16/2017 0001 | 062 | 7521 |      |
| ORLEMAN, EILEEN  | TEACHSTONE                | \$200.00   | 5/29/2017 0001 | 062 | 7521 |      |
| SHEIKH, SHAMIN   | PUBLIX #436               | \$15.98    | 5/4/2017 7407  | 062 | 7524 |      |
| SHEIKH, SHAMIN   | WM SUPERCENTER            | \$22.68    | 5/25/2017 7006 | 062 | 7521 |      |
| SHEIKH, SHAMIN   | WM SUPERCENTER            | \$26.62    | 5/5/2017 7006  | 062 | 7524 | 4115 |
| SHEIKH, SHAMIN   | DOLLAR TREE               | \$20.00    | 5/11/2017 7407 | 062 | 7524 | 4115 |
| SHEIKH, SHAMIN   | DOLLAR TREE               | \$37.00    | 5/11/2017 7007 | 062 | 7522 | 4115 |
| SHEIKH, SHAMIN   | WAL-MART #1084            | \$9.72     | 5/2/2017 7007  | 062 | 7522 | 4135 |
| SHEIKH, SHAMIN   | APNA BAZAAR               | \$73.91    | 5/5/2017 7407  | 062 | 7524 | 4135 |
| SHEIKH, SHAMIN   | WAL-MART #3162            | \$48.37    | 5/11/2017 7007 | 062 | 7522 | 4135 |
| SHEIKH, SHAMIN   | WM SUPERCENTER            | \$14.90    | 5/12/2017 7007 | 062 | 7522 | 4135 |
| SHEIKH, SHAMIN   | WM SUPERCENTER            | \$11.92    | 5/15/2017 7007 | 062 | 7522 | 4135 |
| SHEIKH, SHAMIN   | WM SUPERCENTER            | \$27.92    | 5/19/2017 7007 | 062 | 7522 | 4135 |
| SHEIKH, SHAMIN   | WM SUPERCENTER            | \$27.72    | 5/22/2017 7007 | 062 | 7522 | 4135 |
| SMITH, KERRY-ANN | PUBLIX #692               | \$21.45    | 5/5/2017 7407  | 062 | 7524 | 4135 |
| SMITH, KERRY-ANN | PUBLIX #331               | \$84.43    | 5/19/2017 7407 | 062 | 7524 | 4135 |
| SMITH, KERRY-ANN | WAL-MART #0955            | \$47.48    | 5/23/2017 7407 | 062 | 7524 | 4135 |
| SMITH, KERRY-ANN | PUBLIX #761               | \$69.44    | 5/23/2017 7007 | 062 | 7522 | 4135 |
| SMITH, KERRY-ANN | WM SUPERCENTER            | \$59.48    | 5/23/2017 7007 | 062 | 7522 | 4135 |
| SMITH, KERRY-ANN | WAL-MART #0942            | \$32.78    | 5/24/2017 7007 | 062 | 7522 | 4135 |

|                  |                |          |                |     |      |      |
|------------------|----------------|----------|----------------|-----|------|------|
| SMITH, KERRY-ANN | WM SUPERCENTER | \$11.92  | 5/24/2017 7007 | 062 | 7522 | 4135 |
| SMITH, KERRY-ANN | WM SUPERCENTER | \$29.80  | 5/25/2017 7007 | 062 | 7522 | 4135 |
| SMITH, KERRY-ANN | WAL-MART #4588 | \$20.86  | 5/26/2017 7007 | 062 | 7522 | 4135 |
| SMITH, KERRY-ANN | PUBLIX #331    | \$47.89  | 5/26/2017 7007 | 062 | 7522 | 4135 |
| SMITH, KERRY-ANN | WAL-MART #4425 | \$11.31  | 5/29/2017 7407 | 062 | 7524 | 4135 |
| SMITH, KERRY-ANN | PUBLIX #605    | \$274.25 | 5/1/2017 7007  | 062 | 7528 | 4450 |
| SMITH, KERRY-ANN | PUBLIX #605    | \$384.41 | 5/1/2017 7007  | 062 | 7528 | 4450 |

**Orange County Head Start  
Policy Council  
Meeting: June 15, 2017**

**Directors Program Information Update**

**Local Head Start Information**

Orange County Head Start received notification from Nemours regarding working together to extend the current MOU to collaborate on a new initiative. Nemours applied for the Robert Wood's Foundation grant to fund the use of the TeleHealth program in an Early Childhood program. TeleHealth is the use of electronic information and telecommunications technologies to support long-distance clinical health care, patient and professional health-related education, public health and health administration. The initial WebEx conference call was held that included key members from Nemours and Orange County including; Randy Lewis, HIPAA Privacy Officer, and Peter Miller, ISS Security Officer. Orange County Head Start provided a letter of support to submit with the grant application, and meetings are being planned with Risk Management, County Attorney Office, County HIPAA officer and ISS. If the project is approved, this will allow Orange County Head Start to provide better services to the children and families.

