




Interoffice Memorandum

July 20, 2017

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM:  Carrie Woodell, Manager, Procurement Division

CONTACT: Richard Steiger, Manager, Facilities Management Division
407-836-7473

SUBJECT: Award of Invitation for Bids Y17-1104-LC, Grease Trap, Lift Station and
Septic Systems Preventative Maintenance and Repair

ACTION REQUESTED:

Approval to award Invitation for Bids Y17-1104-LC, Grease Trap, Lift Station and Septic Systems Preventative Maintenance and Repair, to the low responsive and responsible bidders, Brownie's Septic and Plumbing, LLC for Lot A in the estimated annual contract amount of \$186,784 and Lapin Septic Tank Services, Inc. for Lot B in the estimated annual contract amount of \$266,645. Further request authorization for the Procurement Division to renew the contract for two additional 1-year terms.

PROCUREMENT:

The work includes preventative maintenance and inspections for commercial grade grease traps, lift stations, and septic systems and proper operation of these systems and their components, including, but not limit to, dosing systems, distribution boxes, drain fields, pumps, and transmission line.

FUNDING:

Funding is available in account numbers 001-043-1713-3180, 001-043-1715-3180, 001-043-1717-3180, 001-043-1718-3180 and 001-043-1719-3180.

APPROVALS:

The Facilities Management Division and Business Development Division concur with this recommendation.

REMARKS:

Brownie's Septic and Plumbing, LLC and Lapin Septic Tanks Services, Inc. have satisfactory performance records on similar projects and their bids are considered reasonable compared to previous contract pricing.

Page 2 of 2
Agenda Item Y17-1104-LC,
Grease Trap, Lift Station and Septic Systems
Preventative Maintenance and Repair

The bid tabulation follows:

<u>Bidder</u>	<u>Estimated Annual Amount</u>
Lot A, Countywide Facilities	
Brownie's Septic and Plumbing, LLC	\$186,784.00
Lapin Septic Tank Services, Inc.	\$274,116.00
Lot B, 33rd Street and Downtown District.	
Lapin Septic Tank Services, Inc.	\$266,645.00
Brownie's Septic and Plumbing, LLC	\$266,671.64




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

June 22, 2017

TO: Linda Carson, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y17-1104-LC, Grease Trap, Lift Station, Septic System
Maintenance and Repair**

The Business Development Division evaluated the **2 bids** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

