



Interoffice Memorandum

July 28, 2017

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: Bryan Lucas, Manager, Fleet Management Division
407-836-8202

SUBJECT: Award of Invitation for Bids Y17-1083-MV, Road Tire Service and Replacement

ACTION REQUESTED:

Approval to award Invitation for Bids Y17-1083-MV, Road Tire Service and Replacement, to the low responsive and responsible bidder, 3D Tire Company, Inc., in the estimated annual contract amount of \$169,275. Further request authorization for the Procurement Division to renew the contract for four additional 1-year terms.

PROCUREMENT:

This contract will provide road tire service and replacement for County vehicles that experience flat tires which must be repaired or replaced in the field.

FUNDING:

Funding is available in account number 5530 043 2035 4164.

APPROVALS:

The Fleet Management Division and the Business Development Division concur with this recommendation.

REMARKS:

Three bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility and price. AOK Tire Mart was deemed non-responsive for failing to submit required documentation. Good Year Commercial Tire & Service Center is deemed non-responsive for modifying the terms and conditions of the Invitation for Bids. The low bidder, 3D Tire Company, Inc., has provided this service under the previous contract and has performed in a satisfactory manner. Their bid is considered reasonable based on the current contract prices, expected future market conditions and past experience. Therefore recommendation for award is made to 3D Tire Company, Inc.

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The bid tabulation is as follows:

<u>Bids Received</u>	<u>Bid Price</u>
3D Tire Company, Inc.	\$169,275
AOK Tire Mart	Non-Responsive
Good Year Commercial Tire & Service Center	Non-Responsive




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

August 1, 2017

TO: Melisa Vergara, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y17-1083-MV, Road Tire Service & Replacement

The Business Development Division evaluated the **1 bid** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