Orange County Head Start completed the first round of budget meetings which included several adjustments to the budget. Head Start requested the county support in the form \$100,000 to fund two new mentor coaches positions, and additional \$150,000 toward the ADA playground project. Head Start also requested to re-class two positions, and cost will be absorbed in the Head Start budget.

The University of Central Florida has requested permission to complete doctoral research within the Head Start program. The current MOU with UCF School of Education supports students completing research; however each student must obtain permission from parents to observe students. The current proposed project is dealing with the intake of water with early childhood students.

Orange County Head Start plans to purchase the Galileo AcusScreen Development Screening kit to be implemented in the Head Start classrooms for the 2017-2018 school year. This will meet the federal regulations 1302.33 that states "A program must use one or more research-based developmental standardized screening tools to complete the screening."

**Region IV Head Start Updates:**

Orange County Head Start received guidance letter for COLA from Region IV. The Consolidated Appropriations Act, 2017, contains an increase of approximately \$85 million for programs under the Head Start Act for Fiscal Year (FY) 2017. A portion of the increase provides a cost-of-living adjustment (COLA) of 1.0 percent. Orange County Head Start in conjunction with the Policy Council completed the COLA application, and is seeking Governing Board approval to submit application for federal funding in the estimated amount of \$126,114. The request is to utilize the funds to offset higher operational costs to include the purchase of computer equipment hard/software, and tablets. In addition, funds will be used for nutritional food and supplies. Orange County Head Start must complete the supplemental application by June 30, 2017.

The Monthly call with the Head Start Region IV Program Specialist Sherice Ellison took place on May 22, 2017. Persons on the call included the Fiscal Program Manager, Head Start Director and Sherice Ellison, Program Specialist. The topics of the call included the relocation plan and a request to add two buses back to the Head Start inventory. Orange County Head Start is exploring the possibility of utilizing the buses as a mobile office and recruitment tool.

#### **National Head Start Updates:**

Administration for Children & Families Program Instruction 17-02 FY 2017 Head Start Funding Increase. President Trump signed Public Law 115-31, the Consolidated Appropriations Act, 2017, on May 5, 2017. Included is \$9,253,095,000 for programs under the Head Start Act, which is an increase of approximately \$85 million over the fiscal year (FY) 2016 funding level. This increase provides grantees a one percent cost-of-living adjustment (COLA). The Program Instruction provides information about the COLA funds that are available to Head Start grantees in FY 2017 and describes the requirements for applying for these funds. Each grantee may apply for a COLA increase of one percent of the FY 2016 base funding level. Base funding excludes training and technical assistance funds, duration funds, and any one-time funding grantees may have received in FY 2016. COLA funds are to be used to increase staff salaries and fringe benefits and to pay for higher operating costs.

#### **Division Manager Special Activities**

Head Start Manager met with Principal of McCoy Elementary to provide orientation of Head Start program. The McCoy Head Start will increase the Head Start presence in the eastern portion of Orange County.

Head Start Manager met with Senior Management at Hope Church, Bishop Allen Wiggins, to relocate to Frontline Outreach Center. Head Start plans to host four classrooms at the Outreach in the 2017-2018 school year.

Orange County Head Start in collaboration with Orange County Community Action held the inaugural graduation of the Getting Ahead program. Getting Ahead is a 15 week program that allows clients to become investigators of their own communities and develop a life plan based on the investigation. The guest speaker for the event was District 6 Commissioner Victoria Siplin. A total of 19 parents graduated and will move ahead to the Staying Ahead program, a six month project.

Interoffice Memorandum



AGENDA ITEM

April 26, 2017

TO: Mayor Teresa Jacobs  
and  
Board of County Commissioners

THRU: Lonnie C. Bell, Jr., Director  
Family Services Department

FROM: Sonya L. Hill, Manager  
Head Start Division  
Contact: Khadija Pirzadeh, (407) 836-8912  
Sonya Hill, (407) 836-7409

SUBJECT: Filing of Head Start Policy Council Program Information and Updates  
for the Official County Record  
**CONSENT AGENDA ITEM May 23, 2017**

The Head Start Division requests filing of the program information and updates and meeting minutes for the official county record:

Head Start Policy Council Program Information and Updates  
Head Start Policy Council Meeting Minutes

April 2017  
March 16, 2017

**ACTION REQUESTED: Receipt and filing of Head Start Policy Council Program Information and Updates April 2017 and Head Start Policy Council Meeting Minutes March 16, 2017 for the official county record.**

