



Interoffice Memorandum

July 10, 2017

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: Raymond Williams, P.E., Manager, Public Works Engineering Division
PHONE: (407) 836-7909

SUBJECT: Consultant Selection, Request for Proposals Y17-905-CH
Continuing Professional Surveying and Mapping Services

RECOMMENDATION

Selection of Amec Foster Wheeler Environment & Infrastructure, Inc., Dewberry Engineers, Inc., and Southeastern Surveying and Mapping Corporation to provide Continuing Professional Surveying and Mapping Services, Request for Proposals Y17-905-CH. Further recommend the Board authorize execution of the final contracts by the Procurement Division to establish hourly rates for future requirements for a one year term with two 1-year renewals.

This item was evaluated by the Procurement Committee on June 28, 2017. Commissioner Emily Bonilla was assigned to the Procurement Committee.

PURPOSE

To select three firms for negotiation of contracts to provide continuing professional surveying and mapping services throughout Orange County.

DISCUSSION

The consultants will perform professional surveying and mapping services for a variety of planning, development and/or construction projects administered by various County departments and/or divisions. Such projects include project site evaluation and acquisition; utility system locations; stormwater management system locations; drainage basin mapping; building construction; right-of-way mapping; and expansion/construction of other public facilities.

Three contracts are necessary due to the amount of projected work required within the next three years. In keeping with the Board's policy to spread the work around, these contracts will be monitored to ensure a reasonable degree of equitable distribution of contract dollars. There will be, however, occasions when the continued use of a particular consultant is necessary, which may impact the distribution of contract dollars. These situations include the following:

- Continuation of services initially performed by a particular consultant.
- Services for which a particular consultant is uniquely qualified.

- Difficulty in obtaining proposals from other consultants.
- Difficulty in negotiating task authorizations with other consultants.
- Other justified reasons.

The proposals of Cardno, Inc., Maser Consulting P.A., DRMP, Inc., and L & S Diversified scored too low for Board consideration.

The consensus scores of the Procurement Committee are attached.

RFP#:Y17-905-CH Continuing Professional Surveying and Mapping Services	PROJECT MANAGER (Factor 1.666)		PROJECT SURVEYOR & MAPPER (Factor 1.666)		PROJECT TEAM		M/WBE		LOCATION		VOLUME		SCOPE		S-D VETERAN		WAGE RCP		TOTAL
	15		10		15		15		10		15		20		2		1		
WEIGHT	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	
Southeastern Surveying and Mapping Corporation	3	75	3	50	4	60	3	45	5	50	4	60	5	100	2	4	0	0	444
AMEC Foster Wheeler Environment & Infrastructure, Inc.	3	75	3	50	4	60	4	60	5	50	4	60	4	80	0	0	0	0	435
Dewberry Engineers, Inc.	3	75	3	50	3	45	4	60	5	50	4	60	4	80	0	0	0	0	420



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

June 26, 2017

TO: Carol Hewitt, Senior Contract Administrator, Procurement Division

FROM: Angela Brown, Senior Contract Administrator, Business Development

SUBJ: Y17-905-CH / Continuing Professional Surveying and Mapping Services

APPROVED: Sheena Ferguson
Sheena Ferguson, BDD Manager

Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation score on a 1 – 5 scale (RFP GOALS: M/WBE-27% & EEO-24%):

	Projected %	Sub-Consultant Role
1. AMEC FOSTER WHEELER ENVIRONMENT & INFRASTRUCTURE, INC. Majority Prime		
<u>M/WBE Subconsultants:</u>		
Barnes, Ferland, and Associates, Inc. (African American Male)	5%	Subsurface Utility Investigation
L & S Diversified, Inc. (Asian Pacific Female)	10%	Surveying & Mapping/Subsurface Utility Investigation
John B. Webb & Associates, Inc. (White Female)	5%	Surveying & Mapping Support
Buchheit & Associates, Inc. (White Female)	7%	Surveying & Mapping Support
PES, LLC (Hispanic Male)	3%	Surveying & Mapping Support
Total M/WBE Participation:	30%	
EEO Staff:	37%	
Points:	4	