SH/kp

C: Randy Singh, Assistant County Administrator  
Wanzo Galloway, Assistant County Attorney, County Attorney's Office  
John Petrelli, Director, Risk Management and Professional Standards  
Yolanda Brown, Manager, Fiscal Division, Family Services Department  
Jamilie Clemens, Grants Supervisor, Finance Division  
Patria Morales, Grant Coordinator, Office of Management and Budget



## *Monthly Report to Head Start Policy Council*

### **Nutrition: MAY 2017**

|  |        |
|--|--------|
| Number of breakfasts served  | 29,713 |
| Number of lunches served   | 30,430 |
| Number of snacks served  | 22,717 |
| Number of meals reimbursed by USDA                                     | 79,625 |
| Number of meals disallowed for reimbursement                           | 0      |
| Number of children evaluated for nutritional concerns                  | 97     |
| Number of children receiving nutritional education and further care    | 16     |
| Number of monitoring visits to ensure compliance with USDA Regulations | 3      |
| Number of monitoring visits requiring a corrective action plan         | 0      |
| Number of nutritional activities conducted <b>(ALL CLASSROOMS)</b>     |        |
| Types of nutritional activities conducted <b>"BUTTERFLY"</b>           |        |
|  |        |
|  |        |
|  |        |

## Orange County Head Start

### Parent Family and Community Engagement 2016-2017

#### ***Monthly Report: May 2017***

- One thousand five hundred thirty six (1,536) children were enrolled in the Head Start Program for the month of May 2017.
- One hundred five (105) children are on the Waiting List 2016-2017.
- Seven (7) Attendance home visits
- Four (4) families received Crisis/Emergency Assistance.
- Seventeen (17) parents received Educational Services.
- Three hundred ninety five (395) Health Services Follow ups were done by Community Service Worker.
- Thirty two (32) families were referred for family services.
- Three hundred fifty two (352) were provided families services
- Twenty three (23) Parent Meetings were held this month. Three hundred Fifty one (351) parents attended parents meetings. Fifty (50) males attended.
- Eleven (11) Fatherhood Activities was held this month. Fifty Two (52) fathers attended fatherhood initiatives.
- Eleven (11) Parents Trainings were held this month. One hundred thirty six (136) parents attended Parents Trainings.

#### **Trainings:**

- Financial Workshop (Budgeting, Credit Counseling Economical Shopping)
- Financial Literacy
- Family Relations
- Nutrition
- Transitioning
- Goodwill Industry
- Water Safety
- For Me, For You, For Later
- School Readiness
- Employability Skills
- Coping with Stress

#### **Activities**

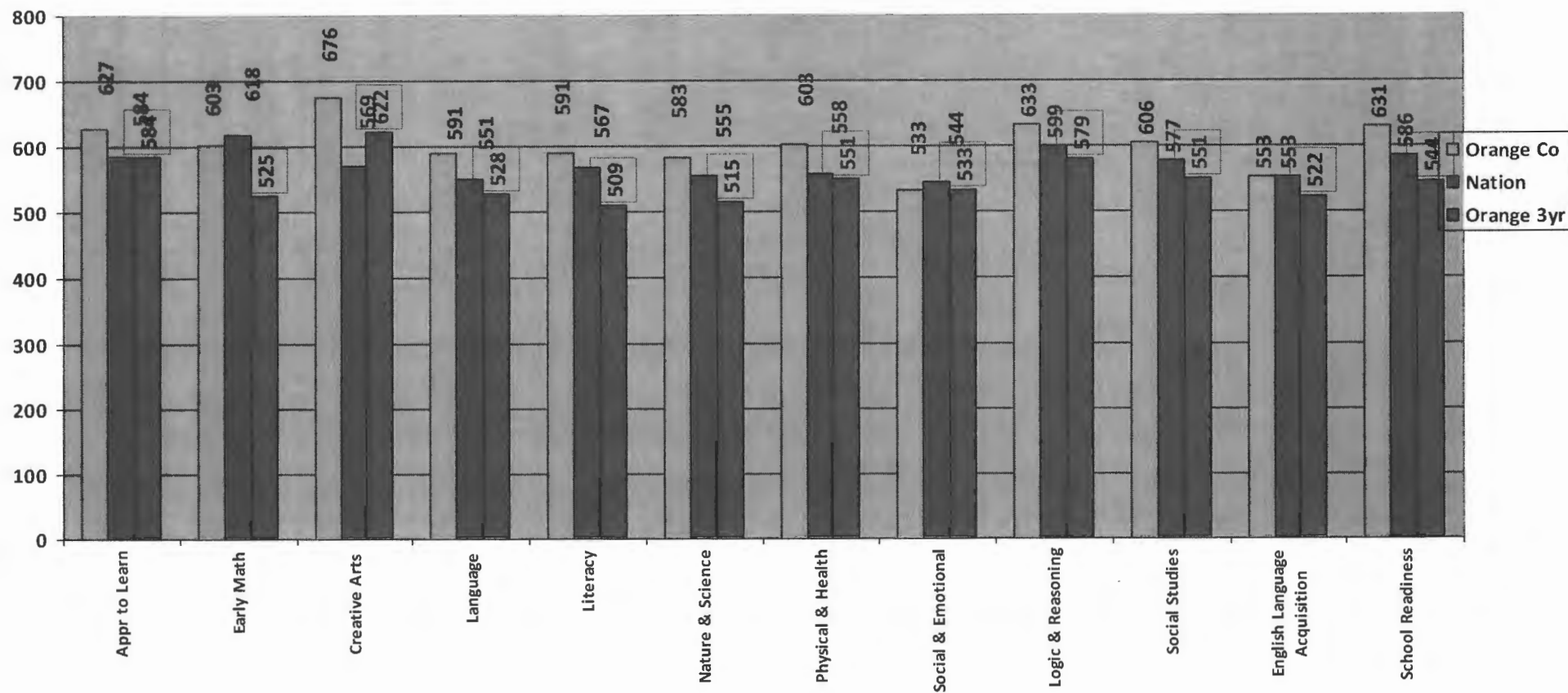
Educational Showcase

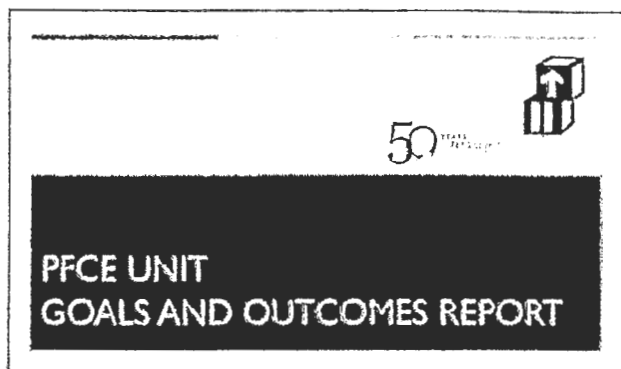


Orange County  
Head Start  
Education Service Area  
Child Outcomes

August 15, 2016-May 30, 2017

Orange County's 4 year olds, Nation's 4year olds and Orange County's 3 year olds






---

---

---

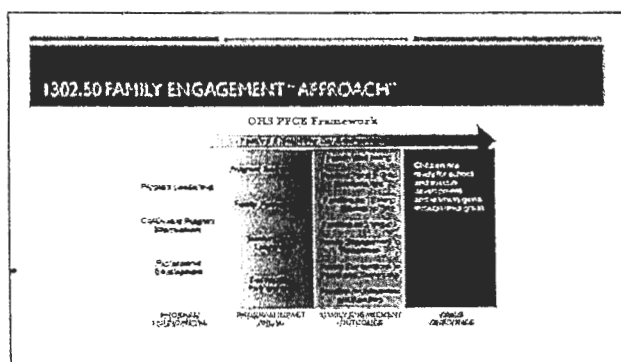
---

---

---

---

---




---

---

---

---

---

---

---

---

| PFCE UNIT GOALS  |  |
|--|--|
| Goal 1: Family Readiness   |  |
| Family Readiness: Increase family knowledge of early childhood development and family readiness to increase family self-efficacy |  |
| Goal 1   | Family Readiness: Increase family knowledge of early childhood development and family readiness to increase family self-efficacy   |
| Goal 2   | Family as Advocates and Leaders: Increase opportunities for families to participate in leadership and or advocacy roles  |
| Goal 3   | Families as Learners: Increase community collaborations, MOUs, and partnerships to enhance employment and learning opportunities for families  |
| Goal 4   | Increase parent participation opportunities for parents to engage in curriculum planning and early childhood development planning  |
| Goal 5   | Parent-Child Relationships: Implement a comprehensive father/male engagement program to empower fathers/male to become more knowledgeable and more involved in their child's early childhood education |

---

---

---

---

---

---

---

---

### 1302.51 PARENT ACTIVITIES TO PROMOTE CHILD LEARNING AND DEVELOPMENT

Parent Meetings  
Parent Trainings at Center Level  
Parent Interest Survey  
PTI- Parent Training Institute Parent Trainings Research Based  
(Getting Ahead, Abriendo Puertas, For Me, For You, For Later and Incredible Years)  
Fatherhood Trainings Activities

---

---

---

---

---

---

---

---

### 1302.50 FAMILY PARTNERSHIP SERVICES

- Family Partnership Process and Identification of Family Strengths and Needs:
  - Family Partnership Agreements focusing on family well-being (family safety, health, and economic stability)
  - Family Needs Assessment: to identify family's strengths and needs
  - Individualized Family Partnership Services (jointly developed with the family and consider existing family plans with other agencies)
    - Referrals