BONUS POINTS:

Displaced Worker(s) Proposed	0	
Registered Service Disabled Veteran(s) Proposed		
*PES, LLC	1	Surveying & Mapping Support

* Proposer has included the participation of PES, LLC as an M/WBE and SDV. All proposers must either include the M/WBE participation to obtain the required percentage for your M/WBE goal or utilize the Service Disabled Veteran's (SDV) participation to receive credit for the SDV bonus points. The participation of PES, LLC is not included in the total bonus points.

Total Bonus Points:	0
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2. **CARDNO, INC.**
Majority Prime

M/WBE Subconsultants:

Nieto Whittaker Surveying, Inc. (Hispanic Male)	13.5%	Surveying
Buchheit & Associates, Inc. (White Female)	13.5%	Surveying
Total M/WBE Participation:	27%	
EEO Staff:	31%	
Points:	4	

BONUS POINTS:

Displaced Worker(s) Proposed	0
Registered Service Disabled Veteran(s) Proposed	0
Total Bonus Points:	0

3. **DEWBERRY ENGINEERS, INC.**
Majority Prime

M/WBE Subconsultants:

Barnes, Ferland and Associates, Inc. (African American Male)	27%	SUE and Survey Support
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Total M/WBE Participation: 27%
EEO Staff: 38%

Points: 4

BONUS POINTS:

Displaced Worker(s) Proposed 0

Registered Service Disabled Veteran(s) Proposed 0

Total Bonus Points: 0

**4. DRMP, INC.
Majority Prime**

M/WBE Subconsultants:

WBQ Design and Engineering, Inc. (African American Male) 27% Survey Support

Total M/WBE Participation: 27%
EEO Staff: 30%

Points: 4

BONUS POINTS:

Displaced Worker(s) Proposed 0

Registered Service Disabled Veteran(s) Proposed 0

Total Bonus Points: 0

**5. L & S DIVERSIFIED, INC.
Minority Prime – Asian Pacific Female**

M/WBE Subconsultants:

Horizon Geo Services, Inc. (White Female) 5% GIS Database Development & Mapping

Total M/WBE Participation: 5%
EEO Staff: 19%

Points: 3

BONUS POINTS:

Displaced Worker(s) Proposed	0
Registered Service Disabled Veteran(s) Proposed	0
Total Bonus Points:	0

6. **MASER CONSULTING, P.A.**
Majority Prime

M/WBE Subconsultants:

APEX Engineering, Inc. (White Female)	30%	Land Surveying
Total M/WBE Participation:	30%	
EEO Staff:	0%	
Points:	3	

BONUS POINTS:

Displaced Worker(s) Proposed	0
Registered Service Disabled Veteran(s) Proposed	0
Total Bonus Points:	0

7. **SOUTHEASTERN SURVEYING AND
MAPPING CORPORATION**
Majority Prime

M/WBE Subconsultants:

Barnes, Ferland and Associates, Inc. dba: BFA Environmental (African American Male)	2%	Subsurface Utility Engineering
Horizon Geo Services, Inc. (White Female)	2%	GIS Database Development & Mapping
L & S Diversified, LLC (Asian Pacific Female)	11%	Surveying and Mapping
Nieto Whittaker Surveying, LLC (Hispanic Male)	11%	Surveying and Mapping
Yvonne I. Froscher (White Female)	3%	Environmental Consultant

Total M/WBE Participation:	29%
EEO Staff:	16%

Points:	3
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BONUS POINTS:

Displaced Worker(s) Proposed	2
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Registered Service Disabled Veteran(s) Proposed

Gator Engineering & Aquifer Restoration, Inc.	1	Environmental Consultant
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PES, LLC	1	Surveying and Mapping
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Total Bonus Points:	4
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