---

---

---

---

---

---

---

---

### 1302.53 COMMUNITY PARTNERSHIP AND COORDINATION WITH OTHER EARLY CHILDHOOD AND EDUCATION PROGRAMS - ESTABLISH ONGOING COLLABORATIVE RELATIONSHIPS AND PARTNERSHIPS WITH COMMUNITY ORGANIZATIONS

- Family Partnership Process and Identification of Family Strengths and Needs:
  - Family Partnership Agreements focusing on family well-being (family safety, health, and economic stability)
  - Family Needs Assessment: to identify family's strengths and needs
  - Individualized Family Partnership Services (jointly developed with the family and consider existing family plans with other agencies)
    - Referrals

---

---

---

---

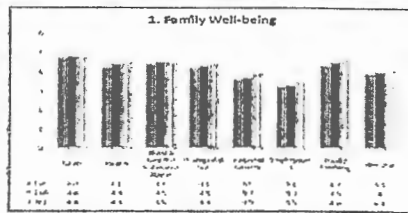
---

---

---

---

## FAMILY WELL-BEING




---

---

---

---

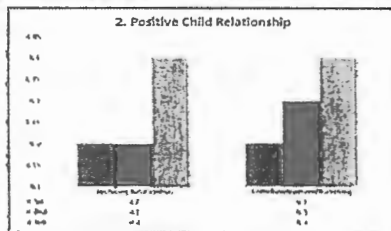
---

---

---

---

## POSITIVE PARENT-CHILD RELATIONSHIPS




---

---

---

---

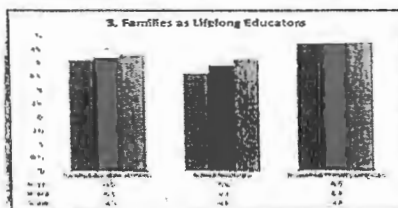
---

---

---

---

## FAMILIES AS LIFELONG EDUCATORS




---

---

---

---

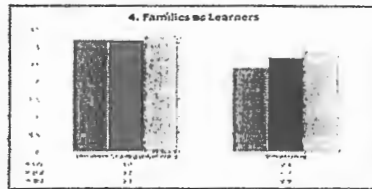
---

---

---

---

## FAMILIES AS LEARNERS




---

---

---

---

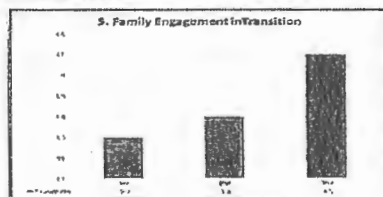
---

---

---

---

## FAMILY ENGAGEMENT IN TRANSITIONS




---

---

---

---

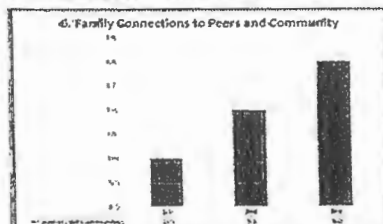
---

---

---

---

## FAMILY CONNECTIONS TO PEERS AND COMMUNITY




---

---

---

---

---

---

---

---

## FAMILIES AS ADVOCATES AND LEADERS



## QUESTIONS

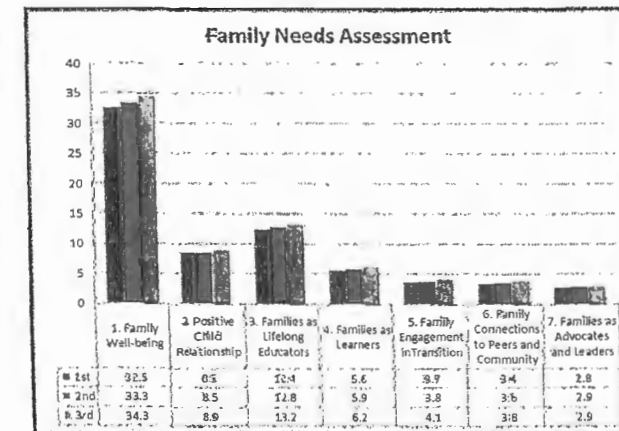
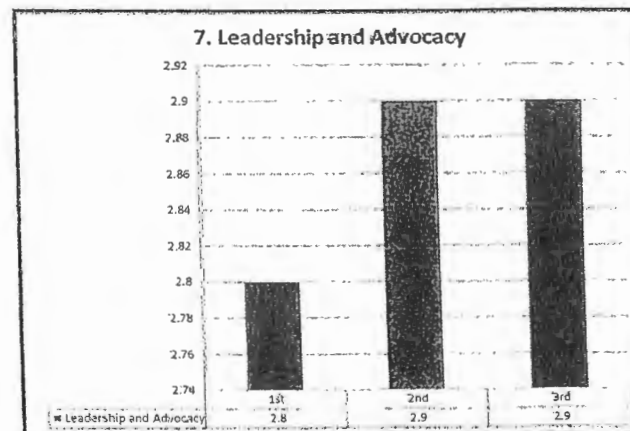
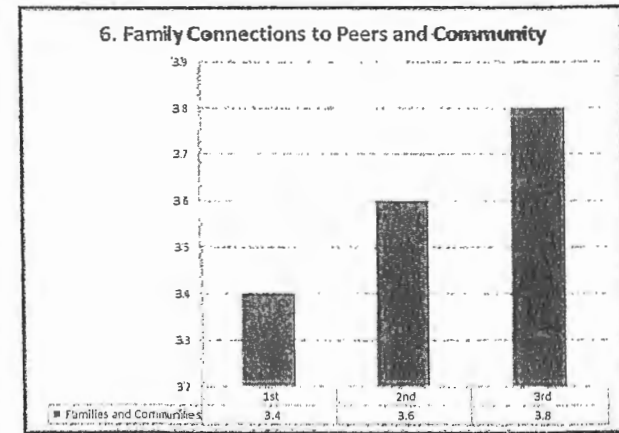
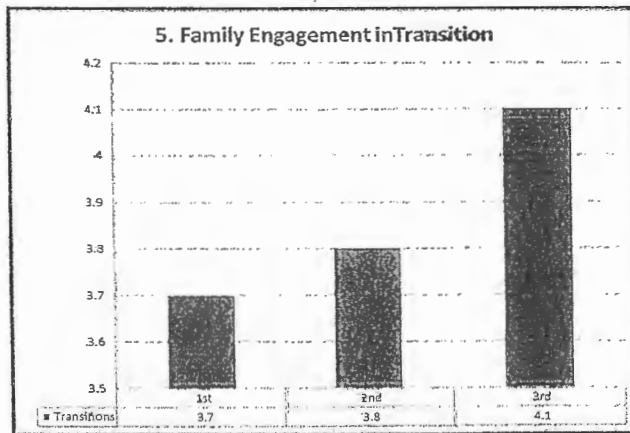
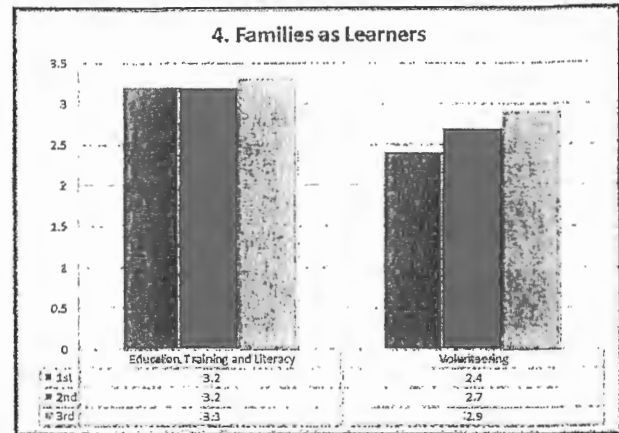
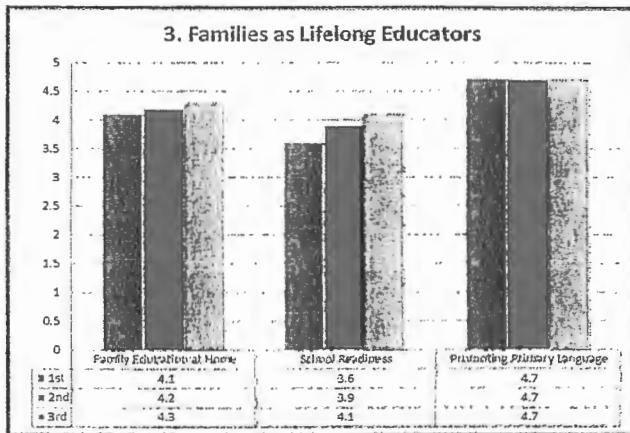
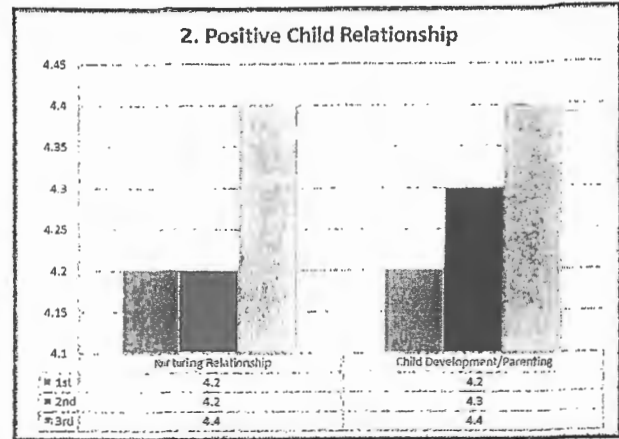
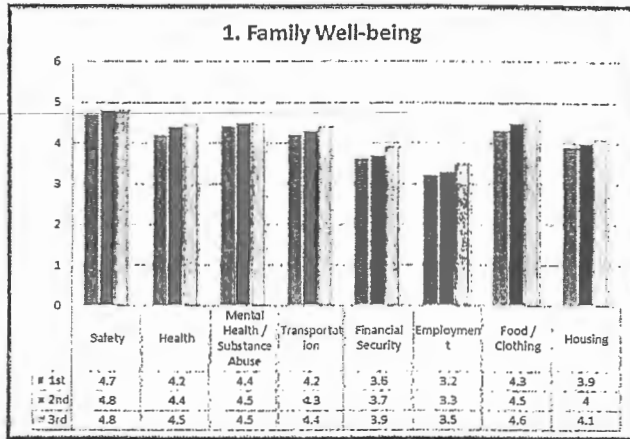




**Orange County Head Start  
Parent, Family and Community Engagement  
Unit Goals**

|               |  |
|---------------|--|
| <b>Goal 1</b> | Family Well Being- Increase staff and family knowledge of safety, health and financial stability to increase family self-reliance  |
| <b>Goal 2</b> | Family as Advocates and Leaders - Increase opportunities for families to participate in leadership and or advocacy roles   |
| <b>Goal 3</b> | Families as Learners- Increase community collaborations, MOU's, and partnership to enhance employment and training opportunities for families  |
| <b>Goal 4</b> | Increase parent participation opportunities for parents to engage in curriculum planning and early childhood development training.   |
| <b>Goal 5</b> | Parent Child Relationships: Implement a comprehensive father/male engagement program to empower fathers/males to become more knowledgeable and more involved in their child's early childhood education. |

# PFCE Family Outcomes 2016-17





ORANGE COUNTY GOVERNMENT  
HEAD START  
**POLICY COUNCIL MEETING**  
**MINUTES**



1768 East Michigan Street  
Orlando, FL 32806  
May 18, 2017

Call to Order by: Jeneka Lloyd, Chairperson, 6:36pm

Roll Call by: Charmaine Jobson, Vice-Chairperson

Quorum Established: Jeneka Lloyd, Chairperson

**Attended By:**

|                         |                |                  |
|-------------------------|----------------|------------------|
| Jeneka Lloyd            | Past Parent    | Chairperson      |
| Cecilia Pierre          | Aloma          | Representative   |
| Charmaine Jobson        | East Orange    | Vice-Chairperson |
| Luz Ruiz                | Engelwood      | Alternate        |
| Wilthere Philistin      | Evans          | Representative   |
| Dieufaute Toussaint     | Evans          | Alternate        |
| Jacqueline Eugene       | Hal P. Marston | Treasurer        |
| Tequila Henderson       | Lila Mitchell  | Alternate        |
| Courtney Sanders        | Maxey          | Representative   |
| Leah Ackerman           | Orlando Tech   | Representative   |
| Heather Chisholm-Wright | Pine Hills     | Parliamentarian  |
| Abigail Soriano         | Southwood      | Representative   |
| Tonette Vance           | WS / ELC       | Representative   |
| Tina Wells              | BCC            | Alternate BCC    |
| Dexter Nelson           | Past Parent    | Community Rep    |

**Visitors:**

|               |   |
|---------------|---|
| Eric Hughes   | Community Legal Services of Mid Florida |
| Marq Neasman  | The Academy of Kings                    |
| Patrice Scott | Community Legal Services of Mid-Florida |

**Staff:**

|                   |                      |             |
|-------------------|----------------------|-------------|
| Polly Boulter     | Teacher Assistant    | Hal Marston |
| Felicia Williams  | Teacher Assistant    | Hal Marston |
| Milagros Font     | Sr. Program Manager  | Main Office |
| Yvette Meade      | Admin Specialist     | Main Office |
| Pedro Berrios     | Warehouse Specialist | Warehouse   |
| Sandra Ruff       | Fiscal Manager       | Main Office |
| Jacqueline Lopez  | Center Manager       | Engelwood   |
| Maria S. Gonzalez | LPN                  | Main Office |

|                      |                           |                      |
|----------------------|---------------------------|----------------------|
| Yira Rodriguez       | Center Manager            | Dover Shores/Ventura |
| Luis Simonetti       | Family Service Worker     | East Orange          |
| Bernice Mendez       | Sr. Family Service Worker | Main Office          |
| Danielle Dixon-Brown | Family Service Worker     | Pine Hill            |
| Sunitha Koorathota   | Field Ops Supervisor      | Main Office          |
| Eileen Orleman       | Education Coordinator     | Main Office          |
| Marcia Cotton        | Center Manager            | Bithlo/Aloma         |
| Sandra Moore         | Admin Assistant           | Main Office          |

**Chairperson Jeneka Lloyd requested a motion to adopt the agenda**

Motion: Dexter Nelson, Community Representative

Second: Abigail Soriano, Representative, Southwood

Status: The motion was carried with no objections

**Speakers:**

**Marq Neasman founder and CEO of Academy of Kings**

They run Midnight Basketball Fridays from 8:PM to 11:30 PM. The organization uses chess as a way to make boys think and think ahead to make better decisions. Marq is a teacher and men's coach and this is his mission in life. This information should be taken back to all the centers

**Patrice Scott from Community Legal Services**

They are the primary civil and legal provider in Central Florida. They provide free services to families that meet the poverty guidelines including; Housing, HUD, veterans, legal aide. They cover 12 counties.

**Chairperson Jeneka Lloyd requested a motion to approve the minutes from April 20, 2017**

Motion: Heather Chisholm, Parliamentarian, Pine Hills

Second: Cecilia Pierre, Representative, Aloma

Status: The motion was carried with no objections

**HR Report by Eileen Orleman**

Interviews were held on Friday and contingent offers have been made to 9 teacher assistants

**Budget Report by Sandra Ruff, Fiscal Manager**

Head Start was notified that we would be receiving \$85 mil in funding from the Federal Government

Ms. Ruff attended a meeting to justify the purchase of pick-up truck for our Warehouse Tech

The County will be paying for the Mentor Coaches required by the new Performance Standards

Playground projects will be done by the end of the summer.

**Status of Board of County Commissioners Vote by Helen Hill**

The Head Start Division requests Board approval of the Head Start Policy Council Program Information and Updates from March 2017. Also the Policy Council Meeting Minutes from February 16, 2017

**Manager's Report by Helen Hill in Sonya Hill's absence**

**Highlights:**

- The self-assessment process has been completed
- Center closings and relocations. Four sites are closing and 4 new sites will open. The total children served will not change.
- Engelwood and Pine Hills centers have been chosen to participate in a new study Family and Child Experiences Survey (FACES). The survey focuses on children's growth, family involvement, and program quality and identifies strategies for improvement.

**Commissioner Update by Tina Wells, Chief of Staff**

- The commissioner is getting many requests to speak at Middle and High Schools as a motivational speaker. She enjoys it very much. You may reach out to her to request her to speak at any center.
- Update on "The Lion's Den". Their first meeting was not well attended but they will still give it another try.

**Service Area Reports**

Child Outcomes reported by Eileen Orleman

Medical & Dental, Disabilities & Mental Health & Nutrition Reported by Milagros Font

Parent, Family, & Community Engagement by Bernice Mendez

**Old Business:**

- Women's Forum by Jeneka Lloyd – This was an event to shine the light on women who have come thru challenging or abusive situations to show that others can do the same. Survivors.
- Program Governance Training by Helen Hill – You cannot serve without having this training. Another training will be coming up on June 5<sup>th</sup>
- Mother Son Prom by Charmaine Jobson – It was very well attended.. a big success.
- Incredible Years by Bernice Mendez – Graduation at Holden Heights last week. Parents developed skills and training in handling their children.
- Getting Ahead Graduation by Jacqueline Eugene – the whole event was awesome. Vice-Mayor Victoria Siplin was the guest speaker. Orange TV was filming. The program brought them together as sisters. They are looking forward to the next program.. "Staying Ahead".
- Week of the Young Child by Helen Hill – Activities were held at all centers to celebrate.
- Mileage Checks by Helen Hill – Parents must cash the mileage checks as soon as they get them.

**New Business**

- For Me For You For Later – A Program on financial literacy designed to help parents speak to children about money management. Also to help them open bank accounts.
- Special Call Meeting will be held on June 5, 2017 at 10:00 a.m. to review the refunding application for our grant. The executive board meeting will take place right after that.

**Public Comment:** those who took picture at the Mother Son Prom should contact the photographer to get their prints.

**Chairperson Lloyd requested a motion to adjourn meeting**

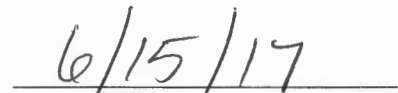
Motion: Dexter Nelson, Community Representative

Second: Abigail Soriano, Representative, Southwood

Status: The motion was carried with no objections

Meeting Adjourned at 7:34 p.m.

  
Signature

  
Date

**NEXT POLICY COUNCIL MEETING  
JUNE 15, 2017  
GOV- Great Oaks Village Dining Hall  
1768 E. MICHIGAN STREET  
ORLANDO, FL 32806  
6:30 pm**